Sir/Madam 21 November 2019

 **SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date:  ***7.30 p.m.*** ***on Thursday 28 November 2019***

Location: Community Hub, 101 Bondgate, Castle Donington, DE74 2NR



Clerk to the Council

***Public Participation***

*Members of the public may make representations, give evidence or answer questions in respect of any matters included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public an opportunity to raise other matters of public interest.*

***AGENDA***

1.Apologies for absence to be received and accepted by the Parish Council

2 Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda

3. NWLDC – Representatives to talk to the Parish Council about the public car parks, and the options for taking them on, the costs, on-going liabilities etc.

### 4. Police Report

* 1. Update on local issues, including crime figures

5. To confirm the minutes of the following meetings of the Parish Council:

1. Full Council 31 October 2019
2. Committees 14 November 2019

6. Chairman’s report

7. Clerk’s report

8. Representatives' Reports, including reports from LCC and NWLDC councillors

1. Patient Participation Group (LC/AS)
2. Any others

9. Accounts

1. To approve payments scheduled for November including the payment for wages November
2. To review and receive receipts for November 2019
3. To review and approve bank statements and bank reconciliation for November 2019

10. To consider quote for works to play equipment raised from the annual inspection.

1. Village Hall/Moira Dale

Update on transfer of ownership / responsibility including VAT and legal advice (it may be necessary to take this matter in to confidential session)

12. Audit – Annual review of key policies and procedures (others reviewed May/June) – Continued

1. Standing Orders
2. Financial Regulation’s
3. Data Protection Policy, Data Breach Policy, Subject Access Requests Policy, Consent Form, General Privacy Notice, Other Privacy Notice
4. Media, Communications and Social Media
5. CCTV

13. To consider Grant requests:

1. CD Friday Group
2. CD Youth Club

14. Local Plan Partial Review – <https://www.nwleics.gov.uk/pages/local_plan_partial_review>

15. Planning Applications

|  |  |  |
| --- | --- | --- |
| 19/02188/TPO | 11 Radford Meadow | Felling and replacement of 3 no Ash trees and works to 2 no Ash trees (Protected by Tree Preservation Order) |
| 19/02227/FUL | 16 Barroon | Single storey rear extension and rendering to entire property |

16. Planning Permissions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 19/02192/COM | Orchard County Primary School | Proposed 3 classroom block, staffroom extension and foundation block extension. Increase in car parking (2019/REG3Mi/0247/LCC) | NWLDC no objection- for CDPC information | Approved |
| 19/01476/FUL | 16 Radford Meadow | Conversion of existing garage into kitchen | No objection | Approved |
| 19/01511/ADC | 44C Borough Street | Display of non-illuminated fascia sign and placard sign | OBJECT - CDPC supports the Conservation Officers comments as not compliant with the Shop Front and Advertisement Control policy | Approved |
| 19/00370/FULM | Donington Circuit Donington Park, Castle Donington | Erection of a canopy and building for the preparation of cars for sale by auction in the Auction Centre at Donington Park | No objection | Approved |
| 18/01919/FUL | 36 High Street | Erection of garden/summer house | No objection | Refused |

**REMINDERS:**

**Diary Notes:**

Christmas Cheer – 6 December 2019

Full Council – 19 December 2019

***Cheque signing rota for November – Cllrs C Hills and L Cope***