Sir/Madam 9 May 2023

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date:  ***7.00 p.m.*** ***on Thursday 18 May 2023***

Location: **The Community Hub, 101 Bondgate, Castle Donington**



Clerk to the Council

***Public Participation***

*Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.*

***AGENDA***

1. To elect a Chairman for the year and to sign the declaration of office

2. Apologies for absence to be received and accepted by the Parish Council

3. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda

4. To elect a Vice-Chairman for the year and to sign the declaration of office

5. Appointment of members to existing Committees (Planning, Amenitiesand Recreation)

6. To elect a Committee Chairman for the year and to sign the declaration of office

7. To elect a Committee Vice-Chairman for the year and to sign the declaration of office

8. Appointment of councillors, or council representatives with special responsibilities

#### Staffing issues

#### Bus services

#### Footpath warden

#### Tree warden

#### Flood warden (as part of Leicester, Leicestershire & Rutland Prepared)

1. School liaison
2. Moira Dale/Village Hall project

### 9. Review of representation on or work with external bodies and arrangements for reporting back to the Parish Council

1. Leicestershire and Rutland Association of local Councils (LRALC)
2. Twinning Association
3. Volunteer Centre
4. Royal British Legion – Castle Donington branch
5. Castle Donington Community library trustee (up to 6)
6. Donington Park Liaison Committee
7. Museum Trust
8. Castle Donington Bowls Club
9. SEGRO Logistics Park East Midlands Gateway
10. Parish Liaison Committee at NWLDC
11. Patient Participation Group (PPG) at the surgery
12. Love Castle Donington events committee

10. General Power of Competence – To re-affirm that the Parish Council meets the criteria for eligibility

11. To determine the time and place of ordinary meetings of the Parish Council up to and including the next annual meeting

12. Audit – Annual review of key council policies, assets and procedures

 These are to be deferred and spread over the next few months, to allow the new councillors’ to settle in, attend some training and therefore understand a bit more of what these are and what is needed.

13. Planning matters requiring comment before the next ordinary meeting

a) NALC – Infrastructure Levy consultation (information sent to all councillors 9/5/2023)

**REMINDERS:**

**Diary Notes:**

Full Council – 25 May 2023