Sir/Madam 16 March 2021

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date:  ***7.00 p.m.*** ***on Thursday 25 March 2021***

Location: **Via ZOOM**

**Due to the Covid-19 virus and the guidance around social distancing and self-isolation, the Parish Council will be holding its meeting virtually through ZOOM.**

Join Zoom Meeting

<https://us02web.zoom.us/j/83226977525?pwd=TkcwMVNMd1c3d2E5aytJMDJkK25tZz09>

Meeting ID: 832 2697 7525

Passcode: 507013

Any members of the public wishing to join or take part in the meeting, in public participation, please email the clerk at clerk@cdpc.org.uk by 12noon the day of the meeting.



Clerk to the Council

***Public Participation***

*Members of the public may make representations, give evidence or answer questions in respect of any matters included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public an opportunity to raise other matters of public interest.*

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda
3. Police Report – Update on local issues
4. To confirm the minutes of the following meetings of the Parish Council:
5. Full Council 25 February 2021 **Appx A**
6. Draft Annual Parish meeting 11 March 2021
7. Chairman’s report
8. Duke of Edinburgh awards – There are a number of young people who are striving to undertake this award, through these strange times, by working in the community and litter picking throughout the village
9. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors
10. Clerk’s Report
11. The Community Hub as a Covid Vaccination Centre – Update on the plans to provide a local centre
12. For Councillors information – Revised Code of Conduct – In November 2020, the Local Government Association published as new Code Conduct arising from the Committee on Standards in Public Life report called “Local government Ethical Standards.” The local Monitoring Officers are reviewing the Code, identifying any points which require clarification or amendment to achieve a single code of conduct for Leicestershire. <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/777315/6.4896_CO_CSPL_Command_Paper_on_Local_Government_Standards_v4_WEB.PDF>.
13. Accounts
14. To approve payments scheduled for March including the payment for wages for March.
15. To review and receive receipts for March.
16. To review and approve bank statements and bank reconciliation for March.
17. Village Hall / Moira Dale
18. Update on the submission of plans and the next stages, including M&C and structural surveys, contract, etc.
19. Gas and electric contracts – To ratify the transfer of suppliers to cheaper providers making considerable savings for the Parish Council
20. To consider adopting a Red Phone box. The Council discussed the possibility of taking on a phone box before, on Bosworth Road, but this was not the traditional red box
21. Annual IT contract renewal – To confirm the continuation of the Service Level Agreement for IT support with the existing contractor
22. Update on support towards the costs of engaging a landscape architect to assess St Modwen's revised landscaping proposals with regard to their deferred Planning Application 19/01496/OUTM.
23. Request for a village sign for the historic hamlet of Cavendish Bridge
24. NWLDC are undertaking a review of the hierarchy of the settlements within the district as part of the Substantive Local Plan review and are asking for Parish Councils to review certain documents surrounding services and facilities available within a settlement (details sent by email to councillors’)
25. Licensing applications
    1. Apiary Bistro – Pavement Café Licence – Outside seating to front of Premises
    2. Post Office – Premises Licence – Supply of alcohol by retail Sun-Sat 7am-10pm
26. Planning Applications
    1. To consider plans received for March.

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| 21/00218/FUL | Charterhouse Holdings Plc, Trent Lane | Extension of hard landscaping to provide 17 additional car parking spaces | No objection - comments collated by e-mail due to deadline for submission. |
| 21/00292/FUL | Future House, Argosy Road | internal and external alterations to existing building including a new roof covering in grey, atrium glazing, new windows and remodeling on the south elevation to facilitate new balconies |  |
| 21/00313/TCA | 75 Bondgate | Works to 3 trees to include pruning of 1 no. oak tree, crown reduction to 1 no. Leylandii and crown lift to 1 no. cherry tree (unprotected trees in a conservation area) |  |
| 21/00139/FUL | The Old Chapel, Dovecote | Change of use from Use Class B8 to C3(a) to create 6 apartments to include the demolition of existing warehouse extension to side and rear to form off-street parking provision, together with associated external alterations. |  |
| 21/00370/TCA | 23 High Street | Felling of 1 no. Norway Spruce together with felling of dead tree trunk (Unprotected tree in a conservation area) |  |
| 21/00027/FULM | Land North of Trent Lane | Change of use of land to leisure (motocross), to include the associated creation of three trackways for motorcycles, off-street parking provision, access and the siting of portable toilets, office cabin and landscaping |  |
| 21/00400/TCA | 36 High Street | Works to various trees (Unprotected tree in a conservation area) |  |
| 21/00391/AIR | Building 20, Anson Road | Alterations to border inspection post of an internal and external chiller units, alterations to the internal airport road network and areas of hard-standing |  |
| 21/00365/FUL | 37 Clapgun Street | Change of use to a residential dwelling (Use Class C3) and erection of a single storey rear extension (application 21/00070/FUL withdrawn) |  |
| 21/00366/LBC | 37 Clapgun Street | Erection of a single storey rear extension (application 21/00206/LBC withdrawn) |  |
| 20/01152/FUL | 1A Market Street | AMENDED APPLICATION - Installation of external staircase |  |

1. Planning Permissions
2. To receive planning permissions received during March.

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| 21/00075/TCA | 3 Castle Hill | Crown reduction to 1 no. Beech and felling of 1 no. Cedar | No objection however CDPC would request replacement of the dead tree | Approved |
| 20/01938/FUL | 11 Apiary Gate | Demolition of existing garage and erection of 1 no. dwelling with associated parking | OBJECT - CDPC feels this application is over development, over intrusive with a lack of parking. | Approved |
| 21/00137/TCA | Land adjacent to St Edwards Church Hall, St Anne’s Lane | Felling of one Silver Birch and one Fir (Unprotected tree in a conservation area) | No objection | Approved |
| 20/01907/CLP | 42 Queensway | Certificate of lawful proposed use of dwelling house (class C3) as a residential institution (class C2) caring for one child | No objections | Approved |
| 21/00089/TCA | The Forge, 65A Borough Street | Works to one cherry and one apple tree (unprotected tree in a conservation area) | No objections | Approved |
| 21/00175/FUL | 20 Harcourt Place | Erection of a two-storey side extension, single storey rear extension and garage extension | No objections | Approved |
| 21/00312/NMA | Dovecote Veterinary Hospital, 5 Delven Lane | Non-material amendment to planning permission 20/00454/FUL to alter the infill extension | Not consulted as non-material amendment | Approved |

**REMINDERS:**

**Diary Notes:**

Full Council – 29 April 2021 – Via Zoom.

***Cheque signing rota for March – Cllrs T Saffell and L Cope***