Sir/Madam 8 December 2020

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date:  ***7.00 p.m.*** ***on Thursday 17 December 2020***

Location: **Via ZOOM**

**Due to the Covid-19 virus and the guidance around social distancing and self-isolation, the Parish Council will be holding its meeting virtually through ZOOM.**

Join Zoom Meeting

<https://us02web.zoom.us/j/83519198326?pwd=TXJqNThxdTNFYnJ1SThGa3hSL1R2UT09>

Meeting ID: 835 1919 8326

Passcode: 952435

Any members of the public wishing to join or take part in the meeting, in public participation, please email the clerk at clerk@cdpc.org.uk by 12noon the day of the meeting.



Clerk to the Council

***Public Participation***

*Members of the public may make representations, give evidence or answer questions in respect of any matters included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public an opportunity to raise other matters of public interest.*

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda
3. Police Report – Update on local issues

1. Chairman’s report
2. Moira Dale Village Hall and sports facility – Update
3. Shop Window competition
4. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors
5. To confirm the minutes of the following meetings of the Parish Council:
6. Full Council 26 November 2020 **Appx A**
7. Note from informal meeting about Village Hall and to St Modwen planning application

1. Accounts
2. To approve payments scheduled for December including the payment for wages for December
3. To review and receive receipts for December 2020
4. To review and approve bank statements and bank reconciliation for December 2020
5. To consider quotes for replacement French doors at the Spital pavilion
6. Planning Applications
7. To consider plans for December

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| 20/01743/AIR | Adjacent to Stand 125 DHL East Apron Cargo West, EMA | Erection of two no. two-storey portable buildings and one no. single storey portable building |
| 20/01526/LBC | 88 High Street | Installation of an air source heat pump |
| 20/01813/FUL | 5 Routh Avenue | Erection of dormer window to side elevation |
| 20/01180/FUL | 22 Barroon | Two storey and single storey rear extensions, render to entire dwelling and partial cladding to rear elevation - FURTHER AMENDMENTS |
| 20/01909/FUL | 31 Paddock Close | Single storey front and rear extensions and replacement of existing cladding to first floor |

1. Planning Permissions
2. To receive planning permissions received during December

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| 19/02395/FUL | Plot 7B, Arundel Avenue | Erection of a two storey office building (use Class B1a) and associated car parking and landscaping | Delegated powers from 19 December 2019 meeting - No objection | Approved |
| 20/00682/FUL | 67 High Street | RE-CONSULTATION - Conversion of existing barns to two dwellings and the erection of 2 dwellings to include access and parking provision | No objection as long as the Conservation Officer, Ecology and Highway concerns are addressed. | Approved |
| 20/00681/FUL | 67 High Street | Demolition of existing buildings and erection of four detached dwellings together with the creation of access and parking | No objection as long as the Conservation Officer's concerns are resolved and is satisfied. | Approved |
| 20/01586/TCA | 15 High Street | Height reduction by 50% to leylandii (unprotected trees in a conservation area) | No objection | Approved |
| 20/01395/CLP | 35 Clapgun Street | Certificate of lawful proposed development for the replacement of existing timber windows with UPVC equivalents | Object - CDPC would prefer wooden window frames as per article 4 | Approved |

1. Planning application withdrawn
2. To receive planning application withdrawn received during December

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| 20/01655/OUT | 79 Station Road | Outline application for the erection of a dwelling and double garage (outline - access and layout only) | OBJECT as CDPC feels this is overdevelopment of the site and need to retain green space within the village. |

1. Neighbourhood Plan – Parish Council to discuss and make a decision on whether to progress with a Neighbourhood Plan for the village
2. North West Leicestershire Local Plan Partial Review – Proposed Modifications Consultation
3. Land behind Moira Dale – owned by SEGRO – Parish Council to consider giving delegated powers to the Clerk and Chairman to allow more discussion to ascertain what is on offer in terms of the possible purchase and / or lease of the land
4. Clerk’s Report
5. To consider any matters for inclusion in the budget for 2021-22 and to receive the LRALC Briefing Paper – Financial Impact of Covid on Local Councils **Appx B**
6. Deferred from last meeting. To continue the annual review of Parish Council policies as part of Audit process. Papers circulated to all councillors last month.
7. CCTV
8. Bodycams
9. Fair Processing Notice
10. Complaints
11. Data Protection
12. Consent Form
13. Data Breach
14. Subject Access
15. General Privacy Notice
16. Staff, Councillor and Volunteer Privacy Notice
17. Dignity at Work
18. Disciplinary
19. Grievance
20. Equality and Diversity
21. Financial Regulations
22. Financial Reserves
23. Freedom of Information – Model Publication Scheme
24. Health and Safety
25. Lone Workers and Home Workers
26. Media, Communication and Social Media

**REMINDERS:**

**Diary Notes:**

Budget Full Council – 21 January 2021 – Via Zoom

Full Council – 28 January 2021

***Cheque signing rota for December – Cllrs T Saffell and M Kitchener***