Sir/Madam 22 September 2021

 **SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 30 September 2021***

Location: **The Community Hub, 101 Bondgate, Castle Donington**



Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda
3. Police Report – Update on local issues. **Appx A**
4. To confirm the minutes of the following meetings of the Parish Council:
5. Full Council 29 July 2021 **Appx B**
6. Staffing and event meeting 12 August 2021
7. Committees 9 September 2021
8. Chairman’s report
9. Golden Wedding flowers for Mr and Mrs Hallam, High Street.
10. Golden Wedding flowers for Mr and Mrs Henderson, Dovecote.

1. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors.
2. Land north and south of Park Lane – Traffic calming update (MR).
3. Library Management Committee (AS).
4. Allotment issues – Update report on on-going resident issues, including of the consideration of purchasing a fence (MK).
5. Other reports
6. Clerk’s Report
7. Safer Streets project (CCTV scheme). Update report.
8. Staging – To suggest that two more decks are purchased to make a full width stage at the Community Hub.
9. Letter of thanks received from the First Responder for the support allowing them to install another defibrillator at the Village Hall, Moira Dale.
10. Response from insurance regarding the question about provision of a life ring on the Common Land, as part of the review of risk assessments.
11. Summer Activities at the Spital Park and Community Hub. Update report.
12. Bosworth Road – Music in the Park fund raising event for charity. Update report.
13. Hub events – Plan until Christmas. Update report.
14. Kitchen staff – To approve additional staff to cover longer opening hours of the Community Hub and the Library, to maximise the use of the facility. Clerk to update.

1. Accounts
2. To approve payments scheduled for August & September including the payment for wages for August & September.
3. To review and receive receipts for August & September.
4. To review and approve bank statements and bank reconciliation for August & September.
5. To approve the annual subscriptions fees to Scribe for accounts and cemetery packages.
6. To consider the annual subscription to the National Allotment Society.
7. To ratify the 3-year contract for a coffee machine in the Community Hub café at a cost of £14 per week.
8. To consider setting up a Small Grant scheme to support local groups and charities post-Covid19.
9. Notice of Conclusion of Audit 2020/21 – To receive the report and comments from the External Auditor.
10. Grant requests:
11. To consider the annual grant to the Castle Donington Museum.
12. To consider the annual grant to St Edwards church (church clock and electric).
13. Planning matters
14. Draft affordable housing supplementary planning document <https://www.nwleics.gov.uk/pages/supplementary_planning_guidance>
15. Industrial Buildings and warehouses – Are there any additional buildings needing to be added to the list supplied by NWLDC? **Appx C**
16. Public transport provision – Miller Homes (Park Lane) – To consider the proposals as suggested by the LCC. (Plans to follow, if received).
17. Premises Licence application for (old Library) Delven Lane – To ratify the comments sent under delegated period.
18. Planning Applications
19. To consider plans received for September.

|  |  |  |
| --- | --- | --- |
| 21/00782/REMM | Land off Park Lane | Provision of village park and northern parcel Locally Equipped Area for Play (LEAP) (reserved matters to outline planning permission ref. 16/00465/VCUM) |
| 20/01614/REMM | Land North and South of Park Lane | Provision of access and structural landscaping to proposed employment development (reserved matters to outline planning permission ref. 16/00465/VCUM) |
| 21/01568/FUL | 37-43 High Street | Demolition of existing garage and the erection of four dwellings and associated works |
| 21/01720/FUL | 85 Park Lane | Single storey rear extension with open timber frame pergola; rear dormer extension with open timber frame pergola and balcony |
| 21/01587/FUL | 18 Fox Road | Erection of a single-storey side/rear extension, conversion of existing garage into living accommodation and part rendering to the principal elevation of the dwelling |
| 21/01756/TCA | 70 High Street | Felling of one conifer tree (Unprotected tree in a conservation area) |
| 21/01768/TCA | 1 Apiary Gate | Felling of one Silver Birch (Unprotected tree in a conservation area) |
| 21/01769/AIR | Adjacent to Stand 125, DHL East Apron Cargo West, East Midlands Airport | Provision of a Portacabin |
| 21/01735/FUL | Castle Donington College | Erection of single storey extension to existing school building, the erection of a two-storey school building and the provision of new playground area |
| 21/01586/FUL | 40 Borough Street | Installation of new shop front to front and side elevations and replacement of 3 no. first floor side timber windows |
| 21/00227/TCA | Open space, Spittal Hillside, The Spittal | Works to various trees |
| 21/01792/FUL | 100 Park Lane | Two storey rear extension, garage conversion and minor internal alterations |

1. Planning Permissions
2. To receive planning permissions received during August & September.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 21/00615/REMM | Land to the North of Park Lane | Erection of 125 dwellings and associated works (reserved matters to outline planning permission reference 16/00465/VCUM | No objection | Approved |
| 21/01294/FUL | 78 Station Road | Loft conversion and roof extension | No objections as long as the neighbours are satisfied.  | Approved |
| 21/01002/ADC | 47-49 Borough Street | AMENDED APPLICATION - Installation of varying illuminated and non-illuminated signage | No objection as long as the Conservation Officer is satisfied | Approved |
| 21/00365/FUL | 37 Clapgun Street | Change of use to a residential dwelling (Use Class C3) and erection of a single storey rear extension (application 21/00070/FUL withdrawn) | No objection as long as the Conservation Officer is satisfied | Approved |
| 21/00366/LBC | 37 Clapgun Street | Erection of a single storey rear extension (application 21/00206/LBC) | No objection as long as the Conservation Officer is satisfied | Approved |
| 20/02039/FUL | National Grid Tower Zd154, Land adjacent to Station Road | Proposed access track from Station Road to the National Grid Overhead Electrical Transmission Line Pylon (Tower ZD154) to include associated vegetation removal - AMENDED APPLICATION | Comments as previously submitted - No objection however CDPC has concerns regarding the partial removal of the bund due to previous issues with vehicles therefore CDPC requests the installation of a gate/barrier or similar solution in order to prevent unwanted vehicular access. | Approved |
| 21/01468/FUL | Available Car, Station Road | Installation of external flue | No objections.  | Approved |
| 21/01416/LBC | 17 Market Place | Rebuilding of a side boundary wall and erection of a gate | No objections. | Approved |
| 21/01479/FUL | 17 Market Street | Rebuilding of a side boundary wall and erection of a gate | No objection | Approved |
| 21/01424/FUL | 5 Staunton Close | Erection of two-storey side and front extensions, single storey front extension and porch canopy | No objections as long as the neighbour concerns are addressed.  | REFUSED |

1. Planning Withdrawn
2. To receive planning applications withdrawn during August & September.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 21/00870/FUL | 14 Borough Street | Change of use to residential dwelling house | No objection as long as the Conservation Officer is satisfied | Withdrawn |

**REMINDERS:**

**Diary Notes:**

Full Council meeting – 21 October 2021.

Wakes – 27th–30th October 2021.

Remembrance Parade – 14 November 2021.

Christmas Cheer – 3 December 2021.

***Payment reviewing for September – Cllrs L Cope and T Saffell***

***Covid arrangements:***

***Although the Covid restrictions have been relaxed, the Parish Council will still be adhering to the rule of masks, social distancing and sanitizing in all its facilities and for meeting. This is felt to be the best for protection for all attendees, including public, staff and volunteers.***