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Sir/Madam 26 May 2023

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 25 May 2023***

Location: **The Community Hub, 101 Bondgate, Castle Donington**

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Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
3. Police Matters
4. Monthly newsletter – circulated to councillors and on the website – <https://www.cdpc.org.uk/news.html>
5. To confirm the minutes of the following meetings of the Parish Council:
6. Full Council 27 April 2023
7. Annual Statutory Full Council 18 May 2023 **Appx A**
8. Chairman’s report
9. Golden Wedding flowers presented to Mr & Mrs Selby.
10. Patient Participation Group – update report.
11. Twinning Association 40th anniversary event – update report.
12. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors.
13. Traffic calming measures for High Street, as part of the 895-housing development off Park Lane (MR).
14. Clerk’s report.
15. Monthly accounts for approval and review:
16. Payments scheduled for May including the payment for wages for May.
17. Receipts for May.
18. Bank statements and bank reconciliation for May.
19. Fire safety – To approve reviewed contract, and Fire Safety audit inspections for all Parish Council owned facilities.
20. To review and receive the Interim Financial Report showing actual spend to budget. **Appx B**
21. Audit – Accounts for Year end 31 March 2023
22. To approve the provision of an upgrade to the Parish Council’s domain name to .GOV.uk and the provision of council email addresses.
23. For councillors information – AGAR – A copy of all the documents will be given out at the meeting. These are for discussion and approval at future meeting. The Clerk will talk the council through the various documents and explain what is required.
24. Moira Dale sports and Village Hall:
25. Programme of works – Update report.
26. Planning committee matters: (Chairman of committee to lead)
27. To consider the following applications.

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| 23/00488/FUL | Duflex Ltd, Newbold Drive | The partial demolition of the existing facility and subdivision of retained section of building into 2 no. units including change of use to use classes B2/B8/E and associated external alterations, new access, parking provision and landscaping. |
| 23/00469/FUL | 12 and 14 Borough Street | Change of use of existing Commercial Units, units 1, 3 and 5 at No. 14 Borough Street from commercial use (Class E) to residential use (Class C), change of use of unit 6 within No. 12 Borough Street from residential use (Class C) to commercial use (Class E), erection of single storey rear extension with terrace above to the rear of No. 14 to provide additional accommodation to unit 1, replacement of existing front door of No. 14 to timber door with glazed upper panel, insertion of new first floor doors to rear elevation in place of existing window and insertion of two roof lights to rear elevation. |
| 23/00479/REMM | Land to the South of Park Lane | Erection of units for B2 and B8 use (reserved matters to outline planning permission ref. 16/00465/VCUM) |
| 23/00541/FULM | 7 Clapgun Street | Change of use from an existing social club (sui generis use) to 14 flats (1 x 2 bed and 13 x 1 bed) (use class C3) with external works involving the provision of a first-floor extension and extension to rear elevation. |
| 23/00600/FUL | Park Farmhouse Hotel, Isley Walton | Proposed alterations and extensions to 'The Stable Suite' including re-roofing, elevational treatment and installation of photovoltaic solar panels with additional car parking and landscaping. |

1. To receive the following permission notices.

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| 23/00124/FUL | Auction Centre Donington Park | Erection of building for the purposes of inspecting and appraising auction vehicles | No objection | Approved |
| 23/00178/FUL | 13 Station Road | Erection of single storey rear extension and raised decking to rear and open porch and bay window to front. | No objection | Approved |
| 22/01456/REMM | Land to the South of Park Lane | Provision of access, drainage and structural landscaping and formation of plot levels (reserved matters of access and landscaping to outline planning permission ref. 16/00465/VCUM) | No objection | Approved |
| 23/00117/VCIM | Former Castle Donington Power Station | Construction of storage and distribution facility to be used for B8 use class, with ancillary office accommodation and associated service yard and infrastructure approved under planning permission ref. 22/00054/FULM without complying with Condition 34 so as to provide for amended biodiversity enhancement requirements | No objection | Approved |
| 22/01515/FUL | Donington Car Centre, Station Road | AMENDED - Proposed extension to existing workshop to provide additional office space and welfare facilities | No objection | Approved |
| 23/00379/FUL | 34 Hillside | Installation of external wall insulation to front, side and rear | No objection | Approved |
| 23/00308/TCA | 50A The Spittal | Works to Willow tree unprotected tree in a conservation area | No objection | Approved |

1. To receive the withdrawal notice.

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| 23/00204/FUL | 16 Barroon | Formation of new vehicular access and provision of hard standing with associated landscaping and retaining wall to front. | Object taking in to account the Conservation Officers comment and neighbour objections | APPLICATION WITHDRAWN |

1. Recreation committee matters: (Chairman of committee to lead)
2. Park Lane developments – Foxbridge Park open spaces and play area. To arrange a site visit to look at the new area of land.
3. Various play area repairs and upgrades – to review necessary work and quotes. Report to follow.
4. For councillors’ information – Annual sports pitch works. Report to follow.
5. For councillors’ information – Community sports provision at the college, including works to new gym and 3G. Report to follow.
6. For councillors’ information – New land behind Moira Dale recreation ground and footpath as part of the SEGRO development. Report to follow.
7. Amenities committee matters: (Chairman of committee to lead)
8. Coronation May Market – Debrief report and to briefly discuss plans for 2024.
9. Coronation activities and event – Update report from the Clerk.
10. Cemetery – To arrange a site visit, to allow new councillors to get an understanding of the sensitivity of this area.

**REMINDERS:**

**Diary Notes:**

Full Council meeting – 29 June 2023

***Payment reviewing for May – Cllrs T Saffell and C Hills.***