Sir/Madam 16 March 2022

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 24 March 2022***

Location: **The Community Hub, 101 Bondgate, Castle Donington**



Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda
3. Police Report – Update on local issues.
4. To confirm the minutes of the following meetings of the Parish Council:
5. Full Council 24 February 2022 **Appx A**
6. Committees 10 March 2022
7. Chairman’s report
8. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors.
9. Traffic calming proposals in relation to the Section 106 agreement for the Park Lane development. (MR).
10. Community Library (TS).
11. PPG (LC).
12. Other reports.
13. Clerk’s Report
14. Buildings costs rising, implications of underinsurance and the importance of risk management – webchat advice session. Update report and recommendations.
15. Campion Hill /Spittal Hill – Gas supply. At a recent meeting, the proposed plans to get a gas supply were discussed and a proposed option and compensation request put forward to the Parish Council. Since then, additional information and issues have surfaced, and a proposed new solution and compensation arrangement needs to be confirmed.
16. Spittal Hill development – Foul sewer drain works to start w/c 21 March. Developer is working with the Parish Council to ensure access to facilities is maintained.
17. Land north and south of Park Lane – Section 106 payments – Update report on payments due for off-site youth provision.
18. War Memorial – Plans to undertake works ahead of the 100-year anniversary of the memorial.
19. Utility contracts – Update on the current situation regarding contracts and prices.
20. Towles Pastures/Shields Crescent – Strip of land to be transferred to the Parish Council. Update report.
21. Delven Lane – Yellow lines request. Update report.
22. Operation London Bridge – Update report.
23. Village CCTV – Update report.
24. For councillors’ information. Ukrainian Appeal – The Parish Council is working with local residents and the Volunteer Centre to assist with donations. These can be dropped at the Community Hub during normal operating hours.
25. Parish Liaison meeting. Update report.
26. SLCC meeting. Update report.
27. Stonehill playing fields. Meeting with Severn Trent. Update report regarding the placement of new water pipe across the playing fields.
28. Lamp post testing – A requirement by LCC to allow hanging baskets and festive lighting. Update report.
29. Grant request:
30. Annual grant request from the Royal British Legion.
31. Floor cleaning machine – To consider the purchase or lease of a suitable machine for use at the Community Hub (main community areas).

1. Annual IT contract renewal – To confirm the continuation of the Service Level Agreement for IT support with the existing contractor.
2. Accounts
3. To approve payments scheduled for March including the payment for wages for March.
4. To review and receive receipts for March.
5. To review and approve bank statements and bank reconciliation for March.
6. To acknowledge the National pay award for staff on standard NALC/SLCC contract.
7. Audit 2021-22
8. To receive the Internal Auditors Interim Report and Clerk’s comments and action plan. Report to follow.
9. Councillors are reminded to review their Register of Interests on an annual basis.
10. Code of Conduct
11. To consider and adopt the new local Code of Conduct. **Appx B**
12. To confirm that by adopting the new Code of Conduct all existing councillors agree to be bound by it.
13. Amenities Committee
14. Queens Platinum event – Update report. (LC)
15. Grant application – Update report.
16. Recreation Committee
17. Land to the rear of Moira Dale playing fields. Update report on proposed costings and plan of action to take the project forward.
18. Bowls Club – To consider and approve necessary repairs to the property.
19. Village Hall and Moira Dale sports improvements.
20. Update on current situation in terms of tender documents being finalized and requests for tenders being sent out.
21. Planning Committee
22. NWLDC Local Plan Review –To ratify consultation response. (MR & TS).

1. Planning Applications
2. To consider plans received for March.

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| 22/00268/FUL | 12 Garden Crescent | Erection of two storey side extension with carport undercroft, single storey rear extension, rear dormer window, front porch extension and detached double garage to the rear of the dwelling. |
| 22/00361/CLP | 10 Campion Hill | Certificate of lawful proposed development for conversion of integral double garage into home office, utility room and store. |
| 22/00422/FUL | Spar, Delven Lane | Installation of ATM machine |
| 22/00369/ADC | Spar, Delven Lane | Display of non-illuminated signage around and ATM (Retrospective application) |
| 22/00373/TPO | 9 High Street | Works to 2 Holly trees, 2 Cherry trees and 1 Yew tree (Protected by Tree Preservation Order). |

1. Planning Permissions/Withdrawn notices
2. To receive planning permissions/Withdrawn notices received during March.

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| 22/00017/FUL | 5 Staunton Close | First floor side extension and external alterations | No objection | Approved |
| 21/02294/VCIM | 2B Willow Farm Business Park | Erection of building for E(g)(iii), B2 and B8 uses together with associated roads, car parking, service yard, fencing and landscaping approved under planning permission ref 21/00570/FULM without complying with Condition nos. 2, 3, 4 and 7 so as to allow for amended building height, elevations, siting, external surfacing, landscaping and materials | No objection | Approved |
| 21/00954/FUL | Home Farm, Castle Donington | The erection of a new single-storey building into associated offices comprising of single storey extensions and alterations with associated car parking | No objection, subject to Highways and Ecology issues being addressed - comment submitted by e-mail 28 October 2021 | APPLICATION WITHDRAWN |

**REMINDERS:**

**Diary Notes:**

Committees – 7 April 2022.

Full Council meeting – 28 April 2022.

***Payment reviewing for March – Cllrs C Burton and L Cope.***