Sir/Madam 17 June 2021

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date:  ***7.00 p.m.*** ***on Thursday 24 June 2021***

Location: **The Community Hub, 101 Bondgate, Castle Donington**



Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda
3. Police Report – Update on local issues. Written report to be requested.
4. To confirm the minutes of the following meetings of the Parish Council:
5. Full Council 27 May 2021 **Appx A**
6. Chairman’s report
7. Golden Wedding flowers for Mr and Mrs Holding, Cordwell Close

1. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors. (Due to covid restrictions, it would be helpful to keep the meeting as short as possible, if you send in written reports if you wish to update the Parish Council this month).
2. Clerk’s Report – Report to follow

1. To ratify all the decisions taken by the Clerk under delegated powers from the meeting in May.
2. Accounts
3. To approve payments scheduled for June including the payment for wages for June.
4. To review and receive receipts for June.
5. To review and approve bank statements and bank reconciliation for June.
6. Audit – Accounts for Year end 31 March 2021                           **APPX B**
7. To receive the Internal Auditors report (AGAR Part 3, page 3) and any comments or additional reports.
8. To Council to approve the Annual Governance Statement (AGAR Part 3, page 4) by resolution.
9. To receive and approve the Accounts for 2020/21.
10. To consider the Accounting Statements by the members meeting as a whole (AGAR Part 3, page 5).
11. To approve the Accounting Statements (AGAR Part 3, page 5) by resolution.
12. To ensure the Annual Governance Statement and Accounting Statements are signed and dated by the person (AGAR Part 3, page 4 &5) presiding at the meeting at which that approval is given.
13. Planning Applications
14. To consider plans received for June.

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| 21/00782/REMM | Land off Park Lane | Provision of village park and northern parcel Locally Equipped Area for Play (LEAP) (reserved matters to outline planning permission ref. 16/00465/VCUM) |
| 21/02088/FUL | 16 Cheribough Road | Erection of single storey and first floor side and rear extension |
| 20/01614/REMM | Land North and South of Park Lane | Provision of access and structural landscaping to proposed employment development (reserved matters to outline planning permission ref 16/00465/VCUM) - AMENDED APPLICATION |
| 21/01078/FUL | 15 Hastings Street | Remodeling of existing bungalow to a two-storey dwelling and the erection of a detached outbuilding |

1. Planning Permissions
2. To receive planning permissions received during June.

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| --- | --- | --- | --- | --- |
| 21/00570/FULM | 2B Willow Farm Business Park | Erection of building fort E(g)(iii), B2 and B8 uses together with associated roads, car parking, service yard, fencing and landscape | No objection | Approved |
| 21/00218/FUL | Charterhouse Holdings Plc, Trent Lane | Extension of hard landscaping to provide 17 additional car parking spaces | No objection - comments collated by e-mail due to deadline for submission. | Approved |
| 21/00707/FUL | 79 High Street | Change of use (C1) Bed and Breakfast back to dwelling house (C3) | No objection | Approved |
| VC/ADS 7.4.6/7/07 | Donington Park | TPO 1973 - Removal of dead and dangerous trees - 14 ash and 18 sycamores | Not consulted | Approved |

**REMINDERS:**

**Diary Notes:**

Committee meetings – 8 July 2021

Full Council meeting – 29 July 2021.

***Cheque signing rota for June – Cllrs M Kitchener and S Ambrose-Jones***

*Covid arrangements:*

*Under the current Covid regulations, numbers are restricted at Council meetings to the Rule excluding for Parish Councillors and staff. If numbers of the public attendance exceed a safe level following the current Covid regualtions, the meeting may have to be postponed.*