Sir/Madam 22 July 2021

 **SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 29 July 2021***

Location: **The Community Hub (OUTSIDE), 101 Bondgate,**

 **Castle Donington**



Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda
3. Police Report – Update on local issues. **Appx A**
4. Castle Donington schools – To consider a request to support a multi–trust Academy becoming the Trust for the College and the new Primary School on the development off Park Lane. (Representative to attend). **Appx B**
5. To confirm the minutes of the following meetings of the Parish Council:
6. Full Council 24 June 2021 **Appx C**
7. Chairman’s report
8. Platinum Wedding flowers for Mr and Mrs Audcott, Paddock Close

1. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors. (Due to Covid restrictions, it would be helpful to keep the meeting as short as possible, please send in written reports if you wish to update the Parish Council this month).
2. Safer Streets project (CB)
3. Library Management Committee (AS)
4. Other reports
5. Clerk’s Report – Report to follow

1. Accounts
2. To approve payments scheduled for July including the payment for wages for July.
3. To review and receive receipts for July.
4. To review and approve bank statements and bank reconciliation for July.
5. To consider and approve quotes/costings for works to:
6. Cemetery garage roof.
7. Various play equipment and surfaces.
8. Poppy artwork as part of the Remembrance Commemorations.
9. Hall staging.
10. Planning Applications
11. To ratify comments in respect of plans received during July.

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| 21/01180/FUL | 56-58 High Street | Erection of detached outbuilding (Retrospective application) | No objection |
| 21/01131/FUL | 10 Routh Avenue | Two storey side extension and port to front | No objection |
| 21/01329/AIR | Taxiway Victor, Airfield, East Midlands Airport | Construction of Turning Fillets to Taxiway Victor | No objection |

1. To consider plans received for July.

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| 19/01496/OUTM | Land South of Junction 1 of the A50 | Development of up to 92,500 sq m GIA of storage and distribution units (B8), industrial units (B2) and light industrial units (B1c); service yards and parking areas; new vehicular accesses off Trent Lane/Station Road and Rycroft Road with associated earthworks, drainage and attenuation features and other associated works (outline, all matters reserved except for the principal means of vehicular access to the site). |
| 21/00988/LBC | The Lodge, Park Lane | Rebuild stone wall, on line of existing foundation |
| 21/01009/VCIM | 71 The Spittal | Variation of conditions 2, 4 7 and 15 o APP/G2435/W/16\3155841 (16/00027/FULM) so as to provide additional bedroom in house type 3.1 as well an additional parking, define boundary treatments and hard surfaces for all plots, install gates at entrance to site, install external lighting and define position, extent and appearance of retaining structures |
| 21/01236/FUL | 31 Paddock Close | Demolition of existing garage and erection of single storey flat roof extension to provide garage and annex accommodation |
| 21/00875/LBC | 31 Bondgate | To remove the wall between the study and the corridor |
| 21/01294/FUL | 78 Station Road | Loft conversion and roof extension |
| 21/00782/REMM | Land off Park Lane | Provision of village park and northern parcel Locally Equipped Area for Play (LEAP) (reserved matters to outline planning permission ref. 16/00465/VCUM) - AMENDED APPLICATION |
| 21/01338/ADC | Land to the North of Park Lane | Installation of 12 no. flags, 4 no. freestanding signs (providing 2 no. V boards) |
| 20/00991/FUL | 16 Clapgun Street | Replacement of two windows to front elevation - AMENDED APPLICATION |
| 21/01366/FUL | 43a Station Road | Alterations to existing roof from hip to gable |
| 21/01424/FUL | 5 Staunton Close | Erection of two-storey side and front extensions, single storey front extension and porch canopy |

1. Planning Permissions
2. To receive planning permissions received during July.

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| 21/00570/FULM | 2B Willow Farm Business Park | Erection of building fort E(g)(iii), B2 and B8 uses together with associated roads, car parking, service yard, fencing and landscape | No objection | Approved |
| 21/00218/FUL | Charterhouse Holdings Plc, Trent Lane | Extension of hard landscaping to provide 17 additional car parking spaces | No objection - comments collated by e-mail due to deadline for submission. | Approved |
| 21/00707/FUL | 79 High Street | Change of use (C1) Bed and Breakfast back to dwelling house (C3) | No objection | Approved |
| 21/00168/FUL | Village Hall, Moira Dale | Extensions and alterations to existing Village Hall, provision of additional off-street parking and re-siting of existing children’s play area | FOR INFORMATION ONLY | Approved |
| 21/00800/FUL | 71 Stonehill | Single storey side and rear extension | No objection | Approved |
| 21/00586/FUL | 101 Stonehill | AMENDED APPLICATION - Two storey side and single storey front extension | No objection | Approved |
| VC/ADS 7.4.6/7/07 | Donington Park Farm Hotel | Works to dangerous trees (protected by TPOs) | CDPC not consulted. Dangerous trees. | Approved |
| 21/00507/FUL | 5 Bentley Road | Raise overall roof height to facilitate loft conversion, single storey front extension and 2 no. dormer windows to front roof slope | No objection  | Refused |

1. Audit – Annual review of key council policies and procedures **APXX D**

(Due to Covid restrictions, it would be beneficial to have read all of these documents prior to the meeting, raising any queries directly with the Clerk so that they can be addressed.)

1. Chairman – Code of Conduct
2. Code of Conduct
3. Committee remit and policy – Amenities
4. Committee remit and policy – Planning
5. Committee remit and policy – Recreation
6. Co-option of Councillors Policy
7. Grant Application
8. Grant Awarding Policy
9. Retention of Documents and Records
10. Environmental Policy
11. Audit – Annual review of risk assessments **APPX E**

(As above please ensure these are read and queries raised ahead of the meeting).

**Buildings related**

1. Cleaning
2. Electricity
3. Gas Safety
4. Halls and Pavilions
5. Fire (pavilion and workshop and cemetery house)

**Outdoor related**

1. Common Land
2. Cemeteries and churchyards
3. Allotments
4. BMX & Skateparks
5. Parks and Recreation
6. Playgrounds
7. Public Convenience
8. Litter pick – Volunteers
9. Sports pitches
10. Car parks
11. To give delegated powers to the Clerk to make necessary decisions on behalf of the Parish Council, after consultation with the Chairman and Vice-Chairman of the Council, or the Chairman and Vice-chairman of the committees, if appropriate, including payment of accounts during August, with all matters being reported to the September meeting.

**REMINDERS:**

**Diary Notes:**

Committee meetings – 9 September 2021.

Full Council meeting – 30 September 2021.

***Payment reviewing for July – Cllrs C Hills and C Burton***

***Covid arrangements:***

***Although the Covid restrictions have been relaxed, the Parish Council will still be adhering to the rule of masks, social distancing and sanitizing in all its facilities and for meeting. This is felt to be the best for protection for all attendees, including public, staff and volunteers.***