Sir/Madam 16 February 2023

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 23 February 2023***

Location: **The Community Hub, 101 Bondgate, Castle Donington**



Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
3. Police Matters
4. Monthly newsletter <https://www.cdpc.org.uk/news/2023/02/valley-beat-police-newsletter>
5. To confirm the minutes of the following meetings of the Parish Council:
6. Full Council 26 January 2023 **Appx A**
7. Chairman’s report
8. To receive the resignation of Cllr Bob Sizer.
9. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors.
10. Village CCTV (CB)
11. Clerk’s Report
12. Commonwealth War Graves commission – request to install signs indicating war graves in Barroon Cemetery. There is no cost to the Parish Council for the purchase, installation and on-going maintenance. Locations to be approved but are suggested on the entrance to the cemetery.
13. Section 106 contributions. It has been confirmed that the next trigger has been met, and the invoices will be issued by NWLDC once agreement has been made with the developer on how the indexation will be calculated.
14. Queen’s platinum tree and plaque have been planted and installed on Bentley Road. Photo and write up to go on the website and Facebook.
15. Staff training – Update on planned training for staff. The groundsmen are going to undertake pesticide, chainsaw and Chapter 8 training and the admin staff are undertaking basic clerks’ training and one day conferences appropriate to the Parish Council work. The budgets are being monitored to ensure that the courses are undertaken at the appropriate time within the available funds.
16. Download Festival sponsorship 2022 – It has been confirmed that Download Festival were unable to offer sponsorship funds to anyone last year. It is hoped that this may return for 2023.
17. EMA Low Carbon Energy grants have been paid for Spital Park, Bowls Club and part of the Village Hall works. The remainder is to be applied for when the finishing works at the Village Hall have been completed.
18. Grants for the Warm Hub and Coronation event/activities have been applied. Waiting for confirmation that these have been approved.
19. Monthly accounts for approval and review
20. Payments scheduled for February including the payment for wages for February.
21. Receipts for February.
22. Bank statements and bank reconciliation for February.
23. To review and receive the Interim Financial Report showing actual spend to budget.
24. Grant requests
25. To consider a request for financial support from Castle Donington Twinning Association.
26. To consider a request for financial support from Castle Donington Community Library.
27. To consider a request for financial support from Castle Donington Museum.
28. Moira Dale sports and village hall
29. To consider report and recommendations to enhance the whole facility.

**Appx B**

1. To consider and approve programme of works for the Moira Dale sports and village hall, including upgrades to plumbing, heating, electrics, sound absorbing ceiling tiles, guttering, decoration, etc.
2. Recreational matters.
3. Ferrers Close play area – issues with football misuse on a no balls area.

* To consider and approve the removal of the football posts.
* To consider quote for new fence.
* To consider investigating new play equipment (to fill the gap where football is being played) or planting options?

1. Kirkland Close play area – request to plant the area as it is little used as a

play area, due to only one aging piece of equipment.

* To consider the information received from LCC.
* To approve the purchase and planting of shrubs/trees (types as agreed by the Parish Council).

1. Spital Park

* To consider quote for repair works for sports fencing.
* To consider quote for repair/replacements works for the play area.

1. Glover Road.

* To consider quote for repair/replacements works for the play area.

1. New areas of land – Behind Moira Dale and Foxbridge Park

* To consider a forward environmental development plan, including site visits, setting up of working party, cost and maintenance implications and liaising with relevant outside bodies.

1. Amenities matters.
2. May Market – update report.
3. King’s Coronation – other activities and events. Update report.
4. Kings Coronation and Easter displays on Pinfold Gardens.

* To consider a request for funding towards the displays.

1. Hillside seating area.

* To consider a report from NWLDC and consider a plan forward.

1. Festive lighting – to consider quotes for a new 4-year contract.

1. Financial matters.
2. To confirm the contract for village hanging baskets and planters.
3. To consider a further request for financial support from Hemlock Parish Council in respect of the St Mowden appeal works.
4. To consider a quote for a new replacement computer server and review of annual contract for maintenance.
5. To consider a quote for new corporate-style signage for Parish Council facilities.
6. To consider annual review report for Parish Council’s insurance.
7. To consider requests for additional litter and dog bins within the Parish.
8. Planning matters.
9. To consider and make comment on the Neighbourhood Plan for Hemington and Lockington. <https://www.hemlock.org.uk/https-wwwsurveymonkeycoukrlockingtoncumhemington.html>
10. To ratify the comments made since last meeting.

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| 22/01577/DIS | Land off Park Lane | AMENDED APPLICATION - The approval of details reserved by conditions 3 (Landscaping), 5 (High Street Link), 7 (Tree and Hedgerow Protection), 9 (Ped/Cycle and Vehicular Connections) and 11 (Benches and Bins) relating to planning permission reference 21/00782/REMM | Comments obtained and submitted by e-mail due to planning deadline - No objection in principle, however, the Parish Council would raise concerns about the lack of disabled access on to High Street |

1. To consider the following applications.

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| 23/00090/FULM | East Midlands Gateway, Zone B (Intermodal Area) | Intermodal area (Zone B) with containers stored at up to 15 metres high (5 containers) together with intermodal area lighting columns at 25 metres high |
| 22/01906/FUL | 15 Hastings Street | Remodeling of existing bungalow to a two-storey dwelling and the erection of a detached outbuilding for use as an annex (Amended scheme to 22/00298/FUL |
| 23/00117/VCIM | Former Castle Donington Power Station | Construction of storage and distribution facility to be used for B8 use class, with ancillary office accommodation and associated service yard and infrastructure approved under planning permission ref. 22/00054/FULM without complying with Condition 34 so as to provide for amended biodiversity enhancement requirements |
| 23/00128/VCUM | Zone C East Midlands Gateway | Removal of condition 3 and variation of conditions 2, 8, 9, 11, 12, 13, 14, 17, 18, 22 and 23 of 19/00779/FULM so as to amend the design, scale and layout of the rail terminal building as well as approving hard and soft landscaping and cycle parking details |
| 22/01456/REMM | Land to the South of Park Lane | AMENDED APPLICATION - Provision of access, drainage and structural landscaping and formation of plot levels (reserved matters of access and landscaping to outline planning permission reference 16/00456/VCUM |

1. To receive the following permission notices:

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| 22/01868/LBC | 4 Apiary Gate | External and internal alterations (air source heating system) | No objection | Approved |

**REMINDERS:**

**Diary Notes:**

Annual Parish meeting – 9 March 2023

Full Council meeting – 30 March 2023

***Payment reviewing for February – Cllrs C Burton and S Ambrose-Jones.***