Sir/Madam 14 December 2022

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 22 December 2022***

Location: **The Community Hub, 101 Bondgate, Castle Donington**



Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda
3. Police Matters
4. Monthly newsletter (emailed to councillors).
5. To confirm the minutes of the following meetings of the Parish Council:
6. Full Council 24 November 2022 **Appx A**
7. Chairman’s report
8. Golden Wedding flowers presented to Mr and Mrs J Pincombe. Letter of thanks received.
9. 70th Wedding anniversary flowers presented to Mr and Mrs B Townsend. Letter of thanks received.
10. Sailors and Soldiers – Update on a meeting in respect of possible future plans.
11. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors.
12. Clerk’s Report
13. Royal British Legion – Thanks for support for the Poppy Appeal 2022.
14. Queen’s Platinum tree – The Parish Council agreed to the planting of a tree in memory of the Queen’s Platinum. An oak tree has been sourced and will be planted in the Cemetery. Does the Parish Council want to get a plaque to place with the tree?
15. Daffodil planting – A number of local residents have been planting daffodils around the village entrances. It is proposed to join forces with NWLDC next season again to obtain additional bulbs.
16. Accounts
17. To approve payments scheduled for December including the payment for wages for December.
18. To review and receive receipts for December.
19. To review and approve bank statements and bank reconciliation for December.
20. Balances – To confirm additional money to be transferred to the Public Sector Deposit Fund through CCLA, as the HSBC accounts are not achieving much of a return, whereas those with CCLA are.

1. Audit – Annual review of key policies and procedures
2. Standing Orders
3. Financial Regulation’s
4. Financial Reserve’s policy
5. Mission Statement
6. Priorities

The remaining polices, will be for review at a future meeting, before March 2023.

1. Planning applications
2. To consider the following applications:

|  |  |  |
| --- | --- | --- |
| 22/01839/AIR | Adjacent to DHL West Apron and Adjacent to East Apron, East Midlands Airport | Proposed waste de-icer storage tanks - adjacent to stand 125 DHL west apron and equipment storage area to the west of the east apron, airfield. |
| 22/01258/FUL | 17 Market Street | AMENDED APPLICATION - Change of use to beauty salon (sui-generis) with associated internal and external alterations (retrospective) |
| 22/01259/LBC | 17 Market Street | AMENDED APPLICATION - Change of use to beauty salon (sui-generis) with associated internal and external alterations (retrospective) |
| 22/01515/FUL | Donington Car Centre | Proposed extension to existing workshop to provide additional office space and welfare facilities and installation of solar panels to the existing roof |
| 22/01857/TCA | 6 Barn Close | Removal of two yew trees (Unprotected trees in a conservation area) |

1. Planning permissions
2. To receive the following permission notices:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 22/01385/LBC | Cavendish Cottages, Cavendish Bridge | Installation of two Velux GPL 2570H top hung conservation windows | No objection | Approved |
| 22/01525/ADC | 13 Market Street | Display of non-illuminated fascia sign and hanging sign to front elevation | No objection as long as the Conservation Officer and Highways are satisfied | Approved |
| 22/01560/FUL | 13 Market Street | Proposed alterations to shopfront and 8 no. new outdoor air conditioning condensing units, replacing 5 no. existing units to rear elevation | No objection | Approved |
| 22/00183/FUL | 35-37 Borough Street | Replacement of roof coverings | No objection | Approved |

**REMINDERS:**

**Diary Notes:**

Budget Full Council meeting – 19 January 2023

Full Council meeting – 26 January 2023

***Payment reviewing for December – Cllrs M Kitchener and M Lane.***