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Sir/Madam 16 April 2024

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 25 April 2024***

Location: **The Community Hub, 101 Bondgate,**

**Castle Donington**

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Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
3. To confirm the minutes of the following meetings of the Parish Council:
4. Full Council 28 March 2024.

1. Chairman’s report.
2. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors and the Police.

*Please submit a report prior to the meeting if you wish to update the meeting to allow time for this to circulated to everyone.*

1. Clerk’s report
2. Casual vacancy – update report.
3. Catholic carpark – new agreement – update report.
4. May Market event – update report.
5. D Day/Celebration of volunteers’ event – update report.
6. Monthly accounts for approval and review.
7. Payments scheduled for April.
8. Receipts received for April.
9. Bank statements and bank reconciliation for April.

1. Annual subscriptions – to approve membership to:
2. LRALC.
3. Local Council Award scheme
4. To approve an application to the award scheme, and for the initial cost of £130 (registration and fee for foundation level).
5. To consider and approve new policies:

* Customer service standard.
* Strategic aims and delivery objectives action plan.
* Community engagement policy.

1. Request for a donation from CD Flower Club.
2. Recreation committee matters:
3. Potential sports hall for Castle Donington. This matter was raised at the last meeting and initial informal discussions have highlighted the need to expand this area of discussion to include all areas of recreation and leisure. Further report to follow.
4. Footpath L57 (Moira Dale) improvement scheme – update report.
5. Land behind Moira Dale – update on purchase.
6. Turf allotments – deferred from February meeting – works for the track, ditches, in relation to flooding issues – update report including plan of action and to approve any necessary quotes.
7. Spital Park – deferred from February meeting – update report on planned works in relation to drainage matters and carpark security matters and to approve any necessary quotes.
8. Stonehill – deferred from February meeting – update report on planned works in relation to drainage matters including plan of action and to approve any necessary quotes.
9. Village Hall renovation works – update on outstanding matters and to approve any necessary quotes.
10. Moira Dale – additional green fence panels for cricket side of field, and replacement green fence panels for the football side (due to damage).
11. Tree inspection / works – update report including plan of action and to approve any necessary quotes.
12. To approve quotes for various works:
13. To review and approve quotes for water bowser.
14. Cemetery garage – replacement door.
15. Planning committee matters:
16. To consider the following applications:

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| 24/00361/ADC | Mediq, Plot 3B, East Midlands Distribution Centre | Display of 3 internally illuminated fascia signs, 2 non-illuminated totem signs, 4 non-illuminated fascia signs, 5 window and door advertisements, directional signage to loading bays, doors and site entrance and site safety notices |
| 24/00350/VCU | Castle Donington Community College | Amendments to condition 2 of planning permission 22/01959/FUL (which was for the erection of a single storey fitness suite and extensions and alterations to existing school building to create dining hall, kitchen, storage, office space and associated works) to change the design of the dining hall extension |
| 24/00394/FUL | DHL Aviation Building | Siting of one portacabin for use as a crew briefing room within the existing loading yard |
| 24/00426/FUL | 29 Upton Close | Extensions to the existing garage to provide for a garage conversion into habitable living accommodation and a storage area |
| 23/00541/FULM | 7 Clapgun Street | Change of use from an existing social club (sui generis use) to 11 flats ( 2 x 2 bed and 9 x 1 bed) (use class C3) with external works involving the provision of a first floor extension and extension to rear elevation - amended application |
| 24/00344/TCA | Courtyards, Cavendish Bridge | Works to a variety of 12 trees and will trees for general pruning/maintenance (Unprotected trees in a conservation area) |
| 24/00434/TPO | 9 High Street | Fell 1 walnut tree and crown reduction to 2 yew trees and 1 ash tree (Protected by Tree Preservation Order) |
| 24/00478/TCA | 63 Bondgate | Fell 2 Laburnum trees, works to 1 Eucalyptus tree and works to 7 fruit trees (unprotected trees in a conservation area) |
| 24/00475/TCA | 79 Bondgate | Works to 1 Elder, 1 Damson, 4 Ash, 1 Hawthorn and 1 Rowan tree (Unprotected tree in a conservation area) |
| 24/00486/LBC | 6 Barn Close | Erection of single storey extension, raising of existing section of roof and internal alterations. (LBC). |
| 24/00485/FUL | 6 Barn Close | Erection of single storey extension, raising of existing section of roof and internal alterations. |

1. To receive the following permission notices and withdrawn applications:

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| 24/00111/FUL | 61 The Biggin | Erection of a second-floor rear extension | No objection | Approved |
| 24/00118/VCU | 121 Park Lane | Amendments to conditions 2 of planning permission 23/00066/FUL which was for the proposed single storey rear extension, addition of pitch roof over existing two storey flat roof, demolition of existing garage and construction of new garage/outbuilding (resubmission of 22/01761/FUL) to allow changes to the design of the garage and workshop | No objection | Approved |
| 23/01514/FUL | A6 Maple Road | Change of use of the site from Telecoms Sales office/warehouse to a Dance/Performing Arts School | No objection | Approved |
| 24/00323/TCA | Church of St Edward King and Martyr | Works to 1 no sycamore tree, 1 no common lime tree and 1 no wild cherry tree (unprotected tree in a conservation area) | No comment as CDPC planning application | Approved |
| 24/00251/NMA | Land to the South of Park Lane | Non-material amendment to reserved matters approval ref. 19/00076/REMM (outline planning permission reference 16/00465/VCUM) to allow for amended wording to Condition 8 at Lane to the South of Park Lane | No comment required | Approved |

**REMINDERS:**

**Diary Notes:**

May Market – 6 May 2024.

Annual Statutory meeting – 16 May 2024.

Full Council – 25 April 2024

***Payment reviewing for April – Cllrs K Bradley and L Cope.***