Sir/Madam 21 October 2019

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date:  ***7.30 p.m.*** ***on Thursday 31 October 2019***

Location: Community Hub, 101 Bondgate, Castle Donington, DE74 2NR



Clerk to the Council

***Public Participation***

*Members of the public may make representations, give evidence or answer questions in respect of any matters included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public an opportunity to raise other matters of public interest.*

***AGENDA***

1.Apologies for absence to be received and accepted by the Parish Council

2 Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda

### 3. Police Report

* 1. Update on local issues, including crime figures

4. To confirm the minutes of the following meetings of the Parish Council:

1. Full Council 26 September 2019

5. Casual Vacancies for Park and Central Wards – Co-option of new councillors

Following on from the recent resignations, the statutory advertising to fill these positions by election has now passed, therefore the Parish Council can now fill these positions through co- option.

6. Chairman’s report

1. Remembrance Parade – Update on event
2. Representing CDPC on external bodies:

* EMG/SEGRO – Due to their new meeting room size, the Parish Council has been asked to reduce it's membership of the Liaison meetings to a maximum of two. Currently there are three.
* Behaviour and appropriateness on external bodies.

7. Accounts

1. To approve payments scheduled for October including the payment for wages October
2. To review and receive receipts for October 2019
3. To review and approve bank statements and bank reconciliation for October 2019

8. St Edwards church – To consider tree reports, plan of works and to approve quotes for work

9. To consider adopting a public payphone box situated at the junction of Starkie Avenue and Bosworth Road

10. Marking the death of a Senior figure, including that of Her Majesty (Operation London Bridge) – Working Party to update on plans

11. To consider quotes for line marking of Community hub carpark

12. CCTV – To consider quotes for upgrades to various systems at different parish council sites

13. To consider grant request from the Sailors and Soldiers – Re Children’s panto

14. For Councillors’ information – Written Financial statement showing full details of the costs of purchasing and renovating of the Community Hub

15. Parking issues – Does the Parish Council have any comments or suggestions in terms of improvements or ideas that may help to alleviate any off-site parking issues created by the introduction of the red routes (collate comments from Facebook/website posts)

16. Public Sector Bodies (Websites and mobile applications) (No2) Accessibility Regulations 2018 – What does this mean for parish councils? How does the Parish Council meet with regulations and plan for the future works necessary to comply with all elements of the new legislation?

17. For Councillors information – Unitary Proposals – A Vision for Local Government in Leicestershire – Strategic Business Case and the Leicestershire District Councils joint statement

18. Land adjacent to Clapgun Street carpark and The Hollow – Update on plan for Licence to cultivate instead of the option to take on full ownership

19. Planning Applications

|  |  |  |
| --- | --- | --- |
| 19/01476/FUL | 16 Radford Meadow | Conversion of existing garage into kitchen |
| 19/01724/FUL | Wakefield Court, Barroon | Construction of new and extension of off-street parking area to Wakefield Court |
| 19/01975/FUL | Available Car Ltd, Station Road | Erection of temporary storage building |
| 19/01934/FUL | 34 Hillside | Demolition of existing shed and erection of a new outbuilding |
| 16/00845/REMM | Land north and south of Park Lane | Erection of 389 dwellings and associated works (reserved matters to outline planning permission 16//00465/VCUM) - Discharge of condition planning re-consultation |

20. Planning Permissions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 19/01502/ADC | Orissa Restaurant, 1 Market Street | Display of 6 no. non-illuminated 'pay and display' signs | OBJECT - too many signs. However CDPC would support Planning Officers view requesting to reduce the number of signs to 2 as this is more appropriate within the Conservation Area | Approved |
| 19/00076/REMM | Land to the South of Park Lane | Erection of 211 dwellings and associated works (reserved matters to outline planning permission ref 16/00465/VCUM) | No objection | Approved |

21. To consider a name for the new relief road

22. Clerk’s report

23. Representatives' Reports, including reports from LCC and NWLDC councillors

1. Miller Homes development – Relief Road/Back Lane (BS)
2. SEGRO (S A-J)
3. Proposed traffic calming through the village – Criteria for release of funds to allow design plans to be implemented has yet to be met
4. Any others

24. Audit – Annual review of key policies and procedures (other reviewed May/June) – Continued

1. Standing Orders
2. Financial Regulation’s
3. Freedom of information – Core Classes and Model Publication Scheme
4. Complaints Procedures
5. Dignity at work/bullying and harassment
6. Lone and Homeworkers
7. Disciplinary and Grievance
8. Data Protection
9. Financial Reserves
10. Health and Safety
11. Equality and Diversity
12. Councillors to re-confirm acceptance to receive meeting invites by email

**REMINDERS:**

**Diary Notes:**

Committees – 14 November 2019

Full Council – 28 November 2019

Christmas Cheer – 6 December 2019

***Cheque signing rota for October – Cllrs S Ambrose-Jones and B Sizer***