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Sir/Madam 19 March 2024

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 28 March 2024***

Location: **The Community Hub, 101 Bondgate,**

**Castle Donington**

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Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Co-option of new councillor (s).
3. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
4. To confirm the minutes of the following meetings of the Parish Council:
5. Full Council 29 February 2024.
6. Annual Parish meeting 14 March 2024 (for information only).
7. Chairman’s report.
8. To receive the resignation of Cllr M Barker-Lane.
9. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors and the Police.

*Please submit a report prior to the meeting if you wish to update the meeting to allow time for this to circulated to everyone.*

1. Clerk’s report – To follow if anything.
2. Monthly accounts for approval and review.
3. Payments scheduled for March.
4. Receipts received for March.
5. Bank statements and bank reconciliation for March.

1. Deferred from last meeting – To consider a request regarding the Catholic carpark increase in annual charge. Additional information received. Separate report to follow.
2. Local Government Boundary Commission consultation on ward boundaries – to consider any relevant comments for the local wards. [North West Leicestershire | LGBCE](https://www.lgbce.org.uk/all-reviews/north-west-leicestershire)
3. Amenities committee matters:
4. Summer to event – No business plans from any event organisers have been received that would allow for a suitable standalone event that didn’t conflict with any existing and regular uses of the Parish Council facilities. There has been response from four different event organisers, who have all expressed an interest but not at suitable times to work around existing and regular facility uses. It is something that the Parish Council could potentially look at in the future. The biggest issue is lack of available land and parking provision.
5. Planning committee matters:
6. Local Plan consultation – To ratify the Parish Council comments submitted by the close of the consultation period.
7. Local Plan consultation – To ratify a joint “Northern Parishes” response.
8. Planning application 23/00/3/FULM – Application has been called-in. Parish Council to consider any additional comments to be relayed to Cllr A Morley (NWLDC).

1. To consider the following applications:

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| 24/00175/FUL | Cawarden Co, Home Farm, Park Lane | Proposed refurbishment of existing B2 building including re-cladding and insertion of new windows and doors, new first floor offices, removal of existing portacabin and new car parking |
| 24/00160/VCIM | Land to the South of Park Lane | Development for uses permitted under planning permission reference 16/00465/VCUM without complying with Condition 21 so as to allow for an alternative timescale for BREEAM assessment and certification of non-residential buildings |
| 24/00144/FUL | 98 High Street | Alterations to garage/studio flat to form dwelling including the erection of a car port |
| 24/00323/TCA | Church of St Edward King and Martyr | Works to 1 no sycamore tree, 1 no common lime tree and 1 no wild cherry tree (unprotected tree in a conservation area) |
| 24/00307/CLP | 4 Orly Avenue | Certificate of Lawful Proposed development for the erection of a boundary fence to side - for information only no comment required. |
| 24/00301/PNM | Unit 1, East Midlands Distribution Centre | Prior notification application for the installation of PV Solar panels on roof - for information only no comment required. |

1. To receive the following permission notices and withdrawn applications:

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| 23/01662/ADC | Co-op Trent Lane | Display of 2 no internally illuminated solar powered double-sided totems, 2 no internally illuminated Co-op logos, 1 no internally illuminated Co-op funeral care fascia, 1 no externally illuminated Co-op funeral care fascia by trough lighting, 1 no flat dibond fence mounted panel, 1 no internally applied opening hours vinyl and 2 no post mounted car park directional signs | No objection | Approved |
| 24/00110/CLP | 25 Fox Road | Certificate of lawful proposed development for the erection of a single storey rear extension | FOR INFORMATION ONLY - no comment requested | Approved |
| 24/00079/FUL | 91 Stonehill | Erection of single storey side and rear extensions and porch canopy to the front (amended scheme to 23/00198/FUL) | No objection | Approved |
| 24/00019/FUL | Land adjacent to plot 4, East Midlands Distribution Centre, Trent Lane | Retrospective application for the construction of an electricity sub-station to serve plot 4 | No objection | Approved |
| 23/01590/OUT | 10 Hastings Street | Erection of 1 no. dwelling (outline - scale, layout, appearance and access) | OBJECT - CDPC feels this application is over development of the site. Concerns also regarding highway access and note that no comment to date from Highways. | Withdrawn |

**REMINDERS:**

**Diary Notes:**

Full Council – 25 April 2024.

May Market – 6 May 2024.

Annual Statutory meeting – 16 May 2024.

***Payment reviewing for March – Cllrs P Norwell and R Else.***