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Sir/Madam 19 January 2024

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 25 January 2024***

Location: **The Community Hub, 101 Bondgate,**

**Castle Donington**



Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
3. To confirm the minutes of the following meetings of the Parish Council:
4. Full Council 21 December 2023
5. Budget full Council 19 January 2024

1. Chairman’s report.
2. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors and the Police.
3. Police newsletter. Circulated to all councillors and on website.
4. Flooding issues in Cavendish Bridge. (BO)
5. Storm Henk and Flood update (Cllr T Pendleton (TP)).
6. East Midlands Airport Parish Forum – report from November meeting. (AS).
7. CD Community Library trustees meeting – update report. (CB).
8. Traffic calming for High Street – update report (MR & TP).

*Please submit a report prior to the meeting if you wish to update the meeting to allow time for this to circulated to everyone.*

1. Clerk’s report
2. Parish Council website provider – update report on recent issues and plan for way forward.
3. Mobile phones upgrades and Ipad purchase for grounds staff. Update report on costs.
4. New bin supplier – update report.
5. Fire risk assessments for all parish council owned facilities – update report on outstanding matters and any necessary plans for work that might be necessary.
6. Tree inspection reports of high-risk areas – update report.
7. Monthly accounts for approval and review.
8. Payments scheduled for January.
9. Receipts received for January.
10. Bank statements and bank reconciliation for January.

1. To annual grant request from Castle Donington Community Library.
2. To confirm request for a grant to support the Castle Donington Twinning Association, and the annual visit French visit in May 2024.
3. Community Hub
4. Update on recent decorating works.
5. External finish – To consider quote (s) for works for the external finish of the Community Hub.
6. New parking system and signage – update report.
7. Policies and procedures, annual review and approval of new – deferred from last meeting.
8. Risk Assessment and Management procedures – review.
9. Business Plan – review.
10. CCTV policy – review.
11. Bodycam policy – review.
12. Statement of Internal Control policy – review.
13. Complaints policy – review.
14. Equality and Diversity policy – review.
15. Recreation committee matters:
16. Footpath L57 (Moira Dale) improvement scheme – update report.
17. Land behind Moira Dale – update on purchase.
18. CD rugby Club – update report on recent meeting.
19. Foxbridge public open space – update report.
20. Spital Park – works in connection to the development on Spittal Heights – update on outstanding matters.
21. Turf allotments – update report on new key system (issues and complaint); planned works for the track, ditches and repairs to boundary fence.
22. Spital Park – update report on planned works in relation to drainage matters, overgrown trees and carpark security matters.
23. Stone Hill – update report on planned works in relation to drainage matters.
24. Football Foundation grant application – update report on outstanding grant monies.
25. 3G project at the college – update report on progress to date.
26. Spital pavilion – to ratify quote for a replacement boiler.
27. Spital pavilion – update report on recent decorating works.
28. Village Hall renovation works – update on outstanding matters and costs to date.
29. Village Hall – to consider quotes for the installation of an appropriate fire alarm system.
30. Amenities committee matters:
31. May Market – update report.
32. Cemetery bin issue – update report on the current situation following the Christmas period.
33. Potential summer event – update report.
34. Planning committee matters:
35. Local Plan consultation – drop-in event details and details of consultation period.
36. To consider the following applications.

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| 23/01697/EAS | Land South of East Midlands Airport, Isley Woodhouse | Scoping Opinion under the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 in respect of proposed new settlement |
| 23/00883/FULM | Land North of Hilltop Farm, Hill Top | Erection of 35 B8 units together with associated access, parking and servicing areas |
| 23/01662/ADC | Co-op Trent Lane | Display of 2 no internally illuminated solar powered double-sided totems, 2 no internally illuminated Co-op logos, 1 no internally illuminated Co-op funeral care fascia, 1 no externally illuminated Co-op funeral care fascia by trough lighting, 1 no flat dibond fence mounted panel, 1 no internally applied opening hours vinyl and 2 no post mounted car park directional signs.  |
| 23/00939/FUL | 2A Borough Street | Change of use and conversion of building to create three residential units |
| 23/01514/FUL | A6 Maple Road | Change of use of the site from Telecoms Sales office/warehouse to a Dance/Performing Arts School |

1. To receive the following permission notices.

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| 23/01373/FUL | 60 Park Lane | Erection of two storey side extension and single storey rear extension | No objections | Approved |
| 23/01307/VCU | 67 High Street | Conversion of existing barns to two dwellings and the erection of 2 dwellings to include access and parking provision without complying with condition 2 of planning permission 20/00682/FUL to vary the site layout, plot plans and elevations to plot no. 4 to allow for a raised ridge height | No objection as long as the Conservation Officer is satisfied | Approved |
| 23/01376/CLP | 108 High Street | Certificate of Lawful Proposed Use for the erection of a detached garden building | FOR INFORMATION ONLY | Approved |
| 23/01593/AGP | Land off Back Lane | Proposed agricultural building (Agricultural Prior Notification) | No comment requested for information only | Approved |
| 23/01594/AGP | Land off Back Lane | Proposed agricultural private way (Agricultural Prior Notification) | No comment requested for information only | Approved |
| 23/01614/TCA | 70 High Street | Works to 1 no conifer tree and 1 no ash tree (Unprotected tree in a conservation area) | No objection | Approved |
| 23/01511/CLE | 67 High Street | Certificate of existing lawful development to confirm implementation of planning permission 20/00681/FUL | No objection | Approved |
| 23/01623/CLP | 7 Garden Crescent | Certificate of lawful proposed development for erection of a garden building within the existing residential curtilage to provide garden storage, home office, shower room, games/play room and bedroom for use by a family member as an annexe form of accommodation | FOR INFORMATION ONLY - no comment requested | Refused |

**REMINDERS:**

**Diary Notes:**

Full Council – 29 February 2024.

***Payment reviewing for January – Cllrs M Rogers and C Hills.***