Sir/Madam 11 April 2019

**PLEASE NOTE NEW VENUE, 101 BONDGATE, CASTLE DONINGTON, DE74 2NR**

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date:  ***7.30 p.m.*** ***on Thursday 25 April 2019***

Location: Community Hub, 101 Bondgate, Castle Donington, DE74 2NR

Fiona Palmer

Clerk to the Council

***Public Participation***

*Members of the public may make representations, give evidence or answer questions in connection with items included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.*

***AGENDA***

1.Apologies for absence to be received and accepted by the Parish Council

2 Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda

### 3. Police Report

* 1. Update on local issues, including crime figures

4. To confirm the minutes of the following meetings of the Parish Council:

1. Full Council 28 March 2019
2. Draft Annual Parish 4 April 2019
3. Committees 11 April 2019

5. Chairman’s Report

1. Annual Dinner

6. Clerk’s Report

1. Fire Training – Well attended, certificates will be available at the meeting.
2. HS2 project update – Representative to attend future meeting. Date will be confirmed at the meeting.

7. Representatives' Reports, including reports from LCC and NWLDC councillors

1. Old chairs form Parish Rooms (Adam Fairbrother to update)
2. SEGRO/Roxhill meeting
3. Museum
4. Library
5. Village Hall
6. Bus Stop Update

8. Accounts

1. To review and approve payments scheduled for April 2019 including the payment for wages April
2. To review and receive receipts for April 2019
3. To review and approve bank statements and bank reconciliation

9. To consider grant payments to:

1. New Youth Club – Set-up costs
2. Friday Group
3. Volunteer Centre for the provision of a mini bus to be based at the Community Hub, to allow people wishing to visit the Community Hub or get home from access to this service.

10. To consider payments for:

1. Annual Membership subscription to Institute of Cemetery and Crematorium Management
2. Annual Membership subscription to NALC/LRALC
3. To make a regular donation to the GrowCookShare to cover the volunteer work undertaken by a member of the Volunteer Centre to cover the Community Café during holidays/sickness.
4. To consider mileage payments for volunteers who travel from outside of the parish to get to the Community Hub.

11. To consider quotes for tree work in St Edwards churchyard

12. To consider quotes received the Parish Council’s insurance

13. Two letters of complaint about the lack of written report from the Planning Chairman at the Annual Parish meeting and his negativity on such important matters for the village, and how this makes the Parish Council look to other partner agencies

14. To approve the annual pay rise for all staff in line with the national guidelines

15. To consider quote for undertaking necessary health and safety inspections for the Parish Council buildings

16. Celebration of Volunteers / Community Hub Official Opening event – Deferred from Amenities Committee meeting

17. Licencing application for the Boutique Hamper Company – To review and make comment

18. LCC – Update on a number of highways issues, that had originally been raised by a member of the public. Information and report available on the night.

19. Planning

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| --- | --- | --- |
| 18/01509/REMM | Land off Park Lane | Alignment of relief road and provision of strategic landscaping (Reserved matters to outline planning permission 16/00465/VCUM) |
| 19/00165/FUL | Unit 2, Marks and Spencer Distribution Centre | Erection of two storey portable building with steel staircase |

**REMINDERS:**

**Diary Notes:**

May Market – 6 May 2019

Annual Statutory Meeting – 16 May 2019

Full Council – 6 June 2019

***Cheque signing rota for April – Cllrs C Hills and S Ambrose-Jones***