# Castle Donington parish council

Minutes of the Full Council Meeting held on Thursday 29 February 2024 at 7.00pm at The Community Hub, 101 Bondgate, Castle Donington

### present : Cllrs M Barker-Lane, K Bradley, C Burton, L Cope (in the chair), C Hills, M Kitchener, J Manley, P Norwell, B O’Dowd (arrived 7.05pm), and A Saffell.

### Cllr R Canny (NWLDC). 4 members of public.

**5023/24 APOLOGIES:** Cllrs R Else (personal), M Rogers (personal) and A Sowter (personal). Cllr A Morley NWLDC (personal). **RESOLVED:** To receive and approve the apologies.

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### 5024/24 DECLARATIONS OF INTEREST:

Cllr K Bradley declared a disclosable pecuniary interest in relation to his partner works for the Parish Council.

Cllr L Cope declared a disclosable pecuniary interest in relation to her son’s girlfriend works for the Parish Council.

Cllr P Norwell declared a disclosable pecuniary interest in relation to family members who work for the Parish Council.

Cllr M Kitchener declared an other registerable interest as an employee of Biffa who provide waste services to the Parish Council.

Cllr J Manley declared an other registerable interest as the Treasurer of Love Castle Donington

Cllr M Barker-Lane declared an disclosable pecuniary interest in relation to a payment made to his company.

### 5025/24 CONFIRMATION OF MINUTES

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 25 January 2024. **RESOLVED:** Toapprove the minutes.

### 5026/24 CHAIRMANS REPORT

Nothing to report.

**5027/24 REPRESENTATIVES REPORTS INCLUDING REPORTS FROM LCC, NWLDC COUNCILLORS and POLICE**

1. Police report – Police gave an update on the report that had been distributed to all Councillors. **RESOLVED:** Toreceive the information.
2. East Midlands Airport Parish Forum – report from November meeting. Circulated to all councillors. Report and minutes are now available online from EMA. **RESOLVED:** Toreceive the information.
3. Love Castle Donington. Annual report was circulated to councillors. Update was given on the Christmas Sleigh previously run by the Rotary raising £3700 with monies raised to be given as grants to local worthy causes. Planned events include upcoming ball and open gardens. Question was raised regarding wording in LCD AGM minutes in relation to village community events and who is, or has, organised them. Apologies were given regarding the misinterpretation in the wording, and this will be relayed back to LCD. **RESOLVED:** Toreceive the information.
4. LCC budget meeting. Slides and information had been circulated to Councillors. Any questions are to be sent to the Clerk on email. **RESOLVED:** Toreceive the information.
5. Cllr Canny NWLDC

* Quotes are being sought to replace the new stone used to repair the wall on Bondgate. **RESOLVED:** To receive the information.
* Flooding issue discussions are still ongoing with a recent meeting taking place with NWLDC, Environment Agency and Cllrs Canny and O’Dowd (representing Cavendish Bridge). **RESOLVED:** To receive the information.

1. Cllr Morley NWLDC
   * Not in attendance but reported that she has called in planning application23/00883/FULM. **RESOLVED:** To receive the information.
2. Cllr Saffell NWLDC
   * Attended recent budget meeting which was delivered. **RESOLVED:** Toreceive the information.
   * Attended training session regarding developers of both residential and commercial who now have to reserve 10% of land for biodiversity. **RESOLVED:** Toreceive the information.

**5028/24 To consider request for a grant to support the Castle Donington Twinning Association, and the annual visit French visit in May 2024 - Deferred from last meeting**

### Representative from the Twinning Association attended to update the meeting on the Twinning Association, and what it does and what it would like to do to increase awareness of the Twinning with Gasny. The grant request for funds towards the cost of the annual event when the French come to Castle Donington was explained in more detail. It was confirmed that the group also undertook other fund raising to help cover this event. The Parish Council asked a number of questions to satisfy itself in respect of need. RESOLVED: To approve the grant request of £440 and to work with the Group to promote the Twinning Association.

### 5029/24 CLERK’S REPORT

1. Mini-sweeper – NWLDC has not been performing this duty for various reasons and hasn’t been replying to emails as to why. As of 23 February, it has advised that the mini sweeper will be back out on Wednesdays on a weekly basis. **RESOLVED:** Toreceive the information.
2. Merchantmen Mews open space fence was damaged recently. The ownership of the fence is unclear, as Bloor Homes has confirmed it was installed as a goodwill gesture before the area to the front of it was transferred to the Parish Council. It is only one panel, so this has now been ordered by Parish Council to ensure the site is secure. **RESOLVED:** Toreceive the information. **RESOLVED:** Clerk to ascertain the ownership of the land adjoining this area and where the trees that had caused the damaged are situated.
3. Pinfold Garden displays – The Group that puts on the various displays has asked that the Parish Council contributes to the cost of the displays, if it is short. Requests for donations of materials will be made initially and will only spend if they are struggling. They will provide receipts for any necessary purchases. **RESOLVED:** Toapprove the request of up to £100 towards the costs of the various displays. Decision to be devolved to the Clerk to confirm need and costs with the Group.
4. NWLDC planning training 18 March. **RESOLVED:** Toreceive the information.

### 5030/24 ACCOUNTS

1. **RESOLVED:** To approve payments scheduled for February including payment of wages as circulated to all councillors at a total cost for the month of £59,219.38.

|  |  |  |
| --- | --- | --- |
| **Name** | **Description** | **Amount** |
| Water plus | Electricity - Village hall | 116.74 |
| Biffa | Trade Refuse | 206.68 |
| British Gas | Gas - Village Hall | 201.34 |
| Aviva | Pension | 33.00 |
| Peninsula | HR services | 273.86 |
| RJ Executive Cleaning Solutions | Cleaning | 468.00 |
| Various | Cafe items | 40.40 |
| Chubb | Alarm call out repairs | 74.38 |
| LRALC | Internal Audit | 450.00 |
| Knighton | Cleaning materials - General | 259.98 |
| Castle Donington Community Library | Grant general | 1,000.00 |
| SLCC | Training | 144.00 |
| Travis Perkins Trading Co Ltd | Materials | 212.04 |
| Water plus | Water Sports Pavilion | 32.29 |
| 4 Com Network Services Ltd | Phone | 146.22 |
| BT | Broadband | 180.00 |
| Grenke Leasing Ltd | Cafe till | 41.99 |
| APS Security & Fire | alarms | 9,373.20 |
| Various | Cafe items | 43.42 |
| RJ Executive Cleaning Solutions | Cleaning | 468.00 |
| Buddies Florist | Flowers | 35.00 |
| Mr Christmas Tree Ltd | Christmas Tree | 1,080.00 |
| Glasdon UK Ltd | Bins | 331.20 |
| Keepsafe Security Services Ltd | Alarm call out | 120.00 |
| LRC Pipe Band | Entertainment MIP | 400.00 |
| SC IT Solutions Ltd | Computer Costs | 54.00 |
| SC IT Solutions Ltd | Computer Costs | 39.90 |
| SC IT Solutions Ltd | Computer Costs | 108.84 |
| Viking | Stationery | 165.41 |
| Ulyett Landscapes Ltd | Grounds Maintenance | 6,977.06 |
| David Musson Fencing Ltd | Fencing Work | 441.03 |
| CD Volunteer Centre | Cafe items | 448.96 |
| HSBC | Bank Charges | 42.94 |
| Paytek Admin Services Ltd (UTP) | Bank Charges | 22.80 |
| Barclaycard | Bank Charges | 27.30 |
| EE | Phone | 105.65 |
| Willow Coffee | Coffee Machine - rental | 72.80 |
| RJ Executive Cleaning Solutions | Cleaning | 486.00 |
| Beta Electrical Contractors | Electrical repairs | 87.79 |
| Breaston Mechanical Services | Plumbing and heating works | 1,434.90 |
| Breaston Mechanical Services | boiler | 2,136.00 |
| Chubb | Alarm call out repairs | 473.64 |
| Continental Coffee Company | Repairs | 442.80 |
| Toolstation | Materials | 46.41 |
| TML | Phone | 111.94 |
| Huntingdon Stores | Cafe items | 9.45 |
| PEAC | Phone equipment | 322.80 |
| Various | Commercial Card | 827.42 |
| EDF Energy | Electricity Cemetery | 151.00 |
| Various | Cafe items | 6.63 |
| Water plus | Water office | 137.89 |
| Water plus | Water - village hall | 145.79 |
| SSE | Gas Hub | 1,057.86 |
| SSE | Gas - Spital Pavilion | 642.72 |
| RJ Executive Cleaning Solutions | Cleaning | 414.00 |
| Trees Direct Ltd | Tree works | 275.80 |
| Michael Norwell | Fuel | 50.06 |
| Chubb | CCTV | 301.40 |
| Gleaming Panes Ltd | Window cleaning | 28.00 |
| M L Plant Hire | Bollards for Hub | 611.63 |
| Toolstation | Shelving | 93.06 |
| Staff | Wages | 13,056.19 |
| Aviva | Pension | 1,331.94 |
| HMRC | Tax and NI | 3,167.11 |
| Aldi | Cafe items | 5.58 |
| Aldi | Cafe items | 18.98 |
| Soldo | Card fee | 36.00 |
| Aldi | Cafe items | 7.16 |
| Aldi | Cafe items | 27.41 |
| Huntingdon Stores | Cafe items | 28.35 |
| Aldi | Cafe items | 15.50 |
| Aldi | Cafe items | 7.84 |
| NWLDC | Rates - Spital | 395.00 |
| Canon | Photocopier | 547.15 |
| Engie | Electricity - Village hall | 133.50 |
| Water plus | Water Sports Pavilion | 33.09 |
| Biffa | Trade Refuse | 735.84 |
| RJ Executive Cleaning Solutions | Cleaning | 414.00 |
| Harrison Thompson | Repairs | 2,631.12 |
| Knighton | Cleaning | 237.78 |
| CD Volunteer Centre | Cafe items | 660.79 |
| CD Volunteer Centre | Cafe items | 216.23 |
| Various | Cafe items | 14.40 |
| Jane Hancox | Book Keeper | 482.40 |
| DC Tyres | Vehicle repairs | 25.00 |
| Castle Donington Community Library | Library expenses | 16.60 |
|  |  | **59,219.38** |

1. **RESOLVED:** To review and receive receipts for February as circulated to all councillors at a total cost for the month of £55,331.96.

|  |  |  |
| --- | --- | --- |
| **Name** | **Description** | **Amount** |
| Hub Cafe | Cafe Takings | 142.40 |
| Hub Cafe | Cafe Takings | 31.00 |
| Hub Cafe | Cafe Takings | 120.45 |
| Hub Cafe | Cafe Takings | 50.00 |
| Hub Cafe | Cafe Takings | 44.90 |
| Hub Cafe | Cafe Takings | 297.15 |
| Hall hirer | Bookings - Hub | 136.00 |
| Castle Donington Community Library | Library expenses | 3.60 |
| Castle Donington Community Library | Library expenses | 7.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| CD Volunteer Centre | Volunteer shopping | 300.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Stuart Till | Burial fees | 287.00 |
| Radiance Yoga UK | Bookings - Spital | 96.00 |
| Radiance Yoga UK | Bookings - Moira Dale | 64.00 |
| Slimming World | Bookings - Hub | 72.00 |
| Allotment holder | Allotment Key | 20.00 |
| Laura Bettany | Bookings - Hub | 75.00 |
| Co-op Funeralcare | Burial fees | 171.00 |
| Allotment holder | Allotment Key | 20.00 |
| Hall hirer | Bookings - Hub | 150.00 |
| Hall hirer | Bookings - Hub | 25.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Hall hirer | Bookings - Moira Dale | 48.00 |
| Red Dot Theatre Company | Bookings - Spital | 217.50 |
| Dynamic motif Dance & Performing Arts Academy | Bookings - Moira Dale | 192.00 |
| Radiance Yoga UK | Bookings - Moira Dale | 160.00 |
| The Friday Group | Bookings - Hub | 80.00 |
| The Friday Group | Bookings - Hub | 132.00 |
| Volunteer Centre | Bookings - Hub | 72.00 |
| CDFC | Football Club Annual Fee | 943.92 |
| Allotment holder | Allotment Key | 20.00 |
| Brownies and Rainbows | Bookings - Hub | 121.50 |
| PPG | Bookings - Hub | 10.00 |
| Hub Cafe | Cafe Takings | 104.30 |
| Hub Cafe | Cafe Takings | 25.50 |
| Hub Cafe | Cafe Takings | 131.50 |
| Hub Cafe | Cafe Takings | 65.50 |
| Hub Cafe | Cafe Takings | 60.10 |
| Hub Cafe | Cafe Takings | 213.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Hall hirer | Bookings - Hub | 87.00 |
| The Art Club | Bookings - Moira Dale | 322.00 |
| Hub Cafe | Cafe Takings | 65.50 |
| Hub Cafe | Cafe Takings | 41.40 |
| Hub Cafe | Cafe Takings | 126.80 |
| Hub Cafe | Cafe Takings | 31.20 |
| Hub Cafe | Cafe Takings | 47.90 |
| Hub Cafe | Cafe Takings | 99.50 |
| Hub Cafe | Cafe Takings | 419.40 |
| CD Volunteer Centre | Volunteer shopping | 4.00 |
| CD Volunteer Centre | Volunteer shopping | 110.00 |
| Anna Hall | Bookings - Hub | 10.00 |
| Hall hirer | Bookings - Hub | 20.00 |
| Hall hirer | Bookings - Hub | 64.00 |
| Stinsons Independent Family Funeral Directors | Burial fees | 435.00 |
| North West Leicestershire District Council | Bookings - Spital | 160.00 |
| North West Leicestershire District Council | Bookings - Hub | 108.00 |
| North West Leicestershire District Council | Bookings - Hub | 72.00 |
| Stinsons Independent Family Funeral Directors | Burial fees | 232.00 |
| Cubs | Bookings - Spital | 89.00 |
| Beavers | Bookings - Spital | 65.25 |
| Hub Cafe | Cafe Takings | 124.70 |
| Hub Cafe | Cafe Takings | 62.80 |
| Hub Cafe | Cafe Takings | 79.20 |
| Hub Cafe | Cafe Takings | 46.10 |
| Hub Cafe | Cafe Takings | 244.90 |
| CD Volunteer Centre | Volunteer shopping | 114.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Hall hirer | Bookings - Hub | 56.00 |
| Babyballet | Bookings - Hub | 126.00 |
| Kinton & Daughter Family Funeral Directors | Burial fees | 242.00 |
| Probus Club | Bookings - Spital | 36.25 |
| Hall hirer | Bookings - Hub | 99.00 |
| Slimming World | Bookings - Hub | 72.00 |
| Slimming World | Bookings - Hub | 144.00 |
| Shreeji Retail | Miscellaneous | 154.11 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Kinton & Daughter Family Funeral Directors | Burial fees | 759.00 |
| Kinton & Daughter Family Funeral Directors | House Rent | 1,155.00 |
| Hub Cafe | Cafe Takings | 105.30 |
| Hub Cafe | Cafe Takings | 69.90 |
| Hub Cafe | Cafe Takings | 121.70 |
| Hub Cafe | Cafe Takings | 53.30 |
| Hub Cafe | Cafe Takings | 77.10 |
| Hub Cafe | Cafe Takings | 255.20 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Castle Donington Community Library | Library expenses | 6.00 |
| Kinton & Daughter Family Funeral Directors | Burial fees | 232.00 |
| North West Leicestershire Cluster Clinic | Section 106 - 895 houses | 42,794.12 |
| Various | Cafe Takings | 0.01 |
| North West Leicestershire District Council | Bookings - Spital | 48.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| Allotment holder | Allotment Key | 20.00 |
| CD Volunteer Centre | Volunteer shopping | 75.00 |
|  |  | **55,331.96** |

1. Bank statements and bank reconciliation for February. **RESOLVED:** To review and approve bank statements and bank reconciliation for February.

Bank balances:

* Current account – £8,598.29
* HSBC savings account – £188,079.84.
* Public Sector Deposit Fund (earmarked reserves) – £507,380.18.
* HSBC savings account (earmarked reserves) – £625,944.46.
* Soldo (pre-payment card) – £48.67.

**5031/24 AUDIT – ACCOUNTS FOR YEAR END 31 MARCH 2024**

**RESOLVED:** To confirm the use of LRALC audit service for the purpose of internal audit.

**5032/24 TO CONSIDER A REQUEST REGARDING THE CATHOLIC CARPARK INCREASE IN ANNUAL CHARGE**

The Clerk advised that the Catholic Church car park lease is up for renewal. The Clerk had requested that they advise costs to the Parish Council prior to budget being set which did not happen. The request is to enter into a 5-year lease of £4000 per annum including a clause with closures for funerals plus the Parish Council has to pay NWLDC enforcement costs. Current fee paid to the Catholic church is £1400 per annum. An explanation as to the proposed increased had been requested, but not received. **RESOLVED:** To request an explanation as to the proposed increased costs. The Catholic Church is to be advised that the Parish Council does not have the funds within the budget to cover this proposed cost increase due to non-response from the Church before setting the budget for 2024-25. The moot feeling was not to re-new the lease at the proposed increased level, however, the Parish Council will wait until the Church has supplied the information requested and considered the counter offer of an inflation % increase.

### 5033/24 To consider a grant application from the James Farmer Charity with respect to Farmers Row Almshouse Cottages

A grant request had been made of £2000 towards replacement of windows. A grant from the EMA community fund has been applied for but there is still a shortfall. **RESOLVED:** To work with the charity to apply for other grants as it is not in a position to offer a grant of a substantial amount.

### 5034/24 Cost saving ideas/review of contracts

1. Dog bins, barrier mats and feminine hygiene.

The cost for emptying **the dog bins** is quite substantial, and although the budget is agreed, it was felt that perhaps a better deal could be obtained. Having sought other quotes, it has been confirmed that the existing contractor is best for price at a cost of approximately £5 per bin per weekly collection. **RESOLVED:** No change to the contract.

The location of the dog bins has been reviewed. Historically, dog bins have only been placed on Parish Council land. However, recently there have been a number of comments/complaints about the lack of bins along the relief road. Currently no bins of any description have been provided by the developer or NWLDC. Looking at the current location of dog bins, a relocation of some from existing sites to sites adjacent to the relief road could be undertaken as no additional cost, yet still providing the existing sites the coverage needed. If increased use of individual bins is found in the future, then the review of more bins will have to be taken. A press release will be put out to confirm the location of new bins, and the reason for relocating existing bins. It is understood that NWLDC has placed two new bins on the relief road, therefore before confirming the location of the dog bins this will checked out. **RESOLVED:** To look at relocating some of the existing bins to increase the area of coverage with no increased costs.

**Barrier mats** – having reviewed the costs to purchase or to hire as now, it would appear that the hire cost currently is the best option. **RESOLVED:** No change to the contract. It maybe something, that could be brought in-house in the future.

**Feminine hygiene** is currently provided at the three council owned facilities. Having reviewed the requirement for this, it has been confirmed that to bring this in-house is not possible. The regulatory classification of this type of waste means that employees and regular domestic and commercial cleaners cannot be made responsible for its disposal, or the control of what could be considered a substance that is hazardous to them health. All sanitary waste management must be taken care of by a licensed carrier. **RESOLVED:** No change to the contract.

1. Hanging basket contract / water bowser.

The hanging basket contract has been agreed by the Council to include watering of the planters by the contractor. This element of the annual cost is quite substantial. The grounds staff have had need for a water supply to undertake work periodically, ie with pitch works. Taking both these matters into consideration quotes have been sought for the Council to purchase a water bowser, which would allow the hanging baskets to be watered in-house and it can be used elsewhere for other jobs.

Costs: Watering of baskets per display – £1,160 for summer display, once a week and the cost of a water bowser would be in the region of £1,000. Watering of baskets would take approximately 2/3 hours weekly by staff. **RESOLVED:** To approve the purchase of a water bowser for use in-house by the grounds staff.

### 5035/24 COMMUNITY HUB

1. External finish – To consider quote(s) for works for the external finish of the old part of the Community Hub. A number of companies had been approached, but only one quote has been received. **RESOLVED:** To progress with the quote received at a cost of £24,648.00 and also ascertain a price for changing the external finish of the new part of the Community Hub to that of the older part as agreed above. The reason being is that the new exterior render will not need panting in the future, it is put on with a coloured mix, thus saving on-going future costs.

### 5036/24 RECREATION COMMITTEE

1. Footpath L57 (Moira Dale) improvement scheme – update report. Reported at last meeting, nothing new. **RESOLVED:** To receive the information.
2. Land behind Moira Dale – update on purchase. Reported at last meeting, nothing new. **RESOLVED:** To receive the information.
3. Foxbridge public open space – update report. Reported at last meeting, nothing new. **RESOLVED:** To receive the information.
4. Turf allotments –

Works required:

Annual track repairs; ditch clearance; ditch work in relation to flooding issues; repairs to boundary fence and creation of new carpark area.

**Track works**

* Re-grading existing surface and loosening areas with potholes.
* Supplying 30 tonnes of MOT 1 Breedon Stone.
* Levelling and grading of imported stone.
* Rolling to compact surface with vibrating roller.

**Resolved:** To defer as no quotes received.

**Ditch works**

Ditch (s) to be cleared with spoil be levelled on empty plot. This is annual work to ensure that the ditches are all free-flowing. IT was also reported that the ditches on the farm side of the hedge ae in new of clearance, otherwise it defeats the object of the Parish Council doing its work.

**Resolved:** To defer as no quotes received.

**RESOLVED:** To contact Segro regarding the field ditches.

**Ditch/drain work**

For a period of time, there have been issues with gardens flooding on Routh Ave. By process of elimination and previous works undertaken by the residents, it is apparent that the continued levelling/increasing in levels of the allotment track is exacerbating this problem. The resident is working with the Parish Council and will provide the drainage gully and pipework to allow the area to drain back to the ditch. **RESOLVED:** Costs for digging to be borne by the Parish Council, however, no quotes received to date.

**Boundary fence**

There are a number of ongoing issues, being that age and vandalism cause the hedges to be broken/break-down. In some of the areas it has been possible to repair with stock and chestnut fencing. Some areas will potentially require more substantial replacement fencing to ensure the security of the site and properties. To date this work has been undertaken in-house. **RESOLVED:** To receive the information.

**New car-park area**

A recent vacancy of a large plot on row 2 (3 actual plots) means that a new car parking area can be created, and the rest of the site returned to standard size plots. Most work has been undertaken in-house with the need to hire equipment. **RESOLVED:** To receive the information.

1. Spital Park –

Works required:

Drainage issues in the orchard area and rugby pitch; overgrown/rotten trees in the orchard and carpark security matters.

There are two main areas causing issues and concern, one by the orchard and one on the corner of the rugby pitch. Due to the weather, it has become apparent that more drainage work may be necessary to improve the use of the pitches and surrounding areas during winter. This needs to be looked at in conjunction with the Football Club.

Orchard area

* The flooding and water retention has become worse since the “mound” was created when the pavilion was re-built. Due to the wetness of the ground, a couple of trees have failed, and work is required to them. Quote being sought separately. In terms of the flooding and water retention, there are a number of options that can be tried, and discussions have taken place with a number of contractors. **Resolved:** To defer as no quotes received.

Rugby pitch

* Historically it is led to believe, there has been a French drain running along the boundary of the pitch, below the raised area. This doesn’t appear to be working and maybe blocked or broken. The discharge end is unknown too. The issue has caused many rugby matches to be cancelled either because of the flooding, or afterwards with the ground water freezing. It is proposed to undertake an exploratory dig/camera to ascertain exactly what the issue is and then plan as to how to remedy it. **RESOLVED:** To accept a quote to undertake this work at a cost of £570.00.

Carpark security

* This work hasn’t been undertaken as yet, even though agreed in principle due to issues with getting a contractor to undertake the amended plan of work to replace only those bollards that are rotten/damaged. **RESOLVED:** To accept a quote of £425.00.

1. Stonehill – update report on planned works in relation to drainage matters including plan of action and to approve any necessary quotes.

Work required:

Ditch to be cleared with soil being left in adjacent woodland.

Pipework to be increased in size and manhole area regraded.

Re-bench lose manhole with concrete and build-up around with spoil from the ditch excavation and re-seed. **Resolved:** To defer as no quotes received.

1. Football Foundation grant application – update report on outstanding grant monies. Reported at last meeting, nothing new. **RESOLVED:** To receive the information.
2. 3G project at the college – update report on progress to date. Cllr Burton reported that the project is ongoing and that eh college trust has decided that it doesn’t want to work with the Football Foundation as this process is too time restrictive. The Trust will fund the cost of the project, except for the donations from NWLDC and Castle Donington Parish Council. It is hoped that the project will start during this summer, subject to planning permission. **RESOLVED:** The Parish Council is still agreeable to its donation of £100k towards the project on condition that a suitable legal agreement is entered to.
3. Village Hall renovation works – update on outstanding matters and costs to date. Most works have been done, still a few finishing bits to be done. Having to continually chase contractors. Spend to date = £154,000 of agreed budget of £250,000. **RESOLVED:** To receive the information.
4. Tree inspection reports of high-risk areas – update report including plan of action and to approve any necessary quotes.

Tree reports circulated to councillors. No urgent works needed, some Priority 2 (within the next 12 months) and some on-going maintenance.

Quotes requested for works to Priority 2 trees. On-going maintenance will be undertaken in-house.

Areas covered:

* St Edwards churchyard
* Barroon cemetery
* Bondgate
* Spittal Orchard
* Cooks Drive
* Tipnall Drive
* Stonehill (No formal report, but causing neighbour issues due to size).

Quotes received from TH Heath contracts, Jonathan Phipp, George and Jameson Tree Services, Eden Tree Care and LCC.

St Edwards churchyard – only one quote received; others declined.

Barroon cemetery – three quotes obtained.

Bondgate – only on-going maintenance works required. Work to be undertaken in house.

Spittal Orchard – three quotes obtained.

Cooks Drive – three quotes obtained.

Tipnall Drive – only on-going maintenance works required. Work to be undertaken in house.

Stonehill – three quotes obtained.

**RESOLVED:** To accept the lowest quote at a cost of £4,045.00 for all works.

### 5037/24 AMENITIES committee

1. May Market – All going well. 25 stall applications have been made to date. Entertainment of Rolls Royce, Piper Band, Got2Sing choir, Punch and Judy, Morris Dancers, children’s characters, Town Crier. All booked. **RESOLVED:** To receive the information.
2. Summer event – The Parish Council has been approached by a circus and a fun fair who would both like to run an event in the summer on Spital Park, potentially on the raised area and car park area – not the main field. The Clerk has also emailed Far & Beyond Events (Download organisers) who have expressed an interest in running Music in the Park but no reply to date has been received. **RESOLVED:** To request a formal proposal from all the companies interested.
3. D Day – 6 June – Suggestion made of an afternoon tea for oldies/Friday Group/Celebration of Volunteers sometime this year, themed D Day/British and to include the Royal British Legion, schools and museum. **RESOLVED:** To receive the information.

### 5038/23 PLANNING COMMITTEE – cllr M ROGERS – planning chairman

a)   Local Plan consultation – Recent event slides.

Seemed to be well attended, general comments from the public were not favourable. **RESOLVED:** To receive the information.

b)  Local Plan consultation – To consider the various documents and make comment.

For the Council’s response, please submit any comments to Councillor Rogers by 7 March, who will compile and circulate a response for review. The deadline is 17 March.  **RESOLVED:** To receive the information.

c)   Isley Walton new settlement working party with interested local councils.  Minutes circulated. The Clerk and Councillor Rogers attended.  The main thrust is that Diseworth Parish Council is resigned to this probably happening and are trying to minimise impact wherever possible – infrastructure, roads, separation etc. **RESOLVED:** To receive the information.

d)  Long Whatton and Diseworth Freeport meeting reports.  Report circulated. **RESOLVED:** To receive the information.

e)   Long Whatton and Diseworth Neighbourhood Plan – newsletter re pre-submission consultation. Newsletter circulated. **RESOLVED:** To receive the information.

1. **RESOLVED**: To make the following comments in respect of plans received.

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| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** |
| 24/00074/REMM | Land South of Junction 1 of the A50, Station Road | Application for the first phase of the development comprising site wide enabling works including formation of development plateaus, earthworks, flood mitigation works, a pumping station, strategic landscaping, and a bund, plus formation of the main estate road between Station Road and Rycroft Road (reserved matters of access, appearance, landscaping, layout and scale to outline planning permission APP/G2435/W/22/3292404 - 19/01496/OUTM | No objection however Castle Donington Parish Council requests that assertive route guidance is needed to prevent traffic approaching or leaving through Castle Donington. |
| 24/0079/FUL | 91 Stonehill | Erection of single storey side and rear extensions and porch canopy to the front (amended scheme to 23/00198/FUL) | No objection |
| 24/00111/FUL | 61 the Biggin | Erection of a second-floor rear extension | No objection |
| 24/00118/VCU | 121 Park Lane | Amendments to conditions 2 of planning permission 23/00066/FUL which was for the proposed single storey rear extension, addition of pitch roof over existing two storey flat roof, demolition of existing garage and construction fo new garage/outbuilding (resubmission of 22/01761/FUL) to allow changes to the design of the garage and workshop | No objection |
| 24/00019/FUL | Land adjacent to plot 4, East Midlands Distribution Centre, Trent Lane | Retrospective application for the construction of an electricity sub-station to serve plot 4 | No objection |
| 23/01338/FUL | Land to the North of Welsted Road | Proposed convenience store (Class E) with ATM, associated parking, landscaping works and infrastructure - Amended Application | No objection |
| 24/00039/VCI | 17 High Street | Erection of one dwelling without complying with conditions 2, 3 and 5 of planning permission 20/01342/FUL to amend the site layout and external materials | No objection |
| 23/00883/FULM | Land North of Hilltop Farm, Hill Top | Erection of 35 B8 units together with associated access, parking and servicing areas - Amended Application | [Planning objection - 23-00883-FULM - 29 February 2024 comment.docx](file:///C:\Users\deputy\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\Planning%20objection%20-%2023-00883-FULM%20-%2029%20February%202024%20comment.docx) |
| 24/00228/TCA | 70 High Street | Works to remove 2 no conifers, removal of lower drooping growth to 1 no Beech tree, removal of limb/limbs to 1 no conifer, fell 1 no ash tree, minor pruning to 1 no walnut tree and overall pruning to 1 no ash tree (unprotected tree in a conservation area) | No objection and CDPC would request that removed trees are replaced |
| 24/00203/FUL | 7 Garden Crescent | Erection of an outbuilding consisting of a games/play room, bedroom, office, garden storage and shower room | OBJECT - over intensive use of the site |

1. **RESOLVED:** To receive planning decision notices.

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| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** | **DECISION** |
| 24/00110/CLP | 25 Fox Road | Certificate of lawful proposed development for the erection of a single storey rear extension | FOR INFORMATION ONLY - no comment requested | Approved |
| 23/01609/FUL | 58 Park Lane | Erection of single storey rear extension, front porch, raised patio and alteration to change garage door to window | No objection | Approved |
| 23/01630/NMA | Chapel Warehouse, Dovecote | Nonmaterial minor amendment to planning permission 23/00332/VCI to include amendments to windows | FOR INFORMATION ONLY - no comment requested | Approved |
| 23/01637/FUL | 28 Hillside | Installation of external wall insulation | No objection | Approved |
| 23/01599/CLP | 61 The Biggin | Certificate of Lawful Proposed development for a rear dormer window; a Velux roof light to the front elevation; a first-floor side obscurely glazed window; and external insulation and rendering of the entire property | FOR INFORMATION ONLY - no comment requested | Refused |
| 23/01545/FUL | 44C - 44D Borough Street | Change of use of first and second floors offices (Class E) to 4 no 1-bedroom flats (Class C3) including replacement UPVC windows | No objection subject to the Conservation Officer being satisfied especially regarding windows. | Approved |
| 22/01959/FUL | Castle Donington College | Erection of single storey fitness suite following demolition of existing building and extensions and alterations to existing school building to create dining hall, kitchen, storage, office space and associated works | No objection | Approved |
| 23/01633/FUL | Land known as Kings Mills Caravan Park | Replacement of 20 touring caravan pitches with 16 static caravans (lodges) along with change of use of building to provide club house/gym/sauna and erection of a bin store | No objection providing the lodges are aesthetically sympathetic to the area due to the proximity of heritage buildings e.g. wooden lodges | Approved |

Meeting closed 8.38pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_