# Castle Donington parish council

Minutes of the Full Council Meeting held on Thursday 28 November 2024 at 7.00pm at The Community Hub, 101 Bondgate, Castle Donington

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### present : Cllrs K Bradley, C Burton, L Cope, R Else, J Heeley, C Hills, J Manley, P Norwell, M Rogers (in the chair), A Saffell, R Sizer and A Sowter. Cllr A Morley, NWLDC. 8 members of public.

**5127/24 APOLOGIES:** Cllrs M Kitchener (work) and B O’Dowd (personal). Cllr R Canny, NWLDC. PC Martindale. **RESOLVED:** To receive and approve the apologies.

### 5128/24 DECLARATIONS OF INTEREST:

Cllr L Cope declared a disclosable pecuniary interest in relation to her son’s girlfriend works for the Parish Council.

Cllr K Bradley declared a disclosable pecuniary interest in relation to his partner who works for the Parish Council.

Cllr M Kitchener declared an other registerable interest as an employee of Biffa who provide waste services to the Parish Council.

Cllr P Norwell declared a disclosable pecuniary interest in relation to his son, wife and sister-in-law work for the Parish Council.

Cllr A Sowter declared a disclosable pecuniary interest in agenda item 5140/24 a8 and a10

### 5129/24 CONFIRMATION OF MINUTES

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 31 October 2024 with amendments – add Cllr Sizer as attending and Cllr Sowter vote against details for item 5124/24. **RESOLVED:** Toapprove the minutes with the amendments.

### 5130/24 LAND ON BONDGATE

The Chairman gave a brief history on the land that is owned by the Parish Council which historically had a scout hut and approximately 15 years ago the Parish Council considered whether it should be a car park with the entrance on to Bondgate and Market Street. Recent years been left as is with necessary maintenance. A member of public had approached the Parish Council regarding ideas of future use, and they gave a brief to the meeting with a representative from Natural England regarding ideas of future use. Convert the land as a community garden by planting fruit trees/bushes, wildflowers etc and installing benches without lighting following the necessary surveys and obtaining grants to cover costs. Discussion took place. **RESOLVED:** To accept the proposal in principle and set up a meeting to establish how it could work going forward, clarifying deeds etc.

### 5131/24 CHAIRMANS REPORT

Flowers were presented to Mr & Mrs Morris for their 50th Wedding Anniversary which were gratefully received. **RESOLVED:** To receive the information.

**5132/24 REPRESENTATIVES REPORTS INCLUDING REPORTS FROM LCC, NWLDC COUNCILLORS and POLICE**

1. Police Newsletter – Circulated to all councillors and available on the website. **RESOLVED:** To receive the information.
2. Cllr Morley, NWLDC
   * The report on the LGA review is now published on the website, any comments to be emailed to Cllr Morley. **RESOLVED:** To receive the information.
   * Still waiting for a meeting with MSV. **RESOLVED:** To receive the information.
3. Cllr Saffell, NWLDC – Nothing to report. **RESOLVED:**  To receive the information.
4. Cllr Sizer raised the concern regarding the NWLDC waste collection service calendar being online with no paper copies being distributed. Cllr Morley confirmed that it is only available on the website but had raised concerns. **RESOLVED:** To receive the information
5. Cllr Bradley – Royal British Legion AGM was held last week where officers were re-elected, elected and finances are good. **RESOLVED:** To receive the information.
6. Castle Donington Community Library – no representation at the meeting. **RESOLVED:** To receive the information.
7. Cllr Manley – Love Castle Donington – Christmas float is in final preparation to start next week, with an online tracker to show routes/days. Good support from local businesses and EMA raising approximately £1000 to update the float. **RESOLVED:** To receive the information.

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### 5133/24 CLERK’S REPORT

1. Lovely thank you from one of the bus drivers for the different displays on Pinfold Gardens. Email passed onto the Craft Group. **RESOLVED:** To receive the information.
2. There have been a few staff issues with sickness recently, meaning that we have been short-staffed at different times. But we are all pulling together to get everything done – well done to all the Staff Team. **RESOLVED:** To receive the information.
3. Christmas events.

* Christmas Cheer is happening this Saturday. Everything is in place, and we have a good mixture of local shops and business plus other stalls and the local Vehicle Club who should all create a “Christmas Market feel”. **RESOLVED:** To receive the information.
* Entertainment – Good selection including some new – Cheer Leaders, Candy Floss (girl band), stilt walkers, balloon modellers and bubbleoligist! **RESOLVED:** To receive the information.
* Letters to Santa, Christmas tree festival, Santa’s grotto are going well. the trees are looking good with a few more to still come in. Orchard school children are coming to have a look around. **RESOLVED:** To receive the information.
* Christmas dinner – Grow Cook Share – we are supporting the Volunteer Centre to ensure this goes smoothly and is open to as many as possible. **RESOLVED:** To receive the information.

### 5134/24 monthly ACCOUNTS for review and approval

|  |  |  |
| --- | --- | --- |
| 1. Payments scheduled for November. |  |  |

**RESOLVED:** To approve payments scheduled for November as circulated to all councillors at a total cost for the month of **£70,863.40**.

|  |  |  |
| --- | --- | --- |
| **Name** | **Description** | **Amount** |
| RJ Executive Cleaning Solutions | Cleaning | 405.00 |
| Castle Donington Community Church | Wakes | 300.00 |
| PWLB | Public Works Loan | 6,877.40 |
| NWLDC | Rates Hub | 339.00 |
| NWLDC | Rates Hub | 1,410.00 |
| NWLDC | Rates-Village Hall | 282.00 |
| Aviva | Pension | 33.00 |
| Peninsula | HR services | 293.03 |
| SSE | Gas Hub | 89.23 |
| SSE | Gas - Spital Pavilion | 324.19 |
| The Sign Maker | Signs | 395.00 |
| Aldi | Cafe items | 16.46 |
| NWDLC | Waste collection | -311.96 |
| RJ Executive Cleaning Solutions | Cleaning | 414.00 |
| Travis Perkins Trading Co Ltd | Repairs | 111.66 |
| Target Pest Control & Hygiene Ltd | Dog Bins etc | 2,553.31 |
| Turner Price | Cafe items | 214.25 |
| SC IT Solutions Ltd | Computer Costs | 54.00 |
| SC IT Solutions Ltd | Computer Costs | 116.76 |
| SC IT Solutions Ltd | Computer Costs | 42.00 |
| Ulyett Landscapes Ltd | Grounds Maintenance | 7,116.60 |
| Buddies Florist | Golden wedding flowers | 35.00 |
| Amazon | Vehicle repairs | 49.42 |
| Leicestershire & Rutland County Pipe Band | Christmas Market | 400.00 |
| Amazon | Stationery | 7.58 |
| Baldwins Groundworks Ltd | Grounds Maintenance | 3,840.00 |
| TML | Phone | 114.85 |
| Amazon | Christmas items | 16.96 |
| The Big Art Group Ltd | Christmas items | 122.06 |
| Loos for Hire | Christmas items | 588.00 |
| Helter Skelter Arts | Christmas Market | 1,285.00 |
| Spencer Birch | Car park | 706.79 |
| Spencer Birch | Car park | 441.02 |
| Oaklands | Cafe items | 125.59 |
| Rolls Royce Band | Christmas Market | 350.00 |
| Little Kingdom | Christmas Market | 1,100.00 |
| Amanda Bonsall | Christmas Market | 75.00 |
| Bouncy Days | Christmas Market | 374.00 |
| BT | Phone | 108.04 |
| 4 Com Network Services Ltd | Phone | 144.94 |
| Oaklands | Cafe items | 11.05 |
| Hutchinsons | Refund | -180.00 |
| Aldi | Cafe items | 13.41 |
| Aldi | Cafe items | 4.13 |
| Aldi | Cafe items | 5.59 |
| Home Bargains | Cafe items | 4.07 |
| Morrisons Supermarkets Ltd | Cafe items | 7.29 |
| NWLDC | Rates Cemetery | 63.00 |
| Grenke Leasing Ltd | Cafe till | 41.99 |
| HSBC | Bank Charges | 33.08 |
| Paytek Admin Services Ltd (UTP) | Bank Charges | 22.80 |
| Barclaycard | Bank Charges | 25.11 |
| Willow Coffee | Coffee Machine - rental | 72.80 |
| EE | Phone | 104.89 |
| PEAC | Phone equipment | 322.80 |
| Water plus | Water office | 141.13 |
| Water plus | Water-village Hall | 163.80 |
| RJ Executive Cleaning Solutions | Cleaning | 387.00 |
| Castle Don Service Station | Fuel | 86.35 |
| Amazon | Consumables various | 3.99 |
| Aldi | Cafe items | 12.91 |
| Sign it (Nottm) Ltd | Signs | 186.00 |
| Knighton | Cleaning materials - General | 109.85 |
| Ian Campbell Locksmith and Home Maintenance | Castle Donington Village Hall Upgrades | 225.00 |
| Ian Campbell Locksmith and Home Maintenance | Castle Donington Village Hall Upgrades | 25.00 |
| Carol Lewis | Consumables various | 152.83 |
| Corona Energy | Electricity Hub | 1,079.86 |
| Viking | Stationery etc | 136.69 |
| Aldi | Cafe items | 13.34 |
| Soldo | Card fee | 21.60 |
| Soldo | Cafe items | 12.25 |
| Aldi | Cafe items | 6.45 |
| Oaklands | Cafe items | 232.40 |
| Cater4you | Cafe items | 43.61 |
| Aldi | Cafe items | 19.34 |
| Oaklands | Cafe items | 88.20 |
| Aldi | Consumables various | 26.44 |
| coop | Cafe items | 28.00 |
| B&M | Cafe items | 28.50 |
| SSE | Electricity-Village Hall | 594.88 |
| Gleaming Panes Ltd | Window cleaning | 68.00 |
| HMRC | Tax and NI | 5,653.52 |
| Jane Hancox | Wages | 64.50 |
| G Burley &Sons | Hanging Baskets | 1,548.36 |
| British Legion | Wreaths | 150.00 |
| Turner Price | Cafe items | 262.44 |
| Dorothy Ella | Christmas Market | 200.00 |
| H J Vinyl | Signs | 50.04 |
| RJ Executive Cleaning Solutions | Cleaning | 414.00 |
| EDF Energy | Electricity Cemetery | 67.38 |
| Staff | Wages | 19,690.02 |
| Canon | Photocopier | 366.23 |
| NWLDC | Rates - Spital | 395.00 |
| Biffa | Trade Refuse | 432.47 |
| Take Payments Ltd | Cafe till | 24.00 |
| Severn Trent Water | Water cemetery | 229.32 |
| Toolstation | Equipment | 102.55 |
| Aviva | Pension | 1,109.77 |
| Knight, Kavanagh & Page Ltd | Agent fees | 4,194.00 |
| Castle Donington Community Library | Library expenses | 12.60 |
| CDVC | Volunteer shopping | 465.00 |
| Aldi | Cafe items | 27.59 |
|  |  | **£70,863.04** |

1. Receipts received for November.

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| --- | --- | --- |
| **Name** | **Description** | **Amount** |
| Stephan Holland | Wakes 2024 | 78.00 |
| Castle Donington Community Library | Library expenses | 3.00 |
| HMRC | VAT Refund | 13,994.79 |
| Brownies and Rainbows | Bookings - Hub | 170.65 |
| Life House Ministry | Bookings - Hub | 250.00 |
| Rohita Pabla | Bookings - Hub | 92.00 |
| Romanian Group | Bookings - Moira Dale | 140.00 |
| Romanian Group | Bookings - Moira Dale | 105.00 |
| CD Football | Football Club Annual Fee | 1,004.58 |
| Cllr John Legrys | Bookings - Hub | 22.00 |
| NWDLC | Section 106 - 895 houses | 392,922.48 |
| Flower Club | Bookings - Hub | 58.50 |
| Hub Cafe | Cafe Takings | 24.10 |
| Hub Cafe | Cafe Takings | 106.10 |
| Hub Cafe | Cafe Takings | 125.16 |
| Hub Cafe | Cafe Takings | 52.00 |
| Radiance Yoga UK | Bookings - Moira Dale | 175.00 |
| Allotment holder | Allotment rent | 32.92 |
| Stonemason | Memorial fees | 59.00 |
| Red Dot Theatre Company | Bookings - Spital | 279.00 |
| Castle Donington Community Library | Library expenses | 3.60 |
| Hub Cafe | Cafe Takings | 73.80 |
| Hub Cafe | Cafe Takings | 30.80 |
| Hub Cafe | Cafe Takings | 11.40 |
| Hub Cafe | Cafe Takings | 103.65 |
| Hub Cafe | Cafe Takings | 18.40 |
| Hub Cafe | Cafe Takings | 114.45 |
| Hub Cafe | Cafe Takings | 400.63 |
| CDVC | Volunteer shopping | 55.00 |
| Rangers | Bookings - Hub | 16.50 |
| Amelia's Artisan Bakery | Stallage | 50.00 |
| Little Kingdom | Stallage | 50.00 |
| Whatnotandstitches | Stallage | 10.00 |
| Totally Bespoke Crafts | Stallage | 10.00 |
| The Owl Woodshed | Stallage | 10.00 |
| Chilly's Wood Fired Pizzas | Stallage | 60.00 |
| Castle Donington Community Library | Library expenses | 3.00 |
| Flippin Crepes | Stallage | 60.00 |
| Rias Stitchery | Stallage | 10.00 |
| Room hirer | Bookings - Hub | 139.00 |
| Room hirer | Booking - Moira Dale | 17.50 |
| Shardlow Crafters | Stallage | 10.00 |
| Reiju | Stallage | 50.00 |
| Roger Smeeton & Co Memorials Ltd | Memorial fees | 77.00 |
| Hub Cafe | Cafe Takings | 72.90 |
| Hub Cafe | Cafe Takings | 20.00 |
| Hub Cafe | Cafe Takings | 4.30 |
| Hub Cafe | Cafe Takings | 43.10 |
| Hub Cafe | Cafe Takings | 13.80 |
| Hub Cafe | Cafe Takings | 6.30 |
| Castle Donington Community Library | Library expenses | 3.00 |
| Hub Cafe | Cafe Takings | 129.50 |
| CCLA | Interest | 2,155.98 |
| CD Volunteer Centre | Volunteer shopping | 190.00 |
| Kinton & Daughter Funeral Service Ltd | House Rent | 1,155.00 |
| Hub Cafe | Cafe Takings | 44.00 |
| Hub Cafe | Cafe Takings | 46.00 |
| CD Volunteer Centre | Volunteer shopping | 220.00 |
| Barclaycard | Card | 5.00 |
| NWLDC | Grant general | 9,050.00 |
| Room hirer | Santa's Grotto | 5.00 |
| Hopscotch Nursery | Bookings - Moira Dale | 1,008.00 |
| Room hirer | Santa's Grotto | 5.00 |
| The Jungle Body with Cat G | Bookings - Moira Dale | 17.50 |
| Room hirer | Bookings - Hub | 44.00 |
| Room hirer | Santa's Grotto | 15.00 |
| Room hirer | Santa's Grotto | 5.00 |
| Room hirer | Santa's Grotto | 5.00 |
| Hub Cafe | Cafe Takings | 92.30 |
| Hub Cafe | Cafe Takings | 69.15 |
| Hub Cafe | Cafe Takings | 68.10 |
| Hub Cafe | Cafe Takings | 334.05 |
|  |  | **£425,905.99** |

**RESOLVED:** To review and receive receipts for November as circulated to all councillors at a total cost for the month of **£425.905.99**.

1. Bank statements and bank reconciliation for November.

Bank balances:

* Current account – £6,464.57.
* HSBC savings account – £678,694.36.
* Public Sector Deposit Fund (earmarked reserves) – £527,436.55.
* HSBC savings account (earmarked reserves) – £684,074.23.
* Soldo (pre-payment card) – £87.41.

**RESOLVED:** To review and approve bank statements and bank reconciliation for November.

## **5135/24 REQUEST FOR ANNUAL GRANT FROM ST EDWARD’S CHURCH REGARDING THE FLOODLIGHTING AND CLOCK MAINTENANCE**

Request received for the annual grant towards the clock maintenance and towards the running costs for the flood lights. **RESOLVED:** To approve the grant of £600 as allocated in this year’s budget.

## **5136/24 NATIONAL PAY AWARD**

To note the new pay structure as approved by NALC and LGA for staff on pay scale salaries which relates to four staff members. **RESOLVED:** To receive the information.

**5137/24 HIGHWAYS RELATED MATTERS:**

1. CCTV – Update on the provision of CCTV project within the village. Meeting arranged for next week. Tuesday 3 December at 2pm. Teams. **RESOLVED:** To receive the information.
2. Traffic calming – Report on issues and updates from LCC, PC and NWLDC. The Vice-chairman updated the meeting on the four buildouts explaining the orientation of each confirming that a meeting had taken place with LCC following concerns of incidents that had occurred. The one outside of the Community Hub was raising most concerns. LCC agreed to the suggestions to install additional advance signage and an additional direction arrow, plus push to reduce the speed limit to 20 mph. Park Lane traffic calming is scheduled for February 2025 (half-term). **RESOLVED:** Thanks to the LCC for coming out so swiftly and to consider the suggestions, which is hoped will help address local concerns. The Parish Council will support the LCC in requesting for a reduction on the speed limit to 20mph.
3. NWLDC Special Expenses policy (double taxation and closed churchyards) Additional information and reports from other councils affected by the decision to update its policy in February 2024. (Letters from Ashby and Kegworth) (on website). Cllr Morley has also asked for figures in relation to the costs that are incurred for providing facilities/services as they (Labour) are pushing for a pool to be set up that could be drawn annually by parish and town councils towards the costs incurred. **RESOLVED:** To send a letter supporting Kegworth and Ashby councils to NWLDC finance and to provide Cllr Morley with the requested figures.

**5138/24 NWLDC – CONSULTATION ON COUNCIL TAX DISCOUNTS AND EXEMPTIONS**

<https://www.nwleics.gov.uk/emptyhomesurvey> Changes don’t seem to take account of all the reasons properties might be empty, depending on location and situation. **RESOLVED:** To receive the information.

**5139/24 RETURN OF REMOTE MEETINGS – GOVERNMENT CONSULTATION**

[https://consult.communities.gov.uk/local-government-standards-and-conduct/remote-attendance-and-proxy-voting/](https://www.northantscalc.com/r/EEY/m/54702) **RESOLVED:** Councillors to submit their own comments to this survey.

### 5140/24 PLANNING COMMITTEE MATTERS:

1. To ratify the following planning comments:

**Item Application Number and Details Comments**

**a1** 24/01395/FUL: Erection of single storey rear extension (retrospective application.

**34 Ferrers Close. No objection.**

**a2** 24/01205/LBC: Damp proofing works to the existing living room/entrance hall.

**39 Clapgun Street. No objection subject to the Conservation Officer being satisfied.**

**a3** 24/01416/TCA: Works to fell 1 no large conifer (unprotected tree in a conservation area).

**6 Dovecote. No objection subject to the Arboriculturist being satisfied.**

**a4** 24/01419/FUL: Erection of outbuilding in rear garden.

**35 Park Lane. No objection.**

**a5** 24/013696/FUL: Demolition of existing outbuildings and the erection of two detached dwellings to include amendments to the boundary, parking, access and associated works.

**77 High Street. No objection subject to the**

**Conservation Officer being satisfied.**

**a6** 24/01447/TCA: Works to fell 2 no Lawson Cyprus trees

(unprotected tree in conservation area).

**23 High Street. No objection.**

**a7** 24/00960/FULM:Provision of a new 3G sports pitch (amended application).

**Castle Donington College. No objection.**

**a8** 24/01429/FUL: Erection of two storey rear extension.

**2 Mount Pleasant. No objection.**

**a9** 24/01412/FUL: Replace previously existing wall with new brick wall and railings (retrospective).

**108 Borough Street. No objection.**

**a10** 24/01414/FUL: Garage conversion into annex for elderly relatives.

**48 Borough Street. No objection subject to the**

**Conservation Officer being satisfied.**

**a11** 24/01440/FUL: Installation of two vents to front elevation of industrial unit.

**Unit 9, Trent Lane Industrial Estate. No objection.**

**RESOLVED:** To make the comments as detailed above.

1. To receive the following permission notices:

**Item Application Number and Details Decision**

**b1**  24/00988/LBC: Repairs to ground floor front sliding sash window, front door frame and associated brickwork (Listed Building Consent)

**50 Borough Street. Approved.**

**b2** 24/01032/CLE: Certificate of lawful development (existing) for the erection of single storey rear extension.

**34 Ferrers Close.**  **Refused.**

**b3**  24/00996/FUL: Erection of detached building for home gym and storage (part retrospective).

**61 Moira Dale. Approved.**

**b4** 24/00039/VCI: Erection of one dwelling without complying with conditions 2, 3 and 5 of planning permission 20/01342/FUL to amend the site layout and external materials.

**17 High Street. Approved.**

**b5** 24/01106/FUL: Demolition of existing conservatory and erection of single storey rear extension.

**11 Minton Road. Approved.**

**b6** 24/01153/ADC: Display of non-illuminated logo mark fascia sign to units on plot 2, plot 3A/B, plot 4, plots 5A and 5B, Plot 6A and Plot 7 (7 no. Logomark signs in total).

**Land to the South of Park Lane. Approved.**

**b7** 24/01084/FUL: Conversion of garage, new windows and doors, new balustrade to existing balcony, render and cladding to front elevation and air source heat pump to rear.

**5 Hillside. Approved.**

**b8** 24/01113/TCA: Fell no 1 Chery Tree and 2 no Spruce Bush Trees (Unprotected trees in a conservation area).

**48 Borough Street. Approved.**

**b9** 24/00766/FUL: Erection of two storey side and front extension and single storey front extension.

**2 Shields Crescent. Approved.**

**b10** 24/01159/FUL: Erection of first floor rear extension and 1.8 metre high rear boundary wall.

**5 Cessna Court. Approved.**

**b11** 24/01269/CLP: Certificate of Lawful Proposed Use for the installation of a hot tub in the rear garden.

**56-58 High Street. Approved.**

**b12** 24/01102/FUL: Erection of first floor side extension, pergola and garden room, together with alterations to the front and rear boundary wall/fence.

**92 High Street. Approved.**

**RESOLVED:** To receive the above permission notices.

Meeting closed 8.05 pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_