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Sir/Madam 21 May 2024

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 30 May 2024***

Location: **The Community Hub, 101 Bondgate,**

**Castle Donington**



Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

## Apologies for absence to be received and accepted by the Parish Council

## Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.

## To confirm the minutes of the following meetings of the Parish Council:

1. Full Council 25 April 2024.
2. Annual Statutory 16 May 2024.

## Chairman’s report.

## Representatives' & Councillors reports, including reports from LCC and NWLDC councillors and the Police.

1. Flooding issues at Cavendish report (RC & B O).
2. Potential new housing development – Isley Woodhouse stakeholder workshop report (PN).

## Clerk’s report – Report to follow.

## Monthly accounts for approval and review.

1. Payments scheduled for May.
2. Receipts received for May.
3. Bank statements and bank reconciliation for May.

## To consider and approve documents relating to the 2023-2024 AGAR.

1. To receive the Annual Internal Auditor’s Report 2023/2024.
2. To consider recommendations or matters arising from the internal auditor’s narrative report.
3. To receive the Balance Sheet and Income and Expenditure reports.
4. To complete and sign the Annual Governance Statement 2023-2024.
5. To receive and sign the Accounting Statements 2023-2024.
6. To receive and consider the bank reconciliation 2023-2024.
7. To receive and consider the explanation of variances.
8. To receive and consider the breakdown of reserves held.
9. To agree the dates for the period of public rights.

## NWLDC – Council Tax changes

To consider a report and the implications, and formulate a response in relation to special expenses/concurrent functions and the double taxation effect on Ashby, Castle Donington and Kegworth. ([Council Meetings Calendar | Castle Donington Parish Council (castledonington-pc.gov.uk)](https://www.castledonington-pc.gov.uk/council-meetings).

## Planning committee matters:

1. To consider NWLDC car parking review survey [Have your say on our car parks (govdelivery.com)](https://content.govdelivery.com/accounts/UKNWLDC/bulletins/39bb244). ([Council Meetings Calendar | Castle Donington Parish Council (castledonington-pc.gov.uk)](https://www.castledonington-pc.gov.uk/council-meetings).
2. Street naming – To confirm a recommendation for development off High Street.
3. To consider the following planning applications:

**Item Application Number and Details**

**d1** 24/00431/VCI: Amendments to conditions 2 and 3 of planning permission 20/00682/FUL which was for the conversion of existing barns to two dwellings, and the erection of 2 dwellings to include access and parking provision, to include internal layout alterations and external alterations including an increase in ridge and eaves height, alterations to windows, doors and external detailing and the inclusion of an external heat pump for plot no 2.

 **67 High Street.**

**d2** 24/00501/LBC: External and internal alterations (amended scheme to 19/02445/LBC).

 **17 Market Street.**

**d3** 24/00562/PNH: Demolition of an existing single-storey rear extension and erection of a new single-storey rear extension measuring 5.96 metres in length from the rear wall of the original dwellinghouse with a maximum height of 2.90 metres (flat roof) (Prior Approval).

 **6 Hall Farm Close.**

**d4** 24/00528/FUL: Installation of three replacement windows to front elevation.

 **22 Clapgun Street.**

**d5** 24/00529/LBC: Installation of three replacement windows to front elevation.

 **22 Clapgun Street.**

**d6** 24/00577/AIR: Installation of loading dock leveller.

 **Royal Mail Building, Beverley Road, East Midlands Airport.**

**d7** Erection of single storey rear extension.

 **20 Fox Road Castle Donington Derby DE74 2UN**

1. To receive the following permission notices and withdrawn applications:

**Item Application Number and Details Decision**

**e1** 23/00488/FUL: The partial demolition of the existing

facility and subdivision of retained section of building into

2 no. units including change of use to use classes B2/B8/E

and associated external alterations, new access, parking

provision and landscaping.

**Duflex Ltd, Newbold Drive. Approved**

**e2** 24/00144/FUL: Alterations to garage/studio flat to form

dwelling including the erection of a car port.

**98 High Street. Approved**

**e3** 23/00479/REM: AMENDED APPLICATION – Erection of

units for B2 and B8 use (reserved matters to outline

planning permission ref. 16/00465/VCUM)

**Land to the South of Park Lane (Welstead Road).** **Approved**

**e4** 24/00344/TCA: Works to a variety of 12 trees and will

trees for general pruning/maintenance (Unprotected trees

in a conservation area)

**Courtyards, Cavendish Bridge. Approved**

**e5** 24/00175/FUL: Proposed refurbishment of existing

building including re-cladding and insertion of new

windows and doors, new first floor offices, removal of

existing portacabin and new car parking.

**Cawarden Co, Home Farm, Park Lane. Approved**

**e6** 24/00361/ADC: Display of 3 internally illuminated fascia

signs, 2 non-illuminated totem signs, 4 non-illuminated

fascia signs, 5 window and door advertisements,

directional signage to loading bays, doors and site

entrance and site safety notices.

 **Mediq, Plot 2B, East Midlands Distribution Centre. Approved**

**e7** 24/00475/TCA: Works to 1 Elder, 1 Damson, 4 Ash, 1

Hawthorn and 1 Rowan tree (Unprotected tree in a

conservation area)

**79 Bondgate. Approved**

**e8** 24/00478/TCA: Fell 2 Laburnum trees, works to 1

Eucalyptus tree and works to 7 fruit trees (unprotected

trees in a conservation area)

**63 Bondgate. Approved**

**e9** 24/00350/VCU: Amendments to condition 2 of planning

permission 22/01959/FUL (which was for the erection of

a single storey fitness suite and extensions and alterations

to existing school building to create dining hall, kitchen,

storage, office space and associated works) to change the

design of the dining hall extension.

**Castle Donington Community College. Approved**

**e10** 24/00301/PNM: Prior notification application for the

installation of PV Solar panels on roof - for information

only no comment required.

**Unit 1 East Midlands Distribution Centre. Approved**

**e11** 24/00426/FUL: Extensions to the existing garage to

provide for a garage conversion into habitable living

accommodation and a storage area.

**29 Upton Close. Approved**

**e12** 24/00203/FUL: Erection of an outbuilding consisting

of a games/play room, bedroom, office, garden storage

and shower room.

**7 Garden Crescent. Withdrawn**

**REMINDERS:**

**Diary Notes:**

Full Council – 27 June 2024

***Payment reviewing for May – Cllrs R Else and P Norwell.***

***Supporting documents are linked to the QR code below.***