

Castle Donington Parish Council

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Sir/Madam

10 January 2024

SUMMONS TO ATTEND THE MEETING OF CASTLE DONINGTON PARISH COUNCIL

Time/Date: **7.00 p.m. on Thursday 18 January 2024**

Location: **The Community Hub, 101 Bondgate, Castle Donington**

Fiona M Palmer

Clerk to the Council

Public Participation

Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.

AGENDA

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda
3. To consider and review all fees for Parish Council facilities and services.
4. To review and approve the budget for 2024-25
Documents circulated include:
 - Interim financial report showing actual spend to budget.
 - Bank reconciliation
 - Budgeting information report (9 pages)
 - Detailed budget summary (numbers and explanation notes)
 - Unspent money to be transferred to Earmarked Reserves.
5. To approve the Precept 2024-25
 - Precept working sheet (numbers and explanation notes)

6. To review and approve the allocation of funds for the Earmarked Reserves 2024-25

Documents circulated include:

- Bank reconciliation
- Detailed allocation summary (numbers and explanation notes)
- Separate documentation for Section 106 (275/895 houses)

BUDGETING INFORMATION FOR 2024/25

Purpose of the report

The purpose of the report is to advise and explain the process of reviewing and setting a budget

NALC/LRALC, LCC, SLCC have been offering information, meetings and training sessions to all parish and town councils to assist with the preparation of the budgets for this year due to the unprecedented issues being experienced by everyone.

I have tried to collate some of this information to ensure that the Parish Council is able to make an informed decision regarding its budget for 2023/24 and ultimately its precept request.

Background information

Financial Year

The information below relates to the financial year beginning on 1 April 2024 and ending on 31 March 2025.

What is budgeting?

A budget is a financial plan for a specific period. All town and parish councils, no matter of their size, have a statutory duty to produce an annual budget.

The budget must be prepared and approved before setting the precept. This allows for councils to plan for future projects, flags up any under or over spend and then allows for an appropriate precept to be set.

There are different budget approaches:

- Incremental method.
- Zero based budget.
- Forecasting.

For the purposes of the Castle Donington Parish Council budget and precept setting, a mixture of incremental and forecasting has been used.

The current year figures have been reviewed in terms of identifying activities that happen on an annual basis, which have happened in the current year and won't happen again and also identifying anything that hasn't happened in the current year but will in the future.

Part of the budget process is to assess the levels of income. For Castle Donington, there is considerable amount of income from hall bookings and the allotments as well as the Precept.

A council should provide for contingencies and consider the need for balances. Some councils may have certainty in their spending plans, but others do not, especially those with a large portfolio of facilities. Contingencies should be included for the unknown but should not be excessive. Councils might work to the principle that it is better to raise cash from a higher precept, and not use it than to set the precept too low, and so run out of cash and run the risk of incurring an unlawful overdraft.

A well managed council will look beyond the current year and think about future substantial commitments. To this end, Castle Donington Parish Council has a well documented Reserves Policy and Earmarked Reserves document (Medium Term Planning).

All local councils must hold general reserves and may hold earmarked reserves. There is no limit on earmarked reserves which are held for a particular purpose. Having healthy general reserves gives a council more options, particularly in an operating environment that is uncertain (no more obvious than through the recent Covid Pandemic). The more asset-rich a council is the closer to the 12 months of general reserves it should try to achieve.

LRALC would advise that councils should not adopt a position of zero increase to its precept, based primarily on adopting a principle that it cannot increase its precept during a cost-of-living crisis.

This may be achieved by thorough budgeting processes; however, this is unlikely to actually save the average household more than a few pence a month. If a local council does agree to this principle, it needs to clearly state how this can be achieved and from where the additional cost increases will be funded from.

The Practitioner's Guide is a helpful resource on budgeting; the latest copy is available to download at [file \(nalc.gov.uk\)](http://file.nalc.gov.uk)

Some known and basic facts/information for this year:

Cost-of-Living Crisis

There is a lot of discussion around the cost-of-living crisis, and how an individual maybe affected by any potential increases. Consideration should be given to the increased levels of those who are able to apply for and receive assistance with their council tax. Also, councils should

consider that they have the ability and powers to allow them to support local groups and charities, and therefore may wish to increase the availability of this grant funding to help during the cost-of-living crisis.

Precept Referendums

Unlike principal councils, parish and town councils are not restricted in the increases that can be applied to precepts. The Council Tax Referendum Principles do not apply to parish and town councils currently. This has been confirmed again for this forth coming year

Inflation Forecast

The latest Consumer Prices Index (CPI) annual rate is 4.9%. Clearly, the economy is volatile and subject to external forces, not least global energy prices, which have been affected by the war in Ukraine, so all forecasts are inherently unreliable.

For the purposes of the Castle Donington budget, a 4.5% increase is added to most of last year's figures (although not all).

Salaries

The national minimum wage is set to increase by 9.8% from April. It is expected that a similar increase is likely to be agreed at some point during the year for clerks and other staff. A 10% flat rate has been included for the purposes of this budget.

Service Devolution

Neither principal authority has confirmed any plans for wholesale devolution of assets or services in 2024/25, although the door is likely to be open to requests from individual parish and town councils.

Elections

LRALC advises councils to budget for a quarter of the cost of an election each year to help smooth out the peaks. Costs for contested elections are still being collated by LRALC (many BC/DCs have not yet set them).

It will not be known if the Parish Council will have an election or not until just before the election itself, it must budget for a contested election as the costs for a small parish council could be equal to a quarter of their normal annual budget.

If the money is not used it can be held in earmarked reserves for a future election, or vire to another project.

Training

All councils should ideally have a Training Statement of Intent (policy) and should allocate a budget for training for councillors and staff (in line with the agreed Training Policy).

Council Tax Base

The Council Tax Base is calculated by first identifying the total number of dwellings in a Parish. This figure then takes into account the number of discounts and exemptions. It also includes a bad debt provision of 2.5% of the base and growth has been applied for the non-collection and banding appeals. (This remains high to reflect the expectation of the high level of bad debts).

The formula is:

$$\frac{\text{Precept}}{\text{Council Tax Base}} = \text{Band D Council Tax Rate}$$

NWLDC has confirmed the Council Tax Base figures for 2024/25 is 2949. This has increased from last year and this is relative to the people being eligible for council tax benefits and bad debts.

LRALC

LRALC has been reviewing its budgets as all parish and own councils. It is set to increase its annual fees and the cost to Castle Donington Parish Council will be £950, based on the village population.

Matters specific to Castle Donington Parish Council

Utilities

All of the Parish Council utility services are in, or will be, fixed term contracts by the end of the year, allowing maximum access to the government support grants.

Utilities are still a major source of cost, and continued review of usage is needed to keep costs as low as practicable.

Parish Council facilities/land portfolio includes:

- Community Hub – large hall, 3 hireable meeting rooms, library Parish Council offices, Community Café, Volunteer Centre office, Community reception and Community Library.

- Spital Park pavilion – large hall, 6 changing rooms, refs' rooms, and 11 sports pitches.
- Bowls Club pavilion and Dovecote.
- Village Hall.
- Moira Dale sports pavilion – small room, refs' room, 4 changing rooms and 3 sports pitches.
- Castle Donington college access to 2 sports pitches and changing facilities.
- Allotments 177 plots.
- Cemetery circa 2120 plots.
- St Edwards closed churchyard.
- 13 play areas.
- 4 playing fields.
- Various open spaces.
- Common land.

Future staffing requirements

Staffing is reasonably stable currently, although the age demographic means that planning for future retirements, and training of newer staff is required.

The Parish Council will inherit 2 new play areas and a very large parcel of land in relation to the housing developments off Park Lane. Plus, it has also agreed to purchase land behind Moira Dale. This increase in facilities again, will put a strain on the existing staff members in and outside of the office and is likely going to require ½ to 1 person equivalent for grounds staff. Potentially similar for the office because of the increase enquiries etc. from taking on more.

Reception at the Community Hub has had the benefit of having a number of voluntary staff helping to keep this running. This does save costs for the Parish Council but can be unreliable at times and unpredictable. Currently we are running with 3 volunteers and covering the rest with office staff. This may at some point need to become a paid for position.

Caretaking and cleaning – Increased levels of usage for the Parish Council facilities increases the need for more caretaking and cleaning. The current arrangements are working well.

Community Café – This is a thriving venture, and the usage is steadily increasing on a weekly basis. Staffing has now settled with two members going through training.

Community events

May event

This is to continue on the first Monday in May and will be focused on a "English garden fete" style.

Summer event

No sponsorship received to date from last year's Download event at Donington Park.

Information and opportunities being explored. Report to be brought to future council meeting.

Remembrance parade

This will continue working in collaboration with the Castle Donington and District Royal British Legion. It does require the support and assistance of additional marshals. Grant allocated in budget to be paid to British Legion as a contribution towards the costs of the event. No income stream included.

Wakes street fair

This will continue to be organised in conjunction with the members of the Showmen's Guild. It does require the support and assistance of additional marshals. Income and expenditure streams included in budget setting.

Christmas Cheer

This has grown in size again. A new format will be needed for 3034, including change of day. This was reported in brief at the December meeting.

Community Hub

There are a number of events working in collaboration with the Volunteer Centre and Community Library.

These will continue to be provided and put-on as many receive grant funding or are cost neutral. No expenditure included in budget setting.

Facility information

Turf allotments

- 177 allotments
- 2 currently vacant with viewings taking place
- 12 on the waiting list
- 2 inspections/year
- Grounds team update on issues
- Occasional ongoing brook issues but Severn Trent not very helpful – still under investigation

Income for the year (to date) = £5,490

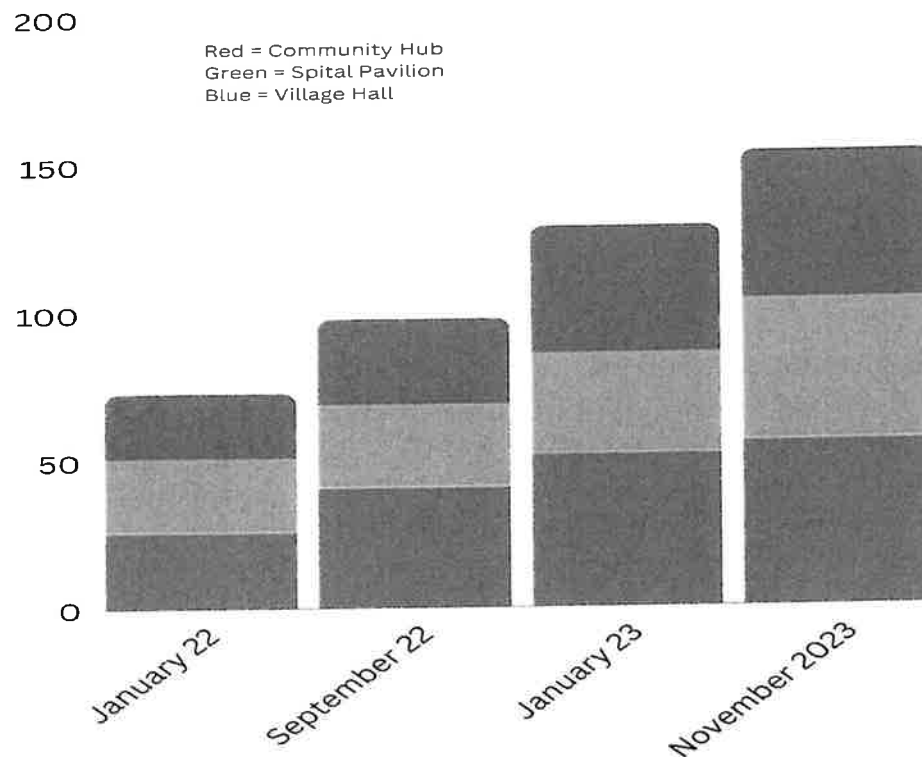
Barroon Cemetery

- 2022 Full earthen graves – 2029
- 29 Half Earthen graves – 30
- 73 Cremated Remains plots – 76
- Garden of Remembrance – not numbered – 5 interment of ashes including one illegal scattering of ashes in the GOR which took considerable time to establish who the people were and subsequently meet with the family, legally log etc
- 27 Interments – 33 – this includes re-open of graves or cremated remains plots
- 18 Memorials - 16
- 20 Exclusive Rights of Burials – new and transfers. Transfers can quite often be time consuming as there is a legal process that needs to be followed and can involve various lengthy stages. 19 - One still ongoing from March 2022 NOK not replying to all communications and another from March 23.
- 2 Inspections/year but can be more if required
- Contacting EROB owners regarding various issues – unsafe headstone, unauthorised memorials/adornments etc
- ICCM membership invaluable

Income for the year (to date) = £11,995

Bookings

Number of Bookings (Month)



Community Hub

Income for the year (to date) = £10,577

Rent for the year (to date) = £5,378

Café income for the year (to date) = £20,910

Spital Park

Income for the year (to date) = £11,933

Moira Dale

Income for the year (to date) = £14,308

Business Plan

A review of the Business Plan took place in December, except for tow sections, which will be reviewed at the January meeting. This is part of the medium-term planning processes.

Existing and on-going contracts

- Grounds Maintenance.
- Dog bins and feminine hygiene.
- Christmas lights.
- Computer related.
- Hanging baskets.
- Utilities.
- Book keeper.
- Cleaning.

Climate change

Carbon footprint of buildings – An energy performance assessment is required for all buildings. This is to allow for future efficiencies to be explored.

Electric charging points – need and availability being explored.

SUV – photovoltaic panels – need and availability will continue to be explored.

Wildflower planting areas – will continue to evolve, working in conjunction with the ground's maintenance contractors.

Tree planting to be explored for existing and new areas of land. This can take place in the new council year and when the new land is acquired.

Bulb planting working in collaboration with local residents to improve the visual aesthetics of the village and improve carbon footprint.

Grant requests

Castle Donington Community Library and the Twinning Association have requested grants to assist with their running costs and events.

No other increased grant requests have been received to date.

Cost-of-living grants – It may be possible to support the local community by offering more small grants to local charities and groups.

Play area improvements

A lot of the play areas are getting to an age that there may be a requirement for some new equipment. Within the Business Plan, it is recommended that this work can be funded through the Section 106 agreements.

New land

The Parish Council has agreed to purchase land behind Moira Dale playing field. This is progressing.

A large area of land will be transferred to the Parish Council from the developments off Park Lane.

Both these areas will need careful planning and collaborative working with outside bodies to achieve their potential at minimal ongoing costs.

New play areas

Two new play areas will be transferred to the Parish Council from the developments off Park Lane. These will be installed by the developers and a small amount of funds for ongoing maintenance will be given by the developers, but they will increase the levels of work for grounds staff, annual inspections and ongoing maintenance and vandalism.

Section 106 funding

Money is due from the developments off Park Lane. This comes through in phases at the agreed trigger points.

Cemetery footpaths

As part of the on-going maintenance plans and the Business Plan, it may be possible to look at improving the footpath surfaces over the next few years. This can be investigated more when the funds are available and in the new council year (after the elections in May).

Fees for Parish Council services

Separate report

Local Council Award Scheme (LCAS)

This scheme is now live again and should be explored in the new council year.

This scheme has been designed to celebrate the successes of the very best councils and to provide a framework to support all local councils to improve and develop to meet their full potential. The scheme offers councils the opportunity to show that they meet the standards set by the sector, assessed them by their peers, and put in place the conditions for continued development.

The scheme has been designed to provide the tools and encouragement to those councils at the beginning of their development journeys, as well as promote and recognize councils that are at the cutting edge of the sector. It is only through the sector working together, to share best practices, drive up standards and support those who are committed to improving their offer to the communities that individual councils and the sector as a whole will reach full potential.

Recommendation

The recommendation to the council is to approve the budget and precept are circulated. Price per Band D resident 2024-25 being £164.63. Equivalent to 17p per week increase.

FEEs FOR PARISH COUNCIL SERVICES 2024/25

Purpose of the report

The purpose of the report is to advise and explain the process for making an informed decision on the fees for all parish council services.

Background information

Fees and increases over the last few years

- 2014 – Fees held
- 2015 – Fees held
- 2016 – 2.5% increase except for May Market held, Wakes 1%
- 2017 – 1.9% increase, except for events all held
- 2018 – Fees held except for MIP food raised to £65
- 2019 – Recreation, Allotment and Cemetery – 3%; May Market and Wakes hold – MIP – increase by £5 and Community Hub – hold and then review.
- 2020 – All fees held except for Cemetery where the figures were rounded up to the nearest £5.
- 2021 – Hold fees except Village Hall which need discussing separately as transfer only happened 19/1/2021.
- 2022 – ALL building facilities – 10%.
- 2023 – ALL building facilities – 10%,

Recommendation for 2024-25.

The recommendation is for a **7% increase** across the board (rounded) for all areas of service provision.

This proposed increase includes a rate of inflation increase and is comparable to other facilities and bodies.

In terms of burial fees, the Parish Council has historically aligned its fees with NWLDC. However, these now appear to be somewhere apart. Having briefly reviewed other burial authorities, it is quite difficult to compare fees as the prices vary considerably, depending on position within in a cemetery, whether grave digging is included or not, etc.

Burial paper work does take a considerable amount of time and brings in a reasonable amount of money. Maintenance of the cemetery is quite costly too, with all work being undertaken by hand.

The aim is to continue to ensure the fees are relative, reasonable and that all the facilities and services are provided at the best possible cost and highest standard for the local community and all users.

**Supporting Notes for discussion with the
Summary of Receipts and Payments Report and Bank Reconciliation
Form dated 31 December 2023**

Both reports represent approximately 9 months of figures.

Summary of Receipts and Payments Form explanations:

Cost Centre – Column 1

This column represents the various headings for expenditure.

Receipts – Column 2

Estimated = Budgeted Income – Amount used to prepare annual precept figures.

Actual = Actual Income received to date.

Payments – Column 3

Estimated = Budgeted Expenditure – Amount used to prepare annual precept figures.

Actual = Actual expenditure spent to date.

Net Position

This column represents:

Estimated payments – actual payments plus actual receipts – estimated receipts.

Cost Centre – Allotment Expenditure

This is for work to the paths and tracks.

Cost Centre – Allotment Income

Code 3 – This represents rent received.

Cost Centre – Barclaycard Volunteer Centre

This is for the card payments which the Parish Council receive and is paid for by the Volunteer Centre for shopping, etc. At year end it will balance out.

Cost Centre – Cemetery Expenditure

This covers for the standard utilities and rates, plus repairs to the paths, etc.

Cost Centre – Cemetery Income

Code 4 – The burial fees collected fluctuate and are something that is not controllable by the Parish Council. It depends on the number of burials, memorials for the deceased and more importantly whether they are from the parish or not. If they are not, then all fees are tripled; this has happened on a number of occasions during the year. Income higher than anticipated!

Cost Centre – Christmas Event Expenditure

Cost of event.

Cost Centre – Christmas Event income

Grant received from airport.

Cost Centre – Christmas Lights Expenditure

Cost code for Christmas lights expenditure.

Cost Centre – Cleaning Contract

This is for the cleaning of the three main facilities that the Parish Council owns. This is work that used to be done by the caretakers, so there will be a reduction in hours paid to them going forward.

Cost Centre – Community Hub Expenditure

Code 211 – Expenditure for café consumables, and counter-off by income from café.

Cost Centre – Community Hub Income

Income received. All appear to be on budget to that which is expected.

Cost Centre – Devolved Services Expenditure

Code 154 – Expenses for Catholic Church taken on from NWLDC.

Cost Centre – Dog Bin Contract Expenditure

Code 34 – This actually represents the dog bin, feminine hygiene and barrier mats contract for Spital Park and the Community Hub.

Cost Centre – Earmarked Reserves expenditure

Money allocated for various projects. See separate reports.

Cost Centre – Earmarked Reserves income

Money allocated for various projects. See separate reports.

Cost Centre – Environmental Projects

Nothing spent as yet.

Cost Centre – Fuel Expenditure

Code 68 – Increased costs for fuel for council vehicle.

Cost Centre – General Administration Expenditure

Code 17 – Slightly over budget due to being new council year and councillors needing training; new members of staff requiring training and also training of existing staff to create a better work pool of qualified and competent staff.

Cost Centre – Grants and Donations expenditure

Grants and donations given to local groups and charities.

Cost Centre – Grants and Donations incomes

Grant money received.

Cost Centre – Grounds Maintenance

Code 35 – The spend is on budget, including urban grass cutting undertaken on behalf of LCC which a grant is received.

Cost Centre – Hanging Basket Contract

Slightly over budget.

Cost Centre – House Rent income

All on budget.

Cost Centre – Insurance

Code 33 – This represents insurance for all council activities, slight increase on previous year. Need to ensure budget is reflecting an agreed annual increase.

Cost Centre – Interest on investments

Interest rates higher than anticipated. This reflects 9 months of interest received from the council's bank accounts.

Cost Centre – May Market expenses

These are the costs for the May Market/Kings Coronation.

Cost Centre – May Market income

Stallage received for May Market/Kings Coronation.

Cost Centre – Miscellaneous

Income received for the cost of the Chairman's dinner.

Expense to pay for Chairman's dinner.

Income – Card payment received for £24.60 – unallocated.

Cost Centre – Summer/Music in the Park expenditure

No event.

Cost Centre – Summer/Music in the Park income

No event.

Cost Centre – Parks and Recreation Expenditure

General works.

Cost Centre – Parks & Recreation Grounds Income

Code 54 – Wayleave received.

Cost centre – Precept

Represents the Annual Precept, which is received in two payments from NWLDC, one in April and one in September.

Cost centre – Special sponsored events

Prizes for Easter egg hunt.

Room hire for Remembrance.

Cost Centre – Spital Park expenditure

All on budget.

Cost Centre – Spital Park income

Code 6 and 255 – Income from sports and other bookings. All on budget.

Cost Centre – Staff Costs

This represents staff salaries, pensions and NI/TAX.

Cost Centre – VAT Refunds

Payments from HM Customs on VAT reclaimed

Cost Centre – Village Hall expenditure

On budget.

Cost Centre – Village Hall income

Money received from sports and other bookings.

Cost Centre – Wakes expenditure

Event not held yet, so costs haven't been incurred.

Cost Centre – Wakes income

Income from rides and stalls. Event not held yet so not all money has been collected.

Net Totals

Receipts – These show the estimated amounts (as set in the Precept) and those actually received through the year.

Payments – The actual estimated amounts budgeted to be spent (as set in the Precept) and those actually spent through the year.

Net position – This is the estimated payments minus actual payments plus actual receipts minus estimated receipts.

The confusing part to these balances is the Earmarked Reserves, where it is anticipated that all the budgets will be spent, however, in theory this is not generally the case as many are carried forward to another year to allow them to be accumulated until such time there is sufficient to undertake a large project.

To obtain a true figure on spending just from the Precept money the Earmarked Reserves receipts and payments and budgeted figures would need to be separated, however, each Cost Centre works on the same principle, so it is possible to see how each Cost Centre has been working.
VAT.

This shows the amount received back from HM Customs in the receipts column and the amount actually spent on all purchases in the payment's column. The Parish Council in general terms can reclaim all VAT.

Bank Reconciliation Form explanations:

Section A

(1) = Start of year figures

(2) = Total money received (Shown on Summary Receipts and Payments page 3 and marked (2))

(3) = Total money paid (Shown on Summary of Receipts and Payments page 3 and marked (3))

(4) = Represents the Cash in Hand after all receipts and payments have been received or paid, however, the Section B shows the actual position in the bank as at 19 January 2017 as this includes for un-presented cheques and credits.

Section B

(5) = This represents amounts of money held as of this date in the bank accounts.

(6) = Shows the un-presented cheques and/or credits.

(7) = Once the un-presented cheques/credits have been presented, the resulting figures

then check out – i.e. are the same as Section A.

Castle Donington Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

11 January 2024 (2023-2024)

Allotment Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39 Allotments - Repairs & Maintena				2,750.00	2,459.21	290.79	290.79 (10%)
40 Rates - allotments				330.00		330.00	330.00 (100%)
41 Allotments - Miscellaneous/trees				330.00		330.00	330.00 (100%)
SUB TOTAL				3,410.00	2,459.21	950.79	950.79 (27%)

Allotment Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Allotment Rents	4,700.00	5,490.48	790.48				790.48 (16%)
275 Allotment Key Deposit		500.00	500.00				500.00 (N/A)
SUB TOTAL	4,700.00	5,990.48	1,290.48				1,290.48 (27%)

Barclaycard Volunteer Centre

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
219 Barclaycard Volunteer Centre St		2,431.40	2,431.40		2,427.40	-2,427.40	4.00 (N/A)
SUB TOTAL		2,431.40	2,431.40		2,427.40	-2,427.40	4.00 (N/A)

Cemetery Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37 Rates - cemetery				1,100.00	974.84	125.16	125.16 (11%)
59 Utilities - cemetery				715.00	1,096.65	-381.65	-381.65 (-53%)
165 Maint & paths - cemetery				3,300.00		3,300.00	3,300.00 (100%)
256 Repairs & Maint - Cemetery				2,200.00	1,190.00	1,010.00	1,010.00 (45%)
SUB TOTAL				7,315.00	3,261.49	4,053.51	4,053.51 (55%)

Cemetery Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4 Cemetery Income	10,000.00	11,994.00	1,994.00		82.00	-82.00	1,912.00 (19%)
SUB TOTAL	10,000.00	11,994.00	1,994.00		82.00	-82.00	1,912.00 (19%)

Christmas Event Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
96 Christmas event				5,000.00	4,994.32	5.68	5.68 (0%)

Castle Donington Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

11 January 2024 (2023-2024)

SUB TOTAL					
	5,000.00	4,994.32	5.68	5.68	(0%)

Christmas Event Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
122 Xmas income		302.64	302.64				302.64 (N/A)
SUB TOTAL		302.64	302.64				302.64 (N/A)

Christmas Lights Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
99 Christmas lights hire/install				16,000.00	15,969.75	30.25	30.25 (0%)
254 Christmas tree		500.00	500.00	1,300.00	510.00	790.00	1,290.00 (99%)
SUB TOTAL		500.00	500.00	17,300.00	16,479.75	820.25	1,320.25 (7%)

Cleaning contract

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
271 Village Hall					1,629.00	-1,629.00	-1,629.00 (N/A)
272 Community Hub					3,838.00	-3,838.00	-3,838.00 (N/A)
273 Spital pavilion					1,802.00	-1,802.00	-1,802.00 (N/A)
SUB TOTAL					7,269.00	-7,269.00	-7,269.00 (N/A)

Community Hub Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14 Rates				23,500.00	18,707.39	4,792.61	4,792.61 (20%)
15 Repairs and Maint - Community		310.00	310.00	5,500.00	4,615.83	884.17	1,194.17 (21%)
23 Utilities - Community hub				14,850.00	10,700.74	4,149.26	4,149.26 (27%)
178 Loan Payments - Hub				21,297.26	21,297.26		(0%)
201 Additional Loan Payments - Hub				13,754.80	13,754.80		(0%)
211 Cafe - Expenditure		31.16	31.16	5,500.00	11,066.55	-5,566.55	-5,535.39 (-100%)
270 Cafe - Soldo Card					640.55	-640.55	-640.55 (N/A)
SUB TOTAL		341.16	341.16	84,402.06	80,783.12	3,618.94	3,960.10 (4%)

Community Hub Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
184 Bookings - Hub	10,000.00	10,577.36	577.36				577.36 (5%)
185 Rent	4,500.00	5,378.32	878.32				878.32 (19%)
212 Community Cafe	17,000.00	20,910.60	3,910.60		3.50	-3.50	3,907.10 (22%)
258 Market Stall Income							(N/A)

Castle Donington Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

11 January 2024 (2023-2024)

SUB TOTAL	31,500.00	36,866.28	5,366.28	3.50	-3.50	5,362.78 (17%)
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Devolved Services Expenditur

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
154 Catholic carpark				2,200.00	1,279.61	920.39	920.39 (41%)
SUB TOTAL				2,200.00	1,279.61	920.39	920.39 (41%)

Dog Bin Contract Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
34 Dog Bin/barrier mats/feminine hy				5,000.00	6,087.59	-1,087.59	-1,087.59 (-21%)
SUB TOTAL				5,000.00	6,087.59	-1,087.59	-1,087.59 (-21%)

Earmarked Reserves Expendit

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2 Interest on Investments				8,661.00		8,661.00	8,661.00 (100%)
88 Election Costs				2,460.00		2,460.00	2,460.00 (100%)
89 Vehicle				6,925.00		6,925.00	6,925.00 (100%)
91 Christmas Event				1,260.00		1,260.00	1,260.00 (100%)
102 Summer event				6,774.00		6,774.00	6,774.00 (100%)
157 Section 106 - 275 houses				396,546.00	24,825.28	371,720.72	371,720.72 (93%)
160 Section 106 - 895 houses				328,115.00		328,115.00	328,115.00 (100%)
203 Bloors Donation				4,128.00		4,128.00	4,128.00 (100%)
231 Western Power - Moira Dale				2,860.00		2,860.00	2,860.00 (100%)
233 IKON development				480.00		480.00	480.00 (100%)
237 Special sponsored events & acti'				9,562.00	838.03	8,723.97	8,723.97 (91%)
244 College pitch works				1,204.00		1,204.00	1,204.00 (100%)
257 Village Hall					154,512.19	-154,512.19	-154,512.19 (N/A)
261 CDFC pitch works				2,453.00	8,296.00	-5,843.00	-5,843.00 (-238%)
262 Cemetery paths/maintenance				405.00		405.00	405.00 (100%)
264 Community hub exterior				5,000.00		5,000.00	5,000.00 (100%)
269 Recreation Projects					22,068.00	-22,068.00	-22,068.00 (N/A)
274 PPG				2,000.00	1,601.44	398.56	398.56 (19%)
SUB TOTAL				778,833.00	212,140.94	566,692.06	566,692.06 (72%)

Earmarked Reserves Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
158 Section 106 - 895 houses		532,210.67	532,210.67				532,210.67 (N/A)
239 Special sponsored events & acti'		250.00	250.00				250.00 (N/A)

Castle Donington Parish Council
Summary of Receipts and Payments

11 January 2024 (2023-2024)

All Cost Centres and Codes

SUB TOTAL	532,460.67	532,460.67			532,460.67 (N/A)
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Environmental Projects Expen

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
166 Environmental projects				5,500.00	213.17	5,286.83	5,286.83 (96%)
SUB TOTAL				5,500.00	213.17	5,286.83	5,286.83 (96%)

Fuel Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
68 Fuel				550.00	669.62	-119.62	-119.62 (-21%)
SUB TOTAL				550.00	669.62	-119.62	-119.62 (-21%)

General Administration Expen

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11 Print, Stationery, Post, Phone		965.39	965.39	8,800.00	10,992.96	-2,192.96	-1,227.57 (-13%)
12 Advertising				3,300.00	1,033.80	2,266.20	2,266.20 (68%)
13 Computer Costs				9,000.00	4,527.79	4,472.21	4,472.21 (49%)
16 Subscriptions				3,000.00	2,038.80	961.20	961.20 (32%)
17 Training		140.00	140.00	2,000.00	3,001.90	-1,001.90	-861.90 (-43%)
18 Chairman's Allowance				1,250.00	1,015.94	234.06	234.06 (18%)
19 Bank Charges		79.25	79.25	1,100.00	944.37	155.63	234.88 (21%)
20 Audit/Accountancy				2,200.00	1,680.00	520.00	520.00 (23%)
21 Elections				1,650.00		1,650.00	1,650.00 (100%)
22 Travel & Subsistence				550.00	110.02	439.98	439.98 (80%)
24 Risk/H & S/Security				15,400.00	14,436.55	963.45	963.45 (6%)
25 Miscellaneous		1,244.84	1,244.84	1,100.00	1,266.37	-166.37	1,078.47 (98%)
113 Contingencies/devolved services				3,300.00		3,300.00	3,300.00 (100%)
131 Planning and Legal				3,300.00		3,300.00	3,300.00 (100%)
217 Trade refuse				5,170.00	4,066.62	1,103.38	1,103.38 (21%)
243 HR & HS services				2,640.00	1,979.28	660.72	660.72 (25%)
SUB TOTAL		2,429.48	2,429.48	63,760.00	47,094.40	16,665.60	19,095.08 (29%)

Grants & Donations Expenditu

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69 General Grant Fund				1,430.00		1,430.00	1,430.00 (100%)
105 St Edwards Church				660.00	600.00	60.00	60.00 (9%)
106 Citizens Advice				550.00		550.00	550.00 (100%)
107 Museum Trust				2,000.00	2,000.00		(0%)
108 Volunteer Centre				3,300.00		3,300.00	3,300.00 (100%)
148 Friday Group				1,100.00		1,100.00	1,100.00 (100%)

Castle Donington Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

11 January 2024 (2023-2024)

167 British Legion	660.00	600.00	60.00	60.00 (9%)
229 CD First Responders	550.00	550.00		(0%)
SUB TOTAL	10,250.00	3,750.00	6,500.00	6,500.00 (63%)

Grounds Maintenance Contract		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
35	Grounds contract payments				70,000.00	59,849.20	10,150.80	10,150.80 (14%)
186	Grant from LCC for Urban Grass	2,200.00	2,496.81	296.81				296.81 (13%)
266	Grounds maintenance - new are.				3,000.00		3,000.00	3,000.00 (100%)
SUB TOTAL		2,200.00	2,496.81	296.81	73,000.00	59,849.20	13,150.80	13,447.61 (17%)

Hanging Basket Contract		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
101	Hanging basket contract				3,465.00	3,926.60	-461.60	-461.60 (-13%)
SUB TOTAL					3,465.00	3,926.60	-461.60	-461.60 (-13%)

House Rents Income		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	House Rents Received	14,000.00	10,395.00	-3,605.00				-3,605.00 (-25%)
SUB TOTAL		14,000.00	10,395.00	-3,605.00				-3,605.00 (-25%)

Insurance		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33	Insurance				10,000.00	11,716.93	-1,716.93	-1,716.93 (-17%)
SUB TOTAL					10,000.00	11,716.93	-1,716.93	-1,716.93 (-17%)

Interest on Investments		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
265	Interest on investments	4,000.00	33,489.15	29,489.15				29,489.15 (737%)
SUB TOTAL		4,000.00	33,489.15	29,489.15				29,489.15 (737%)

May Market Expenses		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

Castle Donington Parish Council
Summary of Receipts and Payments

11 January 2024 (2023-2024)

All Cost Centres and Codes

50 May Market costs	458.00	458.00	7,000.00	5,445.13	1,554.87	2,012.87 (28%)
SUB TOTAL	458.00	458.00	7,000.00	5,445.13	1,554.87	2,012.87 (28%)

May Market Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7 May Market Rents	2,000.00	1,620.00	-380.00				-380.00 (-19%)
SUB TOTAL	2,000.00	1,620.00	-380.00				-380.00 (-19%)

Miscellaneous

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
121 Misc		1,400.60	1,400.60	2,500.00	3,763.91	-1,263.91	136.69 (5%)
SUB TOTAL		1,400.60	1,400.60	2,500.00	3,763.91	-1,263.91	136.69 (5%)

Parks & Recreation General E:

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
42 Repair & Maint - Park / Rec		315.00	315.00	11,000.00	10,322.76	677.24	992.24 (9%)
45 Vehicle costs				2,750.00	325.00	2,425.00	2,425.00 (88%)
46 Rates - Park / Rec							(N/A)
110 Equipment/machinery				1,100.00	2,639.99	-1,539.99	-1,539.99 (-140%)
152 Tree work - ongoing				7,150.00	215.00	6,935.00	6,935.00 (96%)
191 Play Equipment new/maintenanc				13,200.00	975.00	12,225.00	12,225.00 (92%)
SUB TOTAL		315.00	315.00	35,200.00	14,477.75	20,722.25	21,037.25 (59%)

Parks & Recreation General In

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
54 Wayleave		51.43	51.43				51.43 (N/A)
SUB TOTAL		51.43	51.43				51.43 (N/A)

Precept

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Precept		444,806.00	444,806.00				444,806.00 (N/A)
SUB TOTAL		444,806.00	444,806.00				444,806.00 (N/A)

Castle Donington Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

11 January 2024 (2023-2024)

Spital Park pavilion expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
251	Utilities - Spital Park pavilion				4,510.00	6,163.65	-1,653.65	-1,653.65 (-36%)
252	Rates				5,280.00	3,963.28	1,316.72	1,316.72 (24%)
253	Repairs & Maint - Spital Pavilion				5,500.00	5,239.52	260.48	260.48 (4%)
SUB TOTAL					15,290.00	15,366.45	-76.45	-76.45 (-0%)

Spital Park pavilion income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Bookings - Spital Park sports	11,000.00	4,859.99	-6,140.01				-6,140.01 (-55%)
255	Bookings - Spital Park pavilion	4,000.00	7,073.38	3,073.38				3,073.38 (76%)
SUB TOTAL		15,000.00	11,933.37	-3,066.63				-3,066.63 (-20%)

Staff Costs Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Admin Salaries				74,800.00	54,003.59	20,796.41	20,796.41 (27%)
27	Grounds Salaries				32,340.00	29,941.41	2,398.59	2,398.59 (7%)
28	Caretaker Wages				22,000.00	15,719.01	6,280.99	6,280.99 (28%)
30	Admin Support				3,520.00	3,311.90	208.10	208.10 (5%)
31	Tax/NI				28,600.00	35,401.49	-6,801.49	-6,801.49 (-23%)
32	Pension costs				7,150.00	7,389.15	-239.15	-239.15 (-3%)
246	Cafe staff				16,500.00	27,056.11	-10,556.11	-10,556.11 (-63%)
247	Temporary event staff				1,100.00	250.00	850.00	850.00 (77%)
259	Market staff costs				1,650.00		1,650.00	1,650.00 (100%)
267	Staff - additional requirements				5,000.00		5,000.00	5,000.00 (100%)
SUB TOTAL					192,660.00	173,072.66	19,587.34	19,587.34 (10%)

Summer event expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
193	Summer event							(N/A)
SUB TOTAL								(N/A)

Summer event income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
194	Summer event							(N/A)

Castle Donington Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

11 January 2024 (2023-2024)

SUB TOTAL							(N/A)
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VAT Refunds

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76 VAT Refunds							(N/A)
SUB TOTAL							(N/A)

Village Hall Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
227 Refuse							
240 Rates - Village hall				1,000.00	543.40	456.60	456.60 (45%)
248 Utilities - Village Hall				4,950.00	3,831.27	1,118.73	1,118.73 (22%)
250 Repairs & Maint - Village Hall				4,950.00	1,524.67	3,425.33	3,425.33 (69%)
				3,000.00	403.49	2,596.51	2,596.51 (86%)
SUB TOTAL				13,900.00	6,302.83	7,597.17	7,597.17 (54%)

Village Hall Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
97 Bookings - Moira Dale sports	3,000.00	2,101.78	-898.22				-898.22 (-29%)
241 Bookings - Village Hall	9,000.00	12,207.33	3,207.33				3,207.33 (35%)
SUB TOTAL	12,000.00	14,309.11	2,309.11				2,309.11 (19%)

Wakes Expenditure

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
65 Wakes costs				3,300.00	2,296.66	1,003.34	1,003.34 (30%)
151 Town Crier				220.00		220.00	220.00 (100%)
SUB TOTAL				3,520.00	2,296.66	1,223.34	1,223.34 (34%)

Wakes Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8 Wakes Rents	6,000.00	6,687.50	687.50		36.00	-36.00	651.50 (10%)
SUB TOTAL	6,000.00	6,687.50	687.50				651.50 (10%)

Castle Donington Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

11 January 2024 (2023-2024)

Summary

NET TOTAL	101,400.00	1,121,278.08	1,019,878.08	1,340,055.06	685,249.24	654,805.82	1,674,683.90 (116%)
V.A.T.		61,018.83			73,351.88		
GROSS TOTAL		1,182,296.91			758,601.12		

Bank Recs to 31/12/2023

3 January 2024 (2023-2024)

Castle Donington Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 31/12/2023		
Cash in Hand 01/04/2023		929,814.70
ADD		
Receipts 01/04/2023 - 31/12/2023		1,177,681.09
		<hr/> 2,107,495.79
SUBTRACT		
Payments 01/04/2023 - 31/12/2023		726,314.82
		<hr/>
A Cash in Hand 31/12/2023		1,381,180.97
(per Cash Book)		
<hr/>		
Cash in hand per Bank Statements		
Petty Cash	26/04/2022	0.00
Soldo Card	15/12/2023	406.68
HSBC Current Account	31/12/2023	10,680.02
HSBC Money Manager Account	31/12/2023	30,853.31
Public Sector Deposit Fund	31/12/2023	505,119.91
HSBC Rolling Programme Account	31/12/2023	835,170.99
		<hr/> 1,382,230.91
Less unrepresented payments		1,034.94
		<hr/> 1,381,195.97
Plus unrepresented receipts		-15.00
		<hr/>
B Adjusted Bank Balance		1,381,180.97
<hr/>		
A = B Checks out OK		

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

Allotment Expenditure	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
39 Allotments - Repairs &			2,500.00	2,837.00					2,750.00	731.71		731.71
40 Rates - allotments			300.00					330.00				344.88
41 Allotments - Miscellan.			300.00					330.00				330.00
SUB TOTAL			3,100.00	2,837.00				3,410.00	731.71			3,548.60
Allotment Income	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
3 Allotment Rents	4,400.00	4,781.26			4,700.00	5,490.48		5,490.48				
275 Allotment Key Deposit						40.00	40.00					
SUB TOTAL	4,400.00	4,781.26			4,700.00	5,530.48		5,530.48				5,000.00
Barclaycard Volunteer Centre	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
219 Barclaycard Volunteer		2,911.68		4,049.41		2,427.40		2,427.40		2,427.40		2,427.40
SUB TOTAL		2,911.68		4,049.41		2,427.40		2,427.40		2,427.40		2,427.40
Cemetery Expenditure	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

37	Rates - cemetery	1,000.00	879.45	1,100.00	916.84	1,149.55
59	Utilities - cemetery	200.00	495.34	715.00	1,096.65	747.16
144	Memorial Testing - cer					
144	Memorial Testing - cer					
145	House works - cemete					
145	House works - cemete					
165	Maint & paths - cemet	3,000.00		3,300.00		3,300.00
256	Repairs & Maint - Cen	600.00	1,633.00	2,200.00	1,190.00	2,199.00
	SUB TOTAL	600.00	3,007.79	7,315.00	3,203.49	7,395.71

Cemetery Income

Code Title	Last Year 2022-2023		Current Year 2023-2024			Next Year 2024-2025	
	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Payments Forecast	Receipts Budget	Payments Budget
4 Cemetery Income	9,900.00	21,500.00	10,000.00	11,994.00	11,994.00	12,000.00	12,000.00
SUB TOTAL	9,900.00	21,500.00	10,000.00	11,994.00	11,994.00	12,000.00	12,000.00

Christmas Event Expenditure

Code Title	Last Year 2022-2023		Current Year 2023-2024			Next Year 2024-2025	
	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Payments Forecast	Receipts Budget	Payments Budget
96 Christmas event		4,325.38	3,000.00	4,994.32	4,994.32	5,000.00	5,225.00
SUB TOTAL		4,325.38	3,000.00	4,994.32	4,994.32	5,000.00	5,225.00

Christmas Event Income

Code Title	Last Year 2022-2023		Current Year 2023-2024			Next Year 2024-2025	
	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Payments Forecast	Receipts Budget	Payments Budget

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

122	Xmas income	500.00	302.64	302.64	
	SUB TOTAL	500.00	302.64	302.64	

Christmas Lights

		Last Year 2022-2023			Current Year 2023-2024			Next Year 2024-2025		
		Receipts	Payments		Receipts	Payments		Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
99	Christmas lights hire/ir		13,500.00		14,693.81	16,000.00				16,720.00
254	Christmas tree		1,000.00		1,185.00	1,300.00	510.00		510.00	1,358.45
	SUB TOTAL		14,500.00		15,878.81	17,300.00	510.00		510.00	18,078.45

Cleaning contract

		Last Year 2022-2023			Current Year 2023-2024			Next Year 2024-2025		
		Receipts	Payments		Receipts	Payments		Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
271	Village Hall						1,539.00			5,000.00
272	Community Hub						3,573.00			7,500.00
273	Spital pavilion						1,647.00			5,000.00
	SUB TOTAL						6,759.00		6,759.00	17,500.00

Community Hub Expenditure

		Last Year 2022-2023			Current Year 2023-2024			Next Year 2024-2025		
		Receipts	Payments		Receipts	Payments		Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
14	Rates		21,000.00		20,654.88	23,500.00	16,958.39			23,500.00
15	Repairs and Maint - C		150.00		5,430.98	5,500.00	4,107.45			5,500.00
23	Utilities - Community H		1,274.55		11,338.08	14,850.00	10,700.74			13,849.28
178	Loan Payments - Hub				21,297.00	21,297.26	21,297.26			21,297.26

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

201	Additional Loan Paym.	13,755.00	13,754.80	13,754.80	13,754.80	13,754.80	13,754.80
211	Cafe - Expenditure	166.30	9,373.01	31.16	5,500.00	10,951.84	10,951.84
270	Cafe - Soldo Card			31.16		610.55	610.55
SUB TOTAL		1,590.85	73,552.00	341.16	84,402.06	78,381.03	83,648.79

		Current Year 2022-2023			Current Year 2023-2024			Next Year 2024-2025					
Code	Title	Receipts		Payments		Receipts		Payments		Receipts		Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Forecast	Budget	Budget
184	Bookings - Hub	13,200.00	9,406.96	10,000.00	10,303.20	10,303.20							
185	Rent	4,000.00	4,192.22	4,500.00	5,378.32	5,378.32							
212	Community Cafe	12,000.00	23,012.67	17,000.00	20,766.35	20,766.35		3.50					20,000.00
215	Activities - various												
215	Activities - various												
258	Market Stall Income		391.58										
263	Santa's grotto		174.00										
263	Santa's grotto		174.00										
SUB TOTAL		29,200.00	37,351.43	31,500.00	36,447.87	36,447.87		3.50					35,600.00

		Current Year 2022-2023			Current Year 2023-2024			Next Year 2024-2025					
Code	Title	Receipts		Payments		Receipts		Payments		Receipts		Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Forecast	Budget	Budget
154	Catholic carpark		2,553.84										3,000.00
169	Youth work			2,000.00		2,200.00		1,279.61					1,279.61
169	Youth work												

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

		Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
		Receipts		Payments		Receipts		Payments		Receipts		Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
	SUB TOTAL			2,000.00	2,553.84	2,200.00	1,279.61	2,200.00	1,279.61	1,279.61		3,000.00	
34	Dog Bin/barrier mats/f			4,200.00	6,392.10	5,000.00	6,087.59	5,000.00	6,087.59	6,087.59		5,225.00	
	SUB TOTAL			4,200.00	6,392.10	5,000.00	6,087.59	5,000.00	6,087.59	6,087.59		5,225.00	

		Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
		Receipts		Payments		Receipts		Payments		Receipts		Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
2	Interest on Investment			95.00		8,661.00		8,661.00					
84	Recreation - CDFC			-1,575.00									
84	Recreation - CDFC			-1,575.00									
88	Election Costs			2,460.00		2,460.00		2,460.00					
89	Vehicle			6,925.00		6,925.00		6,925.00					
91	Christmas Event			1,653.00		1,260.00		1,260.00					
102	Summer event			11,000.00		6,774.00		6,774.00					
157	Section 106 - 275 hou			398,046.00		396,546.00		396,546.00					
160	Section 106 - 895 hou			7,972.00		328,115.00		328,115.00					
203	Floors Donation			4,128.00		4,128.00		4,128.00					
231	Western Power - Molir			2,860.00		2,860.00		2,860.00					
233	IKON development			480.00		480.00		480.00					
237	Special sponsored evt			1,443.00	2,255.89	9,562.00	838.03	9,562.00	838.03			838.03	
244	College pitch works			2,249.00	2,850.00	1,204.00		1,204.00				153,829.62	
257	Village Hall				1,500.00							153,829.62	
261	CDFC pitch works				1,247.00	2,453.00	8,296.00	2,453.00	8,296.00			8,296.00	

Castle Donington Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

262	Cemetery paths/maint	2,500.00	2,095.00	405.00				
264	Community hub exteri-	5,000.00						
268	Coronation coins							
269	Recreation Projects				22,068.00			22,068.00
274	PPG			2,000.00	1,601.44			1,601.44
	SUB TOTAL	443,661.00	9,947.89	778,833.00	211,458.37			211,458.37

Earmarked Reserves

Code	Title	Last Year 2022-2023		Current Year 2023-2024			Next Year 2024-2025	
		Receipts	Payments	Receipts	Payments	Receipts	Payments	
		Budget	Actual	Budget	Actual	Forecast	Total	Budget
158	Section 106 - 895 hou	223,281.53		532,210.67	532,210.67			
239	Special sponsored evr	10,375.00		250.00	250.00			
245	College pitch works	1,804.00						
245	College pitch works	1,804.00						
260	CDFC pitch works	23,675.00						
260	CDFC pitch works	23,675.00						
	SUB TOTAL	284,614.53		532,460.67	532,460.67			

Environmental Projects

Code	Title	Last Year 2022-2023		Current Year 2023-2024			Next Year 2024-2025	
		Receipts	Payments	Receipts	Payments	Receipts	Payments	
		Budget	Actual	Budget	Actual	Forecast	Total	Budget
166	Environmental project:	5,000.00	349.72	5,500.00	213.17		213.17	5,499.45
	SUB TOTAL	5,000.00	349.72	5,500.00	213.17		213.17	5,499.45

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

Code Title	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
68 Fuel			500.00	560.34	550.00	561.59		561.59	900.00			900.00
SUB TOTAL			500.00	560.34	550.00	561.59		561.59	900.00			900.00
General Administration												
Code Title	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
11 Print, Stationery, Post		528.53	8,000.00	9,883.12	8,800.00	965.39		965.39	8,800.00	10,775.64		10,775.64
12 Advertising			3,000.00	2,766.06	3,300.00				3,300.00	1,033.80		1,033.80
13 Computer Costs		200.00	11,500.00	11,498.60	9,000.00				9,000.00	4,367.59		4,367.59
16 Subscriptions			2,500.00	3,136.66	3,000.00				3,000.00	2,038.80		2,038.80
17 Training			1,000.00	1,007.44	2,000.00	140.00		140.00	2,000.00	3,001.90		3,001.90
18 Chairman's Allowance			1,250.00	531.95	1,250.00				1,250.00	1,015.94		1,015.94
19 Bank Charges		38.00	1,000.00	1,063.85	1,100.00	77.25		77.25	1,100.00	868.40		868.40
20 Audit/Accountancy			2,000.00	2,410.00	2,200.00				2,200.00	1,680.00		1,680.00
21 Elections			2,460.00		1,650.00				1,650.00			
22 Travel & Subsistence			500.00	16.20	550.00				550.00	110.02		110.02
24 Risk/H & S/Security			14,000.00	8,584.56	15,400.00				15,400.00	10,203.43		10,203.43
25 Miscellaneous		11,252.26	1,000.00	11,693.70	1,100.00	1,244.84		1,244.84	1,100.00	1,246.37		1,246.37
113 Contingencies/devolve			3,000.00		3,300.00				3,300.00			
131 Planning and Legal			3,000.00	9,798.11	3,300.00				3,300.00			
217 Trade refuse		24.00	4,700.00	5,600.60	5,170.00				5,170.00	4,066.62		4,066.62
243 HR & HS services			2,400.00	2,489.61	2,640.00				2,640.00	1,751.06		1,751.06

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

		Last Year 2022-2023		Current Year 2023-2024		Next Year 2024-2025			
		Payments		Receipts		Payments			
		Budget	Actual	Budget	Actual	Budget	Actual		
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual		
SUB TOTAL		12,042.79	61,310.00	70,480.46	2,427.48	2,427.48	42,159.57	64,735.00	
Grants & Donations									
69	General Grant Fund	1,300.00	2,900.00	1,430.00	600.00	1,000.00	600.00	1,000.00	
105	St Edwards Church	600.00	600.00	660.00	600.00	600.00	600.00	600.00	
106	Citizens Advice	500.00		550.00		500.00		500.00	
107	Museum Trust	1,250.00	3,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	
108	Volunteer Centre	3,000.00		3,300.00		3,300.00		3,300.00	
148	Friday Group	1,000.00		1,100.00		1,000.00		1,000.00	
167	British Legion	600.00	600.00	660.00	600.00	600.00	600.00	689.76	
229	CD First Responders	500.00		550.00		550.00		574.72	
276	Twinning Association								
277	Castle Donington Corr								
SUB TOTAL		8,750.00	7,100.00	10,250.00	3,750.00	3,750.00	3,750.00	14,664.48	
Grants & Donations									
234	Donations general	1,300.14	1,300.14						
234	Donations general	1,300.14	1,300.14						
SUB TOTAL		2,600.28							

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

Grounds Maintenance	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
35 Grounds contract payr			66,402.00	73,916.64			70,000.00	59,849.20			73,150.00	
186 Grant from LCC for Ur	2,000.00	2,166.78			2,200.00	2,496.81			2,400.00			
266 Grounds maintenance				2,000.00			3,000.00					3,000.00
SUB TOTAL	2,000.00	2,166.78	66,402.00	75,916.64	2,200.00	2,496.81	73,000.00	59,849.20	2,400.00	2,400.00	76,150.00	

Hanging Basket Contract	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
101 Hanging basket contr			3,150.00	3,051.50			3,465.00	3,926.60			4,100.00	
SUB TOTAL			3,150.00	3,051.50			3,465.00	3,926.60			4,100.00	

House Rents Income	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
10 House Rents Receiver	12,600.00	12,600.00	14,000.00	10,395.00	14,000.00	10,395.00	10,000.00	11,716.93	14,500.00		12,000.00	
SUB TOTAL	12,600.00	12,600.00	14,000.00	10,395.00	14,000.00	10,395.00	10,000.00	11,716.93	14,500.00	14,500.00	12,000.00	

Insurance	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
33 Insurance			9,000.00	9,262.51			10,000.00	11,716.93			12,000.00	

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

		Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025				
		Receipts		Payments		Receipts		Payments		Receipts		Payments		
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Forecast	Total	Budget	Budget
SUB TOTAL			9,262.51	9,000.00		10,000.00	11,716.93			11,716.93				12,000.00
Interest on Investments														
265	Interest on investment	4,000.00	4,000.00	4,000.00	31,228.88	4,000.00	31,228.88	4,000.00	31,228.88					
SUB TOTAL			4,000.00	4,000.00	31,228.88	4,000.00	31,228.88							20,000.00
May Market Expenses														
50	May Market costs				458.00		458.00		458.00		7,000.00	5,445.13		6,000.00
SUB TOTAL					458.00		458.00		458.00		7,000.00	5,445.13		6,000.00
May Market Income														
7	May Market Rents				1,620.00		1,620.00		1,620.00					1,600.00
SUB TOTAL					1,620.00		1,620.00		1,620.00					1,600.00
Miscellaneous														
SUB TOTAL														

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

		Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025				
		Receipts		Payments		Receipts		Payments		Receipts		Payments		
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Forecast	Total	Budget	Payments
121	Misc		7,808.80		7,322.63		1,400.60		1,400.60		2,500.00	3,763.91		2,500.00
SUB TOTAL			7,808.80		7,322.63		1,400.60		1,400.60		2,500.00	3,763.91		2,500.00
Parks & Recreation														
42	Repair & Maint - Park				13,707.27		315.00		315.00		11,000.00	10,184.07		14,000.00
44	Utilities - Park / Rec													
44	Utilities - Park / Rec													
45	Vehicle costs			2,500.00	3,761.07					2,750.00		325.00		2,873.72
46	Rates - Park / Rec													
110	Equipment/machinery			1,000.00	824.55					1,100.00		2,639.99		5,000.00
152	Tree work - ongoing			6,500.00	4,865.00					7,150.00		215.00		7,150.00
191	Play Equipment new/n			12,000.00	3,707.85					13,200.00		975.00		12,200.00
SUB TOTAL				32,000.00	26,865.74		315.00		315.00		35,200.00	14,339.06		41,223.72
Parks & Recreation														
		Receipts		Payments		Receipts		Payments		Receipts		Payments		
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Forecast	Total	Budget	Payments
54	Wayleave		51.79									51.43		
235	Licence Fees for land													
235	Licence Fees for land													
242	Bookings - CD College													
SUB TOTAL			51.79				51.43		51.43			51.43		

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

Precept	Last Year 2022-2023						Current Year 2023-2024						Next Year 2024-2025					
	Receipts		Payments		Receipts		Payments		Receipts		Payments		Receipts		Payments			
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual		
Code Title																		
1 Precept	399,927.00	399,927.00					444,806.00	444,806.00										
SUB TOTAL	399,927.00	399,927.00					444,806.00	444,806.00										
Special sponsored																		
Code Title																		
268 Event costs																		
SUB TOTAL																		
Spital Park pavilion																		
Code Title																		
251 Utilities - Spital Park p			4,100.00	5,324.49					4,510.00	6,163.65					6,000.00			
252 Rates			4,800.00	5,272.43					5,280.00	3,963.28					5,517.60			
253 Repairs & Maint - Spit			1,372.80	4,056.41					5,500.00	4,957.79					5,747.45			
SUB TOTAL			1,372.80	13,900.00		14,653.33			15,290.00	15,084.72		15,084.72			17,265.05			
Spital Park pavilion income																		
Code Title																		
6 Bookings - Spital Park	11,000.00	8,231.79																
SUB TOTAL	11,000.00	8,231.79					4,859.99	4,859.99					12,000.00	12,000.00				

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

Code Title	Last Year 2022-2023		Current Year 2023-2024		Next Year 2024-2025	
	Budget	Actual	Budget	Actual	Budget	Actual
255 Bookings - Spital Park	3,300.00	7,377.16	46.14	4,000.00	6,864.63	6,864.63
SUB TOTAL	14,300.00	15,608.95	46.14	15,000.00	11,724.62	18,000.00
Staff Costs Expenditure						
	Receipts		Payments		Total	
	Budget	Actual	Budget	Actual	Budget	Actual
26 Admin Salaries	68,000.00	64,495.74	74,800.00	54,003.59	54,003.59	54,003.59
27 Grounds Salaries	29,400.00	40,258.31	32,340.00	29,941.41	29,941.41	29,941.41
28 Caretaker Wages	20,000.00	14,984.44	22,000.00	15,719.01	15,719.01	15,719.01
30 Admin Support	3,200.00	3,201.48	3,520.00	3,311.90	3,311.90	3,311.90
31 Tax/NI	26,000.00	35,648.75	28,600.00	35,401.49	35,401.49	35,401.49
32 Pension costs	6,500.00	8,682.24	7,150.00	7,389.15	7,389.15	7,389.15
246 Cafe staff	15,000.00	31,099.13	16,500.00	27,056.11	27,056.11	27,056.11
247 Temporary event staff	1,000.00	577.92	1,100.00	250.00	250.00	250.00
259 Market staff costs	1,500.00	117.56	1,650.00			
267 Staff - additional requi		8,566.51				
SUB TOTAL	8,566.51	170,600.00	192,660.00	173,072.66	173,072.66	212,000.00
Summer event expenditure						
	Receipts		Payments		Total	
	Budget	Actual	Budget	Actual	Budget	Actual
193 Summer event		9,019.67				
SUB TOTAL		9,019.67				

Castle Donington Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

Summer event income	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Code Title 194 Summer event	2,000.00	4,123.47										
SUB TOTAL	2,000.00	4,123.47										

VAT Refunds	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Code Title 76 VAT Refunds												
SUB TOTAL												

Village Hall Expenditure	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Code Title 227 Refuse		494.00			1,000.00	543.40			1,045.00	1,045.00		
240 Rates - Village hall		3,903.61	4,500.00	4,500.00	4,950.00	3,574.27	3,574.27	4,950.00	4,950.00	4,950.00		
248 Utilities - Village Hall		2,244.40	4,500.00	2,244.40	4,950.00	1,295.84	1,295.84	3,000.00	3,000.00	3,000.00		
250 Repairs & Maint - Villa		6,077.68	5,000.00	6,077.68	3,000.00	288.71	288.71	2,000.00	2,000.00	2,000.00		
SUB TOTAL	3,810.20	14,000.00	14,000.00	12,719.69	13,900.00	5,702.22	5,702.22	10,995.00	10,995.00	10,995.00		

Village Hall Income	Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025			
	Receipts		Payments		Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Code Title												
SUB TOTAL												

Castle Donington Parish Council Detailed Budget Summary

All Cost Centres and Codes (Between 31/12/2023 and 31/03/2024)

97	Bookings - Moira Dale	2,200.00	4,165.21	3,000.00	2,101.78	2,101.78	3,000.00
241	Bookings - Village Hal	8,800.00	11,344.23	9,000.00	11,294.22	11,294.22	12,000.00
SUB TOTAL		11,000.00	15,509.44	12,000.00	13,396.00	13,396.00	15,000.00

		Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025				
		Receipts		Payments		Receipts		Payments		Receipts		Payments		
Code Title		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Forecast	Total	Budget	Budget
65	Wakes costs			3,000.00	2,673.83			3,300.00	2,296.66			2,296.66	2,300.00	200.00
151	Town Crier			200.00	400.00			220.00						
SUB TOTAL				3,200.00	3,073.83			3,520.00	2,296.66			2,296.66	2,500.00	

		Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025				
		Receipts		Payments		Receipts		Payments		Receipts		Payments		
Code Title		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Forecast	Total	Budget	Budget
8	Wakes Rents			5,500.00	6,291.50			6,000.00	6,687.50			6,687.50	6,200.00	6,200.00
SUB TOTAL				5,500.00	6,291.50			6,000.00	6,687.50			36.00	36.00	

		Last Year 2022-2023				Current Year 2023-2024				Next Year 2024-2025				
		Receipts		Payments		Receipts		Payments		Receipts		Payments		
Code Title		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Forecast	Total	Budget	Budget
SUB TOTAL		490,827.00	850,330.06	938,025.00	570,329.00	101,400.00	1,117,011.54	1,340,055.06	657,835.44	1,117,011.54	1,340,055.06	657,835.44	130,300.00	614,154.25

Summary

TOTAL

Castle Donington Parish Council
Budget Report
Budget Report with Last Year's Budgets

Code	Title	Cost Centre	Notes	Current Year		Last Year	
				Receipts	Payments	Receipts	Payments
39	Allotments - Repairs & Allotment Expenditure		Various on-going repairs		2,750.00		2,500.00
40	Rates - allotments	Allotment Expenditure	Water rates		330.00		300.00
41	Allotments - Miscellan	Allotment Expenditure	Purchase of new fruit trees		330.00		300.00
3	Allotment Rents	Allotment Income	Allotment plot income	4,700.00		4,400.00	
275	Allotment Key Deposi	Allotment Income					
219	Barclaycard Volunteer	Barclaycard Volunteer Cen	Card machine use by VC for shopping				
37	Rates - cemetery	Cemetery Expenditure	Water rates		1,100.00		1,000.00
59	Utilities - cemetery	Cemetery Expenditure	Gas and electric costs		715.00		200.00
165	Maint & paths - cemel	Cemetery Expenditure	Maint & paths - cemetery		3,300.00		3,000.00
256	Repairs & Maint - Cer	Cemetery Expenditure	General repairs & maint - Cemetery		2,200.00		2,000.00
4	Cemetery Income	Cemetery Income	Income from burials and headstones	10,000.00		9,900.00	
96	Christmas event	Christmas Event Expenditu	Costs for putting on a Christmas lights switch-on event		5,000.00		3,000.00
122	Xmas income	Christmas Event Income	Any grant/sponsorship funds received				
99	Christmas lights hire/i	Christmas Lights Expenditu	Village Christmas lights hire costs		16,000.00		13,500.00
254	Christmas tree	Christmas Lights Expenditu	Cost of tree and delivery/erection		1,300.00		1,000.00
271	Village Hall	Cleaning contract					
272	Community Hub	Cleaning contract					
273	Spital pavilion	Cleaning contract					
14	Rates	Community Hub Expenditu	Business and water rates		23,500.00		21,000.00
15	Repairs and Maint - C	Community Hub Expenditu	General repairs and maint - Community Hub		5,500.00		5,000.00
23	Utilities - Community I	Community Hub Expenditu	Gas and electric		14,850.00		7,500.00
178	Loan Payments - Hub	Community Hub Expenditu	Community hub loan		21,297.26		21,297.00
201	Additional Loan Paym	Community Hub Expenditu	Community hub loan		13,754.80		13,755.00
211	Cafe - Expenditure	Community Hub Expenditu	Expenditure (ingredients, etc) for cafe		5,500.00		5,000.00
270	Cafe - Soldo Card	Community Hub Expenditu	Payment card for cafe day to day shopping purchases				
184	Bookings - Hub	Community Hub Income	Income from bookings at the community hub	10,000.00		13,200.00	
185	Rent	Community Hub Income	From CDCL and CDVC	4,500.00		4,000.00	
212	Community Cafe	Community Hub Income	Income from community cafe	17,000.00		12,000.00	
258	Market Stall Income	Community Hub Income	Market Stall Income				
154	Catholic carpark	Devolved Services Expend	Provision of carpark for public use		2,200.00		2,000.00
34	Dog Bin/barrier mats/l	Dog Bin Contract Expenditu	Dog Bin/barrier mats/feminine hygiene		5,000.00		4,200.00
2	Interest on Investmen	Earmarked Reserves Expe	Interest on Investments		8,661.00		95.00
88	Election Costs	Earmarked Reserves Expe	4-yearly election costs		2,460.00		2,460.00
89	Vehicle	Earmarked Reserves Expe	Future repairs/cost of new vehicle		6,925.00		6,925.00
91	Christmas Event	Earmarked Reserves Expe	Grant money received through joint working		1,260.00		1,653.00
102	Summer event	Earmarked Reserves Expe	Cost of running summer event		6,774.00		11,000.00
157	Section 106 - 275 hol	Earmarked Reserves Expe	Section 106 expenditure as per agreement		396,546.00		398,046.00
160	Section 106 - 895 hol	Earmarked Reserves Expe	Section 106 expenditure as per agreement		328,115.00		7,972.00
203	Bloors Donation	Earmarked Reserves Expe	Donation received from Bloor Homes		4,128.00		4,128.00

Castle Donington Parish Council
Budget Report
Budget Report with Last Year's Budgets

Code	Title	Cost Centre	Notes	Current Year		Last Year	
				Receipts	Payments	Receipts	Payments
231	Western Power - Moir	Earmarked Reserves Expe	Money received from development on Moira Dale		2,860.00		2,860.00
233	IKON development	Earmarked Reserves Expe	Money received from development on the Spittal		480.00		480.00
237	Special sponsored ev	Earmarked Reserves Expe	Expenditure on small activities happening at the Community Hub		9,562.00		1,443.00
244	College pitch works	Earmarked Reserves Expe	Works to college pitches; grant money from FF and NWLDC		1,204.00		2,249.00
257	Village Hall	Earmarked Reserves Expe	Renovation works to Village Hall				
261	CDFC pitch works	Earmarked Reserves Expe	Ongoing, CDFC pitch works		2,453.00		
262	Cemetery paths/mainl	Earmarked Reserves Expe	Cemetery paths/maintenance		405.00		2,500.00
264	Community hub exteri	Earmarked Reserves Expe	Community hub exterior		5,000.00		5,000.00
269	Recreation Projects	Earmarked Reserves Expe					
274	PPG	Earmarked Reserves Expe			2,000.00		
158	Section 106 - 895 hou	Earmarked Reserves Incor	Section 106 income as per agreement				
239	Special sponsored ev	Earmarked Reserves Incor	Small grants obtained through joint working				
166	Environmental project	Environmental Projects Exp	Trees/bulbs/wild flower planting		5,500.00		5,000.00
68	Fuel	Fuel Expenditure	Fuel costs for landrover and other equipment		550.00		500.00
11	Print, Stationery, Post	General Administration Exp	Print, Stationery, Post, Phone		8,800.00		8,000.00
12	Advertising	General Administration Exp	Promotion of the council and the village		3,300.00		3,000.00
13	Computer Costs	General Administration Exp	Ongoing maintenance costs and potential new equipment		9,000.00		11,500.00
16	Subscriptions	General Administration Exp	Cost of belong to various outside bodies		3,000.00		2,500.00
17	Training	General Administration Exp	ALL staff training		2,000.00		1,000.00
18	Chairman's Allowance	General Administration Exp	Allowance given for the role of Chairman		1,250.00		1,250.00
19	Bank Charges	General Administration Exp	Operating charges for banks and card facilities		1,100.00		1,000.00
20	Audit/Accountancy	General Administration Exp	Cost of Internal and External auditors		2,200.00		2,000.00
21	Elections	General Administration Exp	Annual saving for possible election costs		1,650.00		2,460.00
22	Travel & Subsistence	General Administration Exp	Mileage claims for staff and councillors		550.00		500.00
24	Risk/H & S/Security	General Administration Exp	Risk/H & S/Security		15,400.00		14,000.00
25	Miscellaneous	General Administration Exp	Miscellaneous		1,100.00		1,000.00
113	Contingencies/devolv	General Administration Exp	Contingencies/devolved services		3,300.00		3,000.00
131	Planning and Legal	General Administration Exp	Possible planning or legal costs		3,300.00		3,000.00
217	Trade refuse	General Administration Exp	Refuse bin for all facilities		5,170.00		4,700.00
243	HR & HS services	General Administration Exp	Peninsula HR & HS services		2,640.00		2,400.00
69	General Grant Fund	Grants & Donations Expen	General pot of money available for ad-hoc grant requests		1,430.00		1,300.00
105	St Edwards Church	Grants & Donations Expen	Annual grant		660.00		600.00
106	Citizens Advice	Grants & Donations Expen	Annual grant		550.00		500.00
107	Museum Trust	Grants & Donations Expen	Annual grant - Increase requested		2,000.00		1,250.00
108	Volunteer Centre	Grants & Donations Expen	Annual grant		3,300.00		3,000.00
148	Friday Group	Grants & Donations Expen	Grant to Friday Group		1,100.00		1,000.00
167	British Legion	Grants & Donations Expen	Grant given towards the running costs of the annual parade		660.00		600.00

Castle Donington Parish Council
Budget Report
Budget Report with Last Year's Budgets

Code	Title	Cost Centre	Notes	Current Year		Last Year	
				Receipts	Payments	Receipts	Payments
229	CD First Responders	Grants & Donations Expen	Grant given to CD First Responders		550.00		500.00
35	Grounds contract pay	Grounds Maintenance Con	Grounds contract payments		70,000.00		66,402.00
186	Grant from LCC for Ui	Grounds Maintenance Con	Grant received from LCC towards the cost of mowing the grass verges in the village	2,200.00		2,000.00	
266	Grounds maintenance	Grounds Maintenance Con	Additional grounds work due to new land to be tf to PC		3,000.00		
101	Hanging basket contri	Hanging Basket Contract	Planter and hanging basket costs		3,465.00		3,150.00
10	House Rents Receive	House Rents Income	Income - Cemetery house rent	14,000.00		12,600.00	
33	Insurance	Insurance	Insurance for everything (facilities/pl/employment)		10,000.00		9,000.00
265	Interest on investmen	Interest on Investments	Higher rates of interest	4,000.00			
50	May Market costs	May Market Expenses	Cost of May Market event Includes £5,000 for Coronation event		7,000.00		
7	May Market Rents	May Market Income	Stallage charged to stall holders	2,000.00			
121	Misc	Miscellaneous	King Charles 111 - Coronation gift for young people in village		2,500.00		
42	Repair & Maint - Park	Parks & Recreation Gener			11,000.00		10,000.00
45	Vehicle costs	Parks & Recreation Gener	on-going running costs		2,750.00		2,500.00
46	Rates - Park / Rec	Parks & Recreation Gener					
110	Equipment/machinery	Parks & Recreation Gener	new/repairs equipment /machinery		1,100.00		1,000.00
152	Tree work - ongoing	Parks & Recreation Gener	Tree works on parish council land		7,150.00		6,500.00
191	Play Equipment new/r	Parks & Recreation Gener	Purchase of Play Equipment new/maintenance		13,200.00		12,000.00
54	Wayleave	Parks & Recreation Gener	Money received for cable crossing PC owned land				
1	Precept	Precept	Precept from NWLDC			399,927.00	
251	Utilities - Spital Park	Spital Park pavilion expend	Gas and electric		4,510.00		4,100.00
252	Rates	Spital Park pavilion expend	Business and water rates		5,280.00		4,800.00
253	Repairs & Maint - Spit	Spital Park pavilion expend	General repairs & maint - at Spital pavilion		5,500.00		5,000.00
6	Bookings - Spital Park	Spital Park pavilion income	Income from sports bookings	11,000.00		11,000.00	
255	Bookings - Spital Park	Spital Park pavilion income	income from bookings	4,000.00		3,300.00	
26	Admin Salaries	Staff Costs Expenditure	Office staff		74,800.00		68,000.00
27	Grounds Salaries	Staff Costs Expenditure	Outside staff costs		32,340.00		29,400.00
28	Caretaker Wages	Staff Costs Expenditure	Caretaker costs for all facilities		22,000.00		20,000.00
30	Admin Support	Staff Costs Expenditure	Book keeper costs		3,520.00		3,200.00
31	Tax/NI	Staff Costs Expenditure	TAX/NI costs of staff and PC		28,600.00		26,000.00
32	Pension costs	Staff Costs Expenditure	Costs of providing a workplace pension		7,150.00		6,500.00
246	Cafe staff	Staff Costs Expenditure	Community cafe staff x 2/3		16,500.00		15,000.00
247	Temporary event staff	Staff Costs Expenditure	Staff cover for events employed on ad-hoc basis		1,100.00		1,000.00
259	Market staff costs	Staff Costs Expenditure	Market staff costs - caretaking		1,650.00		1,500.00
267	Staff - additional requi	Staff Costs Expenditure	Possible additional staff for increased levels of usage of PC facilities		5,000.00		
193	Summer event	Summer event expenditure	Costs for summer event				
194	Summer event	Summer event income	Income from summer event			2,000.00	
76	VAT Refunds	VAT Refunds	HMRC refund of VAT				
227	Refuse	Village Hall Expenditure	Refuse bin for village hall and sports		1,000.00		

Castle Donington Parish Council
Budget Report
Budget Report with Last Year's Budgets

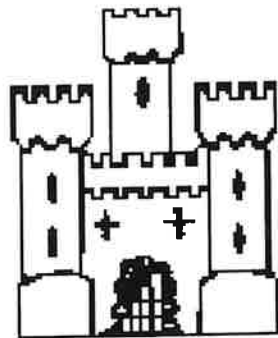
Code	Title	Cost Centre	Notes	Current Year		Last Year	
				Receipts	Payments	Receipts	Payments
240	Rates - Village hall	Village Hall Expenditure	Business and water rates		4,950.00		4,500.00
248	Utilities - Village Hall	Village Hall Expenditure	Gas and electric		4,950.00		4,500.00
250	Repairs & Maint - Village Hall	Village Hall Expenditure	General repairs & maint - Village Hall		3,000.00		5,000.00
97	Bookings - Moira Dale	Village Hall Income	Income from sports bookings at Moira Dale	3,000.00		2,200.00	
241	Bookings - Village Hall	Village Hall Income	Income from village hall pitch bookings	9,000.00		8,800.00	
65	Wakes costs	Wakes Expenditure	Cost of running the annual fair		3,300.00		3,000.00
151	Town Crier	Wakes Expenditure	Honorarium for Town Crier duties		220.00		200.00
8	Wakes Rents	Wakes Income	Stallage charged to Showmen	6,000.00		5,500.00	

Money not spent to be transferred to Earmarked Reserves 2024-25

Rates – allotments	£330
Misc – allotments	£330
Paths – cemetery	£3300
Repairs and maintenance – cemetery house	£1000
Environment	£5000
Computer	£3500
Elections	£1650
Travel	£250
Contingencies	£3300
Planning and legal	£3300
Citizen’s advice	£550
Volunteer Centre	£3300
Friday group	£1000
Vehicle costs	£2000
Tree work	£6000
TOTAL	£26,350

***Castle Donington
Parish Council***

Precept 2024-25



Clerk: Fiona Palmer

Balances :

Castle Donington Parish Council Precept 2024-25				
	2022-23	2023-24	2024-25	Notes
Balances on hand as at December 2023	673576	1006446	1381181	
Anticipated spend by end of year	-90531	-54921	-100417	1
Working balance/General Reserves	-120000	-130000	-130000	2
Money not spent to be transferred to earmarked reserves	-16500	-21360	-26350	3
Earmarked reserves	-443968	-791649	-1131064	4
Money available to off-set Precept	2577	8516	-6650	
Interest	0	4000	25000	5
Grant from LCC for Urban Grass Cutting	2000	2200	2400	
Spital Park lettings	11000	11000	12000	
Spital Pavilion bookings	3300	4000	6000	
Moirra Dale lettings	2200	3000	3000	
Village Hall bookings	8800	9000	12000	
Allotment rent	4400	4700	5000	
Community Hub bookings	13200	10000	10300	
Community Hub café	12000	17000	20000	
Community Hub main users contributions	4000	4500	5300	
Burial fees	9900	10000	12000	
Cemetery House rent	12600	14000	14500	
Wakes	5500	6000	6200	
May Market/Coronation	0	2000	1600	
Music in the Park/Queens Platinum	2000	0	0	
Total Anticipated Income	90900	101400	135300	
Anticipated Expenditure				
Total Expenditure	493404	554722	614154	
Money available to off-set Precept	-2577	-8516	6650	
Anticipated income	-90900	-101400	-135300	
Anticipated Precept required	399927	444806	485504	
% Increase on Precept	8.38	6		
Price per Band D resident 2022-23	£155.81	2857		
Price per Band D resident 2023-24	£164.63	2949	7	
% increase for Band D resident	5.66	8		
This is equivalent to 17p per week for band D resident.				

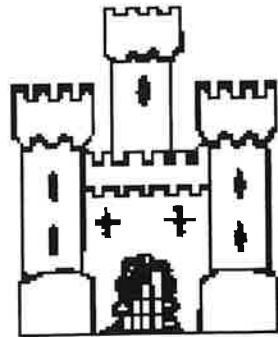
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Explanation notes for Precept working sheet.

- 1) Anticipated spend by the year end, is the actual spend to date and the anticipated spend to the end of the year taken from the budget set from last year.
- 2) Working Balance as recommended by External Auditor. The Working Balance is operating cash and although there is no absolute sum, the Parish Council reserves policy states that it should be between 3 and 12-months reserves, with larger councils with larger property portfolios having up to 100% - 12 months in reserves. This is slowly increasing in line with advice.
- 3) Money not spent to be transferred to Earmarked Reserves.
- 4) Earmarked Reserves. This is generally Section 106 money (see separate document).
- 5) Income streams vary considerably but are expected to increase through this next year, including interest on investments and bookings.
- 6) % Increase on Precept for this year from last year is 8.2%.
- 7) Price per Band D property for 2024-25, 15p per week annual increase per year.
- 8) Increase on Band D 5.25 %.

***Castle Donington
Parish Council***

***Earmarked Reserves
2024-25***



Clerk: Fiona Palmer

Earmarked Reserves 31 December 2023

Explanation notes to be used in allocation of Earmarked Reserves document.

Earmarked Reserves are made up of money accrued for projects from the Precept annually, and grant funding from Section 106 agreements and other grant opportunities.

- a) Cemetery paths/maintenance – Unspent budget.
- b) Community Hub exterior – Unspent budget.
- c) Deposit interest on all balances held. At year-end can be reallocated to other projects.
- d) Vehicle – Savings for works to Land rover or purchase of new vehicle in the future.
- e) Election – Money budgeted in each year for potential election and transferred if not spent.
- f) Music in the Park – Donation from Livenation for previous events. No money received from Download for 2023. Unspent budget.
- g) Christmas event. Unspent budget. to under event 2021.
- h) Bloor’s Donation for allowing drain to be laid across the Bentley Road open space. To be reallocated.
- i) Western Power – Grant received from Western Power for allowing electric cable to run across Moira Dale field. To be reallocated.
- j) Village Hall works to date. Balance taken from Section 106 funds.
- k) Recreation – CDFC – Grant money from Football Association. This is an going project to improve all of the pitches. More grant funding is received in the early years and then tapers off. Still waiting for last years grant, although work has been undertaken.
- l) College pitch works – Money unspent from earlier works.
- m) Section 106 recreation funding from 275 houses. (Separate spreadsheet).
- n) Section 106 recreation funding from 895 houses. Additional funds as per the signed agreement. (Separate spreadsheet).
- o) Recreation projects – new play equipment. Paid from Section 106 funding.
- p) Ikon – Donation received for allowing electric cable to be placed across Parish Council land. To be reallocated.
- q) PPG – Grant funding received and held for the PPG, through a LCC Shire Grant, as they do not have a bank account. Project finished. Balance reallocation as this was kept for room hire cots.
- r) Grant (s) – Events and activities working in conjunction with other partners.

Earmarked Reserves Account Allocation 2023-24							Notes
	Balances as at 31 March 2023	Receipts upto 31 December 2023	Payments upto 31 December 2023	Balances as at 31 December 2023	Adjustments	Balances as at 31 December 2023	
Cemetery paths/maintenance	405			405		405	a
Community hub exterior	5000			5,000	4,128	9,128	b
Interest	8,661	31,228		39,889		39,889	c
Vehicle	6,925			6,925	2,860	9,785	d
Election	2,460			2,460		2,460	e
Music in the Park	6,774			6,774		6,774	f
Christmas event	1,260			1,260		1,260	g
Bloor's Donation (Drain)	4,128			4,128	-4,128	0	h
Western Power - Moira Dale	2,860			2,860	-2,860	0	i
Village Hall	0		153,830	-153,830	153,830	0	j
Recreation - CDFC	2,453		8,296	-5,843		-5,843	k
College pitch works	1,204		0	1,204		1,204	l
Section 106 - 275 houses	396,546		24,825	371,721	-175,898	195,823	m
Section 106 - 895 houses (Sustainable)	328,115	532,211		860,326		860,326	n
Recreation projects	0		22,068	-22,068	22,068	0	o
IKON development	480			480	-480	0	p
PPG	2,000		1,601	399	-399	0	q
Events & activities	9,562	250	838	8,974	879	9,853	r
	778,833	563,689	211,458	1,131,064	0	1,131,064	

Earmarked Reserves balances as 31 December 2023		
Opening balance	£778,833.19	
Receipts	£563,689.55	add
	£1,342,522.74	
Expenditure (net)	£211,458.37	minus
Adjustment for events	£0.00	minus
	£1,131,064.37	
Statement - HSBC	£835,170.99	
PSDF	£505,119.91	add
Unpresented transfer 1	£209,226.53	minus
	£1,131,064.37	

Bloor Homes & Miller Homes Section 106 for 275 houses	
Money received on 16 March 2015	£320,113.00
Leisure Feasibility Study March 2016	£4,950.00 deduct
Play area equipment (£30k) and open space transfer (£17.5k)	£47,500.00 add
Play area purchased for Merchantman Mews	£30,000.00 deduct
Money received 17 August 2017	£132,580.00 add
Open space funds tf to R/P a/c	£17,500.00 deduct
Totals 8/1/18	£447,743.00
Commuted sum for Merchantmen Mews	£2,500.00 add
Spending March 2018 - January 2019	£3,130.00 deduct
Total 15/1/19	£447,113.00
Spending 2019-20	£16,921.00 add
Total 31/12/19	£430,192.00
Spending 2019-20	£2,705.17 add
Total 31/03/2020	£427,486.83
NWDC consultancy 3G	£500.00 deduct
New doors at Spital pavilion	£6,822.00 deduct
Watering of pitch works at Spital Park	£350.00 deduct
Various play area repairs	£8,000.00 deduct
Moira Dale/Village Hall	£13,769.00 deduct
Balance as at 31 March 2022	£398,045.83
Structural survey Village Hall	£1,500.00 deduct
Balance as at 31 March 2023	£396,545.83
New play equipment	£24,825.00 deduct
Balance as at 31 December 2023	£371,721.00
Adjustment for village hall refurbishments & recreation projects	£175,898.00 deduct
Balance as at 31 December 2023	£195,823.00

Clowes & Miller Homes Section 106 for 895 houses	
Income (Section 106 - Sustainable Transport)	£147,085.00
Repay money borrowed for Community Hub	£131,936.00 deduct
Pitch works at Spital and Moira	£7,177.00 deduct
Balance as at 31 March 2022	£7,972.00
Redrow (Section 106 - 31 March 22)	£96,861.26 Add
Clowes & Millers (Section 106 -12 May 22)	£223,281.53 Add
Balance as at 31 March 2023	£328,114.79
Section 106 (Redrow, Millers & Clowes) April 2023	£532,211.00 Add
Balance as at 31 March 2023	£860,325.79