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Sir/Madam 12 December 2023

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 21 December 2023***

Location: **The Community Hub, 101 Bondgate,**

**Castle Donington**

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Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
3. To confirm the minutes of the following meetings of the Parish Council:
4. Full Council 30 November 2023

1. Chairman’s report.
2. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors and the Police. (Please submit a report prior to the meeting if you wish to update the meeting to allow time for this to circulated to all).
3. Clerk’s report. To follow, if anything.
4. Monthly accounts for approval and review.
5. Payments scheduled for December.
6. Receipts received for December.
7. Bank statements and bank reconciliation for December.

1. Policies and procedures, annual review and approval of new
2. Code of Conduct – review.
3. Standing Orders – review.
4. Financial Regulations – review.
5. Financial Reserves – review.
6. Risk Assessment and Management procedures – review.
7. Business Plan – review.
8. Investment Strategy – New – To follow.
9. Room hire and pitch policy – New/update.
10. Facilities storage policy – New.
11. Recreation committee matters:
12. To approve a one-off contribution to the college towards the costs of installing a 3G pitch with public access.
13. Amenities committee matters:
14. Update report on Christmas events, including Christmas cheer and at the Community Hub.
15. Planning committee matters:
16. To consider the following applications.

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| 23/00939/FUL | 2A Borough Street | Change of use and conversion of building to create three residential units - AMENDED APPLICATION |
| 23/01338/FUL | Land to the North of Welsted Road | Proposed convenience store (Class E) with associated parking, landscaping works and infrastructure - AMENDED APPLICATION |
| 23/01614/TCA | 70 High Street | Works to 1 no conifer tree and 1 no ash tree (Unprotected tree in a conservation area) |
| 23/01545/FUL | 44C - 44D Borough Street | Change of use of first and second floors offices (Class E) to 4 no 1-bedroom flats (Class C3) including replacement upvc windows |
| 23/01609/FUL | 58 Park Lane | Erection of single storey rear extension, front porch, raised patio and alteration to change garage door to window |
| 23/01637/FUL | 28 Hillside | Installation of external wall insulation |

1. To receive the following permission notices.

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| 23/01396/AIR | Taxiway Mike Airfield, East Midlands Airport | Proposed taxiway works, widening of turning fillet to Taxiway Mike | No objections | Approved |
| 23/01599/CLP | 61 The Biggin | Certificate of Lawful Proposed development for a rear dormer window; a Velux roof light to the front elevation; a first-floor side obscurely glazed window; and external insulation and rendering of the entire property | No comment requested for information only | Approved |
| 23/01593/AGP | Land off Back Lane | Proposed agricultural building (Agricultural Prior Notification) | No comment requested for information only | Approved |
| 23/01594/AGP | Land off Back Lane | Proposed agricultural private way (Agricultural Prior Notification) | No comment requested for information only | Approved |
| 23/01257/FUL | Former Castle Donington Power Station | Erection of timber post and rail fencing | No objections | Approved |
| 23/01397/FUL | 10 Monteith Place | Erection of single storey rear extension | No objections | Approved |
| 23/01178/LBC | Donington Hall | Internal alterations to Donington Hall, Mew Cottages/stables and the Dairy so as to facilitate operational enhancements and an increase in the number of bedrooms from 44 to 49 associated with the change of use of Donington Hall to a C1 (hotel) use | No objection | Approved |
| 23/01177/VCIM | Donington Hall | Change of use of Donington Hall, attached chapel, game room, dairy and stable to hotel accommodation under use class C1nal alterations comprising the erection of single storey extension to the rear of the main hall, a covered walkway between the stables and main hall, refurbishment of existing replica windows, replacement of uPVC windows, a cast iron fire escape, gas tank storage area (underground), provision of electric vehicle charging points and cycle parking approved under planning permission 22/00791/FULM without complying with condition number 2 so as to increase the number of bedrooms from 44 to 49 | No objection | Approved |

1. To receive notification of a withdrawn application.

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| 23/00877/FUL | 52 The Spittal | Erection of detached timber garage | No objection as long as the Conservation Officer is satisfied | Withdrawn |

**REMINDERS:**

**Diary Notes:**

Budget Full Council meeting – 18 January 2024.

Full Council – 25 January 2024.

***Payment reviewing for December – Cllrs C Burton and P Norwell.***