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Sir/Madam 22 November 2023

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 30 November 2023***

Location: **The Community Hub, 101 Bondgate,**

**Castle Donington**



Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
3. To confirm the minutes of the following meetings of the Parish Council:
4. Full Council 2 November 2023

1. Chairman’s report.
2. Open House – Update report.
3. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors and the Police. (Please submit a report prior to the meeting if you wish to update the meeting to allow time for this to circulated to all).
4. Clerk’s report. To follow, if anything.
5. Monthly accounts for approval and review.
6. Payments scheduled for November.
7. Receipts received for November.
8. Bank statements and bank reconciliation for November.

1. To receive the notification of the national pay award for staff.
2. Annual request for funding from St Edward’s church in respect of village clock and floodlighting.
3. To consider a report in relation to the provision of refuse containers at the various Parish Council venues and facilities.
4. Community Hub
5. To discuss and approve a “Point of Sale” system for the Community Café.
6. To discuss and approve carpark management procedure.
7. Planning committee matters:
8. To consider the following applications.

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| 23/01037/VCU | 67 High Street | Conversion of existing barns to two dwellings and the erection of 2 dwellings to include access and parking provision without complying with condition 2 of planning permission 20/00682/FUL to vary the site layout, plot plans and elevations to plot no. 4 to allow for a raised ridge height |
| 23/01472/FUL | Land at StudBrook Business Park, Welsted Road | Proposed Coffee Shop with Drive Thru facility (Class E), associated access, parking, landscaping works and infrastructure |

1. Consultation on yellow line scheme for Delven Lane and Tanyard Close. [News | Castle Donington Parish Council (castledonington-pc.gov.uk)](https://www.castledonington-pc.gov.uk/news/2023/11/proposed-no-waiting-delven-lane-and-tanyard-close)
2. Consultation on Breedon Parish Council Neighbourhood Plan. [*https://www.breedonparishcouncil.org.uk/neighbourhood-plan*](https://www.breedonparishcouncil.org.uk/neighbourhood-plan)
3. East Midlands Airport Parish Forum – Slides for councillors’ information. [News | Castle Donington Parish Council (castledonington-pc.gov.uk)](https://www.castledonington-pc.gov.uk/news/2023/11/ema-parish-forum-november-2023)
4. To receive the following permission notices.

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| 23/01135/VCU | Land to the rear of 107 and 109 Park Lane | Demolition of existing domestic garage and erection of 2 semi-detached dwellings without complying with condition 2 of planning permission reference 20/01112/FUL to include amendments to the approved design, including alterations to the layout, design and number of windows and doors, detailing, materials, an increase in ridge height to allow for accommodation within the roof space and alterations to associated landscaping | Object as CDPC feels it is over dominant and overlooking neighbouring properties. Please refer to the Local Plan – policy D2 – amenity (1) | Approved |
| 23/01296/AGP | Land off Back Lane | Proposed agricultural building (Agricultural Prior Notification) | Object as the information is incorrect. Request additional and correction information to make an informed comment.  | Approved |
| 23/01297/AGP | Land off Back Lane | Proposed agricultural private way (Agricultural Prior Notification) | Object as the information is incorrect. Request additional and correction information to make an informed comment.  | Approved |
| 23/01441/NMA | DHL Aviation, Building 121, EMA Cargo West | Nonmaterial minor amendment to planning permission 17/01386/VCIM for the installation of four additional doors in the eastern elevation together with the erection of a canopy, extension of decking in the loading and offloading area and the siting of two storage containers | FOR INFORMATION ONLY | Approved |

1. Amenities committee matters:
2. Remembrance parade and service – After event update report.
3. Christmas events and activities at the Community Hub – Update report.
4. Christmas Cheer event – Update report.
5. Cemetery bins – Update report on removal of some bins due to increased costs and future plans.

1. Recreation committee matters:
2. 3G and gym provision at the college. Update report on current position.
3. To approve a quote for undertaking tree health and safety reports on high-risk areas.

**REMINDERS:**

**Diary Notes:**

Full Council meeting – 21 December 2023.

***Payment reviewing for November – Cllrs L Cope and B O’Dowd.***