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Sir/Madam 14 September 2023

**SUMMONS TO ATTEND THE MEETING OF**

**CASTLE DONINGTON PARISH COUNCIL**

Time/Date: ***7.00 p.m.*** ***on Thursday 28 September 2023***

Location: **The Community Hub, 101 Bondgate,**

**Castle Donington**

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Clerk to the Council

***Public Participation***

***Members of the public may make representation or ask a question in respect of any matter on the agenda or of public interest or concern. It will be answered by the Chairman, or a written reply will be sent to the questioner should further information be required. There will be no discussion.***

***AGENDA***

1. Apologies for absence to be received and accepted by the Parish Council
2. Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda.
3. Co-option of a new councillor.
4. Traffic matters raised by residents including speeding traffic on the new relief road and the issue of boy racers in the locality. Cllr Pendleton and PC Martindale to attend. Public to attend.
5. Police Matters
6. Monthly newsletter – circulated to councillors and on the website
7. To confirm the minutes of the following meetings of the Parish Council:
8. Full Council 27 July 2023

1. Methodist Church building

Initial discussions regarding the possible future uses and the potential for protecting a Listed building in the centre of the village. Discussion and update to be led by the Chairman.

1. Monthly accounts for approval and review.
2. Payments scheduled for August/September.
3. Receipts received for August/September.
4. Bank statements and bank reconciliation for August/September.
5. To review and receive the Interim Financial Report showing actual spend to budget.

1. Notice of Conclusion of Audit 2022/23

To receive the report and comments from the External Auditor.

1. Moira Dale sports facility and Village Hall
2. Update report on the completed programme of works.
3. Arrangements to launch and officially “re-open” the facility.
4. Community Hub
5. Emergency services open day – issues and complaints.
6. Parking issues created by lack of restrictions and signage in the carpark.
7. Boundary security – Following last month’s resolution, update and additional information and consideration for an alternative solution.
8. To consider a quote to paint the main public areas; including the installation of a wall protection to reduce the future marking caused by chairs and tables.
9. To consider and approve a new contract for the supply of photocopier machine.
10. To consider and approve essential upgrades to IT equipment.
11. Matters dealt with under delegated powers during August.
12. To ratify the street naming for the development to the rear of 65 High Street.
13. Staff matters – To ratify the necessary changes in relation to the kitchen, grounds and caretaking caused by the immediate and sudden issues to ensure the smooth running of all the Parish Council facilities.
14. To ratify the decision to outsource the cleaning of all of the Parish Council facilities to a local business.
15. To ratify the following Planning comments:

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| 23/00954/CLP | 108 High Street | Certificate of Lawful Proposed Use for the construction of a detached garden building | No objection |
| 23/00974/FUL | 1 Huntingdon Drive | Erection of a single storey building for use as a hair and beauty salon and associated alterations | No objection |
| 23/01025/LBC | 65 High Street | Conservatory extension link between dwelling and garage | No objection |
| 23/00939/FUL | 2A Borough Street | Change of use and conversion of building to create three residential units | No objection |
| 23/01026/FUL | 115 Park Lane | Erection of front, rear and first floor extensions including raising the overall roof height to facilitate additional first floor living accommodation | No objection |
| 23/00479/REMM | Land to the South of Park Lane (Welstead Road) | AMENDED APPLICATION - Erection of units for B2 and B8 use (reserved matters to outline planning permission ref. 16/00465/VCUM) | No objection |

1. Recreation committee matters: (Chairman of committee to lead)
2. Community sports provision at the college, including works for new gym and 3G pitch – Update report.
3. Spital Park

* Parking issues on and off site.
* Boundary security – Following last month’s resolution, update and additional information and consideration for an alternative solution.
* To consider a quote to paint the main public areas; including the installation of a wall protection to reduce the future marking caused by chairs and tables.

1. Amenities committee matters:
2. Wakes – Update report.
3. Remembrance services – Update report.
4. Poppy displays – Update report.
5. Christmas Cheer event – Update report.
6. Community Hub event dates.
7. Planning committee matters: (Chairman of committee to lead)
8. Leicestershire Fire and Rescue Service – Review of the Community Risk Management Plan. [www.leics-fire.gov.uk/CRMP](http://www.leics-fire.gov.uk/CRMP)
9. To consider the following applications.

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| 23/01166/TCA | 13 Clapgun Street | Reduce height of 1 no Holly tree, fell 1 no. Prunus, reduce 1 no Dogwood tree and reduce 1 no Cherry tree (Unprotected tree in a Conservation Area) |
| 23/000877/FUL | 52 The Spittal | Erection of a detached garage |
| 23/01135/VCU | Land to the rear of 107 and 109 Park Lane | Demolition of existing domestic garage and erection of 2 semi-detached dwellings without complying with condition 2 of planning permission reference 20/01112/FUL to include amendments to the approved design, including alterations to the layout, design and number of windows and doors, detailing, materials, an increase in ridge height to allow for accommodation within the roof space and alterations to associated landscaping. |
| 23/01177/VCIM | Donington Hall | Change of use of Donington Hall, attached chapel, game room, dairy and stable to hotel accommodation under use class C1nal alterations comprising the erection of single storey extension to the rear of the main hall, a covered walkway between the stables and main hall, refurbishment of existing replica windows, replacement of uPVC windows, a cast iron fire escape, gas tank storage area (underground), provision of electric vehicle charging points and cycle parking approved under planning permission 22/00791/FULM without complying with condition number 2 so as to increase the number of bedrooms from 44 to 49 |
| 23/01178/LBC | Donington Hall | Internal alterations to Donington Hall, Mew Cottages/stables and the Dairy so as to facilitate operational enhancements and an increase in the number of bedrooms from 44 to 49 associated with the change of use of Donington Hall to a C1 (hotel) use |

1. To receive the following permission notices.

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| 23/00632/FUL | 8 Webb Drive | Erection of side and rear extensions to detached garage | No objection subject to the chimney height being acceptable | Approved |
| 23/00674/FUL | 40 Borough Street | Installation of new shop fronts to front and side elevations and replacement windows to side elevation (revised scheme) | No objection | Approved |
| 23/00862/TPO | 9 High Street | Works to various trees (protected by Tree Preservation Order) | No objection however CDPC would request to replace the trees with various saplings | Approved |
| 23/00356/FUL | Park Farmhouse Hotel, Isley Walton | Proposed siting of solar panels and associated storage building and works | No objection | Approved |
| 23/00673/CLP | 3 Dovecote | Certificate of Lawful Proposed Use for the installation of solar panels on the southwestern elevation of the roof | FOR INFORMATION ONLY |  |
| 23/00954/CLP | 108 High Street | Certificate of Lawful Proposed Use for the construction of a detached garden building | No objection | Refused |
| 23/00878/LBC | 52 The Spittal | Erection of detached timber garage (Listed Building Consent) | No objection as long as the Conservation Officer is satisfied | Withdrawn |

1. Chairman’s report.
2. Annual dinner.
3. Annual Leicestershire Police Inter-Cultural Social Event.
4. To note and mark recognition of a retiring member of staff having served 28 years with the Council.
5. Representatives' & Councillors reports, including reports from LCC and NWLDC councillors.
6. Castle Donington Community Library. (CB, KB).
7. Love Castle Donington events group. (JM)
8. British Legion. (CB)
9. PPG. (LC).
10. Classic Vehicle Club. (KB).
11. Other reports.
12. Clerk’s report. To follow.

**REMINDERS:**

**Diary Notes:**

Wakes – 25 – 28 October 2023.

Full Council meeting – 2 November 2023.

Full Council meeting – 30 November 2023.

***Payment reviewing for September – Cllrs J Manley and M Kitchener.***