# Castle Donington parish council

Minutes of the Full Council Meeting held on Thursday 25 May 2023 at 7.00pm at The Community Hub, 101 Bondgate, Castle Donington

### present : Cllrs K Bradley, C Burton, L Cope (in the chair), C Hills, M Kitchener, J Manley, P Norwell, B O’Dowd, M Rogers and A Saffell.

### Cllr R Canny – NWLDC and Cllr A Morley – NWLDC. 4 Members of Public.

**4905/23 APOLOGIES:** Cllrs M Barker-Lane (work) and A Sowter (personal).

### 4906/23 DECLARATIONS OF INTEREST:

Cllr K Bradley declared a personal interest in relation to his partner works for the Parish Council.

Cllr L Cope declared a personal interest in relation to her son’s girlfriend works for the Parish Council.

Cllr P Norwell declared a personal interest in relation to his wife and son works for the Parish Council and as an allotment holder has property rented from the Parish Council

### Map  Description automatically generated

### 4907/23 POLICE MATTERS

1. Monthly newsletter circulated to all Councillors and is available on the website <https://www.cdpc.org.uk/news.html>

**BEAT TEAM MEMBERS**

PS 1341 Leeland

PC 70 Martindale

PCSO 6178 Russell

PCSO 6683 McDonald

PCSO 6517 Gallagher

**REPORTING A CRIME**

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Did you know you can report crime and incidents using our online portal. Please visit <https://www.leics.police.uk/>

**CRIME FIGURES**

<https://www.police.uk/pu/your-area/leicestershire-police/valley/>

**RESOLVED:** Toreceive the information.

### 4908/23 CONFIRMATION OF MINUTES

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 27 April 2023. **RESOLVED:** Toapprove the minutes.
2. Annual Statutory Full Council – 18 May 2023. **RESOLVED:** Toapprove the minutes.

**4909/23 CHAIRMAN’S REPORT**

1. Golden Wedding Anniversary flowers PPG were taken to Mr & Mrs Selby on Friday 5th May. Mrs Selby was delighted and thanked the Parish Council for their kind thoughts. **RESOLVED:** To receive the information.
2. Patient Participation Group – Annual meeting held recently. A larger than average number of people attended, which is good to see. The Chairman of the PPG and the Practice Manager from the doctor’s surgery, get a brief update of the last year and where they see things going forward. **RESOLVED:** To receive the information.
3. Twinning Association 40th anniversary event – Very enjoyable evening. A lot learned about the history of the Twinning Association and a good PR job too. **RESOLVED:** To receive the information.
4. Thanks were given to Cllr Rogers for his hard work as Chairman last year and to Cllr. Kitchener for taking on the role of Vice Chairman for this year. “I will endeavour to do my best as Chairman”. **RESOLVED:** To receive the information.
5. Attended the Chairmans training via Zoom. **RESOLVED:** To receive the information.

### 4910/23 REPRESENTATIVES REPORTS INCLUDING REPORTS FROM lcc

### AND nwldc COUNCILLORS:

1. Cllr R Canny (NWLDC)
* Welcomed Cllr A Morley to the meeting as a new NWLDC Councillor for Castle Donington.
* Gave an overview of the recent Annual meeting and elections advising that no party had overall majority and the processes that were taken to get a controlling parties. **RESOLVED:** To receive the information.
1. Cllr A Morley (NWLDC)

Introduced herself as a new NWLDC for Castle Donington Park Ward. Cllr Morley works for social housing and is committed to doing the best for Castle Donington despite being political at District Council level. Details are available on the website. **RESOLVED:** To receive the information.

1. Cllr A Saffell (NWLDC)

Update of the recent elections and the annual meeting regarding strategy with a wish list and now has a planning portfolio in relation with the LGA and planning department and committee. **RESOLVED:** To receive the information.

1. Traffic calming measures for High Street, as part of the 895-housing development off Park Lane – Cllr M Rogers. A report of the consultation feedback is currently being prepared detailing any objections.  This will then need to be presented to our Local and Lead Member.  **RESOLVED:** To receive the information.
2. Water Quality Data relating to East Midlands Airport – Cllr C Hills. Updated the meeting on the data received detailing pollution control, breaches etc. The airport holds Independent Consultative Committee meetings which are held quarterly but are not open to Parish Councils therefore information is not received. Parish Forum and LRALC receive the information however LRALC does not have a representative therefore there is a need for representation and to see the reports. **RESOLVED**: The Clerk to write to EMA requesting representation.
3. Training – Cllr K Bradley. As a new Councillor who has attended recent training courses suggested that training for new Councillors should become mandatory as it currently isn’t within policies. Also, to consider completing an Equality & Diversity training for all Councillors and staff. **RESOLVED**: The Clerk to look into the matter.
4. M&S Volunteers – Cllr M Kitchener. Concerns had been raised regarding M&S Volunteers feeling undervalued when volunteering with the Parish Council. This matter is to be raised with M&S contact that the Clerk has.

### 4911/23 CLERK’S REPORT

1. EMA Noise Action Consultation. Information had been distributed to all Councillors and advised that are two more meetings in which to review and reply with comments. **RESOLVED:** To receive the information.
2. Freeport. Parish Council Liaison meetings are held quarterly with District Council and the Clerk has requested an update as to how Parish Councils can get involved and be updated on the progress of the Freeport. **RESOLVED:** To receive the information.
3. Tanyard Close Yellow Lines. Still chasing **RESOLVED:** To receive the information.
4. Fire Safety Training. All Councillors are invited to attend the training on 31 May. **RESOLVED:** To receive the information.

### 4912/23 ACCOUNTS

1. **RESOLVED:** To approve payments scheduled for May including payment of wages for May as circulated to all councillors at a total cost for the month of **£57,050.14.**

|  |  |  |
| --- | --- | --- |
| Engie | Electricity-Village Hall | 124.16 |
| NWLDC | Rates Hub | 339.00 |
| NWLDC | Rates Hub | 1,410.00 |
| Aviva | Pension | 33.00 |
| NWLDC | Rates-Village Hall | 257.00 |
| Water plus | Water Sports Pavilion | 32.96 |
| Water plus | Water-village Hall | 130.33 |
| PWLB | Loan Payment | 6,877.40 |
| Staff member | Prizes | 26.00 |
| LRC Pipe Band | Band Payment | 300.00 |
| Grand Rosettes | May market costs prizes and gifts | 11.50 |
| HMRC | Tax and NI | 90.00 |
| Various | Cafe items | 139.41 |
| Beta Electrical Contractors | Electrical Works | 1,920.00 |
| Beta Electrical Contractors | Fire Alarm Service | 3,546.00 |
| Ulyett Landscapes Ltd | Grounds Maintenance | 6,977.06 |
| Chubb | Annual contract | 180.00 |
| May King parent | May market costs | 39.38 |
| May Queen parent | May market costs | 150.84 |
| Little Kingdom | May market costs | 765.00 |
| First Choice Foodservice | Cafe items | 190.53 |
| BT | Broadband | 184.80 |
| NWLDC | Rates Cemetery | 58.00 |
| Peninsula | HR services | 255.94 |
| Water plus | Water office | 297.12 |
| Telecom Services | Phone | 146.64 |
| Punch and Judy | May market costs | 150.00 |
| May Queen parent | May market costs | 9.75 |
| Event Volunteer | May market costs | 12.50 |
| Rolls Royce Band | Band Payment | 650.00 |
| Flower Club | Flowers | 18.24 |
| First Responders | First aid | 310.00 |
| Continental Coffee Company | Cafe items | 273.50 |
| Knighton | Cleaning materials - General | 34.92 |
| SC IT Solutions Ltd | Computer Costs | 54.00 |
| Travis Perkins Trading Co Ltd | Materials | 212.70 |
| HTL Windows & Doors Ltd | Annual contract | 168.00 |
| Various | Cafe items | 64.94 |
| CD Volunteer Centre | Cafe items | 92.42 |
| AA Locksmiths (East Midlands) | Padlocks | 157.18 |
| Love Jewellery | Prizes | 30.00 |
| HSBC | Bank Charges | 36.72 |
| Paytek Admin Services Ltd (UTP) | Bank Charges | 22.80 |
| Barclaycard | Bank Charges | 29.75 |
| EE | Phone | 85.75 |
| NWLDC | Trade Refuse | 394.68 |
| NWLDC | Trade Refuse | 226.71 |
| PEAC | Phone equipment | 322.80 |
| Willow Coffee | Coffee Machine - rental | 72.80 |
| Canon | Photocopier | 143.52 |
| Corona Energy | Electricity Hub | 810.01 |
| Various | Cafe items | 141.86 |
| Sign it (Nottm )Ltd | Signs | 388.80 |
| TML | Phone | 109.85 |
| Viking | Stationery | 271.31 |
| Various | Commercial Card | 902.91 |
| Staff | Wages | 14,426.54 |
| NWLDC | Rates - Spital | 395.00 |
| SSE | Gas - Spital Pavilion | 811.58 |
| Chubb | CCTV | 2,450.40 |
| Chubb | CCTV | 1,188.00 |
| Aviva | Pension | 711.82 |
| HMRC | Tax and NI | 3,924.76 |
| EY Bookkeeping | Bookkeeper | 402.30 |
| ML Plant Hire | Materials | 61.07 |
| Staff member | Refreshments for Hub event | 20.10 |
| 2 Commune | Website hosting | 348.00 |
| Broxap Limited | Bollards for Hub | 520.80 |
| Gleaming Panes Ltd | Window cleaning | 28.00 |
| Knighton | Cleaning materials - General | 236.15 |
| Travis Perkins Trading Co Ltd | Materials | 52.81 |
| Viking | Stationery | 201.82 |
| Various | Cafe items | 147.62 |
| First Choice Foodservice | Cafe items | 227.92 |
| Castle Donington Community Library | Library expenses | 14.96 |
| Methodist Church | notice boards | 200.00 |
|   |   | **57,050.14** |

1. **RESOLVED:** To review and receive receipts for May as circulated to all councillors at a total cost for the month of £**240,587.25**.

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| --- | --- | --- |
| **Name** | **Description** |  **Total** |
| CD Youth Club | May Market stalls | 12.00 |
| Honest Wine Co | May Market stalls | 55.00 |
| Allotment holder | Allotment Rent 2023/2024 | 58.00 |
| Booking customer | Bookings - Hub | 167.00 |
| Booking customer | Bookings - Hub | 288.00 |
| Booking customer | Bookings - Spital | 99.76 |
| Allotment holder | Allotment Rent 2023/2024 | 125.95 |
| Slimming World | Bookings - Hub | 162.00 |
| Methodist Church | May Market stalls | 12.00 |
| Allotment holder | Allotment Rent 2023/2024 | 85.00 |
| Booking customer | Bookings - Hub | 87.20 |
| Slimming World | Bookings - Spital | 192.00 |
| Sam's ices | May Market stalls | 62.00 |
| CD Scouts | May Market stalls | 12.00 |
| Tori and Bens Kitchen | May Market stalls | 50.00 |
| Allotment holder | Allotment Rent 2023/2024 | 29.00 |
| The Flag | May Market stalls | 50.00 |
| Allotment holder | Allotment Rent 2023/2024 | 60.40 |
| Booking customer | Coronation Live Streaming | 20.00 |
| NWLDC | Precept | 222,403.00 |
| Waggs'n'Paws | May Market stalls | 30.00 |
| Outdoor Fitness | Spital bookings | 2.00 |
| Hopscotch Nursery | Bookings - Moira Dale | 513.00 |
| Allotment holder | Allotment Rent 2023/2024 | 49.00 |
| CDVC | Bookings - Hub | 80.00 |
| CDVC | Bookings - Hub | 99.00 |
| CDFC | Spial pitch hire | 610.13 |
| CDFC | Flood lights | 94.41 |
| CDFC | Pitch hire | 135.38 |
| Allotment holder | Allotment Rent 2023/2024 | 39.88 |
| Allotment holder | Allotment Rent 2023/2024 | 29.00 |
| Allotment holder | Allotment Rent 2023/2024 | 89.57 |
| Allotment holder | Allotment Rent 2023/2024 | 44.00 |
| Allotment holder | Allotment Rent 2023/2024 | 76.13 |
| Hub Cafe | Cafe Takings | 61.35 |
| Hub Cafe | Cafe Takings | 31.55 |
| Hub Cafe | Cafe Takings | 122.95 |
| Hub Cafe | Cafe Takings | 29.55 |
| Hub Cafe | Cafe Takings | 122.45 |
| Hub Cafe | Cafe Takings | 270.30 |
| CD Volunteer Centre | Volunteer shopping | 70.00 |
| Various | Photo copier donation | 3.30 |
| CD RBL | May Market stalls | 14.00 |
| Booking customer | Bookings - Hub | 10.00 |
| Flower Club | Bookings - Hub | 66.00 |
| Castle Donington Community Library | Flags | 98.00 |
| Allotment holder | Allotment Rent 2023/2024 | 58.00 |
| Kinton & Daughter Family Funeral Directors | Burial fees | 396.00 |
| Castle Donington First Responders | Bookings - Hub | 10.00 |
| Outdoor Fitness | Bookings - Spital | 2.00 |
| Booking customer | Bookings - Hub | 42.00 |
| Red Dot Theatre Company | Bookings - Spital | 87.00 |
| Red Dot Theatre Company | Bookings - Spital | 43.50 |
| Allotment holder | Allotment Rent 2023/2024 | 58.00 |
| Booking customer | Coronation Live Streaming | 10.00 |
| Hub Cafe | Cafe Takings | 21.20 |
| Hub Cafe | Cafe Takings | 143.10 |
| Hub Cafe | Cafe Takings | 86.15 |
| Hub Cafe | Cafe Takings | 46.15 |
| Hub Cafe | Cafe Takings | 150.09 |
| Allotment holder | Allotment Rent 2023/2024 | 27.00 |
| Allotment holder | Allotment Rent 2023/2024 | 75.60 |
| Allotment holder | Allotment Rent 2023/2024 | 39.15 |
| Allotment holder | Allotment Rent 2023/2024 | 21.75 |
| Allotment holder | Allotment Rent 2023/2024 | 29.00 |
| Booking customer | Coronation Live Streaming | -20.00 |
| Booking customer | Coronation Live Streaming | -10.00 |
| CCLA | Interest | 1,648.85 |
| Allotment holder | Allotment Rent 2023/2024 | 39.15 |
| Allotment holder | Allotment Rent 2023/2024 | 18.25 |
| Booking customer | Bookings - Hub | 120.00 |
| Slides and Rides | May Market stalls | 60.00 |
| Booking customer | Bookings - Moira Dale | 70.00 |
| Allotment holder | Allotment Rent 2023/2024 | 39.15 |
| Outdoor Fitness | Bookings - Spital | 2.00 |
| Outdoor Fitness | Bookings - Spital | 2.00 |
| Central Co-op Funeral | Burial fees | 605.00 |
| Hemington Hammers | Pitch hire | 330.20 |
| Hemington Hammers | Pitch hire | 0.01 |
| Booking customer | Bookings - Spital | 70.00 |
| HMRC | VAT Refund | 6,319.06 |
| Brownies and Rainbows | Bookings - Hub | 76.50 |
| CD Volunteer Centre | Volunteer shopping | 79.00 |
| Allotment holder | Allotment Rent 2023/2024 | 66.00 |
| Allotment holder | Allotment Rent 2023/2024 | 61.02 |
| Hub Cafe | Cafe Takings | 1.85 |
| Hub Cafe | Cafe Takings | 119.10 |
| Hub Cafe | Cafe Takings | 37.25 |
| Hub Cafe | Cafe Takings | 72.50 |
| Hub Cafe | Cafe Takings | 59.35 |
| Hub Cafe | Cafe Takings | 315.91 |
| Hub Cafe | Cafe Takings | 37.05 |
| Hub Cafe | Cafe Takings | 53.25 |
| Probus Club | Bookings - Spital | 40.00 |
| Cubs | Bookings - Spital | 45.50 |
| Flower Club | Bookings - Hub | 61.50 |
| Various | Miscellaneous | 24.60 |
| Hub Cafe | Cafe Takings | 157.80 |
| Hub Cafe | Cafe Takings | 56.30 |
| Hub Cafe | Cafe Takings | 120.90 |
| Hub Cafe | Cafe Takings | 273.50 |
| Allotment holder | Allotment Rent 2023/2024 | 43.50 |
| Girlguiding Castle Donington District Commissioner | Bookings - Spital | 104.00 |
| Allotment holder | Allotment Rent 2023/2024 | 33.35 |
| Allotment holder | Allotment Rent 2023/2024 | 31.90 |
| Kinton & Daughter Funeral Service Ltd | House Rent | 1,155.00 |
|   |   | **240,587.25** |

1. Bank statements and bank reconciliation for May. **RESOLVED:** To review and approve bank statements and bank reconciliation for May.

Bank balances:

* Current account - £11,986.58
* HSBC savings account - £305,068.47
* Public Sector Deposit Fund (earmarked reserves - £489,063.34
* HSBC savings account (earmarked reserves) - £824,918.32
1. Fire safety – To approve reviewed contract, and Fire Safety audit inspections for all Parish Council owned facilities. Currently equipment is either owned or rented therefore the requirement is to amalgamate all three facilities including services to provide a better service and cost and include new legislation. Fire Risk Assessments are law and must be completed by a competent person, also be incorporated with all the buildings. **RESOLVED:** To progress and amalgamate all facilities.
2. To review and receive the Interim Financial Report showing actual spend to budget. **RESOLVED:** To receive the Interim Financial Report.

**4913/23 AUDIT – ACCOUNTS FOR YEAR END 31 MARCH 2023**

1. To approve the provision of an upgrade to the Parish Council’s domain name to.GOV.uk and the provision of council email addresses for all Councillors as required in the financial regulations. **RESOLVED:** To approve the provision of an upgrade to the Parish Council’s domain name to.GOV.uk and provide all Councillors with a .gov email address.
2. For councillors’ information – AGAR – A copy of all the documents were given out at the meeting. The Clerk discussed the various documents advising what is required for approval at the June meeting, advising new Councillors to contact the Clerk etc regarding any questions. **RESOLVED:** To receive the information.

**4914/23 MOIRA DALE SPORTS AND VILLAGE HALL**

1. Programme of works – Still progressing, electrical works have been done, discussions with plumbers and painters and decorators are taking place, CCTV and alarm system in progress so all on track. Heating and decoration works hoping to be completed during the summer holidays with no bookings for one month. **RESOLVED:**  To receive the information.

### 4915/23 PLANNING MATTERS – cllr M Rogers – planning chairman

1. **RESOLVED**: To make the following comments in respect of plans received during May.

|  |  |  |  |
| --- | --- | --- | --- |
| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** |
| 23/00600/FUL | Park Farmhouse Hotel, Isley Walton | Proposed alterations and extensions to 'The Stable Suite' including re-roofing, elevational treatment and installation of photovoltaic solar panels with additional car parking and landscaping. | No objection |
| 23/00469/FUL | 12 and 14 Borough Street | Change of use of existing Commercial Units, units 1, 3 and 5 at No. 14 Borough Street from commercial use (Class E) to residential use (Class C), change of use of unit 6 within No. 12 Borough Street from residential use (Class C) to commercial use (Class E), erection of single storey rear extension with terrace above to the rear of No. 14 to provide additional accommodation to unit 1, replacement of existing front door of No. 14 to timber door with glazed upper panel, insertion of new first floor doors to rear elevation in place of existing window and insertion of two rooflights to rear elevation. | No objection |
| 23/00488/FUL | Duflex Ltd, Newbold Drive | The partial demolition of the existing facility and subdivision of retained section of building into 2 no. units including change of use to use classes B2/B8/E and associated external alterations, new access, parking provision and landscaping. | No objection |
| 23/00479/REMM | Land to the South of Park Lane | Erection of units for B2 and B8 use (reserved matters to outline planning permission ref. 16/00465/VCUM) | No objection |
| 23/00541/FULM | 7 Clapgun Street | Change of use from an existing social club (sui generis use) to 14 flats (1 x 2 bed and 13 x 1 bed) (use class C3) with external works involving the provision of a first floor extension and extension to rear elevation. | No objection to the change of use however CDPC has concerns regarding the aesthetics within a conservation area. |

1. **RESOLVED:** To receive planning decisions received during May.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** | **DECISION** |
| 23/00124/FUL | Auction Centre Donington Park | Erection of building for the purposes of inspecting and appraising auction vehicles | No objection | Approved |
| 23/00178/FUL | 13 Station Road | Erection of single storey rear extension and raised decking to rear and open porch and bay window to front. | No objection | Approved |
| 22/01456/REMM | Land to the South of Park Lane | Provision of access, drainage and structural landscaping and formation of plot levels (reserved matters of access and landscaping to outline planning permission ref. 16/00465/VCUM) | No objection | Approved |
| 23/00117/VCIM | Former Castle Donington Power Station | Construction of storage and distribution facility to be used for B8 use class, with ancillary office accommodation and associated service yard and infrastructure approved under planning permission ref. 22/00054/FULM without complying with Condition 34 so as to provide for amended biodiversity enhancement requirements | No objection | Approved |
| 22/01515/FUL | Donington Car Centre, Station Road | AMENDED - Proposed extension to existing workshop to provide additional office space and welfare facilities | No objection | Approved |
| 23/00379/FUL | 34 Hillside | Installation of external wall insulation to front, side and rear | No objection | Approved |
| 23/00308/TCA | 50A The Spittal | Works to Willow tree unprotected tree in a conservation area | No objection | Approved |

1. **RESOLVED:** To receive the withdrawal notices.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** | **DECISION** |
| 23/00204/FUL | 16 Barroon | Formation of new vehicular access and provision of hardstanding with associated landscaping and retaining wall to front. | Object taking in to account the Conservation Officers comment and neighbour objections | Application withdrawn |
| 23/00409/FUL | 50 The Spittal | Erection of a single-storey side extension, new roof over existing flat roof two-storey rear extension and new windows to front elevation | No objection | Application withdrawn |

### 4916/23 RECREATION COMMITTEE MATTERS – CLLR C BURTON – RECREATION CHAIRMAN

1. Park Lane developments – Foxbridge Park open spaces and play area. To arrange a site visit to look at the new area of land. This is large area of land with a play area, undulating ground and one flat area about the size of a football pitch. It currently only has vehicle access for maintenance purposes. There will be various link paths from the estate through the land. All of this will be transferred to the Parish Council over the next 12-24 months, once the Parish Council is satisfied with the works. It was agreed at a previous meeting to explore the possibility of a volunteer group to assist with the running and maintenance of this and perhaps other areas. An initial discussion has taken place with a member of the public who approached the PC to talk about this sort of project. It would be useful for the PC (those interested) to visit the site to understand the extent of the responsibility. **RESOLVED:** The Clerk to email dates to form a working party and circulate plans.
2. Various play area repairs and upgrades – to review necessary work and quotes which had been emailed to all Councillors. **RESOLVED**: To give delegated powers to Clerk and Chairman of Recreation to progress the necessary works for the repairs and upgrades as discussed at the meeting. New equipment to be placed at Stonehill playing fields and Bosworth Road playing field, plus Ferrers Close and repairs to equipment at Spital Park and Glover Road.
3. For councillors’ information – Annual sports pitch works. The sports pitch works have been agreed with the football club, and the Parish Council contractors as part of an ongoing agreement with the Football Foundation. The Parish Council arranges the additional works through its contract with the ground maintenance contractor, and the football club applies to the Football Foundation to release the annual contribution towards these costs. These works are programmed to take place over the next month. The goal mouths are looking quite bad, so the goal posts have been removed. The only additional to this work maybe a need for the area to be watered. This was done before, when some areas were re-turfed. The cost was nominal. **RESOLVED:** To receive the information.
4. For councillors’ information – Community sports provision at the college, including works to new gym and 3G. The Parish Council, NWLDC and the college have been working together for some time in respect of expanding the community appeal and access at the college site. The Parish Council has use of the school football pitches and changing rooms to allow the additional grass pitch provision to be met. NWLDC has been working with the school to upgrade and replace the very old and dated gym facility. All three partners have been working with the Football Foundation to try and find a way forward for the provision of a 3G playing surface. A Needs Assessment has been carried out, and this can be used when applying. Location of the 3G pitch is causing an issue, as there are a number of environmental issues wot overcome, including large badger setts and tree area. NWLDC and the school have confirmed various amount of funding towards these projects. The PC has yet to confirm any definite amount, as it is felt there is still insufficient information and security. This is still very much a “work in progress” and is definitely in the Parish Council’s Business Plan. **RESOLVED:** To receive the information.
5. For councillors’ information – New land behind Moira Dale recreation ground and footpath as part of the SEGRO development. The Parish Council is in the process of purchasing a large parcel of land behind Moira Dale playing field towards the new SEGRO site. The price has been confirmed and legals are progressing very slowly. This is another are, that would benefit form a site meeting and the setting up of an Environmental working party, similar to that for the land on the Foxbridge Park.

As part of the SEGRO development, the LCC needs to upgrade the L57 footpath to a hard surface, with various gates, etc. The PC has been working with the LCC to ensure that this new surface does not impact on the playing surfaces at Moira Dale. An agreed route has been finalised. **RESOLVED:** To receive the information.

### 4917/23 amenities COMMITTEE MATTERS – CLLR a saffell – amenities CHAIRMAN

1. Coronation May Market – Debrief report and to briefly discuss plans for 2024. Event went off really well, lots of positive feedback especially about the difference in style away from medieval theme. Set-up time for stallholders needs to be brought forward to allow more time for them to set-up and “in case” there are any issues. All music groups thoroughly enjoyed event. Costings for the event came within allocated budget. There is capacity to have a few more stalls to increase income. 2024, event to be similar to this year, staying away from medieval theme, and focusing on a traditional village fete. Cllr Kitchener thanked all the staff, and all involved for all their hard work. **RESOLVED:** To receive the information.
2. Coronation activities and event at the Hub and around the village. The Kings and Queens trail went really well around the village for the young children. The schools thoroughly enjoyed receiving this commemorative coins and collecting them from the Community Hub. Excellent PR for Parish Council and schools alike. The Coronation afternoon tea organised in conjunction with the Volunteer Centre saw approximately 100 residents enjoying a traditional afternoon tea, music and films from the last coronation and just generally a great time. Again, excellent PR for Parish Council, Community Hub and the Volunteer Centre. The Volunteer Centre were thanked for organising a fantastic event. **RESOLVED:** To receive the information.
3. Cemetery – To arrange a site visit, to allow new councillors to get an understanding of the sensitivity of this area. Over the last few months, we had a number of very sensitive issues relating to the cemetery which required a number of site visits. It would be good to have a general walkabout just to see the area, understand the sensitivities and appreciate the excellent standard that the Barroon cemetery is kept in. **RESOLVED:** Dates to be emailed to Councillors for a site visit.

Meeting closed 8.55pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_