# Castle Donington parish council

Minutes of the Full Council Meeting held on Thursday 18 May 2023 at 7.00pm at The Community Hub, 101 Bondgate, Castle Donington

**present :** Cllrs M Barker-Lane, K Bradley, C Burton, L Cope, C Hills, M Kitchener, J Manley, P Norwell, B O’Dowd, M Rogers (in the chair), A Saffell and A Sowter. Cllr R Canny (NWLDC).

Cllr Rogers opened the meeting by welcoming three new Councillors Kevin Bradley, John Manley and Peter Norwell on their first meeting with introductions from everyone.

**4892/23 APPOINTMENT OF CHAIRMAN**

Cllr L Cope was proposed as prospective Chairman. A vote of hands was taken. **RESOLVED:** Cllr L Cope to be Chairman.

Cllr Rogers thanked everyone for their support during his year as Chairman.  
Cllr Cope thanked Cllr Rogers for a great job as Chairman over the last twelve months.

**4893/23 apologies:**

Cllr Alison Morley newly elected NWLDC Councillor.

**4894/23 DECLARATIONS OF INTEREST**:

Cllr L Cope declared a personal interest in relation to her son’s girlfriend works for the Parish Council.

Cllr P Norwell declared a personal interest in relation to his wife and son works for the Parish Council and as an allotment holder property rented from the Parish Council

Cllr K Bradley declared a personal interest in relation to partner works for the Parish Council.

**4895/23 APPOINTMENT OF VICE CHAIRMAN**

Cllr M Kitchener was proposed as prospective Vice Chairman. A vote of hands was taken. **RESOLVED:** Cllr M Kitchener to be Vice Chairman.

**4896/23 APPOINTMENT OF MEMBERS TO PARISH COUNCIL COMMITTEES**

**RESOLVED:** That the Chairman and Vice-Chairman be ex-officio on all the following Committees.

**RESOLVED:** That the Committees be appointed as follows:

**Planning Committee**

Cllrs M Barker-Lane, K Bradley, C Burton, C Hills, John Manley, P Norwell, B O’Dowd, M Rogers, A Saffell and A Sowter.

**Amenities Committee**

Cllrs M Barker-Lane, K Bradley, C Burton, C Hills, John Manley, P Norwell, B O’Dowd, M Rogers, A Saffell and A Sowter.

**Recreation Committee**

Cllrs M Barker-Lane, K Bradley, C Burton, C Hills, John Manley, P Norwell, B O’Dowd, M Rogers, A Saffell and A Sowter.

**4897/23 APPOINTMENT OF COMMITTEE CHAIRMAN**

**Recreation Committee**

Cllr C Burton was proposed as Chairman. A vote of hands was taken.

**RESOLVED:** Cllr C Burton to be Chairman

**Planning Committee**

Cllrs M Rogers was proposed as Chairman. A vote of hands was taken.

**RESOLVED:** Cllr M Rogers to be Chairman.

**Amenities Committee**

Cllr A Saffell was proposed as Chairman. A vote of hands was taken.

**RESOLVED:** Cllr A Saffell to be Chairman.

**4898/23 APPOINTMENT OF COMMITTEE VICE-CHAIRMAN**

**Recreation Committee**

Cllr K Bradley was proposed as Vice-Chairman. A vote of hands was taken.

**RESOLVED:** Cllr K Bradley to be Vice-Chairman.

**Planning Committee**

Cllr P Norwell was proposed as Vice-Chairman. A vote of hands was taken.

**RESOLVED:** Cllr P Norwell to be Vice-Chairman.

**Amenities Committee**

Cllr J Manley was proposed as Vice-Chairman. A vote of hands was taken.

**RESOLVED:** Cllr J Manley to be Vice-Chairman.

**4899/23 APPOINTMENT OF COUNCILLORS, OR COUNCIL REPRESENTATIVES, WITH SPECIAL RESPONSIBILITIES**

**RESOLVED:** That particular responsibilities are allotted to Councillors or Council nominated representatives as follows:

1. **Staffing Issues** – Chairman, Vice-Chairman and outgoing Chairman. Other Councillors to be appointed if required.
2. **Bus Services** – Cllr M Rogers.
3. **Footpath Warden** – Mr Murfin and Cllr P Norwell.
4. **Tree Warden** – Cllr M Barker-Lane.
5. **Flood Warden** – Cllr B O’Dowd.
6. **School Liaison** – Cllr K Bradley.
7. **Moira Dale/Village Hall Project/Segro** – Cllr C Burton, L Cope and M Rogers. An overview of the Village Hall project was given.

**4900/23 REVIEW OF REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND ARRANGEMNTS FOR REPORTING BACK TO COUNCIL (COUNCILLORS AND COUNCIL REPRESENTATIVES)**

**RESOLVED:** To appoint the following Parish Council representatives:

1. **Leicestershire and Rutland Association of local Councils (LRALC)** – Cllr A Sowter. Meetings are open to all Councillors.
2. **Twinning Association** – The Chairman and Vice-Chairman.
3. **Volunteer Centre** – Cllrs C Hills and P Norwell.
4. **Royal British Legion – Castle Donington branch** – Cllrs C Burton and K Bradley.
5. **Castle Donington Community library trustee (up to 6)** – Cllrs K Bradley, C Burton, L Cope, A Saffell and the Clerk.
6. **Donington Park Liaison Committee** – All Councillors.
7. **Museum Trust** – Cllrs A Saffell and A Sowter.
8. **Castle Donington Bowls Club** – Chairman of Recreation.
9. **SEGRO Logistics Park East Midlands Gateway** – Cllr C Hills and the Clerk.
10. **Parish Liaison Committee at NWLDC** – Chairman and the Clerk.
11. **Patient Participation Group (PPG) at the surgery** – Cllrs L Cope and A Saffell.
12. **Love Castle Donington events committee** – Cllrs J Manley and A Saffell.

Cllr Sowter requested representation relating to the Freeport that has been approved. Cllr Canny gave an update from a recent NWLDC meeting confirming that currently there are no dedicated contacts and very little information available at present. **RESOLVED:** Cllrs Canny, Morley and Saffell to investigate further and report back to the Parish Council.

**4901/23 GENERAL POWER OF COMPETENCE**

To re-affirm that the Parish Council meets the criteria for eligibility. **RESOLVED:** To Parish Council re-affirms that it meets the criteria for eligibility in respect of the General Power of Competence.

**4902/23 TO DETERMINE THE TIME AND PLACE OF ORDINARY MEETINGS OF THE PARISH**

The Clerk had distributed the list of dates prior to the meeting. **RESOLVED:** To accept the dates.

**4903/23 AUDIT – ANNUAL REVIEW OF KEY COUNCIL POLICIES AND PROCEDURES**

These are to be deferred and spread over the next few months, to allow the new Councillors to settle in, attend some training and therefore understand a bit more of what these are and what is needed. **RESOLVED:** To limit to review three policies per meeting.

**4904/23 PLANNING MATTERS REQUIRING COMMENT BEFORE THE NEXT ORDINARY MEETING**

NALC – Infrastructure Levy Consultation – Information had been sent to all Councillors on 9 May – Cllr Kitchener gave an overview of the levy detailing what it means for the Parish Council. **RESOLVED:** Response to be that the Parish Council requests to continue to be signatories on any new planning legal agreements as it is with the current Section 106 agreements.

Meeting closed 8.01pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_