# Castle Donington parish council

Minutes of the Full Council Meeting held on Thursday 24 November 2022 at 7.00pm at The Community Hub, 101 Bondgate, Castle Donington

### present : Cllrs S Ambrose-Jones, M Barker-Lane, C Burton, l Cope, G Dalby, C Hills, M Kitchener, B O’Dowd, M Rogers (in the chair), A Saffell, K Shatford, R Sizer and A Sowter. Cllr R Canny – NWLDC. 3 Members of Public.

**4816/22 APOLOGIES:** None

### 4817/22 DECLARATIONS OF INTEREST:

None

### 4818/22 POLICE MATTERS

Map

Description automatically generated**BEAT TEAM CONTACTS:**

If you need to contact a member of your beat team and the enquiry isn’t urgent then the easiest way to do this is via Email, you can either do this through the Leicestershire

Police website or on the details below:

PC 70 Martindale – [james.martindale1@leicestershire.pnn.police.uk](mailto:james.martindale1@leicestershire.pnn.police.uk)

PC 1391 Coleman – [adrian.coleman@leicestershire.pnn.police.uk](mailto:adrian.coleman@leicestershire.pnn.police.uk)

PCSO 6178 Russell – [nicola.russell@leicestershire.pnn.police.uk](mailto:nicola.russell@leicestershire.pnn.police.uk)

PCSO 6683 McDonald – [patrick.mcdonald@leicestershire.pnn.police.uk](mailto:patrick.mcdonald@leicestershire.pnn.police.uk)

**CRIME FIGURES:** (please click the link to show the latest available crime figures in the Valley Beat Area)

<https://www.police.uk/pu/your-area/leicestershire-police/valley/>

**RESOLVED:** To receive the information.

1. Monthly newsletter had been emailed to councillors. Although it looks like there are a few crimes in Castle Donington, these are mainly attributed to MOTO services, the racetrack and airport. Question was raised as to whether there would be an increase in police presence following the recent spate of burglaries and attempted burglaries. The Clerk is to raise the question with the local beat team. **RESOLVED:** To receive the information.
2. To note the appointment of a Chief Constable, Rob Nixon. **RESOLVED:** To receive the information.

### 4817/22 CONFIRMATION OF MINUTES

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 20 October 2022. **RESOLVED:** Toapprove the minutes.
2. Committees – 17 November 2022. **RESOLVED:** Toapprove the minutes.

**4818/22 CHAIRMAN’S REPORT**

1. To receive and accept resignation of Cllr G Roberts – there is no requirement to backfill the postion as it is within the time limit until next May when elections are due to take place. The Chairman advised he will write to Gary Roberts on behalf of the Parish Council to thank him for all his good work over many years. **RESOLVED:** With regret and thanks to accept the resignation and not to seek to find a replacement until May 2023.
2. Golden wedding flowers – Flowers were delivered to Mr and Mrs John Pincombe and were well received. **RESOLVED:** To receive the information.
3. Traffic Calming Consultation is moving forward and should start over the next few weeks. **RESOLVED:** To receive the information.

### 4819/22 REPRESENTATIVES REPORTS INCLUDING REPORTS FROM lcc

### AND nwldc COUNCILLORS:

1. Cllr R Canny (NWLDC)
   * Cavendish Bridge has a continuing problem of blocked drains and despite numerous reports the issue is still happening with flooding across the road. Cllr Canny requested all to continue to report the problem in the hope of rectifying the issue. **RESOLVED:** To receive the information.
   * St Modwen appeal had taken place over the last couple of days. Cllr Canny gave an overveiw of the representation given of landscape views previously lost and loosing this last one with this development, height of building issues and landscaping taking years to develop.Cllr A Saffell gave a brief on the lack of area of separation between Castle Donington and Hemington. Thanks were given to John McElland for his work, representation and driving it forward.  **RESOLVED:** To receive the information.
2. Event sub-committee – Cllr K Shatford advised there was nothing at present to report. **RESOLVED:** To receive the information.
3. Patient Participation Group – Cllr L Cope updated Councillors following a meeting held earlier in the week.

* The setting up of a trial Befriending scheme is to be started in the new year with, hopefully, less pressure on the surgery from patients who are not ill but lonely.
* The Practice Manager is concerned about the poor uptake of Flu vaccines with 1000 doses still available.
* Other children’s vaccinations are not being as widely taken up as needed with concerns of a measles and scarlet fever outbreak.
* Other concerns about the capacity of the surgery compared to most other surgeries were discussed and the addition of extra opening hours at other surgeries are helping. Apparently, the whole country is experiencing similar issues, but we are rated as one of the better ones. Compared to other surgeries in the country, CD are doing very well.
* Cllr Cope will be working with Dr Woodgate to produce a Winter Newsletter in the next week or so.
* There are many plans in the pipeline to find a way forward for the NHS. It is under severe pressure from patient numbers and staff shortages. I understand that in the near future radical changes will be being made if the NHS is to continue. No further information available at present.

Cllr Canny requested information to be advised/displayed as to how many doctors are available in the surgery each day, how many are working from home taking telephone calls, how many staff are taking calls as it was felt this would help patients to understand the situation. **RESOLVED:** To receive the information.

### 4820/22 CLERK’S REPORT

1. “Community Warm Hub” – update given advising that the Hub is quite busy at the moment with some specific sessions taking place i.e. 6 December there is an advice session with Citizens Advice/ Local Area Co-ordinator and Social prescriber, PPG to start a free art group for social purposes with a grant that the PPG secured starting after Christmas, the Volunteer Centre and Parish Council kitchen staff to teach how to cook healthy cheap meals chair based exercise group continues to grow etc. **RESOLVED:** To receive the information.

### 4821/22 ACCOUNTS

1. **RESOLVED:** To approve payments scheduled for November including payment of wages for November.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Description** | **Supplier** | **Total** |
| 21/10/2022 | Rates - Spital | NWLDC | 395.00 |
| 21/10/2022 | Wages | Staff | 9671.74 |
| 21/10/2022 | Book Keeper | Jane Hancox | 197.46 |
| 21/10/2022 | Tax and NI | HMRC | 2,744.28 |
| 21/10/2022 | Pension | Aviva | 651.18 |
| 24/10/2022 | Gas - Spital Pavilion | SSE | 56.60 |
| 25/10/2022 | Electricity - Village hall | Engie | 87.75 |
| 21/10/2022 | Wages | Staff | 756.26 |
| 17/10/2022 | Refreshments | Various | 179.33 |
| 24/11/2022 | Computer software | Scribe | 345.60 |
| 24/11/2022 | Pitch improvements college | Ulyett Landscapes Ltd | 3,420.00 |
| 25/10/2022 | Water office | Water plus | -109.97 |
| 01/11/2022 | Rates Hub | NWLDC | 324.00 |
| 01/11/2022 | Rates Hub | NWLDC | 1,372.00 |
| 01/11/2022 | Rates - Village hall | NWLDC | 245.00 |
| 28/10/2022 | Pension | Aviva | 33.00 |
| 31/10/2022 | HR services | Peninsula | 255.94 |
| 31/10/2022 | Water - village hall | Water plus | 122.55 |
| 31/10/2022 | Gas - Village Hall | British Gas | 76.80 |
| 01/11/2022 | Materials | Kieron Lehrle | 5.99 |
| 01/11/2022 | Refreshments various | Fiona Palmer | 17.45 |
| 01/11/2022 | Reindeer | Tredomen Farm Ltd | 750.00 |
| 25/11/2022 | Materials | Travis Perkins | 162.46 |
| 25/11/2022 | Road signage | JB Tool Hire | 439.20 |
| 24/10/2022 | Refreshments | Various | 92.48 |
| 25/11/2022 | Refreshments | First Choice Foodservice | 277.85 |
| 02/11/2022 | Water office | Water plus | 251.98 |
| 03/11/2022 | Water Sports Pavilion | Water plus | 36.25 |
| 07/11/2022 | Phone | Telecom Services | 98.35 |
| 07/11/2022 | Computer software | BT | 182.45 |
| 08/11/2022 | Photocopier | Canon | 222.79 |
| 08/11/2022 | Rates Cemetery | NWLDC | 55.00 |
| 09/11/2022 | Bank Charges | HSBC | 19.52 |
| 10/11/2022 | Bank Charges | Paytek Admin Services Ltd (UTP) | 22.80 |
| 10/11/2022 | Bank Charges | Barclaycard | 41.26 |
| 14/11/2022 | Phone | EE | 76.26 |
| 15/11/2022 | Trade Refuse | NWLDC | 299.00 |
| 15/11/2022 | Trade Refuse | NWLDC | 171.41 |
| 14/11/2022 | Phone equipment | PEAC | 322.80 |
| 10/11/2022 | Coffee Machine - rental | Willow Coffee | 72.80 |
| 14/11/2022 | Electricity Cemetery | SSE | 70.09 |
| 14/11/2022 | Electricity Sports Pavilion | SSE | 393.01 |
| 14/11/2022 | Electricity Spital Store | SSE | 177.83 |
| 15/11/2022 | Refreshments | Hazel Norwell | 46.14 |
| 15/11/2022 | Materials | Martyn Lee | 11.58 |
| 24/11/2022 | Electrical Works at the Spital | Beta Electrical Contractors | 40.80 |
| 24/11/2022 | Electrical Works at the Spital | Beta Electrical Contractors | 3,300.00 |
| 24/11/2022 | Entertainment | Derby County (The Rams) Ltd | 144.00 |
| 24/11/2022 | Annual Keyholding charge | Keepsafe | 390.00 |
| 24/11/2022 | Trade Refuse | NWLDC | 247.00 |
| 24/11/2022 | Hanging Baskets | Plantscape Ltd | 1,497.00 |
| 24/11/2022 | HR services | Poppy PR | 600.00 |
| 24/11/2022 | Computer Costs | Sc It Solutions | 54.00 |
| 24/11/2022 | Grounds Maintenance | Ulyett Landscapes Ltd | 6,840.26 |
| 04/11/2022 | Refreshments | Various | 42.82 |
| 11/11/2022 | Refreshments | Various | 92.86 |
| 15/11/2022 | Commercial Card | Various | 183.90 |
| 15/11/2022 | Commercial Card | Various | 75.15 |
| 15/11/2022 | Commercial Card | Various | 78.95 |
| 21/10/2022 | Wages | Kieron Lehrle | 969.28 |
| 21/11/2022 | Rates - Spital | NWLDC | 395.00 |
| 21/11/2022 | Gas - Spital Pavilion | SSE | 82.19 |
| 22/11/2022 | Electricity - Village hall | Engie | 131.33 |
| 21/11/2022 | Wages | Barbara Atkin | 13,218.24 |
| 21/11/2022 | Pension | Aviva | 645.92 |
| 25/11/2022 | Tax and NI | HMRC | 3,766.21 |
| 25/11/2022 | Book Keeper | Jane Hancox | 361.30 |
| 21/11/2022 | Wages | Staff | 1,434.06 |
| 24/11/2022 | Electrical repairs | Beta Electrical Contractors | 428.16 |
| 24/11/2022 | Fire Extinguisher Service | Chubb | 185.59 |
| 24/11/2022 | Fire Extinguisher Service | Chubb | 81.29 |
| 24/11/2022 | Window cleaning | Gleaming Panes Ltd | 28.00 |
| 24/11/2022 | Glow Sticks | The Glow Company | 369.95 |
| 24/11/2022 | Training | LRALC | 40.00 |
| 24/11/2022 | Consultancy | Lockington Cum Hemington Parish Council | 3,406.63 |
| 24/11/2022 | Materials | Travis Perkins Trading Co Ltd | 39.38 |
| 24/11/2022 | Grounds Maintenance | Ulyett Landscapes Ltd | 462.00 |
| 14/11/2022 | Refreshments | Various | 178.29 |
|  |  |  | **64,950.83** |

1. **RESOLVED:** To review and receive receipts for November.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Description** | **Supplier** | **Total** |
| 20/10/2022 | Volunteer shopping | CDVC | 3.50 |
| 21/10/2022 | Volunteer shopping | CDVC | 7.00 |
| 18/10/2022 | Cafe Takings | Hub Cafe | 33.70 |
| 19/10/2022 | Cafe Takings | Hub Cafe | 76.80 |
| 20/10/2022 | Cafe Takings | Hub Cafe | 138.25 |
| 21/10/2022 | Cafe Takings | Hub Cafe | 65.95 |
| 24/10/2022 | Cafe Takings | Hub Cafe | 100.95 |
| 24/10/2022 | Cafe Takings | Hub Cafe | 344.10 |
| 19/10/2022 | Wakes 2022 | Margaret & George Burrows | 7.00 |
| 20/10/2022 | House Rent | Kinton & Daughter Funeral Service Ltd | 1,050.00 |
| 20/10/2022 | Wakes 2022 | Martin William Barker | 150.00 |
| 21/10/2022 | Wakes 2022 | Gareth Smith | 555.00 |
| 21/10/2022 | Wakes 2022 | Steve Holland | 179.00 |
| 21/10/2022 | Wakes 2022 | Mitchell Barker | 97.50 |
| 24/10/2022 | Wakes 2022 | Harry Furborough | 65.00 |
| 25/10/2022 | Wakes 2022 | Andrew Robinson | 138.00 |
| 25/10/2022 | Wakes 2022 | Leonard Derry | 225.00 |
| 25/10/2022 | Wakes 2022 | Charlton Derry | 275.00 |
| 25/10/2022 | Wakes 2022 | Margaret & George Burrows | 65.00 |
| 24/10/2022 | Wakes 2022 | Mitchell Barker | 65.00 |
| 25/10/2022 | Bookings - Spital | Beavers | 85.16 |
| 25/10/2022 | Bookings - Spital | Cubs | 67.25 |
| 25/10/2022 | Cafe Takings | Hub Cafe | 10.20 |
| 26/10/2022 | Cafe Takings | Hub Cafe | 26.10 |
| 27/10/2022 | Cafe Takings | Hub Cafe | 100.50 |
| 28/10/2022 | Cafe Takings | Hub Cafe | 10.20 |
| 31/10/2022 | Photo copier donation | Various | 8.80 |
| 31/10/2022 | Cafe Takings | Hub Cafe | 57.15 |
| 01/11/2022 | Cafe Takings | Hub Cafe | 227.80 |
| 27/10/2022 | Spital bookings | Outdoor Fitness | 2.00 |
| 28/10/2022 | Wakes 2022 | James & Charles Rogers | 65.00 |
| 28/10/2022 | Local Market Stall | Patricias Homemade Jam & Chutneys | 10.00 |
| 31/10/2022 | Bookings - Spital | Jessica Dann | 58.00 |
| 31/10/2022 | VAT Refund | HMRC | 7,509.41 |
| 31/10/2022 | Bookings - Spital | Caitlyn Lambert | 170.50 |
| 31/10/2022 | Booking - Moira Dale | Julio Zanette | 103.38 |
| 31/10/2022 | Bookings - Moira Dale | Maximum Response Karate | 195.75 |
| 31/10/2022 | Memorial fees | Art Stone Memorial | 65.00 |
| 31/10/2022 | Bookings - Spital | Line Dancing | 74.82 |
| 31/10/2022 | Bookings - Moira Dale | Hemington Hammers | 300.30 |
| 01/11/2022 | Spial pitch hire | CDFC | 610.13 |
| 01/11/2022 | Flood lights | CDFC | 94.41 |
| 01/11/2022 | Pitch hire | CDFC | 135.38 |
| 01/11/2022 | Bookings - Hub | Brownies and Rainbows | 117.52 |
| 01/11/2022 | Wakes 2022 | Edward Wright | 32.00 |
| 01/11/2022 | Bookings - Hub | Babyballet | 60.00 |
| 01/11/2022 | Bookings - Moira Dale | Kate Ault | 67.13 |
| 02/11/2022 | Bookings - Hub | Millena Cowley | 112.50 |
| 02/11/2022 | Bookings - Moira Dale | Tillie Panayi | 75.25 |
| 03/11/2022 | Burial fees | Kinton & Daughter Family Funeral Directors | 270.00 |
| 03/11/2022 | Bookings - Hub | Emily Ford | 75.00 |
| 06/11/2022 | Booking - Moira Dale | Malcolm Dexter | 120.12 |
| 01/11/2022 | Cafe Takings | Hub Cafe | 32.95 |
| 02/11/2022 | Cafe Takings | Hub Cafe | 13.15 |
| 03/11/2022 | Cafe Takings | Hub Cafe | 105.60 |
| 04/11/2022 | Cafe Takings | Hub Cafe | 16.80 |
| 07/11/2022 | Cafe Takings | Hub Cafe | 79.90 |
| 07/11/2022 | Cafe Takings | Hub Cafe | 274.15 |
| 08/11/2022 | Cafe Takings | Hub Cafe | 26.98 |
| 09/11/2022 | Cafe Takings | Hub Cafe | 2.35 |
| 10/11/2022 | Cafe Takings | Hub Cafe | 147.55 |
| 11/11/2022 | Cafe Takings | Hub Cafe | 42.45 |
| 14/11/2022 | Cafe Takings | Hub Cafe | 33.05 |
| 14/11/2022 | Cafe Takings | Hub Cafe | 259.31 |
| 08/11/2022 | Volunteer shopping | CD Volunteer Centre | 75.50 |
| 09/11/2022 | Volunteer shopping | CD Volunteer Centre | 137.00 |
| 10/11/2022 | Bookings - Moira Dale | Hannah Robinson | 65.00 |
| 10/11/2022 | Booking - Moira Dale | Holly Westcott | 65.00 |
| 10/11/2022 | Burial fees | Kathryn Jill Snape | 260.00 |
| 10/11/2022 | Burial fees | Kinton & Daughter Family Funeral Directors | 270.00 |
| 12/11/2022 | Spital bookings | Outdoor Fitness | 2.00 |
| 15/11/2022 | Spital bookings | Outdoor Fitness | 2.00 |
| 13/11/2022 | Bookings - Spital | Red Dot Theatre Company | 83.16 |
| 13/11/2022 | Bookings - Spital | Red Dot Theatre Company | 62.37 |
| 13/11/2022 | Rent | Castle Donington Community Library | 1,083.51 |
| 14/11/2022 | Rent | Castle Donington Community Library | 1,010.23 |
| 14/11/2022 | Christmas Market | Amelia Barry | 10.00 |
| 14/11/2022 | Christmas Market | Sue Davey | 10.00 |
| 14/11/2022 | Christmas Market | Holly Wood | 10.00 |
| 14/11/2022 | Christmas Market | Elizabeth Clarke | 10.00 |
| 14/11/2022 | Christmas Market | Catherine Clegg | 10.00 |
| 14/11/2022 | Christmas Market | Love Jewellery | 10.00 |
| 14/11/2022 | Christmas Market | Kim Banner | 10.00 |
| 14/11/2022 | Christmas Market | Bare Naked Wax | 10.00 |
| 03/10/2022 | Interest | CCLA | 548.94 |
| 15/11/2022 | Bookings - Hub | Flower Club | 51.50 |
| 15/11/2022 | Memorial fees | Horobin Memorials | 105.00 |
| 15/11/2022 | Bookings - Hub | Flower Club | 51.50 |
| 07/11/2022 | Refreshments | CD Volunteer Centre | 74.08 |
| 07/11/2022 | Rent | CD Volunteer Centre | 701.80 |
| 07/11/2022 | Rent | CD Volunteer Centre | 672.48 |
| 07/11/2022 | Bookings - Hub | CDVC | 66.00 |
| 07/11/2022 | Bookings - Hub | CDVC | 33.00 |
| 18/10/2022 | Miscellaneous | Various | 80.00 |
| 19/10/2022 | Photo copier donation | Various | 5.70 |
| 15/11/2022 | Bookings - Hub | Amanda Bonsall | 40.50 |
| 16/11/2022 | Christmas Market | Charlotte Holland | 10.00 |
| 17/11/2022 | Christmas Market | Ellie Geary | 10.00 |
| 18/11/2022 | Christmas Market | Michelle Froggatt | 10.00 |
| 18/11/2022 | Christmas Market | Emily Pezzack | 10.00 |
| 17/11/2022 | Bookings - Hub | Castle Donington Youth Club | 49.50 |
| 17/11/2022 | Bookings - Hub | Castle Donington Youth Club | 49.50 |
| 17/11/2022 | Bookings - Hub | Castle Donington Youth Club | 99.00 |
| 15/11/2022 | Cafe Takings | Hub Cafe | 82.95 |
| 16/11/2022 | Cafe Takings | Hub Cafe | 24.30 |
| 17/11/2022 | Cafe Takings | Hub Cafe | 87.80 |
| 18/11/2022 | Cafe Takings | Hub Cafe | 18.85 |
| 21/11/2022 | Cafe Takings | Hub Cafe | 19.00 |
| 21/11/2022 | Cafe Takings | Hub Cafe | 162.75 |
| 21/11/2022 | Cafe Takings | Hub Cafe | 490.15 |
| 15/11/2022 | Volunteer shopping | CD Volunteer Centre | 8.00 |
| 21/11/2022 | Volunteer shopping | CD Volunteer Centre | 7.00 |
| 18/11/2022 | Memorial fees | Roger Smeeton & Co Memorials Ltd | 15.00 |
| 18/11/2022 | Memorial fees | Roger Smeeton & Co Memorials Ltd | 155.00 |
| 20/11/2022 | Christmas Market | CD Friday Group | 10.00 |
| 21/11/2022 | Rent | Kinton & Daughter Funeral Service Ltd | 1,050.00 |
| 21/11/2022 | Bookings - Spital | Holly Watt | 60.75 |
| 21/11/2022 | Booking - Moira Dale | Hopscotch Nursery | 780.00 |
| 21/11/2022 | Bookings - Hub | Michael McGhee | 100.00 |
| 22/11/2022 | Pitch improvements college | Castle Donington College | 600.00 |
| 19/11/2022 | Christmas Market | C.L.Craft | 20.00 |
| 19/11/2022 | Christmas Market | Hope Animal Dog Rescue | 20.00 |
| 19/11/2022 | Christmas Market | Joyce Lane | 10.00 |
| 19/11/2022 | Christmas Market | Elaine Spray | 10.00 |
| 22/11/2022 | Hall hire | Probus Club | 33.00 |
| 22/11/2022 | Hall hire | Probus Club | 60.75 |
| 22/11/2022 | Hall hire | Probus Club | 38.25 |
|  |  |  | **25,320.57** |

1. **RESOLVED:** To review and approve bank statements and bank reconciliation for November.
2. Local government pay award – To note the new salary scales for 2022/23 backdated to April 2022. Separate report had been circulated to all Councillors. Parish Council has statutory responsibility to pay staff as per their contracts. **RESOLVED:** To accept and back date the pay award.
3. External audit appointment – The SAAA has announced the new appointment for Leicestershire and Rutland is Moore UK for the next 5-year period. **RESOLVED:** To receive the information.
4. Request for annual grant from St Edwards church towards the cost of the upkeep of the church clock and towards flood lighting costs. £600 allocated in the budget. **RESOLVED:** To approve the request.

### 4822/22 PLANNING MATTERS

1. Planning applications received to date. **RESOLVED**: To make the following comments in respect of plans received during November.

|  |  |  |  |
| --- | --- | --- | --- |
| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** |
| 22/01601/FUL | 102 Bondgate | Erection of a single storey rear extension | No objection as long as the Conservation Officer is satisfied |
| 22/01668/LBC | 102 Bondgate | Erection of a single storey rear extension | No objection as long as the Conservation Officer is satisfied |
| 22/01709/LBC | 102 Bondgate | Solar panels to the rear roof | CDPC defers their comments until the Conservation Officer report is submitted |
| 22/01761/FUL | 121 Park Lane | Proposed single storey rear extension, demolition of existing garage and construction of new garage/outbuilding | No objection providing the concerns of the neighbour are taken into account |
| 22/01771/FUL | 16 Darsway | Erection of a single storey side/front extension | No objection providing the concerns of the neighbour are taken into account |

Meeting closed 7.46pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_