# Castle Donington parish council

Minutes of the Full Council Meeting held on Thursday 20 October 2022 at 7.00pm at The Community Hub, 101 Bondgate, Castle Donington

### present : Cllrs S Ambrose-Jones, C Burton, G Dalby, C Hills, M Kitchener, B O’Dowd, M Rogers (in the chair), K Shatford, R Sizer and A Sowter. 2 Members of Public.

**4806/22 APOLOGIES:** Cllrs M Barker-Lane, (personal), L Cope (personal), G Roberts (personal) and A Saffell (personal). **RESOLVED:** To receive the apologies.

### 4807/22 DECLARATIONS OF INTEREST:

None

### 4808/22 POLICE MATTERS

Drop-in session is scheduled for Thursday 24 November 6.00pm at the Community Hub

**BEAT TEAM CONTACTS:**

If you need to contact a member of your beat team and the enquiry isn’t urgent then the easiest way to do this is via Email, you can either do this through the Leicestershire

Police website or on the details below:

PC 70 Martindale – james.martindale1@leicestershire.pnn.police.uk

PC 1391 Coleman – adrian.coleman@leicestershire.pnn.police.uk

PCSO 6178 Russell – nicola.russell@leicestershire.pnn.police.uk

PCSO 6683 McDonald – patrick.mcdonald@leicestershire.pnn.police.uk

**CRIME FIGURES:** (please click the link to show the latest available crime figures in the Valley Beat Area)

<https://www.police.uk/pu/your-area/leicestershire-police/valley/>

**RESOLVED:** To receive the information.

### 4809/22 CONFIRMATION OF MINUTES

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 29 September 2022. **RESOLVED:** Toapprove the minutes with two minor amendments.

**4810/22 CHAIRMAN’S REPORT**

Gave an overview of the recruitment process for the part time Admin Assistant. The Councillors were advised that there had been a number of applications and three were interviewed. The position had been offered and verbally accepted with a start date to be confirmed based on the existing 15 hour contract. **RESOLVED:** To receive the information.

### 4811/22 REPRESENTATIVES REPORTS INCLUDING REPORTS FROM lcc

### AND nwldc COUNCILLORS:

1. Event sub-committee – Cllr K Shatford advised of 6/7 volunteers for the Wakes plus some of the Committee members. A Chairman and Heads of Finance, Marketing and Volunteering had been appointed forming a management committee meeting every month. **RESOLVED:** To receive the information.
2. Patient Participation Group – no report available. **RESOLVED:** To receive the information.

### 4812/22 CLERK’S REPORT

1. “Community Warm Hub” – A number of initiatives have been launched this week, working closely with the Volunteer Centre and staff members. The expanded children’s activities have been a great success, and a real welcome for parents struggling to entertain their children over the holidays and supporting them with their mental health. Partner agencies have attended the events over the week and have been able to offer support regarding energy costs, how to provide cost effective meals, etc. Funding is being sought by joint collaborations with the Volunteer Centre through grants and sponsorship opportunities. Additional ideas for activities and support for running of these additional sessions is needed throughout the winter period. Through working with Poppy PR we have been interviewed on Radio Leicester and Derby, and on Friday we have BBC TV attending the Community Hub. There are going to be some cookery courses starting, all above cooking healthily on a low budget. **RESOLVED:** To receive the information.
2. Update on forthcoming events (Wakes/Remembrance & Christmas). All is going well with all the events. For the Wakes we have introduced a new system regarding the collection of rent up front, and this has worked very well. We have had a small number of volunteers from the “Events Committee” volunteer to help at this event, which is great. Remembrance Parade and service are all planned, with the route of the parade starting from the College. This has the benefit of needing less volunteers to man road closures, but again through working with the “Events Committee” we have had interest in helping at this event, from marshalling to leaflet distribution. The street poppies are going to be installed as last year and the Parish Council and British Legion are working with Leicester University as part of commemorative project scheduled for October, Poppy Pilgrimage.

*11 November 1918 marked the end of the First World War, and the start of our story… the beginnings of a university in Leicester as a living memorial to honor those who made sacrifices during the Great War.*

*On Remembrance Sunday in 2018, the University of Leicester embarked on a mission to honour those who lost their lives and made sacrifices during the War, with a commitment to lay 100 wreaths across memorial sites in Leicestershire and Rutland.  In 2018, eleven current students laid wreaths in the local area, following a dedication service at the University with speeches by Sir David Attenborough and Sir Peter Soulsby.  In 2019, a further 15 sites were covered as part of the project and in 2021 a further 56 sites were covered.*

*The pilgrimage will resume this year, as of 31 October to 11 November, and we hope to cover 18 sites to complete the commitment to lay 100 wreaths.  We would very much like to lay a wreath at your memorial site,* ***Castle Donington War Memorial, High Street****, during this period.*

Christmas Cheer, the village Christmas tree and the festive lighting are all progressing. We are looking to work with the “Events Committee” to try and obtain some sponsorship towards the event and possibly the village tree. There are some other Christmas activities happening at the Community hub over December, and these will also be an expansion of the provisions of a Community Warm Space provision. **RESOLVED:** To receive the information.

### 4813/22 ACCOUNTS

1. **RESOLVED:** To approve payments scheduled for October including payment of wages for October.

|  |  |  |
| --- | --- | --- |
| **Description** | **Supplier** | **Total** |
| Pension | Aviva | 33.00 |
| Gas - Village Hall | British Gas | 39.60 |
| Water - village hall | Water plus | 127.01 |
| Rates Hub | NWLDC | 324.00 |
| Rates Hub | NWLDC | 1,372.00 |
| Rates Cemetery | NWLDC | 55.00 |
| Bank Charges | HSBC | 71.23 |
| Bank Charges | Paytek Admin Services Ltd (UTP) | 22.80 |
| Bank Charges | Barclaycard | 25.76 |
| Rates - Village hall | NWLDC | 245.00 |
| HR services | Peninsula | 255.94 |
| Water Spital Store | Water plus | 36.61 |
| Phone | Telecom Services | 90.49 |
| Coffee Machine - rental | Willow Coffee | 72.80 |
| Raffle tickets | CDCL | 91.00 |
| Grant - Hub | CD Volunteer Centre | 10,585.00 |
| Phone | EE | 74.99 |
| Trade Refuse | NWLDC | 299.00 |
| Trade Refuse | NWLDC | 171.45 |
| Phone equipment | PEAC | 322.80 |
| Electricity Hub | Corona Energy | 732.19 |
| Electricity Spital Playing fields | Corona Energy | 309.66 |
| Equipment | Online Playgrounds | 450.24 |
| Materials | Amazon | 111.52 |
| Stationery | Amazon | 7.49 |
| Signs | Amazon | 36.12 |
| Advertising | Amazon | 26.51 |
| Repairs | Amazon | 33.73 |
| Training | Amazon | 38.93 |
| Reindeer | Tredomen Farm Ltd | 750.00 |
| Car park | Spencer Birch | 1,413.58 |
| Electrical repairs | Beta Electrical Contractors | 1,062.00 |
| Flowers | Buddies Florist | 105.00 |
| Fire Alarm Service | Chubb | 135.18 |
| Refreshments | Fiona Palmer | 11.05 |
| Window cleaning | Gleaming Panes Ltd | 28.00 |
| Cleaning materials - General | Knighton | 21.84 |
| Training | LRALC | 90.00 |
| Christmas Lights | NPower | 150.65 |
| Phone | TML | 102.45 |
| Grounds Maintenance | Ulyett Landscapes Ltd | 6,840.26 |
| Stationery | Viking | 107.31 |
| Loan Payment | PWLB | 10,648.63 |
| Loan Payment | PWLB | 6,877.40 |
| Cleaning materials - General | Knighton | 120.72 |
| Plumbing repairs | Breaston Mechanical Services | 274.57 |
| Workwear | Jencourt Group | 140.34 |
| Plant hire | ML Plant Hire | 348.00 |
| Computer Costs | SC IT Solutions Ltd | 54.00 |
| Audit Fees | PKF Littlejohn LLP | 1,560.00 |
| Materials | PG Whieldon | 66.00 |
| Stationery | Viking | 116.68 |
| Signs | Sign it (Nottm )Ltd | 216.60 |
| Refreshments | Various | 69.29 |
| Refreshments | Various | 51.13 |
| Refreshments | Various | 43.46 |
| Refreshments | First Choice Foodservice | 385.14 |
|   |   | **47,851.15** |

1. **RESOLVED:** To review and receive receipts for October.

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| Memorial fees | English Rose Memorial Stonemasons | 155.00 |
| Bookings - Spital | Line Dancing | 90.72 |
| Bookings - Hub | Amanda Bonsall | 37.50 |
| Bookings - Hub | Babyballet | 150.00 |
| Bookings - Spital | Kickboxing | 598.56 |
| Booking - Moira Dale | Jodi Smith | 94.00 |
| Spital bookings | Outdoor Fitness | 2.00 |
| Booking - Moira Dale | Evas Fadzai Makwachure | 14.50 |
| Bookings - Hub | Rohita Pabla | 170.00 |
| Interest | CCLA | 523.43 |
| Booking - Moira Dale | Hopscotch Nursery | 90.00 |
| Cafe Takings | Hub Cafe | 15.10 |
| Cafe Takings | Hub Cafe | 8.20 |
| Cafe Takings | Hub Cafe | 40.00 |
| Cafe Takings | Hub Cafe | 41.30 |
| Cafe Takings | Hub Cafe | 98.25 |
| Cafe Takings | Hub Cafe | 19.50 |
| Cafe Takings | Hub Cafe | 29.15 |
| Cafe Takings | Hub Cafe | 208.75 |
| Cafe Takings | Hub Cafe | 222.15 |
| Cafe Takings | Hub Cafe | 12.20 |
| Cafe Takings | Hub Cafe | 20.55 |
| Cafe Takings | Hub Cafe | 88.90 |
| Cafe Takings | Hub Cafe | 40.75 |
| Cafe Takings | Hub Cafe | 56.40 |
| Cafe Takings | Hub Cafe | 32.70 |
| Cafe Takings | Hub Cafe | 1.25 |
| Cafe Takings | Hub Cafe | 82.55 |
| Cafe Takings | Hub Cafe | 10.40 |
| Cafe Takings | Hub Cafe | 85.20 |
| Cafe Takings | Hub Cafe | 251.25 |
| Raffle tickets | CDCL | 28.00 |
| Raffle tickets | CDCL | 14.00 |
| Raffle tickets | CDCL | 42.00 |
| Raffle tickets | CDCL | 7.00 |
| Volunteer shopping | CD Volunteer Centre | 4.00 |
| Volunteer shopping | CD Volunteer Centre | 3.00 |
| Volunteer shopping | CD Volunteer Centre | 96.00 |
| Volunteer shopping | CD Volunteer Centre | 98.00 |
| Volunteer shopping | CD Volunteer Centre | 4.00 |
| Bookings - Spital | Red Dot Theatre Company | 83.16 |
| Bookings - Spital | Red Dot Theatre Company | 166.32 |
| Spital bookings | Outdoor Fitness | 2.00 |
| Bookings - Moira Dale | Dani Hickman | 114.25 |
| Bookings - Moira Dale | Maximum Response Karate | 87.00 |
| Bookings - Moira Dale | Claire Hughes | 65.00 |
| Precept | NWLDC | 199,963.50 |
| Memorial fees | Roger Smeeton & Co Memorials Ltd | 140.00 |
| Spial pitch hire | CDFC | 610.15 |
| Flood lights | CDFC | 94.41 |
| Pitch hire | CDFC | 135.40 |
| Grant - Hub | LCC | 10,585.00 |
| Bookings - Hub | Julio Zanette | 102.50 |
| Bookings - Hub | Julio Zanette | 16.50 |
| Burial fees | Kinton & Daughter Family Funeral Directors | 1,130.00 |
| Burial fees | Kinton & Daughter Family Funeral Directors | 220.00 |
| Wakes | Stall holders | 472.00 |
| Grant general | Football Foundation | 1,204.00 |
| Bookings - Hub | Catherine Ridgway | 84.50 |
| Bookings - Hub | Caren Godsell | 120.00 |
| Bookings - Moira Dale | Claire Hunter | 68.00 |
| Bookings - Hub | Amanda Bonsall | 39.00 |
| Bookings - Hub | Amanda Bonsall | 43.50 |
| Grant - Hub | LCC | 4,000.00 |
| Bookings - Spital | Val Morgan | 49.00 |
| Bookings - Hub | Castle Donington Community Library | 20.00 |
| Bookings - Hub | Flower Club | 66.00 |
| Bookings - Hub | Flower Club | 2.00 |
| Bookings - Moira Dale | The Art Club | 292.00 |
|   |   | **223,561.45** |

1. **RESOLVED:** To review and approve bank statements and bank reconciliation for October.
2. To consider a contribution to Hemington cum Lockington Parish Council fees regarding planning appeal costs. Cllr M Rogers circulated a document detailing background information, payments to date and previous agreement by the Parish Council to continue to assist with the landscape architects report and photo montages, discussion took place. **RESOLVED:** To approve payment of additional amount of £2,453 as requested.

### 4814/22 NWLDC - To approve and sign the Joint Charter between NWLDC and parish councils

The Clerk has been involved in the review of this document which was signed by all NWL parishes previously. There have been a few small tweaks to update policies and procedural arrangements. **RESOLVED:** To approve to sign the document.

### 4815/22 PLANNING MATTERS

1. St Modwen development – Further update on progress with report from developers suggesting that CDPC and Hemlock withdraw their comments in respect of the level of visual harm associated with development. **RESOLVED:** To approve not to remove comments.
2. Future Airspace EMA – Invitation to the Parish Council to attend further events in relation to this ongoing national programme. Councillors are suggested to register themselves on to these remote sessions. **RESOLVED:** To receive the information.
3. Planning applications received to date. **RESOLVED**: To make the following comments in respect of plans received during October.

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| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** |
| 22/01578/FULM | Land to the South East of Donington Hall and North of Coppice Lodge Park | Reinstatement of the historic driveway between Donington Hall and Coppice Lodge and associated landscaping and drainage works together with the removal of redundant gravel racks and hardstanding and local realignments and reductions in width of various remaining gravel tracks | No objection |
| 22/01359/DEM | Garages 1 to 8 Hallam Fields | Demolition of garages | No objection |
| 22/01491/FUL | 10 Welstead Road | Extension and conversion of existing detached garage to form home office and store | No objection |
| 22/01560/FUL | 13 Market Street | Proposed alterations to shopfront and 8 no. new outdoor air conditioning condensing units, replacing 5 no. existing units to rear elevation | No objection |
| 22/01525/ADC | 13 Market Street | Display of non-illuminated fascia sign and hanging sign to front elevation | No objection as long as the Conservation Officer and Highways are satisfied |

1. Planning decisions received to date. **RESOLVED**: To receive planning permissions received during October.

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| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** | **DECISION** |
| 22/01257/FUL | 35 Orchard Avenue | Erection of a single storey side/front extension and replacement sections of cladding to the main dwelling house from timber to UPVC | No objection | Approved |
| 20/01296/FUL | 88 High Street | Erection/reinstatement of garden wall to front boundary, using original stonework | No objection | Approved |
| 20/01297/LBC | 88 High Street | Erection/reinstatement of garden wall to front boundary using original stonework - AMENDED APPLICATION | No objection as long as the Conservation Officer is satisfied | Approved |
| 22/01215/FUL | 42 The Green | Erection of a single storey rear extension | No objection | Approved |

Meeting closed 7.35pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_