# Castle Donington parish council

Minutes of the Full Council Meeting held on Thursday 28 September 2022 at 7.00pm at The Community Hub, 101 Bondgate, Castle Donington

### present : Cllrs S Ambrose-Jones, L Cope, G Dalby, C Hills, B O’Dowd, M Rogers (in the chair), A Saffell, K Shatford, R Sizer and A Sowter. Cllr R Canny (NWLDC). 8 Members of Public.

**4790/22 APOLOGIES:** Cllrs C Burton (personal), M Kitchener (work), G Roberts (personal). **RESOLVED:** To receive the apologies.

### 4791/22 DECLARATIONS OF INTEREST:

None

### 4792/22 POLICE MATTERS

**BEAT TEAM CONTACTS:**

If you need to contact a member of your beat team and the enquiry isn’t urgent then the easiest way to do this is via email, you can either do this through the Leicestershire

Police website or on the details below:

PC 819 Harrison – steven.harrison@leicestershire.pnn.police.uk

PC 1391 Coleman – adrian.coleman@leicestershire.pnn.police.uk

PCSO 6178 Russell – Nicola.russell@leicestershire.pnn.police.uk

PCSO 6683 MacDonald – Patrick.mcdonald@leicestershire.pnn.police.uk

**CRIME FIGURES:** (please click the link to show the latest available crime figures in the Valley Beat Area)

<https://www.police.uk/pu/your-area/leicestershire-police/valley/>

**RESOLVED:** To receive the information.

### 4793/22 CONFIRMATION OF MINUTES

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 28 July 2022. Cllr Sowter wished it recorded that he did not agree with item 4783/22 d). **RESOLVED:** Toapprove the minutes.

***To waive standing orders to move agenda item 13 Barroon Cemetery before Chairmans Report.***

### 4794/22 BARROON CEMETERY

To review the rules and regulations in relation to the Garden of Remembrance area, and to consider any necessary amendments and charges. Deferred from previous committee meeting – A draft copy of the rules and regulations had been circulated to all Councillors which re-aligned the different parts of regulations in a more appropriate order but not changing the context of the original regulations. A member of public briefly gave their view of the Garden of Remembrance requesting that the Parish Council reconsider the regulations for the Garden of Remembrance as previously requested. Cllr M Rogers gave a synopsis of the meeting previously held at the cemetery and a discussion took place suggesting amendments of titles and correction of numbering of the draft copy. **RESOLVED:** To approve the revised rules and regulations with amendments as discussed. Cllr A Sowter requested that his vote against the resolution was recorded.

**4795/22 CHAIRMAN’S REPORT**

1. Golden Wedding flowers for Mr and Mrs Boshell, Towles Pastures. Letter of thanks was received. **RESOLVED:** To receive the information.
2. Operation London Bridge – thanks were given to everyone for all the efforts in planning and preparation of London Bridge. The service was well received, attended and properly prepared in planning the event. Letter of thanks received from CEO NWLDC for all the work that parish and town councils undertook in marking and grieving the death of Her Majesty Queen Elizabeth, and holding/supporting services for the local proclamation of the new sovereign, King Charles lll. Cllr R Rogers and the Clerk were thanked for all their hard work**. RESOLVED:** To receive the information.

### 4796/22 REPRESENTATIVES REPORTS INCLUDING REPORTS FROM lcc

### AND nwldc COUNCILLORS:

* 1. Cllr R Canny (NWLDC) – nothing to report.
1. Cllr A Saffell (NWLDC) – nothing to report.
2. SEGRO Logistics – Community Liaison meeting – Minutes circulated to all councillor. Cllr Ambrose-Jone has commented on these: It would appear that EMG is much more successful at selling their plots than say EMDC has ever been. Maybe this suggests that building distribution centres should be targeted with being accessed almost directly from motorway junctions than shoehorned into village sites just because individual land owners can be tempted to sell. Item 5. AOB of the minutes: “ It was shared that the [Local Government Association](https://www.local.gov.uk/about/news/stop-bridge-chaos-banning-faulty-satnavs-say-councils) has called on the Government to use its forthcoming Travel Bill to require all HGV drivers by law to use specialist satnav devices rather than currently only advising to do so. This was of interest to the group given previous issues experienced locally with HGVs using normal satnavs that took them to inappropriate locations. **RESOLVED:** The Parish Council would wholeheartedly support a legislative requirement that all HGV drivers (including those from overseas) MUST use specialist HGV satnavs on GB roads. **RESOLVED:** To write to the Local Government Association requesting their support.
3. Wall on Bondgate – Update report on the recent repair work from NWLDC. The Society for the Protection of Ancient Buildings (SPAB) says that “trade in salvaged building materials encourages the destruction of old buildings, whereas demand for the same materials new helps keep them in production”. The contractors are repairing two failures in the retaining wall. The contract for the repair of the later failure specifies the reuse of about 1.25m2 of retained stonework and the supply of about 1m2 of new Derbyshire gritstone. The work carried out to date reflects that specification. The wall to the right of the earlier failure has been erected in two phases. It will be necessary to dismantle bulging stonework behind the telecoms cabinet. The architect, the contractor and Cllr R Canny have agreed that the lower part of the failure shall be repaired using the dismantled stonework and a limited amount of salvaged stonework. The upper part of the failure shall be repaired using new Derbyshire gritstone as per the contract specification. The contractor says that he has “a lot of reclaimed blocks of stone in their yard”. At the moment there is “no work being undertaken” on site while the contractor is preparing the new stonework. Question was raised regarding the traffic lights still in place although works are not being carried out. **RESOLVED:** To receive the information. **RESOLVED:** The Clerk is to contact the Conservation Officer to request the removal of the traffic lights when works are not being carried out.
4. Events sub-committee – Update report (KS) – A number of meetings had

been held over the summer which were well attended. The emphasis is for the committee learning how events are organised and trying to create a volunteer base with the plan to shadow the Parish Council for this year to help where possible. The key point at present is the group learning what is involved in events both before, during and after, identifying what help is needed by the Parish Council initially, to create a mission statement “To provide a central point for all community events to be seen, shared and supported for the benefit of the village” and to create a data base of volunteers. To brand the group under Love Castle Donington on Facebook etc and to look at additional events as well as the current PC run events i.e with the current idea of a Scarecrow Trail. **RESOLVED:** To receive the information.

1. Towles Pastures/Shields Crescent – Strip of land to be transferred to the Parish Council / works to area progress report. Response from NWLDC: “the land has been levelled and seeded. NWLDC is waiting for legal to sort out ownership of partial land before it can be taken forward”. **RESOLVED:** To receive the information.
2. Patient Participation Group (PPG) – The PPG has secured grant funding from the LCC towards activities to help isolation and loneliness (art sessions and a buddying scheme). As the PPG doesn’t have a bank account, the Parish Council is to hold the grant funding on their behalf. Cllr R Canny requested to make it public information regarding how many doctors are available on each day and what the criteria/process is to see a doctor following the remote process and being dealt with by pharmacists, paramedics etc. and to be displayed within the doctors surgery and on Parish Council notice boards etc. **RESOLVED:** To receive the information. **RESOLVED:** Cllr R Canny to email the request to Cllr L Cope.
3. LRALC AGM – Update report – Cllr A Sowter advised that the LRALC September newsletter covers details of the AGM etc. **RESOLVED:** To receive the information

### 4797/22 CLERK’S REPORT

1. Confirmation of East Midlands Airport Low Carbon Energy Grant to replace lighting in Parish Council facilities that are not already LED. The Parish Council has been successful in securing a grant, £7802, to replace the lighting within in Parish Facilities that have not already been changed. These include the Bowls Club, Spital Park and an amount towards the renovation work at Moira Dale, once it has been approved by the Parish Council. **RESOLVED:** To receive the information.
2. “Warm Hub” – Update report and early discussions on the opening of the Community Hub facilities, during normal working hours (when the heating will be on), to allow access to those who may need a warm centre to be during the colder months. Report circulated to all councillors regarding the provision of a Community Warm Space at the Community Hub. **RESOLVED:** Approves the provision of a Community Warm Space at the Community Hub, working in conjunction with the Volunteer Centre and other village groups to meet the needs of those most vulnerable to the cost-of-living crisis. Takes decisions necessary (through a scheme of delegation to the Clerk) to have a Community Warm Space up and running as soon as practicable through to Spring 2023.
3. Village CCTV – Update has been chased and advised they are moving forward and have cameras however LCC have not installed all the columns. Cllr A Saffell advised of the possibility of installing noise cameras as well. **RESOLVED:** To receive the information.
4. Pavement Café Licence renewal for the Apiary Bistro. **RESOLVED:** To make the same comments as in 2021.

### 4798/22 ACCOUNTS

1. **RESOLVED:** To approve payments scheduled for August and September including payment of wages for August and September.

|  |  |  |
| --- | --- | --- |
| **Description** | **Supplier** | **Total** |
| Electricity - Village hall | Engie | 79.51 |
| Gas - Village Hall | British Gas | 36.03 |
| Water - village hall | Water plus | 127.01 |
| Rates Hub | NWLDC | 324.00 |
| Rates Hub | NWLDC | 1,372.00 |
| Rates - Village hall | NWLDC | 245.00 |
| Pension | Aviva | 33.00 |
| HR services | Peninsula | 239.20 |
| Vehicle Tax | DVLA | 295.00 |
| Water office | Water plus | 285.44 |
| Water Sports Pavilion | Water plus | 36.61 |
| Photocopier | Canon | 211.08 |
| Phone | Telecom Services | 93.84 |
| Rates Cemetery | NWLDC | 55.00 |
| Bank Charges | HSBC | 23.57 |
| Bank Charges | Paytek Admin Services Ltd (UTP) | 22.80 |
| Bank Charges | Barclaycard | 25.76 |
| Phone | EE | 74.36 |
| Coffee Machine - rental | Willow Coffee | 72.80 |
| Electricity Sports Pavilion | SSE | 393.01 |
| Water Spital Store | Water plus | 22.00 |
| Refreshments | Various | 185.75 |
| Refreshments | Various | 28.43 |
| Refreshments | Various | 90.21 |
| Christmas Lights | Eon | -43.04 |
| Raffle tickets | CDCL | 63.00 |
| Fuel | Martyn Lee | 127.60 |
| Hanging Baskets | Plantscape Ltd | 2,164.80 |
| Repairs | Alpha Power Cleaners | 132.00 |
| Repairs | Beta Electrical Contractors | 77.26 |
| Repairs | Beta Electrical Contractors | 77.24 |
| Fire Extinguisher Service | Chubb | 565.49 |
| Paint | Decorating Warehouse Ltd | 655.86 |
| Refreshments | First Choice Foodservice | 168.85 |
| Cleaning materials - General | Knighton | 219.37 |
| Soft Play equipment | Life Mat Services Ltd | 180.00 |
| HR services | Poppy PR | 600.00 |
| Computer Costs | SC IT Solutions Ltd | 54.00 |
| Wakes - Room hire | St Edwards church | 292.50 |
| Signs | Sign it (Nottm )Ltd | 141.60 |
| Play area repairs | Streetscape | 2,662.80 |
| Dog Bins etc | Target Pest Control & Hygiene Ltd | 1,896.84 |
| Materials | Travis Perkins Trading Co Ltd | 125.33 |
| Grounds Maintenance | Ulyett Landscapes Ltd | 6,840.26 |
| Commercial Card | Various | 227.29 |
| Commercial Card | Various | 44.30 |
| Commercial Card | Various | 70.47 |
| Commercial Card | Various | 436.92 |
| Commercial Card | Various | 32.00 |
| Commercial Card | Various | 16.35 |
| Repairs | Jamie Christian | 1,045.00 |
| Training | SLCC Enterprises Ltd | -102.00 |
| Trade Refuse | NWLDC | 299.00 |
| Trade Refuse | NWLDC | 164.01 |
| Phone equipment | PEAC | 322.80 |
| Electricity Hub | Corona Energy | 730.26 |
| Electricity Spital Playing fields | Corona Energy | 75.19 |
| Raffle tickets | CDCL | 81.00 |
| Wages | staff | 10,369.64 |
| Tax and NI | HMRC | 2,602.43 |
| Pension | Aviva | 645.36 |
| Book Keeper | Jane Hancox | 263.08 |
| Wages | Staff | 909.74 |
| Rates - Spital | NWLDC | 395.00 |
| Gas Hub | Total Energies | 918.32 |
| Gas - Spital Pavilion | SSE | 65.41 |
| Electricity - Village hall | Engie | 76.52 |
| Electrical Works at the Spital | Beta Electrical Contractors | 68.40 |
| Repairs | Breaston Mechanical Services | 216.00 |
| Subscription | CPRE | 36.00 |
| Window cleaning | Gleaming Panes Ltd | 28.00 |
| Cleaning materials - General | Knighton | 522.35 |
| Portable toilets | Loos for Hire | 240.00 |
| Subscription | NSALG | 66.00 |
| Phone | TML | 98.16 |
| Materials | Travis Perkins Trading Co Ltd | 123.84 |
| Stationery | Viking Direct | 99.54 |
| Refreshments | Various | 39.91 |
| Refreshments | Various | 162.60 |
|   |   | **42,762.06** |

1. **RESOLVED:** To review and receive receipts for August and September.

|  |  |  |
| --- | --- | --- |
| **Description** | **Supplier** | **Total** |
| Wakes 2022 | Richard Darlison | 70.00 |
| Wakes 2022 | Charlton Harris | 47.00 |
| Wakes 2022 | Graham Stokes | 550.00 |
| Booking - Moira Dale | Rebecca Small | 213.50 |
| Pitch repairs | CDFC | 10,000.00 |
| Pitch repairs | CDFC | 4,545.00 |
| Wakes 2022 | Fred Lee | 65.00 |
| Wakes 2022 | Linda Turvill | 32.00 |
| Wakes 2022 | James Whiting | 135.00 |
| Wakes 2022 | James Whiting | 550.00 |
| Wakes 2022 | George Furborough (Jnr) | 65.00 |
| Wakes 2022 | George Furborough (Snr) | 65.00 |
| Wakes 2022 | John Barker | 940.00 |
| Bookings - Hub | Flower Club | 49.50 |
| Bookings - Hub | Flower Club | 2.00 |
| Bookings - Hub | Julio Zanette | 119.00 |
| Spital bookings | Outdoor Fitness | 2.00 |
| Spital bookings | Outdoor Fitness | 2.00 |
| Bookings - Hub | Amanda Bonsall | 30.00 |
| Bookings - Spital | Church Together in Donington | 30.00 |
| Bookings - Hub | Mika Booth | 16.50 |
| Bookings - Hub | Leah Smith | 88.70 |
| Memorial fees | Roger Smeeton & Co Memorials Ltd | 155.00 |
| Booking - Moira Dale | Hopscotch Nursery | 225.00 |
| Wakes 2022 | James Jones | 133.00 |
| Bookings - Hub | Rachel Sutcliffe | 104.38 |
| Spial pitch hire | CDFC | 554.67 |
| Flood lights | CDFC | 85.83 |
| Pitch hire | CDFC | 142.00 |
| Bookings - Hub | Amanda Bonsall | 46.50 |
| Volunteer shopping | CD Volunteer Centre | 4.00 |
| Cafe Takings | Hub Cafe | 16.30 |
| Cafe Takings | Hub Cafe | 37.75 |
| Cafe Takings | Hub Cafe | 83.70 |
| Cafe Takings | Hub Cafe | 14.60 |
| Cafe Takings | Hub Cafe | 37.76 |
| Cafe Takings | Hub Cafe | 7.00 |
| Cafe Takings | Hub Cafe | 263.20 |
| Cafe Takings | Hub Cafe | 16.00 |
| Cafe Takings | Hub Cafe | 124.30 |
| Cafe Takings | Hub Cafe | 18.20 |
| Cafe Takings | Hub Cafe | 39.60 |
| Cafe Takings | Hub Cafe | 168.40 |
| Cafe Takings | Hub Cafe | 41.20 |
| Cafe Takings | Hub Cafe | 8.40 |
| Cafe Takings | Hub Cafe | 79.00 |
| Cafe Takings | Hub Cafe | 13.50 |
| Cafe Takings | Hub Cafe | 55.75 |
| Cafe Takings | Hub Cafe | 339.55 |
| Volunteer shopping | CD Volunteer Centre | 255.00 |
| Volunteer shopping | CD Volunteer Centre | 20.00 |
| Spital bookings | Outdoor Fitness | 2.00 |
| Spital bookings | Outdoor Fitness | 2.00 |
| Bookings - Hub | Sally Campbell | 85.00 |
| Donation | Donington Park Farmhouse | 50.00 |
| Rent | Castle Donington Community Library | 847.50 |
| Soft Play equipment | CDCL | 150.00 |
| Wakes 2022 | Margaret & George Burrows | 471.00 |
| Raffle tickets | CDCL | 63.00 |
| Wakes 2022 | John Holland | 550.00 |
| Interest | HSBC | 46.84 |
| Interest | HSBC | 178.19 |
| Bookings - Spital | Fay Hession | 65.00 |
| Bookings - Hub | Amanda Bonsall | 16.50 |
| Booking - Moira Dale | Maximum Response Karate | 87.00 |
| Booking - Moira Dale | Maximum Response Karate | 145.00 |
| Booking - Moira Dale | Maximum Response Karate | 58.00 |
| Wakes 2022 | Henry Wilson | 107.00 |
| Hall hire | Ryanne McGrath | 95.00 |
| Bookings - Spital | Line Dancing | 113.40 |
| Bookings - Spital | Ashleigh Ward | 180.00 |
| Interest | CCLA | 347.45 |
| Cafe Takings | Hub Cafe | 19.40 |
| Cafe Takings | Hub Cafe | 69.15 |
| Cafe Takings | Hub Cafe | 2.05 |
| Cafe Takings | Hub Cafe | 29.95 |
| Cafe Takings | Hub Cafe | 227.35 |
| Volunteer shopping | CD Volunteer Centre | 89.00 |
| Volunteer shopping | CD Volunteer Centre | 3.00 |
| Volunteer shopping | CD Volunteer Centre | 8.00 |
| Wakes 2022 | Mandy Bedford | 121.00 |
| Allotment rent | Allotment holders | 25.88 |
| Cafe Takings | Hub Cafe | 1.25 |
| House Rent | Kinton & Daughter Funeral Service Ltd | 1,050.00 |
| Spital bookings | Outdoor Fitness | 2.00 |
| Raffle tickets | CDCL | 77.00 |
| Cafe Takings | Hub Cafe | 17.25 |
| Cafe Takings | Hub Cafe | 107.00 |
| Cafe Takings | Hub Cafe | 18.60 |
| Cafe Takings | Hub Cafe | 14.95 |
| Cafe Takings | Hub Cafe | 5.70 |
| Cafe Takings | Hub Cafe | 215.05 |
| Bookings - Spital | Tom Bingley | 942.50 |
| Bookings - Hub | Amanda Bonsall | 46.50 |
| Bookings - Hub | Julio Zanette | 119.00 |
| Bookings - Moira Dale | Evas Fadzai Makwachure | 65.00 |
| Bookings - Moira Dale | Hemington Hammers | 64.06 |
| Bookings - Moira Dale | Hemington Hammers | 60.06 |
| Bookings - Moira Dale | Hemington Hammers | 60.06 |
| Volunteer shopping | CD Volunteer Centre | 3.00 |
| Cricket Fees | CD Cricket Club | 639.54 |
| Bookings - Hub | Castle Donington First Responders | 10.00 |
| Bookings - Hub | CDVC | 22.00 |
| Bookings - Hub | CDVC | 66.00 |
| Bookings - Hub | CDVC | 22.00 |
| Bookings - Hub | CDVC | 110.00 |
| Bookings - Hub | CDVC | 214.50 |
| Raffle tickets | Hub Cafe | 4.00 |
| Bookings - Hub | Castle Donington First Responders | 33.00 |
| Bookings - Hub | Castle Donington First Responders | 10.00 |
| Photo copier donation | Church Together in Donington | 70.00 |
| Bookings - Hub | Amanda Bonsall | 37.50 |
| Stallage | Sam's ices | 65.00 |
| Bookings - Hub | Castle Donington Bowls Club | 130.00 |
| Bookings - Spital | Beavers | 22.79 |
|   |   | **29,286.76** |

1. **RESOLVED:** To review and approve bank statements and bank reconciliation for August and September.
2. To consider the annual subscription to the National Allotment Society. This is £55.00 and is very worth the support it gives throughout the year. **RESOLVED:** To approve the annual subscription.
3. To consider the annual subscription to the CPRE. This is £36.00 is it is felt that is worthwhile supporting this charity for the benefit of it promoting, enhancing and protecting the countryside. **RESOLVED:** To approve the annual subscription.
4. To consider the option to opt out of the SAA central external auditor process. SAA is responsible for appointing external auditors to all applicable opted-smaller authorities. All authorities are required to have an external auditor and are automatically opted-in to the central procurement regime. Opting out is a significant decision due to implications of convening an appropriate independent auditor panel, creating its own specification for external audit contract and ensuring full complained. **RESOLVED:** To approve not to opt out of the SAA central external auditor process.

### 4799/22 NOTICE OF CONCLUSION OF AUDIT 2021/22

To receive the report and comments from the External Auditor. Papers emailed to all council members. No adverse comments raised by the auditor, and they have signed Section 3 of the AGAR for 2021/22 and have confirmed that their review of Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to their attention giving any cause for concern that relevant legislation and regulatory requirements have not been met. Congratulations were given to the Clerk on the report. **RESOLVED:** To receive the report.

***Committee meetings were deferred due to the death of HRH Queen Elizabeth ll. The Chairman, Vice-Chairman and Committee Chairman had delegated powers during this period as approved at the July Full Council, therefore they reviewed the agenda items and, where appropriate, made a decision or comment for ratification at this meeting, or deferred the item back to Full Council.***

### 4800/22 RECREATION COMMITTEE

1. Park Lane developments – To confirm approval of the approved play area schemes that have been amended, in terms of types of equipment, due to supply chain issues. **RESOLVED:** Meeting cancelled due to works not commencing to date. Defer to a future date to be arranged.
2. Park Lane developments – Update report on the works and transfer of LEAP play areas and open space as part of the planning approval. The types of equipment and some minor variation to layout have been proposed due to issues with the supply chain in getting the original proposed equipment. **RESOLVED:** To accept the proposed amendments to some of the types of equipment, as they don’t affect the overall objective of the play area.
3. NWLDC Playing Pitch Strategy (PPS) – Update report and to confirm some minor proposed inclusions / variations to be suggested as part of the review. The Clerk and Chairman have reviewed the existing PPS and made a number of recommendations for amendment based on the current situation in regard to playing pitch facilities at Spital Park, Moira Dale the College. **RESOLVED:** To make a number of recommendations to NWLDC based on the current situation in regard to playing pitch facilities at Spital Park, Moira Dale the College.
4. To receive the annual play area reports, including actions and planned actions. To consider a play area Forward Plan for improvements to the Parish Council owned play areas. The Clerk and Chairman have reviewed the annual play area reports in conjunction with the grounds staff. Some immediate work has been carried out due to the risk levels, with other work programmed or on order from supplier. The Parish Council is noted that due to the age of the existing play areas (13 in total) and at least two new ones from the new housing development, that it needs to budget appropriately and sufficiently for the continued maintenance and / or replacement over the next few years.
5. Spital Park – Dog fouling issues – Update report in respect of actions and plans to improve the situation, in terms of new and additional signs and NWLDC enforcement visits. New and additional signs are in the progress of being purchase, installed and erected. Once al the correct signage is in place, the enforcement team will be able to carry out surveillance visits. **RESOLVED:** To receive the information.

### 4801/22 AMENITIES COMMITTEE

1. Barroon Cemetery – To review the rules and regulations in relation to the Garden of Remembrance area, and to consider any necessary amendments and charges. **RESOLVED**: To defer this item back to Full Council.
2. Barroon Cemetery – To confirm the erection of a carport in the rear garden of the Cemetery house by the tenants, at no cost to the Parish Council. **RESOLVED:** To confirm the erection of a carport in the rear garden of the Cemetery house by the tenants, at no cost to the Parish Council.
3. Events sub-committee – Update report from recent meeting. **RESOLVED**: To defer this item back to Full Council.
4. Remembrance 2022 – Does the Parish Council wish to participate in the poppy artwork as in 2021. **RESOLVED:** The Parish Council is to participate in the poppy artwork scheme in conjunction with NWLDC as in 2021 at a maximum cost of £221.00 utilising the General Grant fund.

### 4802/22 PLANNING COMMITTEE

1. St Modwen development – To ratify the continued support of the joint work and funding with Hemington cum Lockington Parish Council to oppose the planning application for the sum of circa £2,000 towards the photomontage costs. **RESOLVED:** This was actually agreed by Full Council July 2022, minute reference 4787/22; added in error to Committees meeting agenda.
2. PP 21/01615/Ful Change of use of Castle Donington (old) library building to a shop. Update report and to agree for member(s) to attend the planning committee to relay the comments and concerns of the Parish Council already submitted on-line. **RESOLVED:** Cllr M Rogers will attend the meeting and make comments on behalf of the Parish Council and will work with the district councillors on this matter. Attendance at the NWLDC meeting to be confirmed.
3. NWLDC – To review and comment on the list of local heritage assets – civil buildings. **RESOLVED:** No additional buildings or assets to be added. Question raised about the inclusion of the Village Hall and whether this may compromise the proposed re-development.
4. To consider a registered bus service notification from Kinchbus to revise theirs routes to remove routing of buses through Long Whatton and Diseworth, and for all journeys to be via Kegworth. **RESOLVED:** To receive the information.
5. To ratify the planning comments made under delegated powers during August. **RESOLVED:** To ratify the planning comments made under delegated powers during August.

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| --- | --- | --- | --- |
| 20/00991/FUL | 16 Clapgun Street | AMENDED APPLICATION - Replacement of two windows to front elevation | No objection subject to the Conservation Officer being satisfied. |
| 22/01258/FUL | 17 Market Street | Change of use to beauty salon (sui-generis) with associated internal and external alterations (retrospective) | No objection subject to the Conservation Officer being satisfied. |
| 22/01259/LBC | 17 Market Street | Change of use to beauty salon (sui-generis) with associated internal and external alterations (retrospective) | No objection subject to the Conservation Officer being satisfied. |
| 22/01257/FUL | 35 Orchard Avenue | Erection of a single storey side/front extension and replacement sections of cladding to the main dwelling house from timber to UPVC | No objection |
| 22/01215/FUL | 42 The Green | Erection of a single storey rear extension | No objection |

1. Planning Applications – **RESOLVED:** To ratify the comments made under delegated powers during September.

|  |  |  |  |
| --- | --- | --- | --- |
| 22/01011/TCA | 68 Bondgate | Removal of 2 No. Cherry trees and 1 No. Silver Birch tree (Unprotected tree in a conservation area) | No objection however CDPC would request both trees are replaced |
| 22/01190/FUL | 5 Queensway | AMENDED APPLICATION - Erection of a single-storey front extension | No objection |

1. To receive the planning decisions received to date. **RESOLVED:** To receive enblock. See separate list.

**4803/22 NATIONAL HIGHWAYS AND TRANSPORT SURVEY 2022**

Cllr S Ambrose-Jones and R Sizer to complete this on behalf of the Parish Council

### 4804/22 PLANNING APPLICATIONS

**RESOLVED**: To make the following comments in respect of plans received during September.

|  |  |  |  |
| --- | --- | --- | --- |
| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** |
| 22/01385/LBC | Cavendish Cottages, Cavendish Bridge | Installation of two Velux GPL 2570H top hung conservation windows | No objection |
| 22/01456/REMM | Land to the South of Park Lane | Provision of access, drainage and structural landscaping and formation of plot levels (reserved matters of access and landscaping to outline planning permission ref. 16/00465/VCUM) | No objection |

### 4805/22 PLANNING Decisions

**RESOLVED:** To receive planning permissions and appeals received during September.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DATE** | **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** | **DECISION** |
| 18-Jul-22 | 22/01118/FUL | 37 Clapgun Street | Change of use to a residential dwelling (Use Class C3) and erection of a single storey rear extension (revised scheme) | No objection | Approved |
| 18-Jul-22 | 22/01119/LBC | 37 Clapgun Street | Erection of a single storey rear extension (revised scheme) | No objection | Approved |
| 15-Aug-22 | 22/01011/TCA | 68 Bondgate | Removal of 2 No. Cherry trees and 1 No. Silver Birch tree (Unprotected tree in a conservation area) | No objection however CDPC would request both trees are replaced | Approved |
| 26-Jul-22 | 22/01190/FUL | 5 Queensway | Erection of a single storey front extension (Retrospective) | No objection | Approved |

Meeting closed 7.56pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_