

Castle Donington Parish Council

The Community Hub, 101 Bondgate,
Castle Donington, Derby. DE74 2NR
Telephone (01332) 810432
Email: clerk@cdpc.org.uk
Clerk: Mrs Fiona M. Palmer

Tender for Grounds Maintenance Contract

The Contractor is required to maintain the grounds listed below throughout the period of the contract.

The Contract has been reviewed to include a trial period of one year initially of less weed treatment versus more strimming, and the creation of wildflower areas. Contractors should consider this amendment when quoting for year 1 and years 2-4 as this will be a set price contract once agreed.

The Contractor is to provide all plant, labour and materials including marking out and fuel to carry out the operations detailed in the tender specification.

In carrying out such work the Contractor will ensure that his staff conduct themselves in an appropriate manner, this is especially important in the Cemetery and Churchyard.

The Contractor shall hold and provide copies of the required insurance and public liability cover to a minimum of £5 Million.

The Contractor shall comply with the latest Health and Safety at Work Act and shall hold the relevant Health and Safety certificates, including those specific to the job – pesticide control, tree maintenance, etc.




The Contractor shall hold in place a relevant written Health and Safety Policy and shall complete risk assessment for each individual task undertaken. Supplying a copy of each to the Parish Council.



The Contractor shall comply with Control of Waste regulations and hold a valid Certificate of registration under the control of Pollution Act 1989.

The Contract will be for a period of four years, subject to an annual review, to include a rate of inflation rise each year to be agreed with the Clerk and Contractor.





All Tenders are to be sent to the Clerk to the Council, in a sealed envelope, marked private and confidential, be exclusive of VAT.

Areas:




Description	Area (Sq. Mtrs)	Activity	Picture
<p>Queensway and Bentley Rd DE74 2UL</p>	<p>2580</p>	<p>Mow – no collection</p> <p>Clean footpath</p> <p>18 cuts (fortnightly)</p> <p>Strim round trees, perimeter, street signs and bank</p>	
<p>Queensway and Bentley Rd DE74 2UL</p>	<p>2580</p>	<p>Mow – no collection</p> <p>Clean footpath</p> <p>18 cuts (fortnightly)</p> <p>Strim carefully round trees, perimeter, street signs and bank</p>	
<p>Fox Road DE74 2UN</p>	<p>630</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim around perimeter, street signs and carefully around trees</p>	




<p>Roby Lea DE74 2UR</p>		<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim around perimeter, street signs and carefully around trees</p>	
<p>The Spital Hillside</p> <p>(Accessible only from The Spittal road)</p> <p>DE74 2NQ</p>	<p>16000</p>	<p>Mow - no collection</p> <p>18 cuts (fortnightly)</p> <p>Strim around trees and difficult areas</p>	

Spital Park - Total DE74 2NQ	64131	Mow - no collection	
1 Orchard	1024	Strim after bluebell/daffodils have died off	
2 Tanyard end	5200	18 cuts (fortnightly) Weed control perimeter, trees and shrubs	
3 Main Area	41062	18 cuts (fortnightly) Weed control perimeter, trees and shrubs	
4 Bank (up to training area)	1420	18 cuts (fortnightly) Weed control perimeter, trees and shrubs	
5 Flat (Training area)	10640	18 cuts (fortnightly) Weed control perimeter, trees and shrubs	
6 Around buildings and track	4785	18 cuts (fortnightly) Weed control perimeter, trees and shrubs	
Spital Park – Playground DE74 2NQ		Mow – No collection, Clean footpaths	
		18 cuts (fortnightly) Weed control perimeter	


<p>Darsway DE74 2RZ</p>	<p>3530 in four areas</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim daffodils when died back and around trees and street signs</p>	
<p>Hazelrigg DE74 2XE</p>	<p>2600</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim perimeter signs and dog bin areas</p>	
<p>Campion Hill - Large DE74 2XH</p>	<p>2170 total</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim perimeter and carefully around trees.</p>	
<p>Campion Hill - Small DE74 2XH</p>	<p>312</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim perimeter and carefully around trees.</p>	




<p>Gasny Avenue DE74 2HZ</p>	<p>400</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim perimeter</p>	
<p>Glover Road play area DE74 2GL</p>		<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim perimeter</p>	
<p>Ferrers Close DE74 2QW</p>	<p>608</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim around perimeter and equipment</p>	
<p>Kirkland Close DE74 2QY</p>	<p>279</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim around perimeter and equipment</p>	




<p>Peartree Close DE74 2JJ</p>	<p>325</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim around perimeter one side, street signs and carefully around trees</p>	
<p>Grange Drive DE74 2QU</p>	<p>500</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim around perimeter and adjacent jitty</p>	
<p>Pinfold Gardens DE74 2NS</p>	<p>656</p>	<p>Box mow, collect and clean footpaths</p> <p>18 cuts (fortnightly) Weekly cuts during height of season.</p> <p>This is an area which requires special attention.</p> <p>Strim around perimeter</p>	
<p>Community Hub 101 Bondgate DE74 2NR</p> <p>(Front garden and grass verge by bollards of car park)</p>		<p>Box mow, collect and clean footpaths</p> <p>18 cuts (fortnightly) Weekly cuts during height of season.</p> <p>This is an area which requires special attention.</p>	

		<p>Strim around perimeter.</p> <p>Move tables to mow under, then move back</p>	
<p>Closed Churchyard DE74 2LA</p>	7725	<p>Mow, collect and clean all round</p> <p>18 cuts (fortnightly)</p> <p>Strim with careful attention and care</p> <p>Clean all paths and other areas</p> <p>Cutting of shoots from around the Lime trees – twice yearly</p>	
<p>Bondgate DE74 2NS</p>	380	<p>18 cuts (fortnightly)</p>	
<p>Cemetery DE74 2PF</p>		<p>Box mow all grass areas and collect 18 times per year.</p> <p>Strim with very careful attention around graves.</p> <p>Strim path edges</p> <p>Clean all paths and other areas</p> <p>Weed / moss control to paths and hedge bottoms only</p>	






<p>Moira Dale DE74 2PJ</p> <p>1 Main Field (football pitches)</p> <p>2 Field perimeter (outside of main field), car park and behind screens</p> <p>3 Play area</p>	<p>690</p>	<p>Note: cricket club responsible for wickets and outfield</p> <p>Mow – No collection 18 cuts (fortnightly)</p> <p>Mow – No collection 18 cuts (fortnightly)</p> <p>Weed control perimeter, trees and shrubs</p> <p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Strim around perimeter, signs, bins and play equipment</p>	
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<p>Bosworth Road DE74 2JQ</p>	<p>6955</p>	<p>Mow – No collection</p> <p>18 cuts (fortnightly)</p> <p>Weed control perimeter, trees, and shrubs</p> <p>Strim around bin and play equipment</p>	
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<p>Cooks drive DE74 2SW</p>	<p>494</p>	<p>Mow – No collection, 18 cuts (fortnightly) Strim around perimeter, signs, bins, play equipment and trees</p>	
<p>Towles Pastures DE74 2RX</p>	<p>700</p>	<p>Mow – No collection, Clean footpaths 18 cuts (fortnightly) Strim around perimeter and carefully around trees</p>	
<p>Stonehill Fields DE74 2LZ</p> <p>1 Play area</p> <p>2 Main field</p>	<p>462</p> <p>Not known</p>	<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Weed control perimeter, trees and shrubs</p> <p>Strim around bins and play equipment</p>	

<p>Bus Station DE74 2PP</p>		<p>Box mow and collect</p> <p>18 cuts (fortnightly)</p> <p>Strim around perimeter, signs, bins and trees</p>	
<p>Stonehill Small DE74 2LZ</p> <p>1 Verges</p>	<p>1348</p>	<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim daffodils when died back</p> <p>Strim around perimeter, signs, bins and trees</p>	
<p>Allotments DE74 2LN</p> <p>1 Entrance & Driveway</p> <p>2 Tracks x 3</p> <p>3 Empty plots</p> <p>4 Car parks x 3</p>	<p>520</p> <p>1224</p> <p>Unknown</p> <p>360</p>	<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Mow – No collection, 18 cuts (fortnightly)</p> <p>As directed by Grounds man</p> <p>As directed by the Grounds man</p>	

<p>Station Road over railway bridge DE74 2NJ</p>		<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Strim around perimeter hedges</p>	
<p>Junction of Station Road and Trent Lane, opposite Co-op DE74 2NJ</p>		<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Strim around perimeter and tree</p>	
<p>Long Well Behind and two areas either side DE74 2PP</p>		<p>Mow/strim and collect 18 Cuts</p> <p>No weed control, strim only</p>	
<p>DHL, Hilltop and Willow Farm Islands DE74 2PR</p> <p>Plus new roundabouts as below</p>		<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Strim around perimeter, signs and shrubs</p>	

<p>Village entrances – A50 and Donington Park</p> <p>This is from Hilltop roundabout through and including new roundabout to the end of the raised banks. Both sides.</p>		<p>Mow – No collection, 18 cuts</p> <p>Strim around perimeter, signs and shrubs</p>	
<p>Spitfire Road/Robey Lea DE74 2AP/DE74 2UR</p>		<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Strim around perimeter, signs and shrubs</p>	 
<p>Spitfire Road DE74 2AP</p>		<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Strim around perimeter, signs and shrubs</p>	 

<p>Bentley Road/Spitfire Road DE74 2UL/ DE74 2AP</p>		<p>Mow – No collection, Clean footpaths</p> <p>18 cuts (fortnightly)</p> <p>Strim around perimeter, signs and shrubs</p>	
<p>Merchantman Mews Playground DE74 2UY</p>		<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Strim around perimeter, play equipment, signs and shrubs</p>	
<p>All grass verges as per the LCC urban plan</p>		<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Weed control arounds street signs</p>	<p>Map supplied</p>
<p>Trent Lane (from the junction of Maple Road) and Back Lane (Both sides, new roundabout up to Spittal Hill)</p>		<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Strim around perimeter, edges, and signs</p>	
<p>Common Land (Priest House hotel)</p>		<p>Mow – No collection, 18 cuts (fortnightly)</p> <p>Strim around perimeter, edges, and signs</p>	

Mowing

The Contractor will carry out the regular cutting of all listed areas.

As it is not possible to accurately predict the number of cuts per season that may be required, an anticipated number of 18 (fortnightly) is given for most areas. All cuts are to maintain a short, neat and tidy standard for the area (maximum growth 50mm/cut height 20-25mm).

Mowing of Spital Park and Moira Dale must be to a standard acceptable to the Rugby and Football Club tenants.

Extent of Mowing

Mowing will cover a total area of grass at the site as close as possible to any obstacle without causing damage to said obstacle.

Mowing method

The Contractor will keep to an **approved route** for the areas, in particular, around an area such as the Cemetery. The grass shall be mown in an orderly manner to ensure no area is missed. Any cuttings that fly onto pathways, against headstones, play equipment, etc. shall be swept/blown off and removed to the Contractors own tip.

Weed Control

Weed treatment to be kept to a minimum, at all other times strimming is preferred method. In the interest of health and safety of the users (dogs/kids), ALL high usage areas, ie playing fields to be weed control. The application for the purposes of weed control should be by an approved herbicide applied to a maximum of 300mm.

Cemetery – Grass edges to footways, roadways, borders and grave stones will be strimmed.

Weed/moss treatment to paths and hedge perimeters **only**.

Churchyard – No weed killing, only strimming allowed. Moss treatment to paths allowed.

Clapgun Street embankment – Spray as appropriate to allow the shrubs and plants to thrive.

Other areas – Grass edges to footpaths, roadways and borders will be strimmed.

Grass around trees and posts, against fences and walls shall be strimmed except in the high usage areas as specified above.

Selective weed treatments for all areas, other than those of the LCC rural specified map, and to include the Cemetery, Churchyard and all pitches to be included in contract price.

Removal of Rubbish and Arisings

The Contractor will arrange for the removal and disposal of all incidental rubbish including branches, leaves, twigs, stones, litter, cans, bottles, etc. **prior** to mowing operations.

Litter on all areas should be cleared (picked if necessary) before mowing (and not mown over).

All grass cuttings, trimmings, weeds, moss, prunings, plant growth and other excess materials to be removed from site to Contractors own tip.

Hedging

The contractor is to price for two cuts to all hedges (early (after bird nesting) and late season). As above all rubbish and arisings to be removed from site.

Flail cutting should have debris removed in a timely matter, maximum of 36 hours.

Location	Linear Metres	Activity
Spital Park (inside perimeter)	652	One side and top – flail
Spital Park (outside perimeter)		One side and top – flail
Moira Dale (Play area) (privet)	46	One side and top – hedge cutter
Moira Dale field (all perimeters including behind houses)	150	One side and top - flail
Bosworth Road including pedestrian jitty	344	One side and top – flail
Kirkland Close	6	One side and top – hedge cutter
Peartree Close	25	One side and top – hedge cutter
Towles Pastures	20	Both sides and top – hedge cutter
Campion Hill	217	One side and top – hedge cutter
Grange Drive	48	One side and top – hedge cutter
Darsway – 3 areas (except section nearest to Shirley Close)	223	One side and top – flail
Darsway (bottom triangle)		Prune and trim trees and shrubs
Bentley Road – Inside perimeter		One side and top flail
Stonehill field		One side flail
Fox Road	14	One side and top – hedge cutter
Roby Lea	20	One side and top – hedge cutter
Spitfire Road (both areas)		One side and top – hedge cutter
Spitfire Road to Bentley Road		One side and top – hedge cutter
Merchantmen Mews		One side and top – hedge cutter
Station Road Bridge		One side and top – flail

Bowls Club jitty		One side and top – hedge cutter
Village entrance from Willow Farm roundabout to next one towards A50		Strim around trees shrubs Cut back (flail/hedge cutter) one side and top
Churchyard Yew trees		Hedge cutter top and sides, retain shape
Single Commemorative Yew tree		No pruning or trimming whatsoever, allow to mature to a full grown tree
Hedge to the rear of Borough Street properties		Hedge cutter top and sides
Lime and Yew trees		Cut bottom shoots off
Cemetery	700	One side and top – hedge cutter
Cemetery Topiary	-	10 Shaped bushes – hedge cutter
Spital Hillside – Road side	200	Both sides and top – hedge cutter / chainsaw
Spital Park (including the main field, hillside and woodland)		One side – flail / chainsaw
Long Well		Side and top – hedge cutter
Entrance roundabouts, including new verge area on Back Lane		Prune twice a year
Allotment's perimeter (main garden)	965	One side and top – flail and hedge cutter
Allotments entrance (Not track to main gardens)		One side and top – flail and hedge cutter Prune trees
Pinfold Gardens		Shaped bushes. Prune and shape twice a year
Bus Station Shrubs/hedge		One side, top and shape as necessary – hedge cutter
Clapgun street carpark		Hedges – both sides with hedge cutter. Shaped bushes. Prune and shape twice a year
Common Land		Young trees – Attention as required.
Community Hub		Hedge to Bondgate/Spittal Road side. Shrubs to Bondgate/Tanyard one side top and shape as necessary

Football/rugby pitch maintenance

Slitting of all pitches at Spital Park, Moira Dale and College twice a year. Annual pitch repairs to goal mouths, centre circles, etc to be included in the contract price.

Application of fertilizer to pitches – Price per application required.

Football / rugby pitch marking – Approximately 16 pitches

Spital Park, Moira Dale and College sites.

Pitches are a mixture of mini, full size and junior. To include some over marking (in blue) of adult pitches with mini and junior pitches.

To be undertaken fortnightly (occasional weekly) marking from late August/September through to the end of April/June.

There is also a requirement to mark the field perimeter during the closed season, to allow the enforcement of the Dog Control orders if necessary.

Training area is required to be marked out to approved grid system during the winter months.

All marking to be included in pricing of contract.

Additional markings – Price per marking required.

Additional mowing of pitches – Price per pitch required

Wildflower meadow areas

Creation of new areas on Darsway (near daffodils), Hill Top (new bund), to the rear, up to the fence line, Spital Hillside, Spital Park Orchard, Bentley Road open space, allotments, soil bunds on A50 entrance/Donington Lane 9 to fishing lakes) and land on Bondgate.

These areas are to be an agreed size dependant on location and should be of standard wildflower mix.

These areas should be mown once a year, allowing the wildflowers to seed. The mowing's are to be left for 10/14 days then collected to encourage the new growth.

Job sheets – Are required to handed to the Clerk or Groundsman after every mow and other works