

## **CASTLE DONINGTON PARISH COUNCIL**

Minutes of the Full Council Meeting held on Thursday 24 September 2020 at 7.00pm

### Virtual Meeting via Zoom

**PRESENT** : Cllrs S Ambrose-Jones, M Barker-Lane, C Burton (in the chair), L Cope, G Dalby, C Hills, M Kitchener, G Roberts, M Rogers, A Saffell, R Sizer and A Sowter. Cllr T Pendleton (LCC). Cllr R Canny (NWLDC) joined meeting at 8.30pm.

**4458/20 APOLOGIES:** Cllrs B O'Dowd (personal), K Shatford (personal) and Cllr A Sowter (IT issues).

To Waive Standing Orders to move item 24 to after item 3.

#### **4459/20 DECLARATIONS OF INTEREST:**

Cllr G Dalby declared a pecuniary interest in item 25 in relation to the Farmer and Lemmoin-Cannon Charity.

Cllr G Roberts declared a pecuniary interest in relation to a payment of his invoice.

Cllr M Rogers declared a non-pecuniary interest in item 16 planning applications 20/01342/FUL.

Cllr A Saffell declared a non-pecuniary interest in the matter relating to staff wages as his daughter is employed by the Parish Council.

#### **4460/20 CHAIRMAN'S REPORT**

- a) The Chairman reminded Councillors of the Virtual Meeting Etiquette. **RESOLVED:** To receive the information.
- b) Letter from Bev Smith CEO NWLDC – support for Parish Councils. The Parish Council sent a response to the original letter from NWLDC and a subsequent reply had been received from NWLDC outlining the support for parish councils' affected by the Covid-19 pandemic. **RESOLVED:** To receive the information.

#### **4461/20 REPRESENTATIVES REPORTS INCLUDING REPORTS FROM LCC AND NWLDC COUNCILLORS:**

LCC – Cllr T Pendleton

- a) Red Route Issues – Cllr T Pendleton advised the Parish Council on progress to date regarding the parking and litter issues on the verge by the roundabout at Hilltop and that the camera car had visited the site. The Clerk had also been contacted by the Police regarding the matter. **RESOLVED:** The Clerk to investigate the option of installing large rocks or bunding.
- b) Spittal Road, Blocked Gulley – The Clerk confirmed that no further progress had been made. **RESOLVED:** Correspondence to be forwarded to Cllr Pendleton to investigate.
- c) Traffic Calming through village as part of Section 106 – The matter was discussed and it was not clear as to whether the monies were available. **RESOLVED:** Cllr T Pendleton is to check with James Knightly.
- d) Complaint about the inaccessibility of the telephone Customer Service of LCC – The Clerk and Reception had tried to contact LCC Customer Services and had encountered long waiting times. The Clerk had contacted LCC and received an e-mail apologising advising that over the prior weeks they had seen unprecedented volumes of calls which had impacted on the waiting times mainly due to Waste and School Transport changes due to Covid 19. **RESOLVED:** To receive the information.
- e) Relief Road – Issues with speeding and poor signage – Cllr Pendleton advised that signage had been reviewed and actioned accordingly. Highways England had also been contacted regarding signage on the A50 island and also required at the Broadrushes island to prevent traffic going through the village however this was an ongoing issue. **RESOLVED:** Cllr Pendleton to raise again.

**4462/20 POLICE MATTERS**

**RESOLVED:** To receive the report as detailed below:

## **NOTICE:**

**Coronavirus (Covid-19):** We're asking you please to only call 999 if it is an emergency and 101 if it is urgent. If you can, use our online services. Please only contact us about breaches of the 'stay at home' measures if you feel there is a significant issue or serious breach of the restrictions.

- **Our information and advice on coronavirus and policing**

<https://www.leics.police.uk/advice/advice-and-information/c19/coronavirus-covid-19/>

- **NHS advice about coronavirus**

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

- **Stay at home measures and other guidance on Gov.uk**

<https://www.gov.uk/coronavirus>

## **CRIME FIGURES:**

<https://www.police.uk/your-area/leicestershire-police/valley/>

### **CRIME PREVENTION ADVICE – RESIDENTIAL**

#### **Leaving your home checklist**

Whenever you go out, it's important to leave your home secure. Getting into an 'exit routine' can help ensure that you don't forget obvious, but important things, like not leaving your valuables near windows, or no lights on if it will be dark before you get home. Here's our quick reminder on what to do just before you go out.

#### **Become a creature of habit**

Try to get into the habit of following your own course of action when you lock up your home. This will ensure that you don't forget anything.

Here's what we recommend you do before you go out:

- close and lock all your doors and windows, even if you're only going out for a few minutes
- double-lock any door
- make sure that any valuables are out of sight
- keep handbags away from the letterbox or cat flap and hide all keys including car keys, as a thief could hook keys or valuables through even a small opening
- never leave car documents or ID in obvious places such as kitchens or hallways
- in the evening, shut the curtains and leave lights on
- if you're out all day, then it's advisable to use a timer device to automatically turn lights and a radio on at night
- set your burglar alarm
- make sure the side gate is locked
- lock your shed or garage
- lock your bike inside a secure shed or garage, to a robust fitting bolted to the ground or wall, like a ground anchor

#### **Going away?**

Here are five tips to help you keep your home and belongings stay safe while you're away:

1. if you're off on holiday and wish to post anything on social media, make sure your posts aren't public and that they're only seen by your friends
2. leave lights and a radio on a timer to make the property appear occupied
3. get a trusted neighbour to keep an eye on your property or join a Neighbourhood or resident Watch Scheme
4. consider asking your neighbours to close curtains after dark and to park on your drive
5. remember to cancel newspaper and milk deliveries

### **SCHOOL TIME PARKING ISSUES:**

The police team are working closely with schools on the beat to try and 'educate' parents who, by their poor parking are endangering children at the end of the school day.

We have sent the message below to a number of parents and residents to try and inform bad driving/parking on roads around schools.

Dear Parents and Residents,

We are writing to you to inform we are looking into the issues of obstructive and dangerous parking on the roads around the school. The Police are working with the school staff and students, North West Leicestershire District Council and local residents to address this issue.

After receiving several complaints from concerned parents, members of the public and local residents, we have to make it clear that under no circumstances should there be any parking which causes an obstruction or is a danger to pupils attending the school.

Parking on yellow lines, double-parking, pavement parking, blocking driveways, parking on zig-zag lines and ignoring school crossing patrols ALL place children at risk and are illegal.

Drivers and children need good visibility around schools to be able to see each other.

We have also received reports of 'near misses' regarding pupils accompanied by adults being hit by cars driven by parents.

Many Safety Zones carry a 20mph speed limit helping to create awareness to drivers passing the school of the presence of a large number of young students that may step out into the roadway suddenly.

It saddens school staff that despite numerous warnings about the lack of thought demonstrated by a small minority of parents, these safety warnings about parking and driving standards are blatantly ignored.

As the local Neighbourhood Police Team, we will be observing the conduct of unsafe/illegal parking/driving and be taking the appropriate action.

We are seeking your co-operation in resolving this matter and making the area around the school a safer place for all.

We look forward to your help.

Yours faithfully

NN43 Valley  
Police Beat Team

**NEIGHBOURHOOD LINK:**

*Neighbourhood Link is a community messaging service from Leicestershire Police that provides news and information about policing activity or initiatives, crime prevention advice as well as major incidents affecting your area.*

*Through this service you can receive messages from your local Neighbourhood Policing Team, local police or, in the event of a major incident or event affecting the whole of Leicestershire, from a partnership of agencies known as the Local Resilience Forum.*

In order to receive messages you will need to register your details. This information will enable us to send you messages relevant to the areas you live and work. Anyone can register, whether you live, work or travel into Leicester, Leicestershire and Rutland. Registration is free and simple to follow.

- Sign up to Neighbourhood Link <https://www.neighbourhoodlink.co.uk/>
- If you are already registered you can amend your details
- Request a reminder if you have forgotten your username or password
- You can unsubscribe from the service at any time

Neighbourhood Link is not able to receive messages and you should not use it to contact the police. In an emergency always dial 999. An emergency is when a crime is happening, someone suspected of a crime is nearby, someone is injured, being threatened or in danger.

Neighbourhood Link

If you wish to contact Leicestershire Police in other circumstances, for example to speak to local police or seek advice on police matters, you can call us by dialling 101 on your telephone.

<https://www.neighbourhoodlink.co.uk/>



#### BEAT TEAM CONTACTS:

We have had a 'new' member join the beat team, PCSO 6865 Mark Ball. Mark has been a PCSO for 10 years, and has worked on the Ashby, Measham and Bardon Beats before joining us from Coalville Town Beat, where a member of the Valley Beat, PCSO 6178 Nicola Russell has gone.

If you need to contact a member of your beat team and the enquiry isn't urgent then the easiest way to do this is via Email, you can either do this through the Leicestershire Police website or on the details below:

PC 819 Steve Harrison – [steven.harrison@leicestershire.pnn.police.uk](mailto:steven.harrison@leicestershire.pnn.police.uk)  
PC 1391 Adrian Coleman – [adrian.coleman@leicestershire.pnn.police.uk](mailto:adrian.coleman@leicestershire.pnn.police.uk)  
PCSO 6867 Kevin Bradley – [kevin.bradley@leicestershire.pnn.police.uk](mailto:kevin.bradley@leicestershire.pnn.police.uk)  
PCSO 6865 Mark Ball – [mark.ball@leicestershire.pnn.police.uk](mailto:mark.ball@leicestershire.pnn.police.uk)

#### 4463/20 CONFIRMATION OF MINUTES

To confirm the minutes of the following meeting of the Parish Council:

a) Full Council 30 July 2020

**RESOLVED:** To approve the minutes.

#### 4464/20 TO CONSIDER THE PLAN FOR PARISH COUNCIL MEETINGS GOING FORWARD CONSIDERING THE CONTINUING ISSUES ASSOCIATED WITH THE COVID-19 PANDEMIC

The Clerk confirmed that LRALC had advised to continue meetings via Zoom during the pandemic.

**RESOLVED:** To continue to hold meetings via Zoom for 6 months and to include Committees meeting as part of Full Council meetings.

#### 4465/20 ACCOUNTS

a) **RESOLVED:** To approve payments scheduled for August and September including payment of wages August and September.

##### August

Description	Supplier	Total
Phone	TML	112.66
Computer software	BT	179.76
Rates Hub	NWLDC	1,372.00
Rates Hub	NWLDC	324.00
Phone equipment	Investec Asset Fin	282.00
Photocopier	Canon	184.80
Cleaning materials - General	Knighton	61.32
Signs	Sign it (Nottm )Ltd	222.00

Materials	Travis Perkins Trading Co Ltd	368.76
Grounds Maintenance	Ulyett Landscapes Ltd	5,694.23
Refreshments	Viking	51.68
Volunteer shopping	CD Volunteer Centre	3,215.09
Window cleaning	Gleaming Panes Ltd	28.00
Refreshments	Hub Cafe	50.71
Materials	Kieron Lehrle	11.00
Bank Charges	HSBC	12.03
Bank Charges	Barclaycard	25.76
Bank Charges	Paytek Admin Services Ltd (UTP)	22.80
Rates Cemetery	NWLDC	51.00
Photocopier	Canon	211.08
Licence	NWLDC	180.00
Alarm call out	Keepsafe Security Services Ltd	24.00
Refreshments	Various	37.96
Refreshments	Various	34.31
Phone	EE	81.12
DPO / GDPR	ICO	35.00
Licence	NWLDC	20.00
Trade Refuse	NWLDC	317.98
Refreshments	Various	42.60
Locks	AA Locksmiths (East Midlands)	48.51
Bins	Broxap Limited	476.40
Cafe items	Knighton	50.88
Window cleaning	Gleaming Panes Ltd	28.00
Fencing Work	Secure a field	196.56
Stamps	Viking	187.27
First Aid Kit	Amazon	10.83
Safety equipment	Amazon	11.99
Equipment	Amazon	33.95
Safety equipment	Amazon	22.85
Safety equipment	Amazon	39.57
Safety equipment	Amazon	8.22
Zoom	Zoom	14.39
taps	Amazon	97.88
Equipment	SGS Engineering (UK) Ltd	284.39

Kitchen equipment	Currys PC World	399.99
Materials	Reveal Media Ltd	1,597.20
Rates - Spital	NWLDC	395.00
Wages	Staff	8,871.50
Pension	Aviva	504.96
Tax and NI	HMRC	1,960.97
Book Keeper	Jane Hancox	192.95
Hanging Baskets	Plantscape Ltd	2,241.00
Kitchen cabinets	Keith Atkin	100.00
Kitchen cabinets	CJD Joinery	560.00
Gully clearing	Whittington Landscaping	2,000.00
Advertising	Rural Trader (UK) Ltd	466.56
Computer Costs	SC IT Solutions Ltd	54.00
Dog Bins etc	Target Pest Control & Hygiene Ltd	709.80
Refreshments	Various	58.45
	<b>Totals</b>	<b>34,877.72</b>

### September

<b>Description</b>	<b>Supplier</b>	<b>Total</b>
Pension	Aviva	33.00
Electricity Hub	SSE	258.49
Electricity Hub	SSE	0.00
Phone	TML	123.54
Rates Hub	NWLDC	1,372.00
Rates Hub	NWLDC	324.00
Phone equipment	Investec Asset Fin	324.00
Alarm call out repairs	Chubb	259.70
Licence	Starboard Systems t/a Scribe	584.40
Refreshments	Various	25.78
Vehicle Tax	DVLA	270.00
Rates Cemetery	NWLDC	51.00
Bank Charges	HSBC	11.82
PDQ charges	Barclaycard	25.76
PDQ charges	Paytek Admin Services Ltd (UTP)	22.80
Water Spital Store	Water plus	14.06

Phone	EE	84.46
Trade Refuse	NWLDC	317.98
Annual Boiler services	Breaston Mechanical Services	559.20
Paint	Decorating Warehouse Ltd	502.52
Safety equipment	Glasdon UK Ltd	480.29
Door servicing	HTL Windows & Doors Ltd	154.80
Alarm call out	Keepsafe Security Services Ltd	48.00
Cafe items	Knighton	50.28
Gully clearing	M L Plant Hire	1,426.81
Subscription	NSALG	66.00
Computer Costs	SC IT Solutions Ltd	54.00
Computer Costs	SC IT Solutions Ltd	898.56
Grounds Maintenance	Ulyett Landscapes Ltd	5,694.23
Grounds Maintenance	Ulyett Landscapes Ltd	1,008.00
Play area annual inspections	Wicksteed Leisure Ltd	864.00
Refreshments	Various	66.77
Refreshments	Various	49.35
Banner	Sign it (Nottm )Ltd	360.00
Gas Hub	Total Gas & Power	210.23
Rates - Spital	NWLDC	395.00
Zoom	Zoom	14.39
Cleaning materials - General	Amazon	6.99
Computer software	Adobe	150.92
Keys	Amazon	16.98
Paint	Creosote Sales	84.00
Equipment	Amazon	16.99
Chain saw parts	Garden Machinery Direct	74.60
Chain saw parts	Amazon	30.18
Chain saw parts	Amazon	25.69
Wages	Staff	9,032.07
Tax and NI	HMRC	2,006.57
Pension	Aviva	510.35
Book Keeper	Jane Hancox	184.26



Fuel	Martyn Lee	88.58
Computer software	2 Commune	900.00
Materials	Kieron Lehrle	55.17
Fire Extinguisher Service	Chubb	565.49
Play area post installation	Glasdon	220.90
Window cleaning	Gleaming Panes Ltd	28.00
Fencing Work	Ilkeston Fencing Ltd	1,194.12
Training	LRALC	40.00
Advertising	Rural Trader (UK) Ltd	311.04
Play area repairs	Streetscape (Products & Services) Ltd	720.00
Play area repairs	Streetscape (Products & Services) Ltd	600.00
Mats	Target Pest Control & Hygiene Ltd	118.44
Stationery etc	Viking	124.84
mileage	Martin Waddingham	34.65
Phone	BT	-36.00
Refreshments various	Various	74.52
		<b>34,184.57</b>

b) **RESOLVED:** To review and receive receipts from August and September 2020.

### August

Description	Supplier	Total
Volunteer shopping	CD Volunteer Centre	57.27
Volunteer shopping	CD Volunteer Centre	217.91
Volunteer shopping	CD Volunteer Centre	89.25
Cafe Takings	Hub Cafe	9.50
Pitch hire	CDFC	998.40
Pitch hire	CDFC	213.00
Spital bookings	Kick boxing	403.20
Spital bookings	Outdoor Fitness	2.00
Spital bookings	Outdoor Fitness	2.00
Volunteer shopping	CD Volunteer Centre	37.62
Volunteer shopping	CD Volunteer Centre	34.75
Volunteer shopping	CD Volunteer Centre	73.63
Volunteer shopping	CD Volunteer Centre	19.80
Cafe Takings	Hub Cafe	10.10
Cafe Takings	Hub Cafe	6.00

Donation	IKON Residence Ltd	4,000.00
Spital bookings	CDFC	19,544.00
Cafe Takings	Hub Cafe	107.20
Cafe Takings	Hub Cafe	121.55
Cafe Takings	Hub Cafe	55.40
Rent	B Kirk	30.00
Photo copier donation	Swannington Parish Council	90.00
Burial fees	Kinton & Daughter Funeral Service Ltd	530.00
Spital bookings	Outdoor Fitness	2.00
Pitch hire	Hemington Hammers	49.28
Volunteer shopping	CD Volunteer Centre	111.55
Volunteer shopping	CD Volunteer Centre	35.60
Cafe Takings	Hub Cafe	17.80
Cafe Takings	Hub Cafe	10.70
Spital bookings	Party bookings	55.00
Spital bookings	Karate	132.00
Allotment rent	Allotment holders	20.70
Memorial fees	Co op	139.00
Interest	CCLA	94.13
Allotment rent	Allotment holders	11.50
Spital bookings	Outdoor Fitness	2.00
Spital bookings	Red Dot - Lucy Adams	565.80
Burial fees	Kinton & Daughter Funeral Service Ltd	625.00
House Rent	Kinton & Daughter Funeral Service Ltd	1,000.00
Allotment rent	Allotment holders	23.00
Section 106 - 895 houses	NWLDC	44,507.86
COVID 19 impact grant	NWLDC	30,495.00
Spital bookings	Outdoor Fitness	2.00
Volunteer shopping	CD Volunteer Centre	27.25
Cafe Takings	Hub Cafe	111.50
Cafe Takings	Hub Cafe	80.10
	<b>Totals</b>	<b>104,771.35</b>

### September

Description	Supplier	Total
Spital bookings	Outdoor Fitness	2.00

Spital bookings	Outdoor Fitness	2.00
Pitch hire	Castle Donington Cricket Club	50.00
Allotment rent	Allotment holders	29.33
Allotment rent	Allotment holders	23.00
Allotment rent	Allotment holders	23.00
Bookings - Hub	Party bookings	-55.00
Volunteer shopping	CD Volunteer Centre	36.05
Cafe Takings	Hub Cafe	10.85
Cafe Takings	Hub Cafe	11.00
Cafe Takings	Hub Cafe	116.90
Memorial fees	Spiby	45.00
Cafe Takings	Hub Cafe	23.90
Cafe Takings	Hub Cafe	5.30
Cafe Takings	Hub Cafe	6.90
Cafe Takings	Hub Cafe	4.00
Cafe Takings	Hub Cafe	8.00
Cafe Takings	Hub Cafe	15.80
Spital bookings	Outdoor Fitness	2.00
Spital bookings	Outdoor Fitness	2.00
Spital bookings	Outdoor Fitness	2.00
Spital bookings	Outdoor Fitness	2.00
Volunteer shopping	CD Volunteer Centre	20.31
Volunteer shopping	CD Volunteer Centre	22.45
Volunteer shopping	CD Volunteer Centre	31.89
Burial fees	Simnett	200.00
Spital bookings	Karate	126.00
Spital bookings	Karate	81.90
Interest	CCLA	61.90
Cafe Takings	Hub Cafe	126.80
Cafe Takings	Hub Cafe	171.70
Interest	HSBC	3.96
Interest	HSBC	1.41
Volunteer shopping	CD Volunteer Centre	23.55
Volunteer shopping	CD Volunteer Centre	25.00
Volunteer shopping	CD Volunteer Centre	16.09
Cafe Takings	Hub Cafe	15.40

Cafe Takings	Hub Cafe	12.10
Spital bookings	Outdoor Fitness	2.00
House Rent	Kinton & Daughter Funeral Service Ltd	1,000.00
Volunteer shopping	CD Volunteer Centre	25.70
Spital bookings	Outdoor Fitness	2.00
Cleaning materials - Office	Farmers Market	10.00
May Market stalls	G Furborough	65.00
May Market stall refunds	G Furborough	-65.00
Cafe Takings	Hub Cafe	136.20
		<b>2,482.39</b>

- c) **RESOLVED:** To review and approve bank statements and bank reconciliation for August and September 2020.

#### **4466/20 MOIRA DALE HALL AND SPORTS FACILITY**

- a) To update the Parish Council on the recent public meeting with the possibility of a request to transfer the responsibility and ownership thereof. Cllr Hills advised that a significant majority of those in attendance had voted for the Parish Council to take ownership of the Village Hall, and for the Charity to be dissolved and any remaining balances to be transferred to the Volunteer Centre. **RESOLVED:** To receive the information.
- b) To update the Parish Council on plans to refurbish the facility and to discuss a plan of action dependant on the outcome of the Village Hall public meeting. (Plans previously circulated to councillors). Cllr Burton advised that all Village Hall users had been consulted regarding the refurbishment and will continue to do so. The plans will continue to evolve until such time as the legalities of the transfer from the Village Hall Committee have been completed. **RESOLVED:** To receive the information.

#### **4467/20 TO RATIFY THE:**

- a) The purchase of help from 2Commune to ensure the Parish Council meets the requirements of the Public Sector Bodies (Websites and Mobile applications) Accessibility Regulations 2018. **RESOLVED:** To ratify the purchase of help from 2Commune.
- b) To purchase of Body Cams for use by staff to assist with health and safety and lone working; to approve the necessary paperwork to ensure compliance with the various regulations. **RESOLVED:** To ratify the purchase of Body Cams for use by staff.
- c) To purchase replacement fence panels at Spital Park playing fields on the raised training area. **RESOLVED:** To ratify the purchase of replacement fence panels at Spital Park playing fields.

#### **4468/20 TO APPROVE DATA SECURITY POLICY FOR USE WITH CARD MACHINE IN LINE WITH THE PAYMENT CARD INDUSTRY DATA SECURITY STANDARD (PCI CSS):**

A complicated model document had been sent by Barclaycard to ensure that users of card machines complied with the Data Security Standards. Advice will be sought of the Parish Council IT specialists as to the extent of the policy needed and also to talk to Barclaycard to approve a suitable policy.

**RESOLVED:** To approve the Data Security Policy subject to amendments after discussion with Barclaycard and the Parish Council's IT specialist.

#### **4469/20 TO CONSIDER INSTALLING RECYCLING BINS ON PARISH COUNCIL OWNED LAND**

The Clerk updated the meeting reference emails received from Ward Recycling and NWLDC regarding placing recycling bins on Parish Council owned land and discussion took place.

**RESOLVED:** To defer the item to next year.

#### **4470/20 TO CONSIDER THE ANNUAL GRANT TO THE CASTLE DONINGTON MUSEUM**

Cllr Hills advised that the biggest cost incurred by the Museum is to keep their documents and artefacts at a certain temperature. It was uncertain as to whether the Museum had applied/received the Government Covid grant. **RESOLVED:** To establish if the Museum had applied for the Government Covid grant and defer the item to a future meeting.

#### **4471/20 TO APPROVE THE WRITING OFF A BAD DEBT FROM A USER AT THE COMMUNITY HUB**

The Clerk advised the Parish Council of the bad debt from 2018 and advised of procedures now in place to prevent this happening again. **RESOLVED:** To approve to write off the bad debt.

#### **4472/20 ALLOTMENT ISSUES NECESSITATING IN MAJOR URGENT WORK TO CLEAR A BLOCKED DRAIN FROM ROUTH AVENUE**

The Clerk and Chairman updated the Parish Council on complaints received regarding flooding of 2 properties on Routh Avenue. It had been established that Highways have a right to discharge storm water to the nearest ditch/water course; this on this occasion happened to be via the road gully and pipework to the ditch on the allotments. LCC had cleared the pipes under one of the properties which was found to be blocked with silt from the highway and tree roots from the property. The Parish Council allotment side of the ditch was clear of any issues and works had been carried out to replace the pipework under the allotment track which had also been found to be blocked with silt and damaged by tree roots from the property on Routh Avenue. Severn Trent had been out on a number of occasions to ascertain what the issues were and the cause of these. Currently waiting for receipt of Severn Trent report. **RESOLVED:** To receive the information and to keep the Parish Council updated.

#### **4473/20 PUBLIC RIGHT OF WAY – L57 ACROSS MOIRA DALE PLAYING FIELDS**

Cllr Burton gave an update on the LCC plans to change the footpath to a cycleway as part of the Development Consent Order for the SEGRO site including over Moira Dale playing field. Plans had been circulated to the councillors regarding the plan for the upgraded cycleway. The Clerk had requested that a dialogue to be started regarding the permission to allow this upgrade to be agreed. No response has been received to date. **RESOLVED:** The Parish Council was agreeable to the proposed plans for the upgrade to a cycleway but will not approve these plans until negotiations for a suitable payment in recompense for the disturbance have been concluded.

#### **4474/20 PLANNING APPLICATIONS**

**RESOLVED:** To make the following comments:

a) To ratify comments undertaken under delegated powers during August.

PLAN NO	ADDRESS	DETAILS	OBSERVATIONS
20/01117/ADC	East Midlands Gateway Development	Display of three internally illuminated totem signs and four non-illuminated board signs	No objection
20/01112/FUL	Land to the rear of 107 and 109 Park Lane	Demolition of existing domestic garage and erection of 2 semi-detached dwellings	No objection as long as the Highways concerns are addressed.

20/01094/TCA	36 High Street	Various works to trees (unprotected trees in a conservation area)	No objection but CDPC request that new trees are planted consistent with the number of dead trees removed and as long as the Arboriculturist is satisfied.
20/00682/FUL	67 High Street	RE-CONSULTATION - Conversion of existing barns to two dwellings and the erection of 2 dwellings to include access and parking provision	No objection as long as the Conservation Officer, Ecology and Highway concerns are addressed.
20/00338/REMM	Land to the North of Park Lane	Erection of 183 dwellings and associated works (reserved matters to outline planning permission reference 16/00465/VCUM)	No objection.
20/00991/FUL	16 Clapgun Street	Replacement of windows and door to front elevation and replacement door to rear	OBJECT - CDPC requests that the windows are replaced with traditional wooden frames
20/01152/FUL	1A Market Street	Installation of external staircase	No objection as long as the Conservation Officer is satisfied

b) To consider plans for September

PLAN NO	ADDRESS	DETAILS	OBSERVATIONS
20/01273/FUL	73 Barroon	Erection of replacement outbuilding	No objection
20/01281/FUL	Donington Nursing Home, Delven Lane	Erection of detached single storey visitor pod	No objection
20/01248/FUL	Donington Cottage Guest House, 37-43 High Street	Change of use from bed and breakfast (C1) to residential (C3) use	No objection
20/01321/CLP	65 Cordwell Close	Certificate of lawful proposed development for the erection of a single storey side extension	No objection
20/01342/FUL	Rear of 17 High Street	Erection of one dwelling	No objection as long as the Conservation Officer is satisfied
20/01296/FUL	88 High Street	Erection/reinstatement of garden wall to front boundary, using original stonework	No objection

20/01297/LBC	88 High Street	Erection/reinstatement of garden wall to front boundary, using original stonework	No objection
--------------	----------------	---	--------------

#### 4475/20 PLANNING DECISIONS

**RESOLVED:** To receive planning permissions received during August and September.

PLAN NO	ADDRESS	DETAILS	OBSERVATIONS	DECISION
20/00701/ADC	Old Crown Inn, Cavendish Bridge	Erection of free-standing timber sign (Retrospective)	No objection	Approved
20/01109/NMA	71 The Spittal	Alterations to house type 5.1 (plots 1,3,5,8,9 and 12) to amend roof pitch to side projection as well as the insertion of a Velux window in the rear elevation; amendment to garage door size to allow for 550mm nibs; construction of terrace in timber; relocation of door and window unit on front and rear elevations from corner so as to create 675mm nibs and removal of parapet wall and fascia board (non-material amendment to planning permission APP/G2435/W/16/3155841 (16/00027/FULM)	Application is a Non-Material Amendment therefore not consulted	Approved
20/01094/TCA	36 High Street	Various works to trees (unprotected trees in a conservation area)	No objection but CDPC request that new trees are planted consistent with the number of dead trees removed and as long as the Arboriculturist is satisfied.	Approved

#### 4476/20 LOCAL PLAN

- a) Changes to the Use Classes – Changes are proposed to the Class Uses as part of the Local Plan review. **RESOLVED:** To ratify the comments made during delegated powers in August in that the Parish Council had no comments to make in respect of the proposed changes.
- b) Update on Local Plan Partial review hearings from District Councillors. Cllr Saffell advised nothing to report at this stage as the Hearings had not concluded. **RESOLVED:** To receive the information.
- c) Strategic Housing and Economic Land Availability Assessment (SHELAA) are now issuing a “A call for sites”. **RESOLVED:** The Parish Council would support the idea submitted by Cllr Saffell: “The suggestion is to build a “New Town of 5,000 houses” just over a mile from the Airport but significantly parallel to the runway and with easy access to the Airport, Ashby and Coalville. The houses would be similar to Housing Association accommodation with affordable rents”.

#### **4477/20 LAND EAST OF CARNIVAL WAY APPEAL MEETING**

Does the Parish Council want to be represented? **RESOLVED:** Cllr Saffell is to speak at the meeting as NWLDC Ward Member.

#### **4478/20 DISEWORTH VILLAGE DESIGN STATEMENT – PUBLIC CONSULTATION**

<https://www.nwleics.gov.uk/pages/supplementary-planning-guidance>. Does the Parish Council want to make any comments? Very detailed and interesting document. **RESOLVED:** To receive the information.

#### **4479/20 GOVERNMENT CONSULTATION ON PAVEMENT PARKING**

<https://www.gov.uk/government/consultations/managing-pavement-parking>. Does the Parish Council want to make any comments? There are three options within the consultation document. **RESOLVED:** The Parish Council felt that option B was the most suitable option with local control.

#### **4479/20 PLANNING WHITE PAPER**

This a full planning system review and a Planning White Paper is under consultation. It is a very in depth and complicated document. It was discussed under delegated powers in August and a draft response put together. Planning officers from NWLDC were invited to a meeting to listen and discuss with them the draft response. They advised that due to the complexity of the document, they were offering that once they had finalised their response on behalf of NWLDC it would be circulated to all parish councils to help them make a more detailed response to the Ministry of Housing Communities and Local Government. **RESOLVED:** To accept the offer of support from NWLDC officer and finalise the draft comments at this point.

#### **4480/20 NEIGHBOURHOOD PLANS**

In light of the new proposals in the White Paper, does the Parish Council want to consider preparing one going forward and to speak to someone about this and the cost implications? (Information of a proposed plan attached for Councillors' information).

**RESOLVED:** To invite a Planning Company in to explain the benefits and purposes of a Neighbourhood Plan and the time and cost implications.

#### **4481/20 REPRESENTATIVES REPORTS INCLUDING REPORTS FROM LCC AND NWLDC COUNCILLORS**

NWLDC – Cllr R Canny

- a) Cavendish Bridge – Litter Issues. Cllr Canny confirmed that she was still chasing the litter issue at Cavendish Bridge including the issues in relation to the emptying of the litter bin by NWLDC. **RESOLVED:** To receive the information.
- b) Bondgate – Fallen wall issues. Still waiting for the records office to re-open in order to establish who owns the land. **RESOLVED:** To receive the information.

#### **4482/20 REQUEST FROM CLLR DALBY FOR THE PARISH COUNCIL TO APPOINT TWO NEW TRUSTEES TO THE FARMER AND LEMMOIN-CANNON CHARITY**

It was suggested that Alex Logan and Gerald Dalby be appointed by the Parish Council as new trustees. **RESOLVED:** To approve the appointment of Alex Logan and Gerald Dalby.

#### **4483/20 CLERK'S REPORT – FOR COUNCILLORS' INFORMATION**

- a) Contribution received from developer off The Spittal to allow them to lay an electric cable from the existing source on Spital Park playing fields. **RESOLVED:** To receive the information.
- b) For Councillor's information. Any concerns regarding non-compliance around Covid-19 regulation should be directed to Environmental Protection, Licensing or the Police dependant on what the perceived issue is. **RESOLVED:** To receive the information.
- c) For Councillor's information. Portable stage – Cllr Saffell has been in contact with a local company regarding this and obtained costings and ideas for its use in any of the Parish Council facilities. There are various options, and these will be included when preparing the budget 2021-22. **RESOLVED:** To receive the information.



- d) Substantial insurance claim from Music in the Park 2018 has been settled. The Parish Council will work with the new insurers to ensure the future of this event. **RESOLVED:** To receive the information.
- e) Thank you letter from Community First Responders for their grant of £500. **RESOLVED:** To receive the information.

**4483/20 TO RATIFY COMMENTS MADE IN RESPECT OF THE LOCAL GOVERNMENT CONSULTATION ON THE DRAFT MEMBER CODE OF CONDUCT**

No comments were made by the councillors under delegated authority. **RESOLVED:** To ratify those comments.

Meeting closed 8.00 pm

Signed \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_