

CASTLE DONINGTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Thursday 27 September 2018 at 7.30 pm at
the The Community Hub, 101 Bondgate, Castle Donington

PRESENT : Cllrs R Sizer (in the chair), M Barker-Lane, C Burton, G Dalby, N Daykin, R Else, C Hills, R Nickless, G Roberts, A Saffell, A Sowter and N Walker. PCSO K Bradley, Cllr T Pendleton – LCC, Cllr R Canny – NWLDC, Gillian Squires - NWLDC and 10 members of the Public.

APOLOGIES: Cllrs S Ambrose-Jones (work) and D Wintle (personal).

DECLARATIONS OF INTEREST:

Cllr N Daykin declared a non-pecuniary interest in relation to item 9 c) Judicial Review
Cllr G Roberts declared a pecuniary interest in relation to a cheque payable to his company.
Cllr A Saffell declared a non-pecuniary interest in the matter relating to staff wages as his daughter is employed by the Parish Council.
Cllr N Walker declared a pecuniary interest in relation to item 9a) Castle Donington branch of Long Eaton & Sawley Foodbank.
Cllr A Sowter declared a non-pecuniary interest in relation to item 9a) Castle Donington branch of Long Eaton & Sawley Foodbank.

4055/18 CHAIRMANS WELCOME

The Chairman welcomed everyone to the New Community Hub and thanked the Clerk, staff, Councillors and Kevin Bradley who had helped with the move to the Community Hub. The Chairman welcomed back Cllr C Hills and welcomed the new Councillor Niki Walker.

4056/18 POLICE MATTERS

- a) Introduction with new LPU Police Inspector Jackson – gave an update on local ongoing issues including traffic and vehicle speeding complaints received and advised that the Safer Roads team are to look into this over the next couple of months. In addition, a “Fatal 4” campaign is to take place dealing with mobile phone usage, speeding, drink/driving and seatbelt issues. Questions of HGVs and travellers were asked and answered accordingly.
- b) PCSO K Bradley updated the Parish Council as per the following report: -

RESOLVED: To receive the report.

CRIME FIGURES:-

Please visit this link for the most recent crime figures in the Parish: -

<https://www.police.uk/leicestershire/NN43/crime/+4JZHs9/>

EVENTS:

The Valley beat team will be present at the following locations for engagement with local residents during the next couple of months. We look forward to seeing you there.

Meet the Valley Beat team

Members of the Valley Beat team will be at the following events. Please come along and make us aware of any Policing issues within your community.

September 30th 2018 - 13:00-15:00- Rural Beat Surgery, Main Street, Osgathorpe

CRIME TREND:-

There have been a number of related crimes reported recently regarding the theft of garden equipment, spring/summer bedding plants and other



garden/shed related items.

Many people take a great deal of trouble securing their house and the property within it...but what about sheds and garages? With the array of lawnmowers, power tools, garden equipment, bicycles, sports and other valuable equipment kept in them, security measures should certainly be put in place.

Property

Gardening tools and garden furniture are not cheap - what's more they are very saleable items for the thief. Don't make it easy for them to be stolen and remember that tools stolen from your shed could be used to burgle your house.

Postcode or property mark anything in your shed or garage that is value and might be stolen, for example, lawnmowers, garden furniture, bicycles, sports equipment.

Take photographs of expensive items - they may be useful to police to identify the goods and return them to you, should you be unfortunate enough to have them stolen.

Never leave garden tools and equipment outside, even if you are just popping back into the house. It only takes minutes for an opportunist thief to take them.

We urge the residents of the village to report ALL crimes, no matter how insignificant they may seem, as they may be related or linked to suspects already known.

Crime and intelligence reports are investigated by numerous departments, often relying on the Neighbourhood teams for valuable input who, with updated local knowledge assist with progression of bringing offenders to justice.

Simply call the police on 101 or use 0800 555 111 to call 'CRIMESTOPPERS' to pass on information about crime anonymously.



23/09/18 BEAT SURGERY UPDATES

1. On behalf of PC1760 Jason Underwood and PCSO6867 Kevin Bradley we would like to thank the 7 residents who attended the advertised Beat Surgery at Tyler's Tea Rooms on Saturday 23/09/2018. A special thank you to Kate for allowing the team to use her establishment. Topics covered included localised crime issues, traffic problems, cycle paths and lack of perceived police presence in the village. Advice was given covering these topics and it was agreed that further work be carried out by the police and involvement of partner agencies. There will be a further surgery/forum in the village in the near future.

Just to clear up any misgivings about police numbers, The Valley neighbourhood beat incorporates the villages of Kegworth, Long Whatton, Diseworth, Belton, Osgathorpe, Griffydham, Swannington, Staunton Harold, Breedon on the Hill, Sinope, Coleorton, Newbold, Worthington, Tonge, Wilson, Sawley Marina, Hemington, Lockington, and Castle Donington and the Donington Park Race Circuit. These villages have a number of shops, pubs, schools and colleges. It is a large neighbourhood area covering (approx. 83 square miles) almost half of the North West Leicestershire policing area and is mainly rural with farms, shops and schools.

The team consists of x1 Police Sergeant, x2 Police Officers and x2 Police Community Support Officers (all can be contact via the Force Website). The local policing area Response Officers are based at Loughborough Police Station.

2. The beat team have visited NORTON MOTORCYCLES, MILLER HOMES and CHASETOWN CIVIL ENGINEERING following residents' complaints about speeding on Park Lane and HGV's cutting through The Green/Darsway housing estate, an unsuitable route linking the two CHASETOWN relief road development entrances.

Both MILLERS and CHASETOWN (who have already been contacted by the Parish Council) have alternative usable routes in place for ALL of their respective delivery drivers, whether employed direct or as independent suppliers.

This route does not enter any of the housing estates in the village and ALL drivers/suppliers are sent maps of the preferred routes away from residential areas.

Both companies are pro-active in supporting the community during the development period and welcome residents reporting breaches of this agreement directly to them.

MILLERS have a 'HOTLINE' residents reporting number – 0800 0836867

(www.millerhomers.co.uk/corporate/sustainability)

CHASETOWN can be contacted via the project manager Alan Jones:

a.jones@chasetowncivil.co.uk

Both companies will take action against any infringements by individual drivers, both stating that drivers will be removed and banned from site, therefore losing any credibility. Whilst site HGV's have entered the area perfectly legally (as they are delivering in the area), both developers are advising ALL drivers accordingly, in respect of the residents wishes. MILLER HOMES Planning director will be approached to supply and erect appropriate signage.

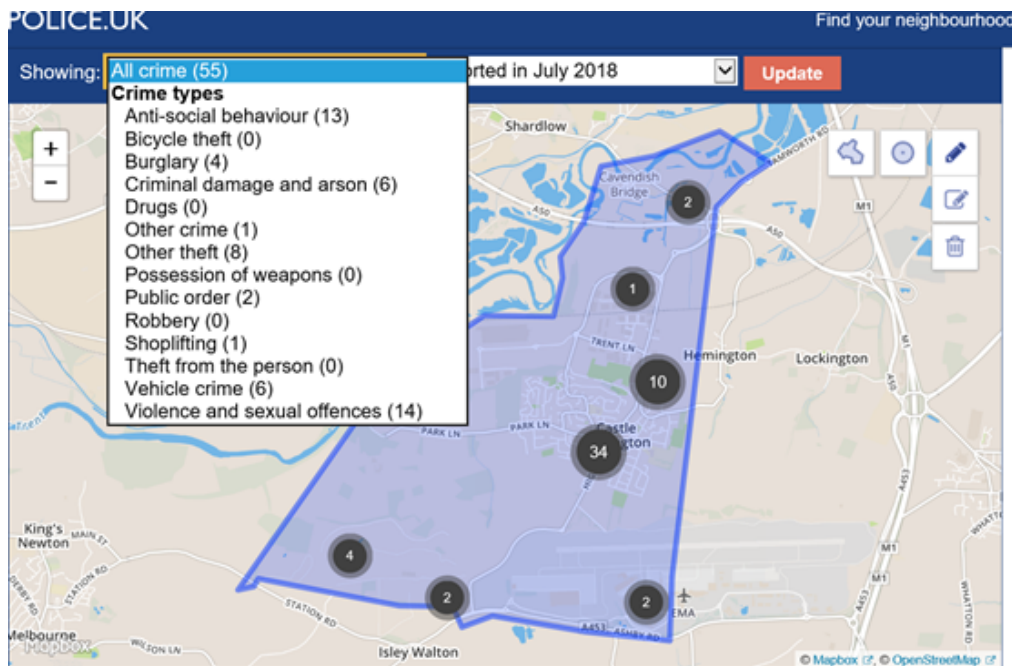
Speed checks / HGV infringements will be carried out on Park Lane by Police in the near future, however resident MAY want to consider forming a Community Speed Watch group. Such a group has been successful in reducing speeding in the villages of Belton and Swannington, which has been followed up with Police enforcement action.

Details: www.communityspeedwatch.org.uk/about/.

I will be only too happy to assist with any help setting this up.

Kevin Bradley

Police Community Support Officer 6867



- c) Inspector Jackson blog: -
Appendix B available on the website or the Clerk

4057/18 CONFIRMATION OF THE MINUTES

RESOLVED: To receive and approve the minutes:

- a) Full Council – 26 July 2018 – amended with one typing error.

4058/18 CHAIRMANS REPORT

- a) Volunteer Centre meeting – The Volunteer Centre is doing well as is the GrowCookShare scheme. Talks are on-going with Livenation for continued sponsorship/support via the Download Festival. Two of the older buses have been disposed of and a brand new one purchased. On-going discussions are taking place about the possibility of basing a vehicle that is currently underutilised at the Community Hub; perhaps in the form of a Dial a Ride Service. **RESOLVED:** To receive the information.
- b) CD Community Library – Meeting scheduled with the Clerk to discuss move to the Hub. The library move is planned to happen 27 October – 4 November to open on 5 November at the Community Hub. **RESOLVED:** To receive the information.
- c) Friday Group – The Chairman had recently attended the Friday Group with an update on the Community Hub. **RESOLVED:** To receive the information.
- d) Flowers for 100th Birthday – Flowers had been sent via the Friday Group to be presented to Laura Dent in celebration of her 100th birthday. **RESOLVED:** To receive the information.
- e) St Edwards church meeting with prospective new Vicars - The Chairman had recently attended a lunch to meet with the prospective new vicars which is part of a long process to appoint a replacement. **RESOLVED:** To receive the information.

4059/18 CLERKS REPORT

a) Comments Register

17 July	<i>Complaint</i>	Complaint received regarding footpath L57 being in danger of being lost/closed
	<i>Resolved</i>	Complainant not contactable to give response to.
18 July	<i>Complaint</i>	Report received of HGV on Bondgate in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
18 July	<i>Complaint</i>	Complaint received regarding cutting of hedge off Hastings Street.
	<i>Resolved</i>	Email sent to LCC to investigate. LCC chased to contact resident on 13/08
22 July	<i>Complaint</i>	Complaint received regarding travellers on land close to A50 roundabout
	<i>Resolved</i>	Email sent to the Traveller Liaison Officer to investigate. TLO confirmed that they were aware of encampment and would be moving them on in due course.
24 July	<i>Complaint</i>	Report received of HGV on Bondgate in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
24 July	<i>Complaint</i>	Complaint received regarding bricks on pavement fallen from neighbouring wall. Resident concerned as youths had been seen throwing them.
	<i>Resolved</i>	Email sent to wall owner asking for these to be removed. Owner confirmed removal 26/07
24 July	<i>Complaint</i>	Report received regarding HGV in breach of 7.5Tonne weight limit
	<i>Resolved</i>	Email sent to Traffic Management within Police. Traffic Management Officer who confirmed this would be monitored in future.

26 July	<i>Complaint</i>	Complaint received regarding overgrown hedge on Clapgun Street
	<i>Resolved</i>	CDPC sent email to LCC who confirmed CDPC could take over responsibility of hedge
27 July	<i>Complaint</i>	Report received of HGV on Bondgate in breach of 7.5Tonne
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
27 July	<i>Complaint</i>	Complaint received regarding speeding and HGV's on Barroon. Resident requested that pinch point was installed to stop HGV's/ cars mounting pavements
	<i>Resolved</i>	CDPC advised resident that LCC would have to install a pinch point so they would need to be contacted. CDPC would be happy to assist in future if needed.
28 July	<i>Complaint</i>	Complaint received regarding traffic in and around CD. Complainant was concerned with amounts of closures and diversions in area.
	<i>Resolved</i>	CDPC advised that works were being carried out by Highways England and the complaint would be forwarded on to them. CDPC also sent through a copy of the EMG Traffic Management Update for upcoming weeks which is available on CDPC's website for public.
30 July	<i>Complaint</i>	Report received of HGV on Barroon in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
30 July	<i>Complaint</i>	Report received of HGV on Bondgate in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
01 August	<i>Complaint</i>	Complaint received regarding overgrown hedge on Hallam Fields
	<i>Resolved</i>	Email sent to LCC to investigate REF 12245654. LCC stated hedge cut back 06/08. Further complaint received regarding hedge on 30/08 stating hedge was still overgrown and had not been cut back. Email sent to LCC to re-investigate LCC confirmed that matter had been passed back to the Highways Team.
02 August	<i>Complaint</i>	Report received of HGV on Barroon in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
02 August	<i>Complaint</i>	Report received of HGV on High Street in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
02 August	<i>Complaint</i>	Complaint received regarding building materials in road on Routh Avenue
	<i>Resolved</i>	Email sent to LCC to investigate REF 12273652 LCC confirmed that matter was in hand

02 August	<i>Complaint</i>	Complaint received regarding HGV's on Park Lane/Darsway etc. accessing Park Lane development.
	<i>Resolved</i>	Email sent to NWLDC and developer to investigate and request lorries use suggested route of Bondgate/Park Lane.
06 August	<i>Complaint</i>	Complaint received regarding dust on Paddock Close entering houses and gardens due to works on Park Lane Development.
	<i>Resolved</i>	Email sent to NWLDC Environmental Dept to investigate.
07 August	<i>Complaint</i>	Complaint received regarding parking on Moira Dale. Resident requested that parking permits be implemented, or grass area removed to allow for more parking.
	<i>Resolved</i>	Emails sent to LCC and NWLDC to respond to resident directly
07 August	<i>Complaint</i>	Report received of HGV on Bondgate in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
08 August	<i>Complaint</i>	Report received of HGV on Park Lane in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
08 August	<i>Complaint</i>	Enquiry received regarding placement of Defibrillators around the village
	<i>Resolved</i>	CDPC confirmed placement of Defibrillators at Huntington Drive, Spital Park and Borough Street.
09 August	<i>Complaint</i>	Report received of HGV on Darsway in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
10 August	<i>Complaint</i>	Report received of HGV on Barroon/Hemington/A50 in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
14 August	<i>Complaint</i>	Complaint received regarding ball games on Spitfire Road Estate. Resident was under the impression that all ball games would be not be allowed and grassed areas would be planted with more shrubs etc.
	<i>Resolved</i>	CDPC explained that the land had been planted in accordance with the planning permission and that any issues with behaviour considered anti-social should be reported to the Police via 101.
17 August	<i>Complaint</i>	Report received of HGV on High Street in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
17 August	<i>Complaint</i>	Complaint received regarding removal of the chain bridge at Kings Mills.
	<i>Resolved</i>	CDPC explained bridge had been hit by a HGV and was undergoing repair works and would be reinstated as soon as possible

18 August	<i>Complaint</i>	Complaint received regarding travellers on Back Lane.
	<i>Resolved</i>	CDPC explained that travellers were being dealt with by LCC Multi Agency Traveller Unit and would be moved on as soon as possible.
19 August	<i>Complaint</i>	Complaint received regarding travellers on Back Lane.
	<i>Resolved</i>	CDPC explained that travellers were being dealt with by LCC Multi Agency Traveller Unit and would be moved on as soon as possible.
20 August	<i>Complaint</i>	Complaint received from resident regarding cans being cut by mowing contactors on Cordwell Close
	<i>Resolved</i>	Email sent to contractors to investigate who confirmed matter would be dealt with.
21 August	<i>Complaint</i>	Report received of HGV on Darsway in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
21 August	<i>Complaint</i>	Complaint received regarding travellers on Back Lane.
	<i>Resolved</i>	CDPC explained that travellers were being dealt with by LCC Multi Agency Traveller Unit and would be moved on as soon as possible.
22 August	<i>Complaint</i>	Report received of HGV on Bondgate in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
22 August	<i>Complaint</i>	Complaint received regarding travellers on Back Lane.
	<i>Resolved</i>	CDPC explained that travellers were being dealt with by LCC Multi Agency Traveller Unit and would be moved on as soon as possible.
23 August	<i>Complaint</i>	Complaint received regarding HGV's accessing Park Lane development and Back Lane Development using Darsway.
	<i>Resolved</i>	CDPC contacted developer and relief road contractor who confirmed that signage would be organised to re-route HGV's away from Darsway.
25 August	<i>Complaint</i>	Report received of HGV on Tanyard Close in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
29 August	<i>Complaint</i>	Complaint received regarding cigarette butts littered in Pig Alley.
	<i>Resolved</i>	Email sent to NWLDC to investigate. NWLDC said enforcement would visit the area.
04 September	<i>Complaint</i>	Complaint received regarding footpath L57 resident had previously complained about the footpath and had noticed no action had been carried out.
	<i>Resolved</i>	CDPC explained that it had been reported to LCC Rights of Ways Officer who did not feel footpath needed any works. Resident wanted to follow this up personally.

06
September

<i>Complaint</i>	Report of dead badger received on High Street.
<i>Resolved</i>	Report sent to NWLDC to investigate. NWLDC confirmed that they were aware of the matter and would resolve ASAP.
<i>Update</i>	Signs on Market Street and Bondgate have been added to a schedule to be re-painted.
<i>Update</i>	Overhanging bramble branch reported on 09/06. LCC visited the area and could not see anything overhanging the highway REF 11593854
<i>Update</i>	Travellers sited at Back Lane 20/08. When the encampment first moved into the area they were mostly sited on private land therefore it was down to the land owner to arrange for them to be removed. A Bailiff was arranged who carried out the removal however this led to the travellers simply moving onto highway land 23/08 this is now down to LCC to organise the removal. This process can take several weeks as a court process has to be followed.
<i>Compliment</i>	Numerous compliments received on Facebook regarding Travellers being moved from Bentley Road and boulders being put in place to stop this from reoccurring.
<i>Compliment</i>	Email compliment received regarding boulders being placed at Bentley Road to deter future Traveller camps
<i>Compliment</i>	Thank you received regarding flowers sent for 100 th Birthday.

- b) Macmillan Coffee Morning and Open Morning for the Community Hub in conjunction with the Volunteer Centre and CD Community Library scheduled for 28 September 2018, 10am-12 noon which will give the public first chance to view the building. **RESOLVED:** To receive the information.
- c) Farmers Market and Open Morning for the Community Hub, in conjunction with the Volunteer Centre on 13 October 2019, 9.00am-12 noon. Septembers Farmers Market had seen approximately 50 visitors who viewed the Hub. The Volunteer Centre to look at doing tea/coffee and bacon butties with potentially a Councillor open morning and Police presence going forward. **RESOLVED:** To receive the information.
- d) Wakes – All progressing well. Councillors requested to confirm their availability for the event. **RESOLVED:** To receive the information.
- e) Music in the Park – Little Mix was confirmed as one of the tribute acts for 2019 with further discussions regarding the event at the Amenities committee in due course. **RESOLVED:** To receive the information.

- f) Traders Group meeting update report – The Clerk had attended the recent meeting where various points were discussed of parking, leaflets, street furniture, displays and Christmas and the Traders involvement. The Clerk is to meet with NWLDC to discuss the parking problems. Christmas late night opening was discussed which would require a road closure therefore the Christmas Cheer event would be the preferred option as this is already in place. Another meeting to be scheduled for further discussions. **RESOLVED:** To receive the information.
- g) Museum meeting – No update available.
- h) NWLDC Electoral Services will now be holding forth coming elections for the Central and Park Wards at the Community Hub. Good news for Orchard School as no more school closures! **RESOLVED:** To receive the information.
- i) Miller Homes – Following the recent removal of trees at Bentley Road/Merchantmen Mews, the issue had been passed to NWLDC Planning Enforcement for investigation. **RESOLVED:** To receive the information.

4060/18 REPRESENTATIVES' REPORT, INCLUDING REPORTS FROM LCC AND NWLDC COUNCILLORS

- a) Castle Donington College – Meeting held to discuss proposals regarding the provision of a community 3G facility on the school campus, including discussion regarding the undertaking of updated feasibility studies and reports to the Football Foundation to ascertain need and funding options. This project may have bigger possibilities depending on the level of funding available, in terms of the provision of a new sports hall, changing facilities and increased parking. Discussion also took place regarding the current need for additional grass pitches. Parish Council to consider the cost and other implications in the short and long term for such a project. **RESOLVED:** To defer to future meeting.
- b) Back Lane closure – There had been a lack of information from LCC in respect of the potential closure and numerous complaints had been received from concerned residents. Date of closure is currently unknown. Cllrs R Canny, T Pendleton and the Clerk will investigate this matter making it clear that a closure at this point in time is not a viable option and that another solution needs to be looked at. **RESOLVED:** To receive the information.

4061/18 ACCOUNTS

- a) To ratify the payments made in August under delegated authority including payments of wages. **RESOLVED:** To ratify the payments for August. Cllrs G Roberts and A Saffell did not vote.

Description	Supplier	Total
Insurance	Came & Co	-273.72
Electricity Hub	SSE	32.82
Pension	Aviva	33.00
Phone	TML	400.52
Legal costs	NWLDC	951.00
Advertising	Rural Trader (UK) Ltd	297.60
Planting	Ulyett Landscapes Ltd	102.00
Broadband	BT	281.64
Gas - Spital Pavilion	SSE	537.34
Water office	Water plus	78.44
Rates Cemetery	NWLDC	35.00
Rates Office	NWLDC	49.00
Bank Charges	HSBC	20.73

Phone	EE	30.92
Data Protection	ICO	35.00
Camera	Amazon	147.89
Batteries	Amazon	5.69
Flowers	Buddies Florist	25.00
Vehicle repairs	DC Tyres	15.98
Computer Costs	SC IT Solutions Ltd	30.00
Materials	Travis Perkins Trading Co Ltd	50.72
Grounds Maintenance	Ulyett Landscapes Ltd	5,473.12
Grounds Maintenance	Ulyett Landscapes Ltd	202.50
Repairs	P G Whieldon	168.00
Computer Costs	SC IT Solutions Ltd	30.00
Fuel	Martyn Lee	66.00
Wages	Staff	6,916.27
Tax and NI	HMRC	1,695.82
Water Sports Pavilion	Water plus	75.22
Electricity Hub	SSE	44.00
Pension	Aviva	496.61
Website hosting	2 Commune	210.00
Door lock	AA Locksmiths (East Midlands)	57.00
Book Keeper	Jane Hancox	135.00
Audit Fees	PKF Littlejohn LLP	1,560.00
Materials	Travis Perkins Trading Co Ltd	159.07
Top soil	Ulyett Landscapes Ltd	1,800.00
Stamps	Viking	175.50
Stationery	Viking	37.54
Signs	Sign it (Nottm)Ltd	177.60
Face painting	Guides	200.00
Change of name	NWLDC	41.50
Bubblewrap	Donington Discount	16.30
	Total	22,623.62

- b) Payments scheduled for September 2018 including the payment for wages September.
RESOLVED: To approve the payments for September. Cllrs G Roberts and A Saffell did not vote.

Description	Supplier	Total
Pension	Aviva	33.00
Phone	TML	118.32

Flowers	Buddies Florist	25.00
Christmas Lights	MK Illumination UK Ltd	11,666.40
Advertising	Rural Trader (UK) Ltd	120.96
Computer Costs	SC IT Solutions Ltd	36.00
Materials	Travis Perkins Trading Co Ltd	14.72
Grounds Maintenance	Ulyett Landscapes Ltd	5,473.12
Grounds Maintenance	Ulyett Landscapes Ltd	202.50
Alarm call out	Keepsafe Security Services Ltd	24.00
Subscription	NSALG	66.00
Materials	Travis Perkins Trading Co Ltd	67.43
Car tax	DVLA	255.00
Electricity Cemetery	SSE	42.94
Electricity Spital Store	SSE	136.00
Electricity Sports Pavilion	SSE	321.98
Electricity Office	SSE	131.80
Electricity Spital Playing fields	SSE	106.29
Gas Office	SSE	57.39
Gas Hub	SSE	342.06
Water Spital Store	Water plus	28.72
Rates Cemetery	NWLDC	35.00
Rates Office	NWLDC	49.00
Phone	EE	30.85
Bank Charges	HSBC	11.04
Broadband - REFUND	BT	-13.70
Tools	Commercial Card	73.44
Phone equipment	Investec Asset Fin	438.00
Wages	Staff	7,638.04
Book Keeper	Jane Hancox	195.00
Electrical Works	Beta Electrical Contractors	48.00
Photocopier	Canon	149.90
Catering equipment	J J Martin Ltd	2,168.02
Scribe Licence	Scribe 2000 Limited	584.40
Banner	Sign it (Nottm)Ltd	108.00
Car Parking charges	Spencer Birch	687.74
Play area repairs	Streetscape (Products & Services) Ltd	5,328.00
Materials	Travis Perkins Trading Co Ltd	28.80

Equipment	Viking	119.99
Stamps	Viking	83.79
Contacto costs	Keller Construction	116,059.98
	Totals	153,092.92

4062/18 NOTICE OF CONCLUSION OF AUDIT 2017-18

To receive the report and comments from the External Auditor. The Clerk advised that no questions or queries had been received and accounts have now been signed off. The Clerk was commended on a job well done. **RESOLVED:** To receive the report.

4063/18 TO CONSIDER GRANT/DONATION REQUESTS

- a) Long Eaton & Sawley Foodbank, Castle Donington branch – The Parish Council has received a request for funding from the Castle Donington Foodbank and discussion took place in support of the request. The Clerk as the Responsible Financial Officer clarified the correct procedures of the Parish Council for donating monies to charities as all funding must be for residents of Castle Donington therefore the request must come from the Long Eaton & Sawley branch with confirmation that the monies are to be used for the benefit of Castle Donington residents. **RESOLVED:** To approve a grant of £765 on receipt of request from Long Eaton & Sawley branch plus a copy of last years accounts.
- b) Castle Donington Netball Club – The club had applied under the Small Grant Scheme (although this Scheme has since finished, the Parish Council still considered their request) as a new club for funds to pay for training/coaching, kit, umpires, bibs etc. Sponsorship had already been sought and fundraising events taken place and discussion took place. **RESOLVED:** to approve a grant of £500 with a caveat that £400 is to be used for coaching training.
- c) Judicial Review – Request had been received for funds towards the cost of a Judicial Review in respect of the decision made by NWLDC to approve the planning application for Domino Pizza on Bondgate, Castle Donington. **RESOLVED:** To defer until further information is received.

4064/18 COMMUNITY HUB

- a) Main user groups licence agreement – The Clerk gave an update on the draft documents and move-in dates. The Parish Council solicitor had drawn up the documents which had been forwarded to the main users for review and comments had been received. Comments were made regarding the draft documents and questions responded to accordingly. **RESOLVED:** To accept the document and process to finalising the Licence Agreements with the Volunteer Centre and Community Library. Cllr A Sowter voted against.
- b) To review charging arrangements for other users – The Clerk explained the draft document and that the fees had been based against the Spital Pavilion rates and the size of the two buildings. The Clerk had also investigated what other local Councils and Commercial Businesses charged. **RESOLVED:** To approve the document.

4065/18 TO RATIFY MATTERS DEALT WITH UNDER DELEGATED DURING AUGUST

- a) Cemetery House – Request received concerning the moving of the stone pillar and cast-iron railings, due to LCC highways issues in connection with the change of use planning permission. The request was circulated to councillors for comment. The consensus was that it was unnecessary action as the drive has been used by many vehicles over the years, but if it was needed to obtain the change of use planning on the property, then the best solution was to agree to the moving of the stone pillar, back in line with the others and that a new section of cast railings be installed to match existing. **RESOLVED:** To ratify the request.
- b) Request to place an electric cable along an existing route over Moira Dale from UPS/ Airport was agreed for the receipt of £10,000 and the payment of the Parish Council's legal cost to implement the necessary easement. **RESOLVED:** To ratify the request.

4066/18 PLANNING APPLICATIONS

- a) August delegated

18/01199/FUL	42 Spittal	Erection of porch	No objection
18/01335/TCA	23 High Street	Works to 1 no. Cedar tree (unprotected tree in a conservation area)	No objection
18/01297/CLE	77A Station Road	Certificate of lawful existing use as a dwelling house (C3 use)	No objection
18/01381/FUL	38 Borough Street (Apiary Bistro)	Change of use to café, restaurant and bar (use classes A3/A4) (Retrospective)	No objection
18/01394/FUL	Donington Racing Circuit, Donington Park	Installation of telecommunications mast and apparatus for a temporary period of 6 months	No objection
18/01199/FUL	42 The Spittal	Erection of porch - AMENDED	No objection

RESOLVED: To receive the information.

b) September

18/01557/TCA	St Edwards Church, St Anne's Lane	Pruning of 7 no. trees and felling of 1 no. tree (unprotected tree in a Conservation Area)	No objection
18/01497/FUL	Ambro Hill, Melbourne Road, Castle Donington	Extension, creation of new 1st floor and modernisation of domestic dwelling	Not considered as not within CD parish
18/01527/FULM	Zone C, East Midlands Gateway Development	Container storage area with containers stored up to 15 metres high (5 containers) together with rail terminal lighting columns at 25 metres high	Not considered as not within CD parish
18/01482/TCA	Land to rear of 63 Bondgate	Works to three trees (Unprotected trees in a Conservation Area)	No objection on condition that the arboriculturist has no objection.
18/01456/FUL	39 Station Road	Erection of a single storey rear conservatory	No objection
18/01636/TCA	101 Bondgate	Works to 4 no. trees and removal/replacement of 2 no. trees (Unprotected trees in a Conservation Area)	No comment
18/01616/TCA	34 Hillside	Removal of ornamental cherry tree (Unprotected tree in a Conservation Area)	No objection

18/01624/ADC	East Midlands Gateway Development, Ashby Road	Display of one non-illuminated totem sign and 10 internally illuminated totem signs	Not considered as not within CD parish
18/01248/FUL	10 Tanyard Close	Change of use of land for residential purposes, creation of single storey side extension and erection of fence	No objection as long as there are no neighbour objections
18/01719/AIR	Land adjacent to balancing ponds, Beverley Road, East Midlands Airport	Proposed contractor compound (consultation by East Midlands Airport)	Not considered as not within CD parish

RESOLVED: To receive the information.

4067/18 PLANNING DECISIONS

18/01297/CLE	77A Station Road	Certificate of lawful existing use as a dwelling house (C3 use)	No objection	Approved
18/01059/FUL	2 Towles Pastures	Erection of two storey front extension and new pitched roof to existing dwelling	No objection	Approved
18/00961/FUL	Unit 10A, Sills Road, Willow Farm Industrial Estate	New electricity substation (resubmission of 17/00209/ FUL moving substation away from Sills Lane (retrospective)	No objection	Approved

18/00911/ ADC	35-37 Borough Street	Installation of 2 no. internally illuminated signs and 1 no. non-illuminated sign - amended	Comments a previous: STRONGLY OBJECT - to the proposed sign which is in the middle of the Conservation Area and has rear illumination. This conflicts with the new Shop Front policy. If allowed this would set a precedent for other shops within the central area. PLUS: The Parish Council would support Cllr Saffell complaint and concerns about the process in dealing with this application and not keeping the objectors and ward members advised of the proposal to permit, without the ability to have the application called in and without further comments being able to be submitted.	Approved
18/00869/FUL	44 Park Lane	Raising of roof including side roof extension, single storey rear/side extension and front porch	No objection as long as there are no neighbour objections	Approved
18/01199/FUL	42 Spittal	Erection of porch	No objection	
18/01254/TCA	50A The Spittal	Felling of 1 no. ash tree (unprotected tree in a conservation area)	No objections suggest that a replacement tree is planted	Approved

18/01335/TCA	23 High Street	Works to 1 no. Cedar tree (unprotected tree in a conservation area)	No objection	Approved
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RESOLVED: To receive the information.

4068/18 NWLDC

- a) Request to consider street names for the new development off Park Lane (895 houses). One suggestion from NWLDC is famous racing drivers or bends used at Donington Park circuit. **RESOLVED:** Councillors to forward suggested names to the Clerk for submission by the Monday after the meeting.
- b) Update on litter bin requests and rubbish issues – the Clerk advised that all matters are being dealt with on an ongoing basis. **RESOLVED:** To receive the information.
- c) Update on issues raised about a recent event at Donington Hall – NWLDC advised that the matter is being investigated.
- d) Draft list of local heritage assets – www.nwleics.gov.uk/local-heritage **RESOLVED:** To receive the information.
- e) Consultation on the NWLDC Local Plan Scoping Report for the Sustainability Appraisal (Incorporating Equality Impact Assessment and Health Assessment) – link www.nwleics.gov.uk/sustainability_appraisal **RESOLVED:** To receive the information.

4069/18 NWLDC

- a) To consider parking issues raised at a recent Traders meeting, including the different parking periods, on street and off, and enforcement thereof. **RESOLVED:** The Clerk to update at next meeting.
- b) Examination into the Leicestershire Minerals Waste Local Plan. **RESOLVED:** To receive the information.
- c) LCC is looking at a unitary proposal for the county of Leicestershire. Various letters have been received from the two authorities for review and consideration. **RESOLVED:** To receive the information.

Meeting closed 9.48 pm

Signed _____

Print Name _____

Date _____