

# **CASTLE DONINGTON PARISH COUNCIL**

Minutes of the Full Council Meeting held on Thursday 26 July 2018 at 7.30 pm at the  
Parish Rooms, Hillside, Castle Donington

**PRESENT** : Cllrs R Sizer (in the chair), M Barker-Lane, G Dalby, R Else, R Nickless, G Roberts, A Saffell, A Sowter and D Wintle. PCSO K Bradley and 4 members of the Public.

**APOLOGIES:** Cllrs S Ambrose-Jones (personal), C Burton (personal), N Daykin (personal) and C Hills (illness). Cllr R Canny-NWLDC (personal).

## **DECLARATIONS OF INTEREST:**

Cllr A Saffell declared a non-pecuniary interest in the matter relating to staff wages as his daughter is employed by the Parish Council.

## **4045/18 POLICE MATTERS**

PCSO K Bradley updated the Parish Council as per the following report.

**RESOLVED:** To receive the report.

## **CRIME FIGURES:**

Please visit this link for the most recent crime figures in the Parish:

<https://www.police.uk/leicestershire/NN43/crime/+4JZHs9/>

## **EVENTS:**

The Valley beat team will be present at the following locations for engagement with local residents during the next couple of months. We look forward to seeing you there.

## **Meet the Valley Beat team**

Members of the Valley Beat team will be at the following events. Please come along and make us aware of any Policing issues within your community.

30 September 2018 – 13:00-15:00 – Rural Beat Surgery, Main Street, Osgathorpe

## **CRIME TREND:**

There have been a number of related crimes reported recently regarding the theft of garden equipment, spring/summer bedding plants and other garden/shed related items.

We urge the residents of the village to report ALL crimes, no matter how insignificant they may seem, as they may be related or linked to suspects already known.

Crime and intelligence reports are investigated by numerous departments, often relying on the Neighbourhood teams for valuable input who, with updated local knowledge assist with progression of bringing offenders to justice.

Simply call the police on 101 or use 0800 555 111 to call 'CRIMESTOPPERS' to pass on information about crime anonymously.



Leicestershire Police takes all crimes seriously and understand the effects of crime can be distressing. Be assured that Leicestershire Police and its partner agencies are committed to detecting crime and bringing offenders to justice.

**ARE YOU  
AN EASY  
TARGET?**



very  
and  
is

Your safety and that of those around you is paramount and it is important to be aware of the steps you can take to maintain your personal safety. By taking sensible precautions, in the home and when you're out, you can reduce the risk of becoming a subject of crime. Most people already take these precautions every day, often without realising it.

You can also register all of your personal property at [www.immobilise.com](http://www.immobilise.com) - the UK National Property Register. By registering your property on Immobilise, it could assist the police in returning it to you in the event that your property is stolen and later recovered.

Further, free advice on personal safety may be available by contacting your local Neighbourhood Policing Team.

To find contact details of your Neighbourhood Team, please go to [www.leics.police.uk/local-policing-or-telephone-101](http://www.leics.police.uk/local-policing-or-telephone-101).

### **Car Key Burglaries**

We are currently seeing an increase in so called 'car key burglaries' particularly in the Loughborough and Charnwood areas.

A car key burglary is a crime where someone breaks into your home with the specific aim of removing your car keys and stealing your car. An operation is in place to find and arrest those responsible and car owners are being urged to take some simple crime prevention measures to protect their car.

The best advice is to hide your car keys and keep them well away from the front door taking them upstairs with you when you go to bed.

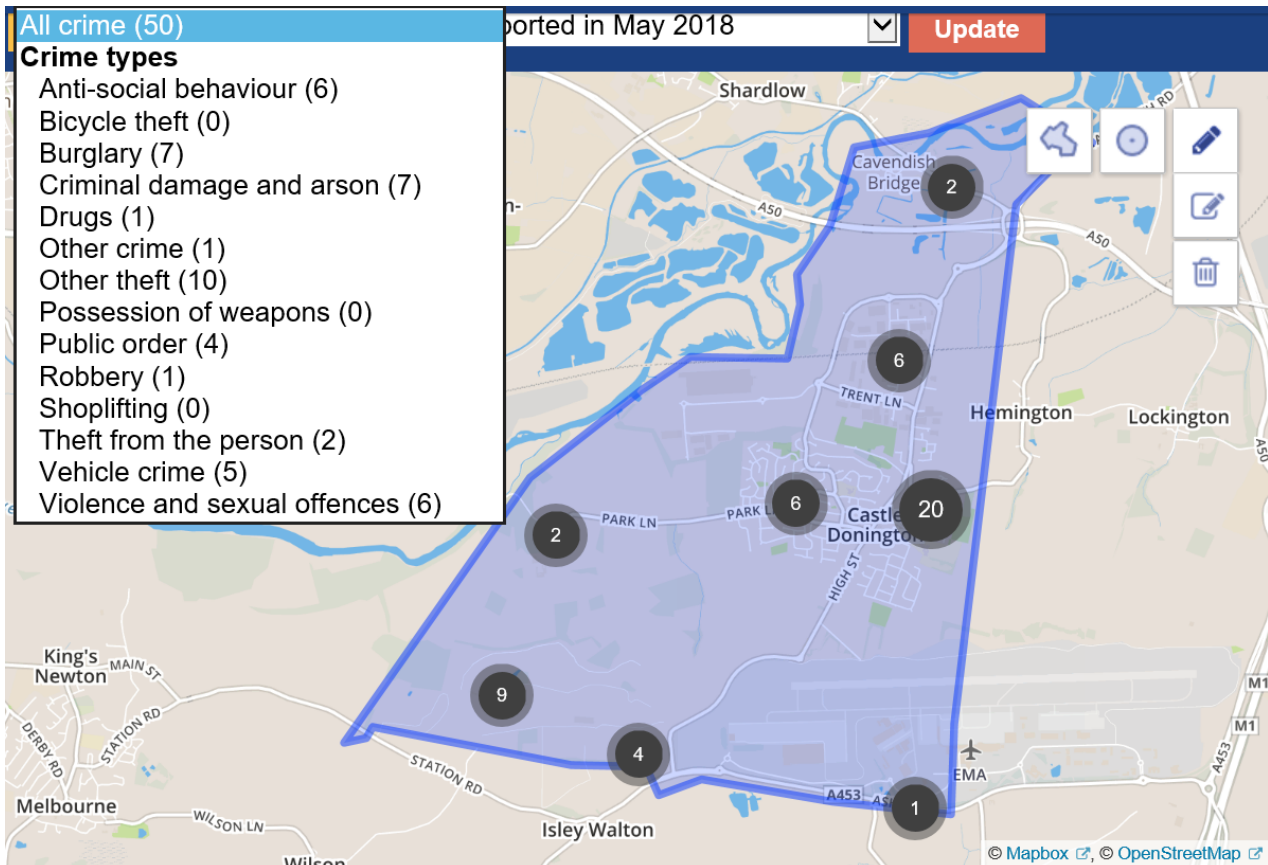
Steering wheel locks are becoming more popular again and can prevent the car being stolen even if someone has the keys – they also act as a deterrent. If it has an alarm or immobiliser, then make sure it is switched on.

You can also have your vehicles windows etched with its registration number or the last seven digits of the vehicle identification number (VIN). This can put criminals off, as it makes your car more difficult to sell. It also makes it easier for the police to identify and/or return your vehicle if it is stolen.

Always park your car in a garage if you have one.

Finally, if you're aware of anyone behaving suspiciously around your home or vehicle, please call us immediately on 101 or visit [leics.police.uk/contact-us](http://leics.police.uk/contact-us) for ways to report. If there is a crime on going dial 999.

#BeKeysConcious #SaferSummer <https://goo.gl/y1yZYe>



**4046/18 CONFIRMATION OF THE MINUTES**

**RESOLVED:** To receive and approve the minutes:

- a) Full Council – 28 June 2018

**4047/18 CHAIRMANS REPORT**

- a) The Chairman presented flowers to Mr and Mrs Wakefield to celebrate the 60th wedding anniversary.
- b) Bowls Cub match is cancelled due to the lack of players from both the Parish Council and the Bowls Club.
- c) The Deputy Clerk is off following a fall recently. Plans will need to be put in place to cover the office, if she is not back when the Clerk is on holiday. Councillors' were asked for the assistance in manning the office for a couple of hours.

**4048/18 CLERKS REPORT**

- a) Comments Register

20 June	<i>Complaint</i>	Complaints received regarding bins in Market Place bins had been there several weeks and were not being emptied.
	<i>Resolved</i>	CDPC contacted NWLDC who arranged for bins to be removed.
22 June	<i>Complaint</i>	Complaint received regarding parking on Cordwell Close
	<i>Resolved</i>	CDPC sent email to LCC to investigate REF 11572252. LCC explained that LCC have no powers to deal with inconsiderate parking but if parking is causing a danger to inform the Police.
22 June	<i>Complaint</i>	Complaint received regarding footpath L57 being overgrown
	<i>Resolved</i>	Email sent to LCC to investigate REF 3162394310970 Footpath inspector visited area but did not feel works needed to be carried out due to possibility of funded improvements.

26 June	<i>Complaint</i>	Complaint received regarding HGV's travelling through the village.
	<i>Resolved</i>	Email sent to Traffic Management within Police. Traffic Management Officer who confirmed that closures in the area were causing HGVs to short cut through the area. They confirmed this would be monitored in future.
27 June	<i>Complaint</i>	Complaint received regarding overhanging branches on Park Lane
	<i>Resolved</i>	Email sent to LCC to investigate REF 10954652 LCC advised resident had been contacted and requested to cut back foliage
27 June	<i>Complaint</i>	Complaint received regarding HGVs travelling through Castle Donington during evening/night
	<i>Resolved</i>	Email sent to Traffic Management within Police. Traffic Management Officer who confirmed that closures in the area were causing HGVs to short cut through the area. They confirmed this would be monitored in future.
02 July	<i>Complaint</i>	Complaint received regarding motorbikes riding up and down Bosworth Road at speed
	<i>Resolved</i>	CDPC advised resident to call 101 and report the motorbikes.
02 July	<i>Complaint</i>	Resident query received regarding additional refuse collection.
	<i>Resolved</i>	Resident was forwarded link to NWLDC additional refuse collection form
04 July	<i>Complaint</i>	Numerous calls received from residents with concern that itinerants had arrived at Bentley Road.
	<i>Resolved</i>	CDPC contact the Police and Traveller Liaison Officer. Police and TLO visited the site and gave the encampment notice. Itinerants had been moved on within 36hours. Works now in progress to secure site from future encampments.
04 July	<i>Complaint</i>	Reports of numerous HGV's on Bondgate in breach of 7.5Tonne weight limit
	<i>Resolved</i>	Email sent to Traffic Management Office within Police to investigate.
09 July	<i>Complaint</i>	Complaints received regarding gates on Diseworth Lane being open. Residents were concerned about trespass.
	<i>Resolved</i>	Email sent to land owner and padlocks placed on gate.
09 July	<i>Complaint</i>	Complaint received regarding overhanging branch on High Street
	<i>Resolved</i>	Email sent to LCC to investigate REF 11593854
10 July	<i>Complaint</i>	Complaint received regarding overgrown hedging on Trent Lane.
	<i>Resolved</i>	Email sent to LCC to investigate REF 11561452
10 July	<i>Complaint</i>	Complaint received from company regarding traffic within village. Company said extra traffic was affecting business. Company advised they have been in contact with LCC
	<i>Resolved</i>	CDPC replied to company and explained the CDPC has no powers over highways and the traffic was due to number of roadworks within the locality.

10 July	<i>Complaint</i>	Report received of HGV on The Green in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
10 July	<i>Complaint</i>	Report received of HGV on The Green in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
10 July	<i>Complaint</i>	Report received of HGV on The Green in breach of 7.5Tonne weight limit
	<i>Resolved</i>	Email sent to Traffic Management Office within Police to investigate.
10 July	<i>Complaint</i>	Report received of HGV on The Green in breach of 7.5Tonne weight limit
	<i>Resolved</i>	Email sent to Traffic Management Office within Police to investigate.
10 July	<i>Complaint</i>	Report received of HGV on The Green in breach of 7.5Tonne weight limit
	<i>Resolved</i>	Email sent to Traffic Management Office within Police to investigate.
11 July	<i>Complaint</i>	Report received of HGV on The Green in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
11 July	<i>Complaint</i>	Report received of HGV on The Green in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
11 July	<i>Complaint</i>	Report received of HGV on The Green in breach of 7.5Tonne weight limit
	<i>Resolved</i>	Email sent to Traffic Management Office within Police to investigate.
12 July	<i>Complaint</i>	Complaint received regarding relief road resident wanted to know when works would begin. Resident had originally been advised 11 June.
	<i>Resolved</i>	CDPC advised resident that works had begun on relief road but were not visible from Hill Top.
12 July	<i>Complaint</i>	Report received of HGV on The Green in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
16 July	<i>Complaint</i>	Complaint received regarding vehicle parked on Back Lane. Resident claimed vehicle had been there for 6 weeks.
	<i>Resolved</i>	CDPC advised relevant authorities
16 July	<i>Complaint</i>	Report received of HGV on High Street in breach of 7.5Tonne weight limit

	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
17 July	<i>Complaint</i>	Report received of HGV on Market Street/Borough Street in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
17 July	<i>Complaint</i>	Report received of HGV on Station Road/Bondgate/High Street in breach of 7.5Tonne weight limit
	<i>Resolved</i>	Email sent to Traffic Management Office within Police to investigate.
18 July	<i>Complaint</i>	Report received of HGV on Bondgate in breach of 7.5Tonne weight limit
	<i>Resolved</i>	CDPC Cllr to contact company and remind of 7.5Tonne weight limit in area.
28 June	<i>Council Meeting Comments</i>	Member of the public raised concern for area on Castle Hill. Resident said land has building materials and litter is on land. CDPC will contact NWLDC to investigate.
	<i>Council Meeting Comments</i>	Member of the public raised a question regarding use of the Hub for a food bank. CDPC agreed to put item on a future agenda.
02 July	<i>Compliment</i>	Facebook message received to say Music in the Park was an enormous success and thank the staff for their work
04 July	<i>Compliment</i>	Email received to say Music in the Park was a brilliant day and showed much community spirit
09 July	<i>Compliment</i>	RBL thanked CDPC for the clearance of Bentley Road after Itinerant encampment
13 July	<i>Compliment</i>	Residents of Bentley Road and Merchantman Mews thanked CDPC for moving the Itinerants with 36 hours and arranging clear up of area and sorting solution to avoid re-occurrence.

- b) Update from meeting with Western Power/EMA re power cable across Moira Dale. This matter has been chased, but no response has been heard. **RESOLVED:** To receive the information.
- c) Update re upgrade of footpath L57 over Moira Dale to cycleway – Roxhill development. After attending the recent SEGRO/Roxhill meeting, a clearer understanding of the situation is now available. The Development Consent Order placed various restrictions on SEGRO/Roxhill, these include making provision for the upgrade of a number of footpaths to cycleways. The responsibility for the implementation of this footpath now lies with Leicestershire County Council, therefore, LCC is the body the Parish Council needs to

- negotiate with at the relevant time. LCC cannot upgrade or implement the upgrade of the footpath to a cycleway without the Parish Council's agreement as it is on Parish Council owned land. LCC has not directly contacted the Parish Council. No work has started on this upgrade on Parish Council owned land. **RESOLVED:** To receive the information.
- d) UPS Castle Donington enjoyed a successful football tournament at Spital Park recently, working with and raising funds for the Volunteer Centre. This has become an annual tradition for UPS and is already booked in for 2019. **RESOLVED:** To receive the information.
- e) 1<sup>st</sup> Castle Donington Brownies undertook a litter pick as part of their challenge bade "Plastic fee planet". The girls managed to pick the equivalent of a wheelie bin of rubbish from the central area and Moira Dale playing fields, including a large number of plastic containers. Thanks to the Brownies for their hard work – good job well done! **RESOLVED:** To receive the information.
- f) Casual Vacancy – An election for ONE Parish Councillor has been called by ten electors of the Park Ward. The election to fill this vacancy is to be held 29 August 2018. Nomination papers can be obtained direct from NWLDC Returning Officer, alternatively these are available from the Parish Clerk. These are available from 24 July 2018 and are to be returned by no later than 4pm on 1 August 2018. **RESOLVED:** To receive the information.
- g) Turf Allotments – Update: All plots are full, but if you are interested, please let the Parish Council office know and you will be added to its waiting list. The Parish Council is aware of some recent thefts from the Turf allotments. Allotment holders are requested to report all incidences to the Police on 101. The Parish Council is looking at additional security measures and possibly replacing the entrance gate and fencing. Further discussion will take place at future meetings. **RESOLVED:** To receive the information.
- h) Unlawful Traveller Encampment on Bentley Rd July 2018 update. 4 July 2018, 2.00pm: Travellers arrived on to Bentley Road open space. The Parish Council received a number of complaints and subsequently contacted the local authority Traveller Liaison Officer (LCC) and the Police to put in place the necessary measures for them to vacate the area as swiftly as possible. The local authority Traveller Liaison Officer (LCC) attended along with the Police and served notice for the caravans to be off the open space by 7pm on Thursday 5<sup>th</sup> July 2018. Also, the Police have the powers to be able to take enforcement action if the group failed to comply with this deadline). 5 July 2018, 8:00pm: Travellers leave the site on Bentley Rd with minimal fuss and leaving the area in a reasonable condition. This was a very disturbing and, in some cases, a frightening period for the families and residents in the locality. With this in mind, a multi-agency meeting with the Police and Parish Council took place on Friday 13 July 2018 to give an update on the situation and relay plans to prevent such an incident occurring in the future. The Parish Council managed to secure a dozen large boulders from Breedon Aggregates Quarry which were delivered to site on Monday 16 July 2018. The Parish Council and residents are most grateful for the offer and generosity of Breedon Aggregates Quarry supplying these boulders so swiftly and free of charge. The Parish Council will need to look at the final location of the boulders to ensure that unwanted vehicles can't gain access, but the grounds maintenance contractors can! The Parish Council and residents thank the Traveller Liaison officer and specialist Police officer for their swift and efficient action to resolving this situation. The incident has drawn the residents closer and are looking at building on the new relationship with the Parish Council to create a Neighbourhood Watch Scheme for the area and to bring new and innovative ideas to enhance the open space for the young users. Boulders placed on Tuesday 24 July 2018. **RESOLVED:** To receive the information and send a letter of thanks to Breedon Quarry.
- i) On-going litter issues – Following recent concerns raised back in June about the increased level of litter and detritus in the village, the Parish Council and NWLDC have been proactively looking at an action plan to address this on-going matter. The Parish Council provide bins on all its own land and NWLDC are responsible for bins on the public highway. The Parish Council requested that NWLDC placed additional litter bins on Park Lane (junction of the Green and Shields Crescent or Studbrook) and at the Darsway/Spital junction. A larger improved bin on Mount Pleasant/Hasting Street junction has been requested from NWLDC too (due to amount of litter at this location and the crows picking it out!).
- The Parish Council is to review land in its ownership and install bins if there is felt to be a shortage in a particular area.

Issues with litter on the arterial routes around the trading estates has been raised with NWLDC. They are going to speak to the main businesses and also leaflet all of them regarding the issue of litter potentially caused by their employees walking to work. NWLDC will undertake a litter pick of these areas to get on top of the issue. Signage is being looked in to remind people about their duty and responsibility, and that enforcement can be taken if reported incidences are made.



- Litter is an on-going issue that the Parish Council and NWLDC are proactively trying to keep on top of, but it really is about education of those who cause the litter. NWLDC will be undertaking school educational visits, along with enforcement patrols on the Spital and Trent Lane and around school entrances. **RESOLVED:** To receive the information.
- j) Foodbank – Request for a meeting and support – This agenda item has been deferred until September at their request. **RESOLVED:** To receive the information.
  - k) Concerns raised about a tunnel for HS2 have been raised. It is confirmed that the route past East Midlands Airport has not changed and HS2 continue to develop the scheme proposed by the Secretary of State in July 2017. The route passes to the east of the M1 and East Midlands Airport. It is also confirmed that the current design includes a protective box structure under the runway approach lights. HS2 take safety very seriously throughout the design, construction and operation of the railway, which is why a protective box structure is shown in our emerging designs. This will effectively be a cut and cover structure, with the railway running in a cutting, below ground level. HS2 will continue to liaise closely with East Midlands Airport as we progress the design. **RESOLVED:** To receive the information.
  - l) The new Police Inspector will be attending the September Full Council meeting. **RESOLVED:** To receive the information.
  - m) Facebook issues – Advice has been sought of NWLDC as to what the Parish Council might do if it is felt that some of the local Facebook sites make derogatory or slanderous comments. This information is held on file, and any information seen will be discussed with the Chairman and Vice-chairman and appropriate action taken if necessary. A full report would then be given to the Parish Council. **RESOLVED:** To register with EM Lawshare which sets up a panel of law firms that public authorities can go directly to. Joining of the Framework is free, and members get a free 15 minute consultation to see if it is worth taking a matter forward. **RESOLVED:** To look in to training/advice on using social media, through NWLDC/LRALC/SLCC.
  - n) SEGRO/Roxhill community forum meeting – Onsite work is progressing well. Work to two units is well underway; with the next starting imminently and the fourth in August. Mainline power connections are to be made in the next couple of weeks. The Kegworth work is going to plan and the main road layouts will all be in place by the end of July. There is little that can be done to help improve the current situation caused by the reduction of the A50 to one lane and also, the issue with satnavs not updating to show the new road following the removal of the roundabout. Roxhill are aware of the issues the work on the road network is causing, but there is little they can do as a number of their suggestions are still being discussed by the Highways Agency. eg placing signs on the A50 to advise drivers to stay on the main roads and not divert through Castle Donington. A rail freight operator has been appointed and work to the rail head is due to commence in August; all other rail connections are on time with full connection expected in June 2019. Landscaping is going as well as can be expected with the dry weather. Various footpath upgrades are determined by the conditions of the Development Consent Order. Negotiations will need to take place with the various landowners. **RESOLVED:** To receive the information.
  - o) Various traffic issues – Complaints have been received regarding the delays around the village caused by road works and other issues on the road network surrounding the village, These have all been reported to the various highways authorities and Highways Agency and as reported in the Roxhill report above, the road works will be as they are until the end of the month from the Roxhill point of view; there are also still Smart Motorway works to be completed which means a few more night closure. The main issue is that satnavs look for the “quickest” route which means taking the diversions through the estates or the locals are trying the same. This is having an adverse effect on the traffic lights upgrade. The complainers have been advised to report the issues to the relevant authorities. Roxhill is looking in to HGV issues possibly diverting through the village that shouldn't be. Complainers are again to report all the information that they can, including registration numbers and companies to the Parish Council and Police. **RESOLVED:** To receive the information.
  - p) Volunteer Centre AGM – Took place this week and an update was given through the Chairman. Copy available through the Parish Council. All appears to be going well with the number of types of buses being reviewed. Financially VC are sound. Overall the number of users is changing in dynamics and this brings with it its challenges. **RESOLVED:** To receive the information.

- q) Parish Council Rooms have now been sold to the owners of the Olive Branch. The Parish Council has until 1 October to move to its new facility on Bondgate. **RESOLVED:** To receive the information.
- r) Land off Argonaut Way (Spitfire Road estate) has transferred to the ownership of the Parish Council. **RESOLVED:** To receive the information.
- s) Code of Conduct training has been deferred to 27 September 2018 to allow for the prospective new councillor to attend. **RESOLVED:** To receive the information.
- t) Meetings dates – Meetings may have to be moved or cancelled due to the move to the Hub during September. It will be difficult to maintain everything whilst in this transitional phase. Councillors and Public will be made aware of changes later in August. **RESOLVED:** That the Parish Council will have to be flexible in terms of meetings and workload.
- u) To give delegate powers to the Clerk to make necessary decisions on behalf of the Parish Council, after consultation with the Chairman and Vice-Chairman of the Council or committee Chairman/Vice-Chairman (if more appropriate), including payment of accounts during August/September, with all matters being reported to the next meeting. **RESOLVED:** To give delegated powers to the Clerk, Chairman and Vice-Chairman to deal with matters necessary for the smooth running of the Council during August and possibly September, to take in to account the period of moving to the Community Hub. With any necessary actions being reported to the Parish Council at the next appropriate point.
- v) Royal British Legion Peace Party to be held on 11 August. Tickets available from members and Parish Rooms. **RESOLVED:** To receive the information.

#### **4049/18 REPRESENTATIVES' REPORT, INCLUDING REPORTS FROM LCC AND NWLDC COUNCILLORS**

Cllr A Saffell reported on a report that has been to NWLDC regarding a paper around the merging of some district and county councils to create super council. **RESOLVED:** To receive the information.

#### **4050/18 ACCOUNTS**

- Payments scheduled for July 2018 including the payment for June wages. **RESOLVED:** To approve the payments for July. Cllr A Saffell did not vote.
- Bank reconciliation as at 19 July 2018 including a list of receipts to date. **RESOLVED:** To receive the information.

<b>Description</b>	<b>Supplier</b>	<b>Total</b>
Pension	Aviva	33.00
Electricity Hub	SSE	24.04
Rates Hub	NWLDC	-5,101.50
Music in the Park entertainment	Henderson Management	3,250.00
Contactor costs	Keller Construction	120,876.48
Flowers	Buddies Florist	25.00
Paint	Fiona Palmer	12.82
Advertising	Rural Trader (UK) Ltd	235.20
Materials	Travis Perkins Trading Co Ltd	18.00
Grounds Maintenance	Ulyett Landscapes Ltd	5,473.12
Grounds Maintenance	Ulyett Landscapes Ltd	202.50
Phone - Spital	BT	-56.16
Phone	BT	-52.63
Music in the Park entertainment	Rolls Royce Band	-300.00
Refreshments	Barbara Atkin	113.16

Rates Cemetery	NWLDC	35.00
Rates Office	NWLDC	49.00
Bank Charges	HSBC	27.71
Dog Bins etc	Broxap Limited	222.00
Parish Council Contribution	CD Sports & Social Club	651.14
Sound system	Sound Perspective	1,284.00
Materials	Travis Perkins Trading Co Ltd	94.50
Allotment rent	Allotment holders	13.29
Play area repairs	Wicksteed Leisure Ltd	427.06
Water cemetery	Severn Trent Water	134.10
Bank Charges	HSBC	4.00
Phone	EE	30.35
Lawn feed	Amazon	49.99
Refreshments	Co op	6.50
Materials	Amazon	27.98
Paint	Amazon	54.68
Paint	Amazon	9.98
Bin bags	Donington Discount	8.45
Bin bags	Donington Discount	7.40
Card fee	HSBC	32.00
Phone	BT	-27.92
Wages	Staff	7712.66
Flowers	Buddies Florist	25.00
Tax and NI	HMRC	2,212.96
Pension	Aviva	496.60
Music in the Park entertainment	Rolls Royce Band	150.00
Dog Bins etc	Glasdon UK Ltd	893.70
Waste collection	NWLDC	69.41
Business Rates Review	Rupert David Ltd	5,577.66
Materials	Travis Perkins Trading Co Ltd	28.53
Stationery	Viking	67.65
Licence	NWLDC	180.00
Agent fees	B B & J Commercial	2,100.00
Book Keeper	Jane Hancox	258.75
Dog Bins etc	Target Pest Control & Hygiene Ltd	961.20
Wages	Grace Thomas	55.40

Contractor costs	Keller Construction	1.20
	<b>TOTAL</b>	148,684.96

#### 4051/18 COMMUNITY HUB

- a) Update on main contract works / other works / sponsorship. All construction work is going to plan and is scheduled to be completed within the contract period. Lift installation commenced over the week of 21 July second fix on the upper floors is taking place now that painting has commenced. Tiling of the bathrooms has started. Phones and broadband lines going in over the next couple of weeks. Updates and photos all available on the Parish Council website. The Parish Council grounds maintenance contractor, Ulyett Grounds maintenance company, is to tidy the front garden as its sponsorship towards the project. **RESOLVED:** To receive the information.
- b) Moving in – Office and other furniture requirements, potential retention of council chairman’s seating area (from Parish Rooms). The Parish Council needs to plan the move to the Hub. Additional help will be needed for the move (man and van), plus help will be needed to ensure that the other users are able to move at a similar period, in particular, the Library and the installation of its shelving systems. Furniture is required for the different rooms, including the large function room and these are being sourced. The Parish Council existing meeting tables and chairs will be out of place in the new facility. It is hoped that the Chairman’s / back board area can be retained, this will need to be an on-going project once the Parish Council is in situ and operational. Some funding vis the Shire grant can be used to fund the tables and chairs for the function room, however, no other budgets were set. Once the move has happened, additional grants may be able to be applied for. **RESOLVED:** That the Clerk takes the necessary steps to ensure the move to the new facility is as smooth as possible; that the old tables in the Council chamber are disposed of, along with any unserviceable chairs. Other furniture to be moved and placed in the store for further discussion around its future use, etc.
- c) To start dicussions on user agreement and fee structure. Work is in progress on the user agreement. The draft legal part has been received from NWLDC legal, and the other users’ requirements are being aligned to eb slotted to an addendum, which will be the main part that is periodically reviewed. It is hoped that these drafts will be circulated during August, dependant on staff and holiday commitments. Fee structure – commercial use/residents/community groups, similar pricing to the Spital pavilion, but based around square footage; smaller rooms on the same basis. For the main users of the library and Volunteer, charges will be based on the area that is solely theirs, the shared areas and other facilities used, such as phones/photocopier, etc. A full review of fees / additional services that can be added and charged for to be undertaken before setting of the next budget (items include refreshments, audio visual, setting out of rooms, etc). **RESOLVED:** Clerk to progress along these lines and present a full report in due course.
- d) To consider options for “branding” for the Hub. The Parish Council needs to consider a branding and logo for the Hub. Initial suggestions have been around the use of the land as a tannery, old names for Castle Donington, old land owners etc. **RESOLVED:** Councillors to contemplate ideas for future discussions.

#### 4052/18 PLANNING APPLICATIONS

18/01059/FUL	2 Towles Pastures	Erection of two storey front extension and new pitched roof to existing dwelling	No objection
18/00869/FUL	44 Park Lane	Raising of roof including side roof extension, single storey rear/side extension and front porch – amended	No objection

18/00961/FUL	Unit 10A, Sills Road, Willow Farm Industrial Estate	New electricity substation (resubmission of 17/00209/FUL moving substation away from Sills Lane (retrospective))	No objection
18/00911/ADC	35-37 Borough Street	Installation of 2 no. internally illuminated signs and 1 no. non-illuminated sign - amended	Comments a previous: <b>STRONGLY OBJECT</b> - to the proposed sign which is in the middle of the Conservation Area and has rear illumination this conflicts with the new Shop Front policy. If allowed this would set a precedent for other shops within the central area. <b>PLUS:</b> the Parish Council would support Cllr Saffell complaint and concerns about the process in dealing with this application and not keeping the objectors and ward members advised of the proposal to permit, without the ability to have the application called in and without further comments being able to be submitted.
18/01058/FUL	35-37 Borough Street	Installation of external plant equipment – amended	No objection
18/01254/TCA	50A The Spittal	Felling of 1 no. ash tree (unprotected tree in a conservation area)	No objections suggest that a replacement tree is planted
18/01202/AIR	Land to the North of Beverley Road, Cargo East, East Midlands Airport	Proposed contractor compound (consultation by East Midlands Airport)	No objection

**RESOLVED:** To receive the information.

#### 4053/18 PLANNING DECISIONS

18/00426/REMM	Land north and south of Park Lane	Erection of 38 dwellings, garages and associated infrastructure (reserved matters to outline planning permission ref 16/00465/VCUM) – AMENDED	No objection	Approved
18/00521/FUL	35 Clapgun Street	Erection of an open porch over front door	No objection	Approved
18/00951/TCA	26 Hillside	Works to 1 no. Horse Chestnut tree (unprotected tree in a Conservation Area)	No objection	Approved
18/00976/FUL	Parish Rooms, Hillside	Change of Use of Parish Rooms to use Class D1 - INFORMATION ONLY	No comment	Approved
18/00925/CLP	11 Tanyard Close	Erection of single storey rear extension (application for a lawful development certificate for a proposed development)	Accept the information	Approved
18/00923/FUL	2 The Spinney	Erection of single storey front and rear extensions	No objection as long as there are no neighbour objections	Approved
18/00719/FUL	16 High Street	Erection of single storey rear extension - RETROSPECTIVE	No objection	Approved
18/01029/FUL	43-45 Borough Street	Erection of single storey rear extension to serve a freezer room (retrospective)	No objection	Approved

**RESOLVED:** To receive the information.

#### 4054/18 NWLDC

- a) Draft Gambling Act Statement of Licensing policy consultation. **RESOLVED:** To receive the information.
- b) Planning Policy consultations
  - To identify suitable sites to be Designated Local Green Space. **RESOLVED:** To suggest a parcel of land from Spital Park playing fields to Back Lane & Darsway.
  - Revised Statement of Community Involvement. **RESOLVED:** To receive the information.
  - Strategic Housing and Economic Development Availability Assessment. **RESOLVED:** To receive the information.
  - Gypsy and Traveller Site Allocations Development Plan Document. **RESOLVED:** To receive the information.

Meeting closed 9.06 pm

Signed \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_