

Sir/Madam

22 June 2017

**SUMMONS TO ATTEND THE MEETING OF
CASTLE DONINGTON PARISH COUNCIL**

Time/Date: **7.30 p.m. on Thursday 29 June 2017**

Location: The Parish Rooms, Hillside, Castle Donington

Fiona Palmer

Clerk to the Council

Public Participation

Members of the public may make representations, give evidence or answer questions in connection with items included on the agenda. At the discretion of the Chairman the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

Apologies for absence to be received and accepted by the Parish Council

Disclosures of Interest – Under the Code of Conduct members are reminded that in disclosing an interest the nature of the interest should be clear in respect of items on the agenda

AGENDA

1. Police Matters
 - a) Update on local issues, including crime figures, if officers present
2. To confirm the minutes of the following meetings of the Parish Council:
 - a) Full Council 25 May 2017
 - b) Recreation Committee 8 June 2017
 - c) Amenities Committee 8 June 2017
 - d) Planning Committee 8 June 2017

Appx A
3. Chairman's Report
 - a) Highways England & Roxhill Stakeholder Surgery
 - b) UPS meeting re volunteering opportunities in the community
 - c) Letter of introduction from NWLDC new Chief Executive
 - d) Barbara Atkin – 25 Years' service
 - e) Flowers presented for Golden Wedding
 - f) Policies deferred from last meeting are to be deferred again this month, due to need to spend time on more urgent topics, ie Local Plan
 - g) Music in the Park – Update and report from Pre-brief meetings
 - h) Willow and Basket Making Event
4. Clerk's Report
 - a) Comments Register – To follow
 - b) Further report to follow
5. Representatives' Reports
 - a) Any other reports
6. Accounts scheduled for June 2017 including the payment for wages June
7. Audit – Accounts for the Year end 31 March 2017 (all documents to follow)
 - a) To review key policies and procedures

Appx B

- Code of Conduct
- Asset Register

- To receive the Interim Financial Report showing actual spend to budget
- To approve the Accounts for the Year End 2017
- To approve the Annual Return as at the 31 March 2017 including the accounting statements and annual governance statement
- To receive the Internal Auditors report
- To review and approve the inclusion of new councillors on the Parish Council's bank mandate

8. Community Hub

- Update on change of use and new build planning application
- Update on various tender and contract processes and timelines
- Update on car park
- Update on signage proposals
- VAT and legal deferred until VAT Partial Exemption work has been completed during July

9. Council Chamber – Sale/disposal of existing Chamber furniture – Plans to make the space a more multi-functional area in-line with the Hub ambitions

10. Spital Park – litter bins – To consider the need to replace or change the number and type of bins

11. Local Plan – Proposed Modifications Survey – http://www.nwleics.gov.uk/pages/local_plan_have_your_say

12. Planning Applications

17/00225/FUL	10 Diseworth Road	Erection of a terrace of 3 no. dwellings, triple garage, associated parking and landscaping following demolition of existing dwelling.
17/00754/VCIM	Donington Park Race Circuit, Donington Park	Use of exhibition centre for auction use approved under planning permission 17/00096/VCIM without complying with Condition 3 so as to allow provision of an alternative vehicle storage area
17/00791/TCA	59 Bondgate	Felling of 5 no. fruit trees and works to conifers (Unprotected trees in a Conservation Area)

13. Planning Decisions

17/00306/FUL	105 Park Lane	Two storey side and rear extensions and single storey front and rear extensions	No objection as long as there are no neighbour objections	Approved
17/00545/AIR	Royal Mail Building, Beverley Road	Alterations to security gate and security fencing (Consultation by East Midlands Airport)	No objection	Approved
17/00584/AIR	Cargo East, Land to the North of Beverley Road	Proposed relocated cyclamen cargo screening unit (consultation by East Midlands Airport)	No objection	Approved

17/00041/VCIM	Plot 6B, East Midlands Distribution Centre, Trent Lane	Development of regional storage and distribution centre approved under planning permission 16/00663/VCIM without complying with conditions 5 and 6 so as to enable an amended Development Parameters plan (including maximum development heights) to be implemented	OBJECT - the height policy on this raised area of land was imposed to ensure that the buildings were not too intrusive on nearby housing. Relaxing these conditions negates the original permission granted as opposed to the main area of the EMDC where M&S are located which has little effect on nearby housing.	Approved
17/00470/TPO	17 Radford Meadow	Felling of 1 no. Ash tree	No objection - CDPC request a replacement tree is planted	Approved
17/00345/ADC	2 Borough Street	Display of non-illuminated fascia signage	No objection - CDPC request that signage stickers are not placed in windows	Approved
17/00465/FUL	Park Farmhouse Hotel, Melbourne Road	Erection of a shower block and store building	No objection	Approved

14. Exclusion of the Press
To exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity in respect of the following item would be prejudicial to public interest by reason of its confidential nature

15. Matters appertaining to Parish Council owned buildings

REMINDERS:

Diary Notes:

Full Council – 27 July 2017

Cheque signing rota for June – Cllrs Derek Wintle and Mark Barker-Lane

If you are unable to take your turn on the rota for signing cheques, please contact the Clerk so that a replacement can be found. Please attend the office prior to the meeting to sign the cheques thus allowing any queries to be answered.

Planning: ALL Councillors please review planning applications prior to the start of the meeting.