

## **CASTLE DONINGTON PARISH COUNCIL**

Minutes of the Full Council Meeting held on Thursday 30 March 2017 at 7.30 pm at the Parish Rooms, Hillside, Castle Donington

**PRESENT** : Cllrs M Barker-Lane, C Burton, G Dalby, N Daykin, R Else, D Groom, C Hills (in the chair), A Saffell, R Sizer and A Sowter. Three members of the public. Cllr T Pendleton (LCC).

**APOLOGIES:** Cllrs S Ambrose-Jones and R Nickless (work) and Cllrs G Roberts and D Wintle (personal). PCSO K Bradley (personal).

### **DECLARATIONS OF INTEREST:**

Cllr A Saffell declared a non-pecuniary interest in the matter relating to staff wages as his daughter is employed by the Parish Council.

Cllr G Dalby declared a pecuniary interest in the matter relating to land north and south of Park Lane.

### **3864/17 POLICE MATTERS**

a) Crime Figures:-

Please visit this link for the most recent crime figures in the Parish:-

<https://www.police.uk/leicestershire/NN43/crime/+4JZHs9/>

02/03/17 Vehicle crime, VRM plates stolen – Filed (Radford Meadow)  
02/03/17 Burglary Dwelling – Filed (Park Lane)  
05/03/17 – Criminal Damage – damage to fence – Filed (Park Lane)  
06/03/17 – Burglary Dwelling – Filed (Queensway)  
09/03/17 – Theft – under investigation  
10/03/17 – Theft of diesel - Filed  
11/03/17 – Criminal Damage – garden gate damaged – Filed  
14/03/17 - Theft - vrm plates stolen – Filed (Maple Road)  
15/03/17 – Burglary non dwelling – Filed (Back Lane)  
20/03/17 – Criminal damage, damage to play equipment – Filed  
21/03/17 – Theft stores – Filed  
24/03/17 – Burglary non dwelling – outbuildings attacked – Filed (Castle Hill)  
24/03/17 - Burglary non dwelling – garage attacked – Filed (Castle Hill)  
25/03/17 – Criminal Damage - Filed  
26/03/17 - Burglary non dwelling – garage attacked – under investigation (Castle Hill)  
27/03/2017 - Burglary non dwelling, business premises attacked – under investigation  
27/03/17 - Burglary non dwelling – Filed  
29/03/17 – Burglary non dwelling - filed (Hillside)  
31/03/17 – Burglary dwelling – filed (Mount Pleasant)  
31/03/17 – Burglary dwelling – filed (High Street)

### **Emerging trends / Incidents of note:-**

Whilst there has been just one burglary in Kegworth; there has also been three in Long Whatton. Police would like to encourage residents to make use of their home alarm (**and preferably auto dialler**) systems as well as registering their valuables with Immobilise via their website [www.immobilise.com](http://www.immobilise.com)

The Beat Team would like to remind residents to be vigilant and keep a look out for their neighbours and to report anything suspicious to the police.

**Leicestershire Police and East Midlands Airport (EMA)** have received calls in relation to drones being flown within this area, we are taking the opportunity to advise people that this is an offence which can carry a custodial sentence. As you are aware you are living under the flight path at EMA which is classed as controlled airspace. If you have any information in

relation to these matters please call Leicestershire Police on 101. All calls will be treated in the strictest of confidence

### **Good news**

There is a new temporary addition to the Valley Team – PCSO 6615 Jonathan Smith; the recent qualified student.

- b) Leicestershire Police's Effectiveness report from the Chief Constable. The Parish Council discussed this document which was an interesting read in particular in terms of the number of police per population, and also noted Inspector Bhakta's comments that "Community Policing" was good! It was reported that PCSO L Cotton had now left the Beat.  
**RESOLVED:** To send an email thanking her for her time on the Beat and requesting that the level of policing be maintained, ie that she is replaced – suggesting that the recent student would make an ideal candidate to work with the Beat Team.

Questions about the amount of traffic were raised, in that what can do to keep traffic flowing while SRFI development is taking place. No formal response available as no Police present. However, the Chairman stated that there was little that could be done, but up to date information about the development is available on SRFI website.

### **3865/17 CONFIRMATION OF THE MINUTES**

**RESOLVED:** To receive and approve the minutes:

- a) Full Council – 23 February 2017.

### **3866/17 CHAIRMAN'S REPORT**

- a) **Visit to Friday Group** – Cllr Sizer attended this on behalf of the chairman. The main issues raised at the meeting were in terms of the feeling of not being informed; concern about how they will get to the new Community Hub and a request to continue to pursue the Moira Dale/Stonehill bus link around the village and to the Community Hub. **RESOLVED:** to receive the information.
- b) **Power cable routing at Moira Dale**  
At February Full Council meeting I was asked to explore who the cabling work was being done for with a view to ask for more than a standard wayleave if it was for Roxhill.
- Not for Roxhill but because of them. Roxhill has removed the pre-existing Wayleave across the land they now own so Western Power Distribution (WPD) must re-lay cabling between CD and Kegworth. The line serves as back up from one village to the other should power supplies fail at either location.
  - WPD receives no money from Roxhill for this, they just have to do it.
  - £100 Wayleave was agreed and there will be signage to say electricity cables buried there
- c) **Tree Clearance for Western Perimeter Road**

At February's Full Council meeting it was resolved that we would sign the Revised Section 106 Agreement, this was duly done. Two days later, without informing CDPC, Miller Homes instructed tree clearance work to be undertaken off Darsway and Park Lane. The Deputy Clerk spent the whole of her Thursday March 2nd working day fielding calls from irate residents and trying to find answers, mainly centred on Merchantman Mews and Bentley Road. The major, but not sole focus of, complaint was the removal of the trees and vegetation which caused a natural screen for the residents of Merchantman Mews from EMDC. The difference it made, day and night (lights from M&S) was dramatic. The Clerk and I then became heavily involved talking to NWLDC and Miller Homes eventually having two meetings with the latter (one on site). In essence, Millers (or Clowes) owned the land, it was not a Conservation Area, there were no TPO's so they could do what they had done. Millers claimed not to have thought of informing us as this work was not the formal start of the development, in their mind this was merely the clearing of trees now so that nesting birds would not prevent them from clearing the trees when they do intend to start in June this year.

Despite one Councillor coming into the office to say that CDPC should not be getting involved and that the issue should be saved to discuss at the March meeting, i.e. 4 weeks later, CDPC actions have secured a commitment from Miller Homes to erect a 2m high close boarded fence across the bottom of the play area, approved by the local residents, as a temporary good will measure. Tree planting and natural screening will not even be considered until after the road and new balancing ponds are complete, when the land profile will be known. Likely to be 2019.

CDPC has also had a complaint about the equipment and installation of the play area on Merchantman Mews and about parking concerns (it's a private road). - Clerk's report.

**d) Further Tree Clearance – Priest House**

Millers also cleared trees north and south of Park Lane, CDPC has had no complaints about this, however, Stuart Garner has been similarly removing trees (in Bluebell Wood) behind the Priest House. CDPC was unofficially informed that the plans are to make the Priest House Hotel also a Health Spa (with swimming pool) supplemented with log cabins in the woods for further accommodation. Stuart Garner secured a licence from the Forestry Commission to remove up to 130 trees and essentially owns the trees and has the same rights as Miller Homes. The fact that people don't like this tree clearance going on is just unfortunate as we cannot do anything about it. For additional information trees cannot be removed if there are nesting birds in them, there are apparently no formal dates set as to exactly when trees cannot be removed but clearly both Millers and the Priest House were in a rush to clear them before bird activity in Spring prevented them doing so.

**e) Donington Park Liaison Meeting Thursday March 9<sup>th</sup>**

- DP taken over by MSV Group (Jonathan Palmer owned). Management team at DP unchanged.
- 100's of £1,000 already spent upgrading/resurfacing track e.g. At Redgate Corner and Craner Curves and continuing. Also improvement and addition of Paddock 2. MSV has invested £1 million in first 6 weeks of ownership!
- F1? Not interested: MotoGP? Very interested, hence why the track improvements are being made.
- Download income goes to MSV, not Kevin Wheatcroft
- BMW group launched new 5 Series and new Mini Cooper on the track for 3 weeks in February (first such major launch done there)
- Historic Cars event will have an Open Gate (free entry) for locals who can prove residence after 4pm on the days the Festival is there (to part compensate for no event in CD)
- 21 complaints for noise in 2016; 14 due to music events, 7 for track days (2 in NWL & 5 in S. Derbys) no real correlation of events just wind direction on the given days
- Little Mix will perform on the Tarmac Lake (20,000 attendees)
- Tarmac Lake being watered for "Learn to Drift Days" - 26 days in calendar but all while other events are going on. Instructional courses (not just play) "Drift" is enhanced by wet surface and tyres also quieter

**f) Showman's Guild Lunch**

On Friday March 3rd the Clerk and myself attended the Showman's Guild of Great Britain, Midland Division's annual lunch. This is a somewhat grand affair put on by the Showman as a thank you to the many Councils with whom they have long standing agreements. There is a formal Master of Ceremonies who welcomes everyone in by name, however most striking is that because the Mayor of Dudley grants permission for everybody to wear their Chains of Office, there are therefore around 150 people wearing chains. As Chairman of CDPC there is a little bling envy to be endured as many chains are very grand indeed. The Showman use the opportunity to distance themselves from "Travellers" by portraying themselves as hard working, self funding, skilled entertainment providers and the more you get to know Showmen the more you realise how proud they are. Schooling their children is difficult when they can be on the road 9 months of the year so there is particular pride and recognition, in front of all these 'dignitaries', of those who do well in their studies and exams. This year there was also a certificate for a young girl who had danced at the Royal Variety Performance. An enjoyable occasion.

**g) Book Launch**

On Wednesday March 22nd I attended the "History of Castle Donington" book launch. Dr Pam Fisher of the Leicestershire Victoria County History Trust has led the completion of the book which will be sold locally at the Museum and in the Two Birds Gallery as well as being available in the library. CDPC had helped by sponsoring the book which meant we got a mention of thanks and all of us should have received an invite although only three Councillors and the Clerk attended. I haven't yet read the book but look forward to doing so. What I hadn't quite realised is the Victoria County History Trust is a nation-wide organisation with the goal of having a book published to outline and celebrate the history of every town and village in the Country! Many have been published throughout the UK however in Leicestershire the history of Castle Donington is the first one in our county.

**h) Chelsea's Choice**

As the public viewing session of this short but incredibly powerful play on child sexual exploitation clashed with the book launch I attended the 9am one at the school. Once again the children were riveted and it is unsurprising. Social media has played a significant role in facilitating the grooming of children, however, when I first watched this the biggest shock to me was that CSE doesn't tend to be an instant opportunist crime but one where the perpetrators consider it their job investing a great deal of time, effort and strategy, sometimes months and even years to reach a point where they can sexually exploit a child. Their primary target age is 11-15 but of course they can be older and sometimes even younger. The irony that I potentially missed first time is that although Chelsea believes she is making her choices she is actually being manipulated into making them throughout. CDPC should be rightfully proud of introducing this to Leicestershire schools and continuing to support it. Personally I would love to see more parents and grandparents attend the public sessions thus becoming better educated to help protect their children.

**i) Golden Wedding flowers** were presented to Mr and Mrs Cook and Mr and Mrs McBeth.

**j) Castle Donington Museum** are still considering the option to purchase the Parish Rooms and discussions are on-going with their current Landlord. Report to be brought back to the next meeting of the Parish Council.

**RESOLVED:** To receive the above reports.

**3867/17 CLERK'S REPORT**

a) Comments register: Resolved to receive the information.

21 February	<i>Complaint</i>	Complaint received regarding overgrown foliage on the entrance to Trent Lane roundabout from Broad Rushes covering a directional sign.
	<i>Resolved</i>	Email sent to LCC to investigate REF 9833498 email received 17/03 stating works completed. Site visited and now work had been carried out so LCC contacted again to resolve issue.

22 February	<i>Complaint</i>	Complaint received regarding damage to footpath L82. The footpath is falling away and becoming narrow and dangerous.
	<i>Resolved</i>	Email sent to LCC to investigate REF 9837068
28 February	<i>Complaint</i>	Complaint received regarding fly tip on Darsway thought to be containing asbestos.
	<i>Resolved</i>	Email sent to NWLDC to arrange clearance.
01 March	<i>Complaint</i>	Complaint received regarding roadworks on Station Road resident said no notice was given and no safety precautions for pedestrians
	<i>Resolved</i>	Email sent to LCC to investigate REF 9609546
01 March	<i>Complaint</i>	Complaint received regarding footpaths on airport trail being fenced off making them impassable
	<i>Resolved</i>	Email sent to the Airport to investigate. Response received saying that area would be investigated and trail would be made passible.
02 March	<i>Complaint</i>	Complaint received regarding possible asbestos fly tip on Diseworth Lane.
	<i>Resolved</i>	Email sent to Airport to investigate who arranged for EMG to remove as a good will gesture.
02 March	<i>Complaint</i>	Complaint received regarding fly tip on Bosworth Road
	<i>Resolved</i>	Email sent to NWLDC to arrange clearance of tip.
02 March	<i>Complaint</i>	Numerous complaints received regarding tree clearance to back of Hazelrigg Close/ Bentley Road/Merchantman Mews.
	<i>Resolved</i>	CDPC organised meeting with developers to investigate it was explained the tree clearance was in preparation for relief road and trees had been cleared before bird nesting season to avoid delays in project. Developers agreed to install fence at bottom on Merchantman Mews to block views of neighbouring distribution centre if residents agreed it was necessary.
05 March	<i>Complaint</i>	Complaint received regarding empty grit bin on The Biggin.
	<i>Resolved</i>	Email sent to LCC to investigate REF 9781852
07 March	<i>Complaint</i>	Complaint received regarding street lamp out Meadow Crescent

	<i>Resolved</i>	Email sent to LCC to investigate REF 9850686
15 March	<i>Complaint</i>	Complaint received regarding blocked drain on Delven Lane.
	<i>Resolved</i>	Email sent to LCC to investigate REF 9858834. LCC cleared drain however blockage not resolved so passed to technical officer for further investigation
17 March	<i>Complaint</i>	Complaint received regarding blocked drainage ditch on Bosworth Road.
	<i>Resolved</i>	Email sent to NWLDC to investigate with housing department.
03 March	<i>UPDATE</i>	Lock to be replaced on Diseworth Lane gate in due course REF 9805956
08 March	<i>UPDATE</i>	Pothole on High Street to be patched again while longer term repair plans are considered REF 9848910
15 March	<i>UPDATE</i>	Street Lamp on Station Road has been delayed due to the need for traffic management REF 9853746
22 March	<i>UPDATE</i>	LCC cleared drain on The Spittal however blockage not resolved so passed to technical officer for further investigation REF 9811982
22 March	<i>UPDATE</i>	LCC cleared drain on Towels Pastures however blockage not resolved so passed to technical officer for further investigation REF 9812970

*COMPLIMENT*

*Resident thanked CDPC for contacted LCC regarding gate issue on Back Lane*

*COMPLIMENT*

*Resident thanked CDPC for wedding anniversary flowers*

*COMPLIMENT*

*Resident called to compliment CDPC on how lovely the village is looking*

- b) NWLDC appointed a new Chief Executive, Beverley Smith on 21 March 2017; she will start with the council in Early June. The Clerk, along with other representatives within the local community of North West Leicestershire (Inspector Bhakta, Ashby TC, Marlene Reid Centre and a local school) had been involved in the interview process, being invited along to a carousel interview event to meet with the three short listed candidates. **RESOLVED:** To receive the information.

- c) Parish Rooms, sale of, to the Museum – The Museum has been approached as the preferred purchaser for the Parish Rooms. Response still awaited. **RESOLVED:** To receive the information.
- d) HSBC closure – The Parish Council has been approached by several people asking for its stance on the closure and possible support against it, plus what is likely to happen to the building when the cash point machines are removed. **RESOLVED:** To write to HSBC including recent complaints to the Cllr Sowter letter.
- e) OneKegworth had again requested to hold a Family fun day and Food Festival on 3 June 2017 under the auspices of the Market Charter of Castle Donington. **RESOLVED:** To receive the information.
- f) Darsway hedge – It was agreed at the last meeting to remove the whole of this hedge due to complaints about it being overgrown, subject to consultation with all the neighbours. Consultation took place and the consensus was that the hedge should remain, therefore no further action to be taken, other than the normal hedge works twice a year. **RESOLVED:** To receive the information.
- g) LCC – Rural grass cutting season will commence on Monday 1 May 2017 and information about this available on [www.leicestershire.gov.uk/grass-cutting](http://www.leicestershire.gov.uk/grass-cutting). **RESOLVED:** To receive the information.
- h) Land north of Park Lane – Bloor Homes and David Wilson Homes.
- This land has eventually been transferred to the Parish Council along with payment of £47,000.00 as per previously agreed. One further payment for the maintenance of the play area is still due. Clerk to chase.
  - Section 106 payments for leisure and recreation are currently being worked upon in terms of the index linking due. Once NWLDC has agreed this additional payment due to the overdue payment of this money; an invoice will be issued and the payment made. Clerk to continue to chase.
  - Surfacing of the roads on this estate. The Clerk has been advised that the roads are due to be surfaced May time; Bloors are looking for quotes currently.

**RESOLVED:** To receive the information.

- i) May Queen – Orchard school has been approached in terms of finding a May Queen for this year. The head teacher has turned this in to a writing exercise for the young people. All letters applying for the position are to be collected on the 6 April before the school break for Easter. It is hoped that several children will apply. **RESOLVED:** To receive the information.
- j) Common Land and land near the Priest House – A meeting is arranged for 13 April to update the Parish Council on this matter. Information will be available for the Annual Parish meeting. **RESOLVED:** To receive the information.
- k) Catholic Church car park – The Parish Council was notified that the Catholic Church had undertaken its Quinquennial report on its property, which includes the car park and surrounding walls etc. This report highlighted that the northern wall was bulging quite substantially and in need of immediate repair. Structural surveyor's report is currently being undertaken, but until such time the Parish Council is to reduce the area of car park that is available for public use. This is on the advice of the Parish Council solicitors and insurers. The Parish Council is not responsible for the maintenance of the car park, but does have a duty to ensure the safety of users, hence the fencing off part of the car park until the repair work has been undertaken. **RESOLVED:** To receive the information.
- l) Merchantman Mews Play Area – Additional concerns about the type of play equipment and health and safety issues have been raised. Some damage has occurred to the safety surface, the height of the swings and uneven surface have been raised as an issue. These have been reported to the play installer. A repair to the damaged play surface will be undertaken and the Parish Council has advised that the swing heights are within the current legislative heights. A copy of a sign-off report has been requested from the installer, but concern is being raised. **RESOLVED:** To obtain an independent post installation report

to ascertain that all is installed as according to current legislation. Play area is also to be closed until the damaged play surface tiles have been replaced.

- m) Castle Donington Scouts invites all councillors to the St Georges Day service at ST Edwards church on 23 April 2017 at 2.30pm. **RESOLVED:** To receive the information.
- n) Reminder Annual Dinner is at the Radisson Hotel on 28 April at 7.30pm. **RESOLVED:** To receive the information.
- o) Castle Donington Community Library has been successful in obtaining a grant from the Co-op to the value of approximately £400. This is to be presented at the Borough Street Co-op store on 19 April 2017 at 10.00. **RESOLVED:** To receive the information. **RESOLVED:** Representative from the Parish Council and Community Library to attend to receive the grant.

### 3868/17 REPRESENTATIVES REPORTS

- a) Doctors – Patient Participation Group – Nothing to report. **RESOLVED:** To receive the information.
- b) Volunteer Centre – Cllr Sizer reported on the recent meeting in terms of the bus provision from the new housing development and that the VC is still looking at the various options to provide this service on its own or in conjunction with LCC. There are different and conflicting issues with the provision utilising their existing bus licenses, but this is still under investigation. They also discussed the provision of a kitchen and café at the Community Hub and are currently looking for grants to help with this. A discussion around the internet/WIFI speeds etc took place and how this might attract users to café/building. **RESOLVED:** To receive the information.
- c) Village Hall – Nothing to report. **RESOLVED:** To receive the information.

### 3869/17 ACCOUNTS

**RESOLVED:** That the accounts and wages for the month of March be approved.

Description	Supplier	Total
Fuel	Martin Lee	34.54
Rates Community Hub	HSBC	1,880.00
Fuel	Martyn	80.20
Loan repayment for Community Hub	PWLB	10,648.63
Materials	Killgerm	90.72
Materials	Travis Perkins	63.76
Materials	Melbourne trees	576.00
Bollards for Apiary	Broxap	1,032.00
notice boards	Broxap	6,699.60
Computer Costs	Sc It Solutions	30.00
Stationary	Viking	47.63
Stationary	Viking	37.42
Advertising	Rural Trader	429.12
Training	LRALC	35.00
Training	2 Commune	90.00
Training	SLCC	138.00
Photocopier	Canon	396.16



Grounds Maintenance	Ulyett	5,365.80
Dog Bins etc	Target Pest Control	112.80
Dog Bins etc	Target Pest Control	961.20
Vehicle repairs	JD Performance	449.20
Skip	Ward Recycling	201.60
Insurance	Came & Co	30.71
Leaflets	Sign It	89.00
Materials	Beta Electrical Contractors	127.44
CCTV at Cemetery	Crown Surveillance Ltd	954.00
House Rent	Martin Lee	439.00
Tax and NI	HMRC	1,772.29
Wages	Staff	6,360.11
Rent for car park	Spencer Birch	643.07
Signs	LCC	66.00
Materials	Censol Ltd	391.36
Paye Operation	Ladywell Accountancy	360.00
Electricity	Eon	42.12
Electricity	British Gas	533.53
Gas Office	British Gas	2,484.64
	Total	<b>43,692.65</b>

### **3870/17 ANNUAL CONTRACT FOR ON-GOING COMPUTER SUPPORT (TELEPHONE, REMOTE AND ON-SITE)**

**RESOLVED:** To renew the contract with Sc-it Solutions for a further year as per their quote for £1,099.00.

### **3871/17 AUDIT**

- a) To appoint a new Internal Auditor. **RESOLVED:** To approve the appointment of a new Internal Auditor for 2016/17 accounts in Richard Willcocks at an approximate cost of £600.00; and to thank the previous auditor for his work over the last few years.
- b) To review key policies and procedures – **RESOLVED:** To review the key policies at the Annual Meeting, prior to external audit, with draft copies be circulated to councillors.
  - Statement of Internal Control/Risk Register
  - Standing Orders
  - Financial Regulation's
  - Committee Terms of Reference
  - Risk Assessments
  - Complaints Procedures
  - Code of Conduct
  - Equal Opportunities
- c) To receive the Interim Financial Report showing actual spend to budget. **RESOLVED:** To receive the Interim Financial Report as tabled, but to be included for any discussion at the next Full Council meeting.
- d) To receive updates on the updates on the audit procedures, including any new responsibilities and details of the new external auditors for 2017-18. The Clerk updated the Parish Council on a recent training event that highlighted various changes to audit

including that there will be a new external auditor next year. The changes will become apparent at the Audit discussion. **RESOLVED:** To receive the information.

### **3872/17 TO CONSIDER A DONATION TOWARDS THE PERFORMANCE OF CHELSEA'S CHOICE AT CD COLLEGE**

**RESOLVED:** To approve the payment of a grant to the College to cover part of the costs for this production, approximately £600.00. £1,000.00 had been included in the Precept for 2016-17.

### **3873/17 PARISH COUNCIL GRANT SCHEME**

**RESOLVED:** To re-confirm running the grant scheme in 2017 as per 2016.

### **3874/17 LAND TO THE REAR OF MOIRA DALE**

This land has been sold by the Airport to Roxhill Developments who are in turn looking to sell. The Clerk is to have a telephone conversation to obtain further information.

**RESOLVED:** Defer to the next meeting.

### **3875/17 COMMUNITY HUB**

- a) Update on change of use and new build planning application; need for archaeological report, etc. The planning application is progressing although slowly due to the need to provide an archaeological desk based assessment. This is allowing time for the planning expert to investigate further options to future proof the development, in terms of possible expansion of the main room, window designs and additional storage capacity. This may necessitate the withdrawal of original application for submission of a variation, but this is unlikely to slow the determination of the application due to the amount of time it is going to take to undertake the archaeological assessment. **RESOLVED:** To receive the information.
- b) Update on various tender and contract processes, costings and timelines, including types of contract, further detailed plans, Building Regulation's etc. Tender interest application for the main contractor have now closed. **RESOLVED:** The Clerk, councillors and Building Design will review the applications and create a short list to which the detailed plans and contract details will be sent to in due course.
- c) Premises Licence – A number of conversations with licensing at NWLDC and Charnwood Borough Council have taken place. **RESOLVED:** That a full premise licence will be applied for/transferred to the Parish Council of Management Group. The issue with holding meeting of the Parish Council meetings on a licenced premise had been discussed with the licensing departments and national associations. **RESOLVED:** That although the legislation refers to not being able to hold council meetings on a licensed premise, the caveat in the legislation “unless a suitable free building” can be utilised allows for the full premises license to be held. The licence is not going to be used in terms of a public house, but will stop the need to applying temporary event licenses unless the Parish Council or Management Group deems them necessary for the particular hirer.
- d) To ratify any potential necessary urgent/interim works. An archaeological report and roof survey have been necessary to progress the planning application. **RESOLVED:** To approve these necessary reports.
- e) Involvement of other groups – Update in terms of meetings arranged / held; CD College Youth Council presentation to whole school. Meetings are ongoing with the main partners and schools. Very interesting conversations, in particular the young people, as to what they want and need to be able to utilise the Community Hub. **RESOLVED:** To have discussions with LCC regarding provision of a crossing/traffic calming, supported by the young and older people of the village.
- f) Legal, VAT implications, business rates and user groups – update.
- g) To receive the report from the VAT experts in term of VAT and legal agreements.
- h) To approve the setting up of a “Community Hub” – not for profit organisation.  
**RESOLVED:** Items f) g) and h) need to be deferred as although the initial VAT report has been received, there is insufficient detail to discuss it further.

### 3876/17 MUSIC IN THE PARK

To consider the local and youth options. After a full discussion, the Parish Council  
**RESOLVED:** To have the Rolls Royce Band, Vinyl 45 and the winner of the Rotary Club or Adam's Shed for the Youth contribution. It was also agreed to on an annual basis to invite the winner of the Rotary to play/sing at the event.

### 3877/17 STAFF PAY AWARD

**RESOLVED:** To approve the national pay award for staff, new pay scale for 2017, as part of the approved two-year national pay award 2016-18

### 3878/17 GRANT FOR THE VOLUNTEER CENTRE

**RESOLVED:** To approve a grant to the Volunteer Centre over and above the budgeted annual grant in the sum of the balance of the General Grant fund approximately £1,000.

### 3879/17 CORRESPONDENCE

- a) LRALC newsletter no 1, 2017. **RESOLVED:** To receive the information.
- b) NALC – Legal Topic note – Members conduct and the registration and disclosure of interests. **RESOLVED:** To receive the information
- c) Melbourne Operatic – Invite to their performance of Pirates of Penzance between the 5-8 April. **RESOLVED:** To receive the information
- d) Airport parking issues – Update from LCC; report circulated to all councillors. It looks like the LCC is unlikely to help with any of the issues raised due to cost. **RESOLVED:** To receive the information
- e) Request to place additional signage on the village entrance signs and a notice board on the Chemist wall received from the Rotary Club. **RESOLVED:** That the Parish Council would not support the placing of additional signage on the village entrance signs; the responsibility of these signs is actually that of the LCC. **RESOLVED:** That it would not support the placing of an additional notice board on the Chemist wall, as all Parish Council noticeboards are available for local charity and groups use; however, the ultimate decision is with the owner of the Chemist.
- f) NALC report on Parish Precepts. **RESOLVED:** To receive the information

### 3880/17 PLANNING APPLICATIONS

**RESOLVED:**

17/00011/FUL	5 Barroon	Removal and replacement of render to gable end and rear elevation of property	No objection
2017//VOC/0036/ LCC	Orchard Primary School, Grange Drive	Remove condition no. 1 of application no 2013/0598/07 (2013/VOC/0191/LCC) in respect of the retention of Block E which is situated on the school site. The school requires the mobile building to remain on the site	No objection on condition that the permission for the temporary structure is for 3 years
17/00142/FUL	Tudor Inn Hotel	Change of use of premises to Parish Council Community Centre along with single storey building extension and use of existing car park for a Farmers Market	No comment
17/00146/FUL	31 Grange Drive	Single storey side extension including demolition of existing garage	No objection as long as there are no neighbour objections

17/00189/FUL	83 Stonehill	Erection of porch and canopy front	No objection
17/00216/ FUL	The Old Church Hall, 9A Bondgate	Proposed retention of The Old Church Hall as a single residential dwelling and with external alterations along with the retention of an outbuilding and alterations to boundary wall (revised scheme to include roof lights omitted from previously supplied plans)	No objection
17/00215/LBC	The Old Church Hall, 9A Bondgate	Proposed retention of the Old Church Hall as a single residential dwelling with external alterations along with the retention of an outbuilding and alterations to boundary wall (Listed Building Consent) (Revised scheme to include roof lights omitted from previously supplied plans)	No objection
17/00209/FUL	Unit 10A, Sills Road, Willow Farm Industrial Estate	New electricity substation	No objection
17/00218/FUL	10 Darsway	Single storey rear and side extension including garage conversion	No objection
17/00226/FUL	89 Station Road	Demolish outbuilding and erect outbuilding	No objection
16/00845/REMM	Land north and south of Park Lane	Erection of 389 dwellings and associated works (reserved matters to outline planning permission 16/00465/VCUM)	No objection

**3881/17 PLANNING DECISIONS  
RESOLVED:**

16/01429/FUL	Harvey Court, 41 Borough Street	Erection of two storey building to provide two self contained flats	OBJECT - CDPC feel that it is overdevelopment of the area with concerns regarding the number of parking spaces in relation to dwellings. Concerns were raised regarding the stability of location as gabons have been used within the area. Plus additional vehicle moments over the pavement to the dwellings raised concerns for pedestrian safety.	Approve d
17/00079/FUL	Donington Park Race Circuit, Donington Park	Erection of a 17 metre high temporary mast	No objection	Approve d
16/00465/ VCUM	Land north and south of Park Lane	Development for uses permitted under planning permission reference number 09/01226/OUTM without complying with condition 1, 4, 7, 21, 29 and 30 so as to allow for the implementation of an alternative alignment of the relief road, for an alternative with the Code of Sustainable Homes	No objections	Approve d
17/00056/ADC	East Midlands Gateway Development	Display of non- illuminated signage consisting of 1 x board sign and 2 x totem signs	No objection	Approve d

Meeting closed 9.58pm