

CASTLE DONINGTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Thursday 8 December 2016 at 7.30 pm at the Parish Rooms, Hillside, Castle Donington

PRESENT : Cllrs S Ambrose-Jones (in the chair), M Barker-Lane, C Burton, N Daykin, C Hills, G Roberts, A Saffell, R Sizer and D Wintle. One member of the public.

APOLOGIES: Cllrs R Else (work), R Nickless (work), A Sowter (holiday) and G Dalby (illness).

DECLARATIONS OF INTEREST:

None.

3816/16 COMMUNITY HUB

- a) Update on various matters – Cllr C Hills updated the Parish Council on a number of matters:
- Most councillors have now seen the building
 - Groups and organisations invited for tour of building.
 - Full asbestos report requested.
 - Architect meeting arranged for Monday 12 December to discuss tonight's meeting of Parish Council.
 - Roof may need some attention – Roofing contractors being invited to look and advise.
 - Plasters' invited to look and advise on work to downstairs walls and submit quotes.
 - Quotes being sought for basic clearance works.
 - Meetings held with officers from NWLDC planning and licensing departments.
 - **RESOLVED**: To investigate the possibility of a crossing, in terms of cost and viability and also, to ascertain if some of the Section 106 allocated to the bus station area for highways improvements could be used for this project.
 - Name of the building – Discussions around the name of the building took place.
RESOLVED: That the building is to be called "Castle Donington Community Hub."
- b) To discuss and consider layouts for the three floors in preparation for change of use/licensing. Cllrs C Hills, R Sizer and G Dalby had worked on and submitted variations to the architect's plans for discussion by the Parish Council. In depth discussions around the variations took place.
RESOLVED: To thank the councillors for their time and input to the various ideas discussed.
RESOLVED: That it was felt to be unnecessary to have an area dedicated to solely a Parish Council chamber.
RESOLVED: That Cllr C Hills, with Cllr R Sizer amendments, plans should be submitted to the architect as the preferred options for the initial thoughts and ideas. Once the meeting with the architect has taken place, further and more final drawings will be circulated to councillors.
RESOLVED: To discuss with the architect the outside storage area and have planning approval sought for this.
RESOLVED: That the architect submits all the necessary planning and licensing approvals for the first stage, change of use, extension, tree works and licencing.
- c) To consider a list of aspirations for the building/site for long/medium/short terms plans for the Community Hub/Civic Centre. The future use of the building was discussed by the Parish Council.
RESOLVED: A list of aspirations and ideas is to be sent to the architect, these are to include:
- Reception area**
 - Reception for whole building/library
 - Computer area
 - Seating area
 - Function room**
 - Weddings/parties – rent out with portable stage
 - Marriages licence
 - Shows
 - Cinema
 - Growcookshare lunches

Banquets
Tea dances
Conventions/conferences
Sports
Mobile gym/exercise classes
Schools
Youth clubs
Council meetings
Car park
Markets – Farmers/crafts
Showman’s guild fair – including living vans
Car park rentable spaces/free spaces/overnight
Mobile health units/screening
Mobile skating rink/”London” eye/sand pits
Library area
Computer area
Evening classes
Mobile gym
Council meetings
Adult learning
2nd floor
Meeting rooms= open plan office
Hot desks
3rd Floor
Police
Rest area
Storage

Lift and stairs sorted to possibly go to 3rd floor

Potential Users

Parish Council
Library
Police
Volunteer Centre
NWLDC
Groups/organisations
Other hot desk users

- d) To approve a contractor for the clearance of “rubbish” from the building/site. Quotations had been sought for the initial clearance of the rubbish from the building, including all carpets, loose shelves, fitted wardrobes, beer lines, rubbish from cellars, etc. Three quotes had been obtained. These quotations were discussed by the Parish Council. **RESOLVED:** To accept the lowest quote with work to commence on 15 December 2016. Quotes had also been obtained from various skip companies. **RESOLVED:** To go with the lowest price per ton and haulage and for them to deliver 2 times 40 cubic square on 15 December 2016. Stage Two clearance works are to include the removal of all bar areas, fake ceilings and alcoves and laminate floors etc. **RESOLVED:** To give delegated authority to the Chairman, Vice-Chairman and the Clerk to undertake Stage Two clearance with the approved lowest quote contractor subject to the work being sufficiently good standard and the price being in line with the first quote; otherwise the matter will be brought back to the Parish Council. **RESOLVED:** To give delegated authority to the Chairman, Vice-Chairman and Clerk in line with the Parish Council Financial Regulations for expenditure of up to £3000 without the need to bring these quotes back to the Parish Council first, but with the proviso that if any work is awarded in this way a report will be brought back to the Parish Council at the next available meeting.

Meeting closed 9.00pm