

# **CASTLE DONINGTON PARISH COUNCIL**

Minutes of the Full Council Meeting held on Thursday 20 October 2016 at 7.30 pm at the Parish Rooms, Hillside, Castle Donington

**PRESENT** : Cllrs S Ambrose-Jones (in the chair), M Barker-Lane, C Burton, G Dalby, N Daykin, R Else, R Nickless G Roberts, R Sizer, A Sowter and D Wintle. Cllr T Pendleton – LCC, PCSO's L Cotton and K Bradley; Cllr R Canny – NWLDC (work). One member of public.

**APOLOGIES:** Cllrs C Hills (personal) A Saffell (personal).

## **DECLARATIONS OF INTEREST:**

Cllr G Roberts declared a pecuniary interest in respect of item for cheque payable to his company. Cllr G Dalby declared a personal and prejudicial interest in item 3798/16 planning application 16/00465/VCUM Land North and South of Park Lane and confirmed he would leave the room if there was to be any discussion.

## **3793/16 POLICE MATTERS**

### **a) Traffic regulations.**

The beat team is working closely with the Parish Council following reports from local residents about over weight Lorries driving in restricted areas in the village.

Following discussions with Graham Compton (Police Traffic Management section) may it be recommended to form a **joint partnership working party** to identify and promote the correct route to the estates from the A50 and in a first instance write to all business premises on the industrial estates highlighting it as an issue of ongoing concern, identifying as the only way in and asking them to remind all contractors / deliveries of this at the time of arranging delivery.

It is also a requirement to liaise with LCC Highways with regards to improving the signage from the A50 junction and the surrounding area.

A community driven "lorry watch" be organised, reporting back to Parish Council registrations, company details, time and location of lorries breaching the restrictions to be passed onto the Police and then onto Traffic Management department who will liaise with fleet managers for those companies who are repeat offenders (following discussion with Traffic Management department realistically we cannot contact all breaches with the resources we have and the other work commitments of the department). A planned enforcement operation in Castle Donington is planned for early November.

### **Cannabis Factory - Trent Lane.**

**Subject:** NOT PROTECTIVELY MARKED: - Ref 16000025411 Cannabis Production at Castle Donington

Evening all,

As you had some involvement or interest I thought I would let you know the following sentences for the large cannabis grow at Trent Lane, Castle Donington earlier this year.

#### **Final convictions below from 11/08/16:**

##### **Le VINH**

PRODUCE CONTROLLED DRUG - CLASS B - IMPRISONMENT 30 MTHS

CANNABIS FORFEITURE AND DESTRUCTION

ON 11/02/16 (PLEA: GUILTY)

MISUSE OF DRUGS ACT 1971 s.4(2)(a)

##### **An Van TRAN**

PRODUCE CONTROLLED DRUG - CLASS B - YOUNG OFFENDERS INSTITUTION 20 MTHS

CANNABIS FORFEITURE AND DESTRUCTION

ON 11/02/16 (PLEA:GUILTY)

MISUSE OF DRUGS ACT 1971 s.4(2)(a)

##### **Hung Ngoc NGUYEN**

PRODUCE CONTROLLED DRUG - CLASS B - IMPRISONMENT 24 MTHS

CANNABIS FORFEITURE AND DESTRUCTION

ON 11/02/16 (PLEA:GUILTY)

MISUSE OF DRUGS ACT 1971 s.4(2)(a)

**RESOLVED:** To receive the information.

- b) East Midlands Operational Support – Road Safety Partnership leaflet. **RESOLVED:** To receive the information.
- c) HGV issues – A meeting had been held with the local sergeant regarding on-going perceived HGV issues and how best to address these, particularly as the issue is likely to get worse with the approval of the planning application for the Strategic Rail Freight interchange. Various ideas have been suggested and need further work on. **RESOLVED:** To receive the report and set-up Joint Working Group to look at how to proactively deal with this issue.

### 3794/16 CONFIRMATION OF THE MINUTES

**RESOLVED:** To receive and approve the minutes:

- a) Full Council – 29 September 2016

### 3795/16 CHAIRMAN'S REPORT

- a) Wakes rota – The Chairman advised the Parish Council, that it was short on help on the Saturday evening, but all the other evenings were well covered. It was suggested that someone might like to change a shift and cover the Saturday. No takers to this suggestion were received. **RESOLVED:** To receive the report.
- b) Chairman's Christmas dinner. Discussion took place, the venue and date of Christmas dinner. **RESOLVED:** That the Chairman would explore the option of going to the Castle Inn following on from the meeting on 15 December.

### 3795/16 CLERK'S REPORT

- a) Comments register

<i>Complaint</i>	Resident complaint received regarding overhanging brambles on Delven Lane
<i>Resolved</i>	Email sent to LCC to investigate ref 9671766
<i>Complaint</i>	Resident complaint received regarding ivy from Parish Council land into resident hedge
<i>Resolved</i>	CDPC's groundsman visited the site and explained to resident that the only way to rid hedge of ivy is to remove hedge completely which would cause lack of privacy and security for resident. resident accepted this and decided to keep hedge and partially remove ivy themselves
<i>UPDATE</i>	The missing speed awareness sign on Bondgate has been noted by LCC and they confirmed it was removed due to being unsafe and in danger of falling. A new sign is scheduled to be fitted.
<i>UPDATE</i>	The lack of access to Back Lane since installation on new gate has been assessed by LCC and they have confirmed that they will remove and level soil to provide safe passage for horses, pushchairs and wheelchairs. They cannot yet confirm a date for this work. REF 9650724
<i>UPDATE</i>	Repairs are due to be made to the salt bin on Barroon by the Winter Maintenance Team at LCC
<i>UPDATE</i>	The loose tactile paving on Borough Street has now been added to LCC works schedule and should have been completed
<i>UPDATE</i>	Regarding mowing on High Street LCC have been contacted who have confirmed they are looking into the mowing schedule REF 99665554
<i>UPDATE</i>	Confirmation has been received regarding loose chippings on Carrs Close that LCC have advised that works will be carried out when the sweeper is next in the area.
<i>UPDATE</i>	Regarding the fallen tree on footpath L42 branches have now been cleared by LCC to allow access. LCC will contact tree owner to arrange for removal of remaining tree.

<b>UPDATE</b>	The braches overhanging Bondgate have been investigated by LCC who have decided that they do not pose a risk to public and therefore do not warrant any further action.
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- RESOLVED:** To receive the information.
- b) NWL Car Park Strategy – A draft copy of the Strategy is available and this will be going to NWLDC Cabinet in November with discussions around long term parking plans in 2017. It may be useful for the Parish Council to look at the specific parts of the draft document relating to Castle Donington and make comment before the draft goes to Cabinet.  
**RESOLVED:** To set-up Working Party to look at this and submit any comments before the Cabinet Meeting at NWLDC.
  - c) Councillor vacancy – Update on process. The Vacancy has been advertised; a period allowing for residents to call for an election runs until beginning of November. If no one calls an election, the Parish Council, upon confirmation from NWLDC Monitoring Officer, will be able to co-opt to fill the vacancy. **RESOLVED:** To receive the information.
  - d) Village / shop centre signage – Some designs and have now been received. These have been shown to a representative of the shopkeepers. No costs have been received to date.  
**RESOLVED:** That the Parish Council and shopkeepers will look to fund new signage to encourage people to use the village centre facilities.
  - e) Grant application for community event submitted to Big Lottery Fund – “Celebrate”. This is being submitted for Music in the Park. **RESOLVED:** To receive the information.
  - f) Doctors Surgery – Patient Participation Group – Productive meeting. New Practice and Business managers are now in place following the sudden death of the previous manager. They are looking at various projects to enhance services offered by the Practice, one idea is “Diabetic Awareness”. Grant options and assistance from the Parish Council were discussed. Going forward with the new Hub, there will be more opportunities for providing and enhancing health awareness and “Social Prescribing” within the community.  
**RESOLVED:** To receive the information.
  - g) Request to look at parking options off Trent Lane cottages. The residents are struggling with parking in this locality and have asked to purchase the land possibly. Option may be to install some plastic type matting as at Moira Dale, this has been offered to the residents, with residents to pay, and then appearance of area doesn’t change. **RESOLVED:** To receive the information.
  - h) Roxhill – SRFI meeting next week at Kegworth Yew Lodge 5.00pm. **RESOLVED:** To receive the information.
  - i) Highways England – Smart Motorways information event – Kegworth Yew Lodge 3-8pm – 21 October. **RESOLVED:** To receive the information.
  - j) Bloors Homes land transfer is finally happening for all 4 parcels of land. They have agreed to the various amounts of money in terms of transferring the land including £30,000 for a new play area and proving 2m high fence to the rear of open space 4 plus clearing of the brambles, etc. **RESOLVED:** To receive the information.
  - k) Information received from NWLDC about a grant scheme for Enterprising Town Schemes. Information is to be circulated to shopkeepers businesses in Borough Street, putting info on Facebook and possibly leaflet drop to other businesses off Trent Lane. **RESOLVED:** To receive the information.
  - l) The Local Plan has been submitted on 4 October to the Secretary of State. This submission starts the Examination Process which will determine if the Local Plan is “sound”. More information available on NWLDC website. **RESOLVED:** To receive the information.

### 3796/16 REPRESENTATIVES REPORTS

- a) Castle Donington Community Library – Cllr C Burton updated the Parish Council that the library continues to be operated with volunteers and is starting to look at the options of transferring to the Hub. **RESOLVED:** To receive the information.
- b) Donington Park Liaison. Cllr Ambrose-Jones tabled a report and updated the councillors on various matters happening in the future. **RESOLVED:** To receive the information.

### 3797/16 ACCOUNTS

**RESOLVED:** That the accounts and wages for the month of October be approved.

<b>CHQ / BACS</b>	<b>PAYEE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
BACS	Vehicle repairs	JD Performance	1,084.80
BACS	Signs	Signit	408.00
BACS	Tree work and trailer hire	Melbourne trees	1,398.00
BACS	Computer Costs	Sc It Solutions	30.00
BACS	Workwear	Jencourt Group	314.28
BACS	Play area annual inspections	Wicksteed	756.00
BACS	Audit Fees	Grant Thornton	1,200.00
BACS	Grounds Maintenance	Ulyett	5,365.80
BACS	Stationary	Viking	112.99
BACS	Play area repairs	Streetscape	1,044.00
BACS	new gym equipment & teqball	Streetscape	12,187.20
104830	Parking Enforcement Catholic church carpark	NWLDC	217.96
104830	Fees for Library Lease	NWLDC	515.20
104830	Refuse	NWLDC	2,027.22
104831	Painting at Cemetery	Sutton Trade Paints Ltd	335.86
104832	Flowers	Buddies	105.00
104833	Football posts Stonehill	Broxap	858.00
104834	Alarm call out	Keepsafe Security Services	24.00
104835	Charges for facilities	CD Sports & Social Club	461.71
BACS	Computer Costs	Sc It Solutions	30.00
BACS	Materials	Travis Perkins	23.57
		<b>Total</b>	<b>£28,499.59</b>

**3798/16 PLANNING APPLICATIONS  
RESOLVED:**

16/01076/FULM	Donington Park Race Circuit, Donington Park	Change of use of land to the sale of plant and machinery by auction with up to 8 auctions per annum	No objections
16/01084/FUL	105 Park Lane	Single storey extension to side, front and rear	No objections
16/01095/TCA	17 High Street	Works to Maple, Cherry, Walnut and Birch trees (unprotected trees in a Conservation Area)	No objections as long as the arboriculturist is happy

16/01181/FUL	47 Cordwell Close	Two storey front extension, demolition of existing single storey extension and single storey extension to garage and addition of car port. Addition of glass roof canopy to side, canopy to front with brick supporting pillars and erection of fence and gate to front boundary (revised scheme)	No objections
16/01195/TCA	6 Apiary Gate	Felling of 1 no. Apple tree (unprotected tree in a conservation area)	No objections as long as the arboriculturist is happy
16/00465/VCUM	Land north and south of Park Lane	Development for uses permitted under planning permission reference number 09/01226/OUTM without complying with condition 1, 4, 7, 21, 29 and 30 so as to allow for the implementation of an alternative alignment of the relief road, for an alternative with the Code of Sustainable Homes	No objections

**3799/16 PLANNING DECISIONS  
RESOLVED:**

16/00953/FUL	34 The Spittal	Erection of single storey side extension to form garden room	No objection as long as there are no neighbour objections	Approved
15/00060/FUL	Park Farmhouse Hotel, Melbourne Road	Erection of one bedroom bungalow for warden accommodation (amended scheme)	No objections	Approved
16/00930/FUL	29 Hillside	Erection of a timber shed to side of property	No objection	Approved
16/00955/LBC	37 Clapgun Street	Retention of replacement windows (Listed Building Consent)	Object as the windows were not restored exactly as was in respect of curved glass which has not been replicated in the new windows and support the Conservation Officer	Approved
16/00677/FUL	9 The Spittal	Rebuild and raise height of existing eastern boundary wall by 0.35 metres and erection of 1.6 metre high fence above the boundary wall	No objection on condition that the Conservation Officer is in agreement	Approved
16/01062/AGP	Three Cranes, Cavendish Bridge	Prior notification for an Agricultural Building	No objection	Approved

16/00972/TPO	12 Radford Meadow	Works to 1 no. Ash Tree (Tree Protected by Tree Preservation Order)	No objection as long as the arboriculturist has no concerns and request the tree is replaced	Approved
16/00896/FUL	9 Canberra Close	Single story side extension attached to detached garage along with conversion of garage to annexe	OBJECT - the Parish Council is concerned about the removal of off street parking adding to the existing problem of on street congestion.	Application withdrawn

### 3800/16 COMMUNITY HUB

- a) Update on purchase, programme of necessary works to secure the building. Contracts have exchanged and deposit paid with the view of completion by early November. Architect is to start drawing of plans and working on planning and licensing changes week commencing 24 October. Insurance cover is lined up (additional premium £1400 pa). It may be necessary to board-up the building, the cost is in the region of £800. **RESOLVED:** Clerk to be authorised to make the necessary works to ensure that the building is sound and secure during the renovation period. The issue of unwanted parking on the carpark was also discussed. **RESOLVED:** Clerk to be authorised to take the necessary works to ensure the carpark is sound and secure.
- b) Request to use the car park for parking of business vans. Currently a local company utilise three spaces for parking their vehicles at different time. They have requested to continue with this. Meeting had and advised that if the Parish Council agreed to this then a formal arrangement would need to be entered in to and a fee paid. It is suggested that this practice continues as it will provide an income; this should be on a price per vehicle and with various clauses allowing for the Parish Council control and right to change if plans for carpark change in the future. **RESOLVED:** That limited parking space is given for this request and potential others on the understanding that a formal agreement is in place between all parties and that a charge of £10 per vehicle space is charged; to be on-going and reviewable at least annually.
- c) Possible transfer of Farmers Market to the site. The Farmer's Market is struggling in its current location and has shown an interest in moving to the new Hub site. Advice from the planning department has been sought and in principle there are no issues. **RESOLVED:** To agree to this and ask the architect to work this change of use in to the planning application. Also, the Parish Council should consider how it could work with the Farmers Market committee to enhance and expand this project.
- d) Involvement of other groups – Meetings being arranged with various parties including Volunteer Centre, Police, NLWDC, Library; also with a local business centre to look at different ways of managing such a facility to ensure that correct plans and procedures in place from the off-set. **RESOLVED:** To receive the information.

### 3801/16 NWLDC – ADVERTISEMENT CONTROL GUIDANCE AND UPDATE ON WORKING GROUP LOOKING AT ROAD CLOSURE ORDERS

The Clerk updated the Parish Council on work that had been being undertaken with parish councils' and NWLDC in terms of looking at the control of advertisement and guidance. Also, the issue with implementing road closures for events. **RESOLVED:** Planning Committee to look at the Advertisement Control Guidance document and that the Clerk is keep the Parish Council updated on the road closure issue.

Meeting closed 9.10pm