# Castle Donington parish council

Minutes of the Full Council Meeting held on Thursday 27 June 2024 at 7.00pm at The Community Hub, 101 Bondgate, Castle Donington

### present : Cllrs, K Bradley, C Burton, L Cope, R Else, J Heeley, C Hills, M Kitchener (in the chair), P Norwell, M Rogers, A Saffell and A Sowter.

### Cllrs R Canny (NWLDC) and A Morley (NWLDC). 3 members of public.

**5085/24 APOLOGIES:** Cllr J Manley (personal). **RESOLVED:** To receive and approve the apologies.

### 5086/24 CO-OPTION OF NEW COUNCILLOR

**RESOVED:** To co-opt the one applicant for Castle Ward, Mr Robert Sizer.

### 5087/24 DECLARATIONS OF INTEREST:

Cllr L Cope declared a disclosable pecuniary interest in relation to her son’s girlfriend works for the Parish Council.

Cllr K Bradley declared a disclosable pecuniary interest in relation to his partner who works for the Parish Council.

Cllr M Kitchener declared an other registerable interest as an employee of Biffa who provide waste services to the Parish Council.

Cllr P Norwell declared a disclosable pecuniary interest in relation to family members who work for the Parish Council.

### 5088/24 speeding and noisy traffic on bondgate and high street

Cllr Rogers gave an update on the traffic calming scheme including the history and other traffic issues.

Open discussion with the community to raise concerns in relation to traffic noise and speed issues, ASB and car cruises and to update on what is being done, is in place and how best to report these various matters.

The main areas of discussion were:

* Traffic calming,
* Car cruises,
* Speed of traffic,
* Noise from vehicles,
* ASB from vehicles of all sorts,
* Report it – where, how, what,
* CCTV and mobile and fixed speed recording options.

Approximately 40 members of the public attended a meeting of the Parish Council. In attendance, parish councillors, district and county councillors and Police representative.

Actions:

* Parish Council to collate information available from LCC, NWLDC and Police in relation to ASB, noise and speed nuisance, car cruises and traffic calming and ensure that is uploaded onto its website and Facebook in an easy access manner.
* Continue to put pressure on the LCC to implement the traffic calming within a timely manner. Request for a timeline of when this is to be implemented and also for an up-to-date plan of what has been consulted on and approved.
* CCTV – Insist that this project (village centre, bus station area and roving camera) is implemented within in a timely manner, requesting a definitive start date and complain to NWLDC about the process to date (5 years and waiting).
* Formally request from the Police that traffic surveys (black box data) with the view of gathering data that will then allow for traffic vehicle/ speed cameras etc to be funded and implemented.
* Request that average speed cameras are looked at and costed by LCC.
* Support the immediate implementation of a new Public Space Protection Order (PSPO) to cover the **whole of the village** by NWLDC.
* Request assurance that the PSPO will be robustly enforced by the relevant bodies.
* Request that the Police speak to some of the larger companies locally about the behaviour of their employees when arriving and leaving work at shift change time.
* Request NWLDC Environmental Health undertake noise monitoring in relation to potentially noisy vehicles.
* Request that the Police make all traffic matters (speed, noise, cruising) are a Beat Priority and given the manpower and funding to focus on these issues.
* Look at options for working with the Police Crime commissioner to assist with funding and manpower to help address the issues raised.

### 5089/24 CONFIRMATION OF MINUTES

To confirm the minutes of the following meeting of the Parish Council:

1. Full Council – 30 May 2024. **RESOLVED:** Toapprove the minutes.

### 5090/24 CHAIRMANS REPORT

* The Chairman passed on his thanks following their attendance at the recent Gasny Twinning Association event. They are looking to recruit new members, help etc to share information and interest about the group. A D Day event is being held in France in September, anyone wishing to attend to contact the Twinning Association. **RESOLVED:** To receive the information.
* A D-Day/Celebration of Volunteers event was held at the Community Hub on 7 June which was a successful event The staff who helped organise this were thanked for all their hard work with very positive feedback. Thanks were given to Cllr Rogers for stepping in on his behalf. **RESOLVED:** To receive the information.

**5091/24 REPRESENTATIVES REPORTS INCLUDING REPORTS FROM LCC, NWLDC COUNCILLORS and POLICE**

1. Police report had been emailed to all Councillors. **RESOLVED:** To receive the information.
2. Cllr Canny NWLDC

* Councillor Canny had spoken to Environmental Protection team at the meeting regarding the installation of noise monitors on Bondgate in relation to traffic at the traffic lights. **RESOLVED:** To contact Environmental Protection, NWLDC to request installation of noise monitors on Bondgate in relation to traffic issues.
* Followed up with the department that deals with street naming requesting that “Bailiffs Mead” to be used as the street name for the new development off High Street and will update when received. **RESOLVED:** To receive the information.
* Thank you to all Councils had been given at NWLDC Full Council meeting for the running, organisation and much improved Download event. **RESOLVED:** To receive the information.

1. Cllr Saffell – ongoing corporate peer challenge is taking place to look at way NWLDC is run with sum up meeting due Friday and report to follow. The Clerk had attended a meeting for input from Parish Council point of view. **RESOLVED:** Toreceive the information.
2. Cllr Morley NWLDC – concerns of the local plan. If Isley Woodhouse does not go ahead the additional housing would be allocated to Ashby de la Zouch and Castle Donington. Cllr Rogers added that an alternative was to increase the number of houses for Isley Woodhouse to prevent additional requirement for Ashby or Castle Donington. **RESOLVED:** Toreceive the information.
3. Meeting with Pegasus and Oxalis representatives regarding Isley Woodhouse development and Local Plan - Meeting with Gary Lees from Pegasus planning and Elanor from Oxalis planning in respect of information gathering regarding the proposed new village, houses off Park Lane and additional Local Plan matters in relation to settlement hierarchy, proposed build numbers and highway infrastructure. Already in discussions with NWLDC for some time and consultation due around September. Report and proposal to be brought to July meeting. Cllr Canny attended the briefing where there was a lot of opposition to some of the plans. Development was without a local plan therefore does not have to include facilities required. Additional housing is a government led scheme. **RESOLVED:** Toreceive the information.

### 5092/24 CLERK’S REPORT

1. Attended the College with the Chairman of Recreation to talk to the young people about some of the exciting thigs that are proposed to happen in Castle Donington, including looking at re-vamping skatepark, new land off Moira Dale. New land – Foxbridge Park, potential for 3G, sports hall, etc. The School Council is going to undertake a survey with their Peers and Parents, and feedback the findings. This basic information is to be shared on Facebook, and some open sessions need to be arranged so that the public can come a look at some of the ideas, make comments on these and offer further suggestions. (will send copy to councillors too). **RESOLVED:** To receive the information.
2. Download event was a success in terms of the traffic matters, as no complaints have been received by the Parish Council. A number of positive Facebook comments have been seen and forwarded on to the organiser of Download. **RESOLVED:** To receive the information.
3. The Community Hub carpark was not rented-out during Download, as the organising company had a death and had to attend a funeral. **RESOLVED:** To receive the information.
4. Celebration of Volunteers / D Day event was a resounding success and thoroughly enjoyed by everyone attending and participating. The young people from St Edwards school came and served afternoon tea to the Friday Group. Another 50+ volunteers arrived slightly later, and they too enjoyed a wonderful afternoon tea prepare by the Community Café. A piper serenaded throughout the afternoon, and there was a lot of toes tapping! Many thanks for the hospitality and great service and for hosting the D Day celebration. A number of letters and emails of thanks received too, which is very pleasing. **RESOLVED:** To receive the information.
5. Attended the Parish Laision Group. The main topic of discussion was around Green Falg awards for open spaces. This was very interesting. Information has been obtained, which may allow for the Parish Council to apply for this award for some of its open spaces. Minutes circulated to councillors. **RESOLVED:** To receive the information.
6. HMRC compliance check has recently been undertaken and they are happy that the Parish Council is complying with its legal obligations as an employer. **RESOLVED:** To receive the information.
7. Litter Wombles – Invite to a community litter pick – Love your Neighbourhood Group pick on 6 July – 9.30-11am. **RESOLVED:** To receive the information.
8. Attended recent training event with LRALC on new Model Financial regulations. These will also be “a better-fit” for individual councils. **RESOLVED:** To receive the information.
9. Watering of hanging baskets with new bowser is going well with no issues. The water bowser will allow for pitch works to be undertaken and watered at the Spital and Moira Dale this week, even though the weather is good. **RESOLVED:** To receive the information.
10. Land Transfer behind Moira Dale - is progressing and have come back with the indemnity policy. The airport has requested confirmation from CDPC and Segro that the land is being sold between parties. Still waiting for Farm tenancy information. **RESOLVED:** To receive the information
11. Meeting with National Forest regarding possible grants, assistance, land and wood management guidance etc. Teams meeting held to allow National Forest to understand what it potentially that is wanted and whether the areas would meet the criteria. Very positive meeting, and **if the land** is within the required distance to comply with their regulations and guidelines then there is strong possibility an application could be made to the Changing Landscapes Scheme that would cover the costs of the establishment of potential new areas, planting, access routes (rides and paths) and also for the potential for some ongoing maintenance. The grant would cover all the costs of employing a forestry agent to draw up all the necessary plans and grant application forms. Have now been advised the land is outside the two miles but they would like to a visit, as I think that they area will be beneficial to the Forest. **RESOLVED:** To receive the information.
12. Meeting with Knight, Kavanagh & Page (KKP) Sport and Leisure Feasibility study 2015 regarding the possibility of updating to look at the current situation and the potential need for a sports hall, including the objectives, staff management, efficiencies, location, partners involved, etc. KKP is going to send a proposal back to the PC for further discussion in relation to this matter, advising how best to progress and associated fees. **RESOLVED:** To receive the information.
13. Meeting with Clowes Developers in respect of a number of matters including the position in relation to the proposed housings off Park Lane, the commercial Park off the relief road and West Meadow (maintenance and future ownership).

* Houses off Park Lane – There is a high-level plan for a joint venture with Wilson family, Redrow and Clowes as part of the Local Plan options. This has been developed in conjunction with NLWDC. If it becomes part of the approved Local Plan it will allow for opportunities for discussion in relation as to what is “best for the village”, including social infrastructure, highways, recreation etc. The high level is following what current policy dictates.
* Commercial units off the relief road are to be retained by Clowes. It is not felt to be a suitable option to allow a vehicle access onto the land being transferred to the Parish Council – Foxbridge Park. It would appear the best option is going to be though the estates when finished. Discussion also took place as to whether a commercial unit would make a suitable sports hall. It is felt that the design of these sorts of units would not be suitable due to the structural layout, and it was also expressed that the planning authority would not look favourably on a sports hall within a commercial site.
* West Meadow – discussions have been ingoing to try and re-instate this site as it was intended as part of the planning development. Moot discussions took place, about the potential future possibility of transferring the land to the Parish.

Tom Clowes will respond to the various points raised in due course.

### 5093/24 ACCOUNTS

1. **RESOLVED:** To approve payments scheduled for June as circulated to all councillors at a total cost for the month of £49,011.59**.**

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| **Name** | **Description** | **Amount** |
| Aldi | Cafe items | 17.65 |
| NWLDC | Rates Hub | 339.00 |
| NWLDC | Rates Hub | 1,410.00 |
| NWLDC | Rates-Village Hall | 282.00 |
| Aviva | Pension | 33.00 |
| Peninsula | HR services | 273.86 |
| Water plus | Water Spital Store | 28.61 |
| Severn Trent Water | Water cemetery | 205.38 |
| SSE | Electricity | 769.70 |
| EDF Energy | Electricity Cemetery | 210.21 |
| 4 Com Network Services Ltd | Phone | 147.92 |
| SSE | Gas Hub | 689.22 |
| SSE | Gas - Spital Pavilion | 533.54 |
| Catering Hygiene Services | Cafe items | 558.97 |
| First Responders | First aid | 140.00 |
| RJ Executive Cleaning Solutions | Cleaning | 432.00 |
| Castle Donington Service Station | Fuel | 62.83 |
| Online Playgrounds | Play area repairs | 1,055.28 |
| Beta Electrical Contractors | Electrical Works | 564.00 |
| Ulyett Landscapes Ltd | Grounds Maintenance | 7,116.60 |
| Johnsons General Store | Stationery | 81.00 |
| Pear Technology | Computer Costs | 300.00 |
| Staff member | Refreshments for Hub event | 331.54 |
| Staff member | Refreshments for Hub event | 98.50 |
| RJ Executive Cleaning Solutions | Cleaning | 414.00 |
| Infield Landrover Specialist | Vehicle repairs | 2,686.80 |
| SSE | Electricity | 1,315.51 |
| British Gas | Gas - Village Hall | 21.37 |
| Grenke Leasing Ltd | Cafe till | 41.99 |
| Barclaycard | Bank Charges | 20.00 |
| Willow Coffee | Cafe items | 72.80 |
| NWLDC | Rates Cemetery | 63.00 |
| Paytek Admin Services Ltd (UTP) | Bank Charges | 22.80 |
| HSBC | Bank Charges | 29.07 |
| Farmfoods | Cafe items | 22.76 |
| Aldi | Cafe items | 10.23 |
| EE | Phone | 100.96 |
| Alpha Power Cleaners | Equipment | 193.20 |
| ML Plant Hire | Equipment | 414.00 |
| Beta Electrical Contractors | Electrical repairs | 83.64 |
| Knighton | Cleaning materials - General | 165.30 |
| SC IT Solutions Ltd | Computer Costs | 54.00 |
| SC IT Solutions Ltd | Computer Costs | 108.84 |
| SC IT Solutions Ltd | Computer Costs | 42.00 |
| Furniture at Work | Computer Costs | 271.20 |
| TML | Phone | 114.80 |
| Beta Electrical Contractors | Electrical Works | 117.30 |
| SC IT Solutions Ltd | Computer Costs | 980.40 |
| Staff member | Furniture | 25.00 |
| RJ Executive Cleaning Solutions | Cleaning | 414.00 |
| PEAC | Phone equipment | 322.80 |
| Corona Energy | Electricity | 980.71 |
| Various | Commercial Card | 810.38 |
| EMS | Card machine Fee | 16.81 |
| Water plus | Water-village Hall | 167.00 |
| Soldo | Bank Charges | 21.60 |
| Aldi | Cafe items | 15.74 |
| Aldi | Cafe items | 1.50 |
| Aldi | Cafe items | 21.93 |
| Aldi | Cafe items | 17.46 |
| Aldi | Cafe items | 9.14 |
| Aldi | Cafe items | 15.98 |
| Toolstation | Equipment | 81.46 |
| Gleaming Panes Ltd | Window cleaning | 28.00 |
| Nisbett | Cafe items | 24.45 |
| EY Bookkeeping | Wages | 50.00 |
| EY Bookkeeping | Wages | 245.25 |
| Coop | Cafe items | 4.65 |
| Tesco | Cafe items | 18.50 |
| Staff | Wages | 14,815.94 |
| RJ Executive Cleaning Solutions | Cleaning | 396.00 |
| NWLDC | Rates - Spital | 395.00 |
| Biffa | Trade Refuse | 545.33 |
| Take Payments Ltd | Cafe till | 24.00 |
| Chubb | alarms | 274.56 |
| NWLDC | Road closure order | 108.33 |
| T H Heath Contracts Ltd | Tree works | 1,320.00 |
| Volunteer Centre | Refreshments for Hub event | 393.30 |
| Volunteer Centre | Refreshments for Hub event | 739.87 |
| Viking | Stationery etc | 70.29 |
| HMRC | Tax and NI | 3,124.03 |
| Library | Library expenses | 37.80 |
| Volunteer Centre | Volunteer shopping | 428.00 |
|  |  | **49,011.59** |

1. **RESOLVED:** To review and receive receipts for June as circulated to all councillors at a total cost for the month of £19,758.97.

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| **Name** | **Description** | **Amount** |
| Cemetery customer | Burial fees | 636.00 |
| Life House Ministry | Bookings - Hub | 188.00 |
| Hopscotch Nursery | Bookings - Moira Dale | 855.00 |
| Facility hirer | Bookings - Hub | 149.00 |
| Cemetery customer | Memorial fees | 101.00 |
| Roger Smeeton & Co Memorials Ltd | Memorial fees | 59.00 |
| The Jungle Body with Cat G | Bookings - Moira Dale | 35.00 |
| North West Leicestershire District Council | Bookings - Spital | 70.00 |
| CDFC | Football Club Annual Fee | 943.92 |
| Slimming World | Bookings - Spital | 174.00 |
| Slimming World | Bookings - Spital | 192.00 |
| Dynamic motif Dance & Performing Arts Academy | Bookings - Moira Dale | 315.04 |
| Facility hirer | Bookings - Hub | 22.00 |
| Slimming World | Bookings - Spital | 217.50 |
| Slimming World | Bookings - Spital | 43.50 |
| Castle Donington Community Church | Bookings - Moira Dale | 177.00 |
| Grow Cook Share | Bookings - Hub | 80.00 |
| The Friday Group | Bookings - Hub | 175.00 |
| Slides and Rides | Donation | 20.00 |
| Library | Library expenses | 9.00 |
| Hub Cafe | Cafe Takings | 25.10 |
| Hub Cafe | Cafe Takings | 146.55 |
| Hub Cafe | Cafe Takings | 57.10 |
| Hub Cafe | Cafe Takings | 29.30 |
| Hub Cafe | Cafe Takings | 214.65 |
| Facility hirer | Bookings - Moira Dale | 212.16 |
| Slimming World | Bookings - Hub | 312.00 |
| Baby ballet | Bookings - Hub | 126.00 |
| Baby ballet | Bookings - Hub | 122.52 |
| Chellaston Cricket Club | Cricket Fees | 146.64 |
| Castle Donington Cricket Club | Cricket Fees | 44.72 |
| Fused Youth Club | Bookings - Moira Dale | 96.00 |
| Fused Youth Club | Bookings - Moira Dale | 96.00 |
| Kickboxing | Bookings | 279.00 |
| Maximum Response Karate | Bookings - Moira Dale | 140.00 |
| Hopscotch Nursery | Bookings - Moira Dale | 883.50 |
| Cubs | Bookings - Spital | 46.50 |
| Red Dot Theatre Company | Bookings - Spital | 255.75 |
| Hub Cafe | Cafe Takings | 353.45 |
| Hub Cafe | Cafe Takings | 53.00 |
| Hub Cafe | Cafe Takings | 62.80 |
| Hub Cafe | Cafe Takings | 27.90 |
| Hub Cafe | Cafe Takings | 116.50 |
| Hub Cafe | Cafe Takings | 47.10 |
| Hub Cafe | Cafe Takings | 11.30 |
| Hub Cafe | Cafe Takings | 61.30 |
| Facility hirer | Bookings - Hub | 143.50 |
| Brownies and Rainbows | Bookings - Hub | 68.26 |
| First Responders | Bookings - Hub | 10.00 |
| First Responders | Bookings - Hub | 10.00 |
| First Responders | Bookings - Hub | 10.00 |
| BH Associates | Hall hire | 55.00 |
| Hub Cafe | Cafe Takings | 113.70 |
| Hub Cafe | Cafe Takings | 1.00 |
| Hub Cafe | Cafe Takings | 201.45 |
| Hub Cafe | Cafe Takings | 48.70 |
| Hub Cafe | Cafe Takings | 80.20 |
| Hub Cafe | Cafe Takings | 62.70 |
| Hub Cafe | Cafe Takings | 67.10 |
| NWLDC | Bookings - Hub | 156.00 |
| Facility hirer | Bookings - Spital | 140.00 |
| Hub Cafe | Cafe Takings | 226.83 |
| Facility hirer | Booking - Moira Dale | 99.25 |
| Volunteer Centre | Volunteer shopping | 153.00 |
| Volunteer Centre | Volunteer shopping | 175.00 |
| Kinton & Daughter Funeral Service Ltd | House Rent | 1,155.00 |
| Grow Cook Share | Bookings - Hub | 80.00 |
| The Friday Group | Bookings - Hub | 140.00 |
| Volunteer Centre | Bookings - Hub | 72.00 |
| Hub Cafe | Cafe Takings | 47.90 |
| Hub Cafe | Cafe Takings | 40.20 |
| Hub Cafe | Cafe Takings | 45.30 |
| Volunteer Centre | Volunteer shopping | 100.00 |
| HSBC | Interest | 3,356.12 |
| CCLA | Interest | 2,203.34 |
| HSBC | Interest | 1,050.87 |
| Hub Cafe | Cafe Takings | 43.40 |
| Hub Cafe | Cafe Takings | 49.30 |
| Hub Cafe | Cafe Takings | 24.90 |
| Kinton & Daughter Funeral Service Ltd | Burial fees | 812.00 |
| Cemetery customer | Burial fees | 59.00 |
| Library | Library expenses | 28.80 |
| Hub Cafe | Cafe Takings | 200.35 |
|  |  | **19,758.97** |

1. Bank statements and bank reconciliation for June. **RESOLVED:** To review and approve bank statements and bank reconciliation for June.

Bank balances:

* Current account – £8,129.39.
* HSBC savings account – £260,187.48.
* Public Sector Deposit Fund (earmarked reserves) – £516,251.49.
* HSBC savings account (earmarked reserves) – £680,677.18.
* Soldo (pre-payment card) – £207.68.

# 5094/24 ANNUAL GRANT REQUEST

The Royal British Legion had submitted their annual grant request of £600 to pay for the band on Remembrance Sunday. **RESOLVED:** To approve the grant request of £600.

### 5095/24 PLANNING COMMITTEE MATTERS

1. To consider the following planning applications:

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| --- | --- | --- | --- |
| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** |
| 24/00583/FUL | 69 Stonehill | Erection of single storey side and rear extensions, new front porch and new pitched roof to existing garage - Amended Application | The Parish Council has no comments to make in relation to this application, as long as the access comments are satisfied - Comments sought via email and submitted. |
| 24/00727/OUTM | Land South of A453 Ashby Road North of Hyams Lane | Outline planning permissions (means of access from 453 fixed; all other matters reserved for future determination) for the construction of employment floorspace (use classes B2/B8) with ancillary (integral) offices (use class E(g)(i)); and associated infrastructure including earthworks, internal estate road, parking and landscaping (all) | Extension date granted to submit comments by 31 July 2024 |
| 24/00769/FUL | 92 Park Lane | Erection of a single storey front extension | No objection |
| 24/00767/VCI | 104 Park Lane | Variation f condition 2 of 23/00226/FUL which was for erection of a two-storey side and rear extension, single storey rear extension, front canopy, rendering of existing brickwork and associated alterations, to allow for amended glazing design to rear gable end | No objection |

**RESOLVED:** To make the comments as detailed above.

1. To receive the following permission notices:

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| --- | --- | --- | --- | --- |
| **PLAN NO** | **ADDRESS** | **DETAILS** | **OBSERVATIONS** | **DECISION** |
| 23/00939/FUL | 2A Borough Street | Change of use and conversion of building to create three residential units | No objection | Approved |
| 23/00320/FUL | 14 Castle Hill | Erection of a first-floor side extension and single storey front extension (porch) | No objection as long as the Conservation Officer is satisfied | Approved |
| 24/00562/PNH | 6 Hall Farm Close | Demolition of an existing single-storey rear extension and erection of a new single-storey rear extension measuring 5.96 metres in length from the rear wall of the original dwellinghouse with a maximum height of 2.90 metres (flat roof) (Prior Approval) | No objection | Approved |
| 23/01472/FUL | Land at Stud Brook Business Park, Welsted Road | Proposed Coffee Shop with Drive Thru facility (Class E), associated access, parking, landscaping works and infrastructure | No objection | Approved |

**RESOLVED:** To receive the above permission notices.

Meeting closed 9.05 pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_